

VERSION 1.0

September 17, 2025



# BOARD OF DIRECTORS MEETING

September 17, 2025

SUPERSTITION FIRE & MEDICAL DISTRICT BOARD

KATHLEEN CHAMBERLAIN, BOARD CHAIRMAN

CONNIE VAN DRIEL, BOARD CLERK

JEFF CROSS, BOARD DIRECTOR

JASON MOELLER, BOARD DIRECTOR

SHAWN KURIAN, BOARD DIRECTOR



# Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | [sfmd.az.gov](http://sfmd.az.gov)

## BOARD OF DIRECTORS MEETING AGENDA FOR September 17, 2025

Dial in Phone Number: 1-689-206-0397

Phone Conference ID: 575 587 553#

The Board will convene on Wednesday, September 17, 2025, at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting room will open to the public at 5:00 p.m., with the meeting commencing at 5:30 p.m. local time.

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

The following agenda items are scheduled for discussion at the board meeting. The Governing Board may or may not decide to take action on any or all items. The order of the agenda items may or may not be taken in the order listed.

- 1. Review and approval of the August 2025 financial reports and bank reconciliations.**
- 2. Recognition of employee performance, achievements, and special recognition for community members.**

**3. Call to the Public.**

A.R.S. §38-431.01(I) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

**4. Consideration and possible approval of all consent agenda items listed below:**

- A. Board Meeting Minutes from August 20, 2025
- B. Life Scan Wellness Scheduling and Testing Agreement
- C. Thunder Mountain Middle School Sublease Agreement with AJUSD

**5. Discussion, presentation, and possible approval of the 2024/2025 Annual Report and possible adoption of Resolution #2025-09-17-01**

**6. Discussion, review and status update on Bond Proposition 494.**

*Administration Office*  
565 North Idaho Road  
Apache Junction, AZ 85119

*Regional Training Center*  
3700 East 16<sup>th</sup> Avenue  
Apache Junction, AZ 85119

*Fleet Services*  
1455 East 18<sup>th</sup> Avenue  
Apache Junction, AZ 85119

## **7. Reports.**

### **Senior Leadership Team (SLT):**

**Fire Chief John Whitney**

**Assistant Chief Brian Read**

**Transportation Services Director Billy Warren**

**Assistant Chief Richard Mooney**

**Administrative Services Director Anna Butel**

**President Colt Weddell**

## **8. New Business / Future Agenda Items.**

## **9. Announcements and Document Signing.**

## **10. Adjourn**

NOTICE: The Governing Board may go into executive session for the purpose of obtaining legal advice from the Fire District's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

One or more members of the Governing Board may attend the meeting telephonically.

Governing Board meeting agenda dated and posted (at least 24-hours before the scheduled meeting date and time).

Posted on: September 10, 2025

At: 1500 Hours

By: Tanya Anderson

The Superstition Fire & Medical District (SFMD) Administrative Office Board Meeting Room is accessible to the handicapped. In compliance with the American with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the SFMD Administration Office (480-982-4440) at least 24-hours before the Board Meeting.

**Agenda Item Title**

**Review and approval of the August 2025 financial reports and bank reconciliations.**

**Submitted By**

James Vincent Group

**Background/Discussion**

The James Vincent Group prepares the monthly financial reports. The District’s annual budget, which is adopted by the Board each June for the following fiscal year (July 1 – June 30), is formatted to mirror the monthly financial statements. The financial reports provide the Board with a monthly recap of expenditures and revenues, along with year-to-date account balance information.

In compliance with A.R.S. §48-807(O), the following reports have been added to the monthly financial statements packet:

1. Cash Flow – All Governmental Funds.
  - a. The Cash Flow report consists of the combined cash balances of all District Funds. These balances include the General (100), Transport Services (150), Capital Projects (200), Special Revenue (400), Debt Principal (500), Debt Interest (600) and Certificates of Participation (700) Funds. The Cash Flow report is updated monthly with the actual revenues deposited into and actual expenditures disbursed from the District’s cash accounts. It is important to note the revenues and expenditures are reported on a Cash Basis. This report is generated to demonstrate that the fire District maintains sufficient cash available to satisfy the projected expenditures budgeted over the course of the fiscal year.

