VERSION 1.0

November 18, 2026

BOARD OF DIRECTORS MEETING

SUPERSTITION FIRE & MEDICAL DISTRICT BOARD

CONNIE VAN DRIEL, BOARD CHAIRMAN

JASON MOELLER, BOARD DIRECTOR

JEFF CROSS, BOARD DIRECTOR

SHAWN KURIAN, BOARD DIRECTOR

TRACI POLK, BOARD DIRECTOR

Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440 *Website | sfmd.az.gov*

BOARD OF DIRECTORS MEETING AGENDA FOR NOVEMBER 18, 2026

Dial in Phone Number: 1-689-206-0397
Phone Conference ID: 575 587 553#

The Board will convene on Wednesday, **November 18**, 2026, at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting room will open to the public at 5:00 p.m., with the meeting commencing at 5:30 p.m. local time.

A. Call to Order
B. Pledge of Allegiance
C. Roll Call

The following agenda items are scheduled for discussion at the board meeting. The Governing Board may or may not decide to take action on any or all items. The order of the agenda items may or may not be taken in the order listed.

1. **Review and approval of the October 2026 financial reports and bank reconciliations.**

2. **Recognition of employee performance, achievements, and special recognition for community members.**

3. **Call to the Public.**
   A.R.S. §38-431.01(I) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

4. **Consideration and possible approval of all consent agenda items listed below:**

   A. Board Meeting Minutes from October 21, 2026

5. **Reports.**

   <u>Senior Leadership Team (SLT)</u>:
   Fire Chief John Whitney
   Assistant Chief Brian Read
   Transportation Services Director Billy Warren
   Assistant Chief Richard Mooney
   Assistant Chief David Pohlmann

Administrative Services Director Anna Butel
President Colt Weddell

6. **Possible vote to go into Executive Session for personnel matters pursuant to A.R.S. § 38-431.03(A)(1) and legal advice pursuant to A.R.S. § 38-431.03(A)(3) and possible instructions to legal counsel pursuant to A.R.S. § 38-431.03(A)(4) re: Fire Chief John Whitney's Annual Evaluation.**

7. **Public Session. Discussion and possible action regarding the Fire Chief's Annual Evaluation.**

8. **New Business / Future Agenda Items.**

9. **Announcements and Document Signing.**

10. **Adjourn**

NOTICE: The Governing Board may go into executive session for the purpose of obtaining legal advice from the Fire District's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).
One or more members of the Governing Board may attend the meeting telephonically.
Governing Board meeting agenda dated and posted (at least 24-hours before the scheduled meeting date and time).

Posted on: November 12, 2026
At: 1500 Hours
By: Tanya Anderson

The Superstition Fire & Medical District (SFMD) Administrative Office Board Meeting Room is accessible to the handicapped. In compliance with the American with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the SFMD Administration Office (480-982-4440) at least 24-hours before the Board Meeting.

Governing Board Meeting – November 18, 2026
Agenda Item: 1

Agenda Item Title
Review and approval of the October 2026 financial reports and bank reconciliations.

Submitted By
James Vincent Group

Background/Discussion
The James Vincent Group prepares the monthly financial reports. The District's annual budget, which is adopted by the Board each June for the following fiscal year (July 1 – June 30), is formatted to mirror the monthly financial statements. The financial reports provide the Board with a monthly recap of expenditures and revenues, along with year-to-date account balance information.

In compliance with A.R.S. §48-807(O), the following reports have been added to the monthly financial statements packet:

1. Cash Flow – All Governmental Funds.

a. The Cash Flow report consists of the combined cash balances of all District Funds. These balances include the General (100), Transport Services (150), Capital Projects (200), Special Revenue (400), Debt Principal (500), Debt Interest (600) and Certificates of Participation (700) Funds. The Cash Flow report is updated monthly with the actual revenues deposited into and actual expenditures disbursed from the District's cash accounts. It is important to note the revenues and expenditures are reported on a Cash Basis. This report is generated to demonstrate that the fire District maintains sufficient cash available to satisfy the projected expenditures budgeted over the course of the fiscal year.

2. Fund Account Bank Reconciliations.

   The reconciliation of each of the District's Fund Cash Accounts (General (100), Transport Services (150), Capital Projects (200), Special Revenue (400), Debt Principal (500), and Debt Interest (600) Funds) between the Pinal County Treasurer's monthly bank statement and the District's Fund balance sheet report is provided. To signify Board approval of the monthly financial statements and bank reconciliations, the Board Chairman is requested to sign the attached Letter of Acceptance which will be kept on file at the District.

Financial Impact(s)/Budget Line Item
N/A

Enclosure(s)

*Monthly Financials provided under separate cover

Recommended Motion
"Motion to approve the October 2026 financial reports and bank reconciliations."

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Superstition Fire & Medical District

Governing Board Acceptance of Fire District's Financial Statements and Bank Reconciliations

Pursuant to A.R.S. §48-807, by the signature(s) below, the Governing Board of the Superstition Fire & Medical District attests to the review and approval of the following financial report(s) of the fire district for the month of **October 2026:**

1. Financial Statement
2. Bank Reconciliations
    a. General (100) Fund
    b. Transport Services (150) Fund
    c. Capital Projects (200) Fund
    d. Special Projects (400) Fund
    e. Debt Principle (500) Fund
    f. Debt Interest (600) Fund
    g. Certificates of Participation (700) Fund

_____ _____

Connie Van Driel, Board Chair Date

Governing Board Meeting – November 18, 2026
Agenda Item: 2

Agenda Item Title
Recognition of employee performance, achievements, and special recognition for community members.

Submitted By
Fire Chief John Whitney
Assistant Chief Brian Read
Assistant Chief Richard Mooney
Assistant Chief David Pohlmann

Background/Discussion
This is a recurring monthly item to provide the Board with information concerning superior employee performance, achievements, and special recognition for community members.

November Service Anniversaries

26 Years of Service

Engineer/Paramedic **July Landato**

20 Years of Service

Information Systems Manager **Lauren Daniel**

13 Years of Service

Fleet & Facilities Support Specialist **Jennifer Burke**

11 Years of Service

Transport EMT **Ron De Marzo**

9 Years of Service

Firefighter **Lucas Martinez**

Transport Paramedic **Jake Millan**

Engineer **Mark Nelson**

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6 Years of Service

Engineer **Ben Young**

5 Years of Service

Human Resources Manager **Alena Sampson**

1 Year of Service

Transport Paramedic **Aubrey Anderson**

Go to Item 3

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Governing Board Meeting – November 18, 2026
Agenda Item: 3

Agenda Item Title
Call to the Public

A.R.S. §38-431.01(I)
A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body.

At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda.

However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Background / Discussion
Call to the Public is provided so citizens may address the public body (Governing Board) with matters concerning the fire district. Arizona public meeting law provides that the public body may discuss, consider, or decide only matters listed on the agenda and other matters related thereto. Since the public body will generally not know what specific matters may be raised at call to the public, they will be unable to act until the matter is placed on a subsequent meeting agenda (at the Board's discretion). The Board may also direct staff to follow up on the issue with the citizen.

Scheduled
None

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Governing Board Meeting – November 18, 2026
Agenda Item: 4

Agenda Item Title
Consideration and possible approval of all consent agenda items as listed below:

A. Board Meeting Minutes from October 21, 2026 - **Appendix A**

Background/Discussion
The consent agenda allows the Board of Directors (BOD) to consider contracts, purchases, and other routine administrative matters having authorized funding within the current fiscal year budget as a single decision. Items may be withdrawn from the consent agenda and discussed separately upon request by any member of the BOD or staff. Information for each consent agenda item and corresponding supporting document is within the packet.

Recommended Motion
"Motion to approve the consent agenda item for November 18, 2026."