2. Fund Account Bank Reconciliations.

The reconciliation of each of the District’s Fund Cash Accounts (General (100), Transport Services (150), Capital Projects (200), Special Revenue (400), Debt Principal (500), and Debt Interest (600) Funds) between the Pinal County Treasurer’s monthly bank statement and the District’s Fund balance sheet report is provided. To signify Board approval of the monthly financial statements and bank reconciliations, the Board Chairman is requested to sign the attached Letter of Acceptance which will be kept on file at the District.

**Financial Impact(s)/Budget Line Item**

N/A

**Enclosure(s)**

\*Monthly Financials provided under separate cover

**Recommended Motion**  
*“Motion to approve the August 2025 financial reports and bank reconciliations.”*



**Superstition Fire & Medical District**  
**Governing Board Acceptance of Fire District's**  
**Financial Statements and Bank Reconciliations**

Pursuant to A.R.S. §48-807, by the signature(s) below, the Governing Board of the Superstition Fire & Medical District attests to the review and approval of the following financial report(s) of the fire district for the month of **August 2025**:

1. Financial Statement
2. Bank Reconciliations
  - a. General (100) Fund
  - b. Transport Services (150) Fund
  - c. Capital Projects (200) Fund
  - d. Special Projects (400) Fund
  - e. Debt Principle (500) Fund
  - f. Debt Interest (600) Fund
  - g. Certificates of Participation (700) Fund

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Kathleen Chamberlain, Board Chair

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Date



August 2025

## **Governing Board Meeting – September 17, 2025**

### **Agenda Item: 2**

#### **Agenda Item Title**

Recognition of employee performance, achievements, and special recognition for community members.

#### **Submitted By**

Fire Chief John Whitney

Assistant Chief Brian Read

Assistant Chief Richard Mooney

#### **Background/Discussion**

This is a recurring monthly item to provide the Board with information concerning superior employee performance, achievements, and special recognition for community members.

## **September Service Anniversaries**

### **27 Years of Service**

Assistant Chief **Richard Mooney**

Engineer **Jose Sepulveda**

### **25 Years of Service**

Engineer **John Taylor – Retirement Recognition**

### **23 Years of Service**

Engineer **Jim Crowley**

Captain **Craig Halver**

Engineer **Aaron McDonald**

### **20 Years of Service**

Battalion Chief **Tanner Fox**

Engineer **Rob McMinn**



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## **19 Years of Service**

Firefighter Paramedic **Eric Ellsworth**

Firefighter Paramedic **Ken Simkins**

## **4 Years of Service**

Firefighter Paramedic **Layni Rodriguez**

## **3 Years of Service**

Transport Paramedic **Belle Worden**

## **1 Year of Service**

Administrative Specialist, Payroll **Valerie Blodgett**



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## Governing Board Meeting – September 17, 2025

### Agenda Item: 3

#### Agenda Item Title

Call to the Public

#### A.R.S. §38-431.01(I)

*A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body.*

*At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda.*

*However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

#### Background / Discussion

Call to the Public is provided so citizens may address the public body (Governing Board) with matters concerning the fire district. Arizona public meeting law provides that the public body may discuss, consider, or decide only matters listed on the agenda and other matters related thereto. Since the public body will generally not know what specific matters may be raised at call to the public, they will be unable to act until the matter is placed on a subsequent meeting agenda (at the Board's discretion). The Board may also direct staff to follow up on the issue with the citizen.

#### Scheduled

None



[Go to Item 4](#)

[Go to Agenda](#)

## Governing Board Meeting – September 17, 2025

### Agenda Item: 4

#### Agenda Item Title

Consideration and possible approval of all consent agenda items as listed below:

- A. Board Meeting Minutes from August 20, 2025 – **Appendix A**
- B. Life Scan Wellness Scheduling and Testing Agreement- **Appendix B**
- C. Thunder Mountain Middle School Sublease Agreement with AJUSD - **Appendix C**

#### Background/Discussion

The consent agenda allows the Board of Directors (BOD) to consider contracts, purchases, and other routine administrative matters having authorized funding within the current fiscal year budget as a single decision. Items may be withdrawn from the consent agenda and discussed separately upon request by any member of the BOD or staff. Information for each consent agenda item and corresponding supporting document is within the packet.

#### Recommended Motion

*“Motion to approve the consent agenda items for September 17, 2025.”*



**Go to Item 5**

**Go to Appendices**

**Go to Agenda**

## Governing Board Meeting – September 17, 2025

### Agenda Item: 5

#### Agenda Item Title

Discussion, presentation, and possible approval of the 2024/2025 Annual Report and possible adoption of Resolution #2025-09-17-01.

#### Submitted By

John Whitney, Fire Chief

Anna Butel, Administrative Services Director

#### Background/Discussion

This item comes before the Board on an annual basis. The annual report provides an overview of SFMD's performance over the last fiscal year, providing insight across all departments and its impacts on our community.

#### Financial Impact(s)/Budget Line Item

N/A

#### Enclosure(s)

Annual Report

#### Recommended Motion

*"Motion to approve the 2024/2025 Annual Report and adoption of Resolution 2025-09-17-01: Formally Adopting the 2024/2025 Annual Report."*



Go To Item 6

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**RESOLUTION 2025-09-17-01**  
**SUPERSTITION FIRE AND MEDICAL DISTRICT MEDICAL**  
**ADOPTING THE 2024/2025 ANNUAL REPORT**

**A RESOLUTION OF THE CHAIRMAN AND GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE & MEDICAL DISTRICT, FULLY ADOPTING THE 2024/2025 SFMD ANNUAL REPORT.**

**WHEREAS**, the Board acknowledges the importance of receiving an Annual Report each Fiscal Year to recognize the accomplishments and determine key initiatives for the next fiscal year; and

**WHEREAS**, the Annual Report continually has linkage to the SFMD Operational Plan, and the SFMD Strategic Plan;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE & MEDICAL DISTRICT AS FOLLOWS:

That the Superstition Fire & Medical District Board of Directors fully adopts the 2024/2025 SFMD Annual Report.

PASSED AND ADOPTED THIS SEVENTEENTH DAY OF SEPTEMBER, 2025 BY THE CHAIRMAN AND GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE & MEDICAL DISTRICT.

\_\_\_\_\_  
*Kathleen Chamberlain, Board Chairman*

\_\_\_\_\_  
*Connie Van Driel, Board Clerk*

\_\_\_\_\_  
*Jason Moeller, Board Director*

\_\_\_\_\_  
*Jeff Cross, Board Director*

\_\_\_\_\_  
*Shawn Kurian, Board Director*

**Governing Board Meeting – September 17, 2025**

**Agenda Item: 6**

**Agenda Item Title**

2025 Bond Election Update

**Submitted By**

Anna Butel, Administrative Services Director

**Background/Discussion**

The Superstition Fire & Medical District (SFMD) is committed to providing the highest level of fire protection, emergency services, and community support. To continue this mission and meet the growing needs of our community, we are proposing a bond measure that will allow us to invest in essential infrastructure, equipment, and services.

This is an update regarding the progress that has occurred thus far.

**Financial Impact(s)/Budget Line Item**

n/a

**Enclosure(s)**

n/a

**Recommended Motion**

N/A



**Go To Item 7**

**Go to Agenda**

## Governing Board Meeting – September 17, 2025

### Agenda Item: 7

#### Agenda Item Title

#### Reports

#### Background / Discussion

This item is for the fire chief and his staff to share information with the Board of items occurring within, or related to, the fire district. Any item shared is for information only. Upon request of the Board, any item shared during this agenda item may be moved to the agenda for future meetings. Board discussion, other than clarifying questions, cannot occur and no action, position, or direction may occur until the specific item is placed on the agenda.