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Go to Appendices

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Governing Board Meeting – November 18, 2026
Agenda Item: 5

Agenda Item Title
Reports

Background / Discussion
This item is for the fire chief and his staff to share information with the Board of items occurring within, or related to, the fire district. Any item shared is for information only. Upon request of the Board, any item shared during this agenda item may be moved to the agenda for future meetings. Board discussion, other than clarifying questions, cannot occur and no action, position, or direction may occur until the specific item is placed on the agenda.

- **Senior Leadership Team**
- **Labor**

Recommended Motion:
N/A

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Governing Board Meeting – November 18, 2026
Agenda Item: 6

Agenda Item Title
Possible vote to go into Executive Session for personnel matters pursuant to A.R.S. § 38-431.03(A)(1) and legal advice pursuant to A.R.S. § 38-431.03(A)(3) and possible instructions to legal counsel pursuant to A.R.S. § 38-431.03(A)(4) re: Fire Chief John Whitney's Annual Evaluation.

Submitted By
Legal Counsel William Whittington

Background/Discussion

Note: Executive Sessions are confidential pursuant to A.R.S. § 38-431.03(C).
Note: Legal action involving a final vote or decision shall not be taken at an executive session**.**

Per the Fire Chief Agreement, a performance evaluation will be held annually in the October-November timeframe. The Fire Chief will present a comprehensive PowerPoint outlining his performance in executive session.

Financial Impact(s)/Budget Line Item
n/a

Enclosure(s)
n/a

Recommended Motion
"Motion to go into Executive Session at (State Time) for personnel matters pursuant to A.R.S. § 38-431.03(A)(1) and legal advice pursuant to A.R.S. § 38-431.03(A)(3)* and possible instructions to legal counsel pursuant to A.R.S. § 38-431.03(A)(4) *re: Fire Chief John Whitney's Annual Evaluation. "

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Governing Board Meeting – November 18, 2026
Agenda Item: 7

Agenda Item Title
Public Session. Discussion and possible action regarding the Fire Chief's Annual Evaluation.

Submitted By
Legal Counsel William Whittington
Anna Butel, Administrative Services

Background/Discussion

Financial Impact(s)/Budget Line Item

Enclosure(s)

Recommended Motion
"TBD -"

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Governing Board Meeting – November 18, 2026
Agenda Item: 8

Agenda Item Title
New Business / Future Agenda Items

Financial Impact
N/A

Enclosure(s)
N/A

Recommended Motion:
"TBD"

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Governing Board Meeting – November 18, 2026
Agenda Item: 9

Agenda Item Title
Announcements and Document Signing

Background / Discussion
The BOD and staff may share and discuss items to be placed on future BOD agendas.

Recommended Motion:
N/A

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Governing Board Meeting – November 18, 2026
Agenda Item: 10

Agenda Item Title
Adjournment

Recommended Motion:
"Motion to adjourn the Board meeting."

Appendix A

A. Board Meeting Minutes from November 18. 2026

Submitted By
Board Secretary Tanya Anderson

Background / Discussion
The board meeting minutes of the previous meeting(s) are provided for the BOD to approve. If the BOD would like to discuss the minutes, they may be removed from the consent agenda. After approval, minutes are signed by the Clerk of the Board and kept as the official public record.

Financial Impact/Budget Line Item
N/A

Enclosure(s)
October 21, 2026 Board Meeting Minutes

Superstition Fire & Medical District

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Governing Board Meeting Minutes

OCTOBER 21, 2026

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, OCTOBER 21, 2026. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 PM.

A. Call to Order

Clerk Van Driel called the meeting to order at 5:30 PM.

B. Pledge of Allegiance

Alena Sampson led the Pledge of Allegiance.

C. Roll Call

Board members present included Clerk Van Driel, Director Cross, Director Kurian and Director Moeller. A quorum was present.