- **Senior Leadership Team**
- **Labor**

#### Recommended Motion:

N/A



**Go to Item 8**

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**Governing Board Meeting – September 17, 2025**

**Agenda Item: 8**

**Agenda Item Title**

**New Business / Future Agenda Items**

**Financial Impact**

N/A

**Enclosure(s)**

N/A

**Recommended Motion:**

*"TBD"*



**Go to Item 9**

**Go to Agenda**

**Governing Board Meeting – September 17, 2025**

**Agenda Item: 9**

**Agenda Item Title**

**Announcements and Document Signing**

**Background / Discussion**

The BOD and staff may share and discuss items to be placed on future BOD agendas.

**Recommended Motion:**

N/A



**Go to Item 10**

**Go to Agenda**

**Governing Board Meeting – September 17, 2025**

**Agenda Item: 10**

**Agenda Item Title**

**Adjournment**

**Recommended Motion:**

*“Motion to adjourn the Board meeting.”*



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# Appendix A

## A. Board Meeting Minutes from August 20, 2025

### Submitted By

Board Secretary Tanya Anderson

### Background / Discussion

The board meeting minutes of the previous meeting(s) are provided for the BOD to approve. If the BOD would like to discuss the minutes, they may be removed from the consent agenda. After approval, minutes are signed by the Clerk of the Board and kept as the official public record.

### Financial Impact/Budget Line Item

N/A

### Enclosure(s)

August 20, 2025, Board Meeting Minutes





# Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | [sfmd.az.gov](http://sfmd.az.gov)

## Governing Board Meeting Minutes

### AUGUST 20, 2025

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, AUGUST 20, 2025. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

[THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 PM.](#)

#### A. Call to Order

Chairman Chamberlain called the meeting to order at 5:30 PM.

#### B. Pledge of Allegiance

The Pledge of Allegiance led by Chief John Whitney

#### C. Roll Call

Board Members in attendance were Chairman Kathleen Chamberlain, Director Jason Moeller and Director Shawn Kurian. Clerk Connie Van Driel attended via Teams.

Senior Leadership Team in attendance were Fire Chief John Whitney, Assistant Chief Brian Read, Assistant Chief Richard Mooney, Deputy Chief Dave Pohlmann, Battalion Chief Ryan Ledbetter, Transportation Services Director Billy Warren, and Administrative Services Director Anna Butel. Sarah Simonton with James Vincent Group attended via Teams. Also in attendance was Tanya Anderson, Administrative Specialist / Board Secretary. Attorney William Whittington and Richard Dyer attended via conference phone.

#### 1. Review and approval of the July 2025 financial reports and bank reconciliations.

**Motion** by Director Moeller to approve the July 2025 financial reports and bank reconciliations.

**Seconded** by Director Kurian

**Vote 4** ayes, 0 nays, **MOTION PASSED.**

**Administration Office**  
565 North Idaho Road  
Apache Junction, AZ 85119

**Regional Training Center**  
3700 East 16<sup>th</sup> Avenue  
Apache Junction, AZ 85119

**Fleet Services**  
1455 East 18<sup>th</sup> Avenue  
Apache Junction, AZ 85119

**2. Recognition of employee performance, achievements, and special recognition for community members.**

**August Service Anniversaries**

**24 Years Of Service**

Firefighter **Paul Gruetzmacher**

Firefighter **Mark Widick**

**21 Years of Service**

Captain **Jon Williamson**

**18 Years of Service**

Administrative Specialist, Training & EMS **Kelly Bartz**

**10 Years of Service**

Transportation Services Director **Billy Warren**

**4 Years of Service**

Firefighter Paramedic **Steve Hammer**

Firefighter Paramedic **Chase Thompson**

**3 Years of Service**

Firefighter **Alex Avakian**

Firefighter Paramedic **Chase Andrews**

**2 Years of Service**

Firefighter **Matt Hansen**

Firefighter **Brock Doolen**

**3. Call to the Public.**

None

**4. Consideration and possible approval of all consent agenda items listed below:**

- A. Board Meeting Minutes from July 22, 2025
- B. Operative IQ Rebate Program
- C. Purchase of Motorola Portable Radios
- D. Stryker Lifepak Service Agreement