Senior Leadership Team and staff in attendance included Chief John Whitney, Assistant Chief Brian Read, Assistant Chief Richard Mooney, Transportation Services Director Billy Warren, Administrative Services Director Anna Butel, Assistant Chief Dave Pohlmann, Deputy Chief Tanner Fox, Deputy Chief Dan Elliott and Sarah Simonton with James Vincent Group. Also in attendance was Tanya Anderson, Administrative Specialist, HR/Board Secretary. Attorney Devon White attended via Teams.

1. Review and approval of the September 2026 financial report and reconciliations

Motion by Director Moeller to approve the September 2026 financial reports and reconciliations.
Seconded by Director Kurian
Vote 4 ayes, 0 nays, **MOTION PASSED**

2. Recognition of employee performance, achievements, and special recognition of community members:

Years of Service	Employee	Position/Rank
27	Dave Pohlmann	Assistant Chief
27	Jeremy Rocha	Battalion Chief
19	Chris Robson	Captain
19	John Walka	Battalion Chief
12	Jason Chapman	Captain/Paramedic
12	Sean Matuszewski	Captain/Paramedic
12	Jay Nelson	Captain/Paramedic
11	Wes Fimbrez	Captain/Paramedic
11	Trace Leggett	Firefighter/Paramedic
11	Trey Schow	Engineer/Paramedic
11	Roger Nasello	Fire Mechanic II
9	Chris Wohlforth	Engineer
7	Joe Potter	Captain/Paramedic
7	Sedon a Brugman	Firefighter/Paramedic
6	Caleb Brown	Captain/Paramedic
6	Sophie Boukatch	Firefighter/Paramedic/PIO
4	Wyatt Reimann	Firefighter/Paramedic
4	Nolan Willoughby	Firefighter/Paramedic

3. Call to the Public

4. Consideration and possible approval of all consent agenda items listed below:

A. Board Meeting Minutes from September 16, 2026
B. First Amendment to the Superstition Vistas Fire Station Site Donation Agreement
C. Engine Replacement L264

Motion by Director Moeller to approve all consent agenda items
Seconded by Director Kurian
Vote 4 ayes, 0 nays, **MOTION PASSED**

5. Discussion, consideration, and possible action regarding the formal declaration of a Board vacancy and possible appointment; and to approve a selection process and timeline for filling the Governing Board term beginning December 1, 2026, as directed by the Board.

Motion by Director Moeller to declare the governing Board seat vacant pursuant to ARS 48-803; appoint Traci Polk to fill the vacancy for the remainder of the current term, ending November 30, 2026; and approve the selection process and timeline for filling the governing Board term beginning December 1, 2026, as directed by the Board.
Seconded by Director Kurian
Vote 4 ayes, 0 nays, **MOTION PASSED**

6. Discussion and possible action to appoint the SFMD Board of Director's Chair position to fill the current vacancy.

Director Van Driel was nominated for the chair position and was advised to recuse from the vote to avoid conflict of interest. The board agreed to defer appointment of the clerk position to the December meeting.

Motion by Director Cross to appoint Director Van Driel as Board Chair to fill the current vacancy.
Seconded by Director Moeller
Vote 3 ayes, 0 nays, **MOTION PASSED**

7. Discussion, presentation and possible approval of the 2025/2026 Annual Report and possible adoption of Resolution #2026-10-21-02.

Motion by Clerk Van Driel to approve the 2025/2026 Annual Report and adoption of Resolution 2026-10-21-02: Formally adopting the 2025/2026 Annual Report.

Seconded by Director Kurian
Vote 4 ayes, 0 nays, **MOTION PASSED**

8. Reports

Reports included updates on organizational activities, retirements, training, personnel meetings, technology upgrades, community events, and significant incidents including multiple fire responses with no firefighter injuries. The board was informed of ongoing projects such as Station 266 construction and asset management system implementation.

9. New business and future agenda items

None

10. Announcements and Document Signing

11. Adjournment

Motion by Director Cross to adjourn the meeting
Seconded by Director Moeller
Vote 4 ayes, 0 nays, **MOTION PASSED**

Meeting adjourned at 7:00 PM

Governing Board Approval:

_____

Board Director Jason Moeller