**Motion** by Director Moeller to approve all consent agenda items for August 20, 2025.

**Seconded** by Director Kurian

**Vote 4** ayes, 0 nays, **MOTION PASSED**

**5. Discussion, review and status update on Bond Proposition 494.**

- Admin
  - Ballot Language
  - Voter Pamphlet
  - For/Against Statements
  - Greenberg Taurig – Posting Order of Election
- Presentations
  - Superstition Mountain Rotary Club
  - VFW Townhall
  - Red for Vets
  - AJ Dems
- Q & A Video

**6. Senior Leadership Team Reports**

**Fire Chief Report**

- Bond Presentations
- Labor/Management
- FC Forum
- East Valley Fire Chiefs
- Audit Preliminary Work
- Paramedic Interviews
- Helmet Presentation
- Academy 25-2 Family Night
- Personnel
- Budget Managers Meeting
- AJUSD Superintendent Meeting
- Operations Meeting
- Q&A Video
- Ladder Build Meeting

## **Emergency Services**

### **District**

- Met with SFMD PIO
- Operations Meeting
- One Thing Meeting – Ride-along Procedure
- Helmet Presentation – Captain Garten
- Labor Management
- Budget Managers Meeting
- Fire Chief Forum
- Comm Ops Meeting

### **Regional Partners**

- East Valley A/C
- Family Night for Recruit class 25-2

### **Significant Incidents**

Vehicle vs. Pedestrian

Date: 07.28.25

Location: US 60 & Mountain View

Response: L264, BC261, M264

Report: Pedestrian was struck while crossing the US 60. The patient was called on scene. US 60 was closed during investigation.

2N1 Medical

Date: 07.29.25

Location: S Signal Butte Rd./ Baseline

Response: BC261, L263, M261, M263, L219, E217, M2217, E212

Report: SFMD Units assisted Mesa Fire with a three-vehicle rollover accident. Mechanical extrication required. 4 total patients. 2 immediate and 2 INA.

Trail Rescue

Date: 08.02.25

Location: 26000 E Peralta

Response: E262, E265, Br265, M264, L264, BR264

Report: Crews performed a trail rescue on the Peralta Trail. Patient unresponsive, approximately  $\frac{3}{4}$  mile up the trail. Crews treated and extricated the patient via “big wheel” operations. Transported Code 3 to Four Peaks for further treatment.

Peds Drowning

Date: 08.07.25

Location: N/A

Response: E261, M262, BC261

Report: Crews initially dispatched for a pediatric code. On scene near drowning, 1-year-old. Patient transported Code 3 to Cardons. The patient was breathing during transport.

Pediatric Code

Date: 08.10.25

Location: N/A

Response: E262, E263, M264, BC261

Report: Crews responded to a pediatric code, 6 weeks of age, with unknown downtime. The patient was treated and transported Code 3 to Banner Goldfield.

Mid-Rise Fire

Date: 08.18.25

Location: S. Crismon Rd.

Response: E212, E224, LT263, L264, E263, BC261, BC202

Report: A four-story hotel had a fire on the roof. The crews arrived on the scene, made access quickly, and obtained fire control within 15 minutes.

No Civilian or FF injuries were reported.

## **Training**

### **District**

- Personnel Items
- Operations Meeting
- Captains Promotional Workshops
- Medical Director Evaluation of New Medics
- Can Act as Captains Practical Testing
- BC261 Fill-in
- Captains promotional process prep and testing
- Vector Solutions Evaluations Meeting
- Fire Chief Forum
- Captains Testing: Written/Tactical/Oral Board
- Quarterly Training Set-Up: Hose line Management/Search & Rescue Drill
- Apache Junction Building & Safety Department Discussion
- Desert Sun Training Evolution Discussion

### **Regional Partners**

- East Valley Agency meeting
- Arizona Ambulance Conference

## **EMS**

### **District**

- Captains Testing Process
- Vector Evaluations
- Image Trend Certification program
- Infection Control Officer Certification
- Medical Director Evaluation of new paramedics
- 8-month EleGARD review training
- Transportation New Hire Training

## **Regional Partners**

- Met with MCSO officer and assisted with drug administration policies
- AZAA Conference Flagstaff

## **Transportation Services**

- Labor Management Meeting
- Civilian Paramedic Interviews
- Uniform Committee Meeting
- Meeting with Buckeye Fire Dept re: SFMD Ambulance Program
- Contexture Image Trend Migration Project Meeting
- Attended the Arizona Ambulance Association Conference
- AZDHS Ambulance Inspection of Unit C-100
- Budget Managers Quarterly Meeting
- Met with JD's Custom Designs regarding retirement awards
- EMS ROCC Ambulance Billing Sub-Committee Meeting
- East Valley Agencies Meeting
- AEMS Education Meeting and Board of Governors Meeting

## **Support Services**

- Special Events Monthly Meeting
- Fire Inspector Interviews
- Captain Chris Furgeson
- Engineer Matt Perez
- LEPC Meeting
- Comm Ops Meeting
- Fire Chief Forum
- Ladder Build Meeting
- Budget Managers Meeting

## **Resource**

- Investigator Update
- Annex updates
- Continue to keep frontline and reserve apparatus repaired and mission ready
- New E261 prep
- Ambulance next up
- Facility PM
- PM and repair station dispatch communication G2 and Comms Room Equip as needed
- Recent AC and Plumbing work at facilities
- Apparatus/Ladder Sub-Committee
- Spec Future Ladder Truck
- Safety Committee
  - Turnout Replacements getting quotes from United Fire and SeaWestern
  - Hydration packets
  - Start Annual Turnout Cleaning and Repairs
- Uniform Committee Report
  - Collecting DATA

- Starting this budget year's priority Bills and Purchases
- Uniforms
- Personal Protective Equipment PPE
- Attended Budget Managers Mtg
- Attended Captains Testing

**Administrative Services**

- Benchmark Claims Reimbursement \$37,570.08
- ICA ARPA Funds \$75,733.08 Received
- Preliminary Audit Meeting with BakerTilly
- Pinal & Maricopa Election Offices - Ballot Language, Voter Pamphlet, For/Against Statements
- Greenberg Traurig – Posting Order of Election
- Grants.gov – Research of Future Grant Availability
- Records Retention Schedule
- PSPRS Pension Board Update – Jason Moeller, Chairperson, Tanya Anderson, Secretary, and members Chase Andrews, Jose Sepulveda, Alena Sampson, and Jim Geil
- One Thing Meeting – Configuration of UKG timesheet for hours outside the regular schedule
- AFCA - AFSAP Follow-Up Meeting
- Personnel Discussions
- Labor Management
- Fire Chief Forum

**7. New Business / Future Agenda Items**

None

**8. Announcements / Document Signing**

**9. Adjourn**

**Motion** by Director Moeller to adjourn the board meeting at 6:19 p.m.

**Seconded** by Director Kurian

**Vote 4** ayes, 0 nays, **MOTION PASSED**

**Governing Board Approval:**

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Board Clerk Connie Van Driel

## **Appendix B**

### **B. Life Scan Wellness Scheduling and Testing Agreement**

#### **Submitted By**

Anna Butel, Administrative Services

#### **Background / Discussion**

As part of our ongoing commitment to health, safety, and operational excellence, all firefighters are required to complete an annual physical examination. These evaluations are designed to ensure that each member of is physically capable of performing the demanding tasks associated with fire and rescue operations.

NFPA 1582 requires all firefighters to participate in annual physicals.

#### **Financial Impact/Budget Line Item**

n/a (included as part of the IAFF Health and Wellness Trust)

#### **Enclosure(s)**

Agreement





## 2025 Department Scheduling And Additional Testing Agreement

### DEPARTMENT INFORMATION

2025-

#### Superstition Fire & Medical District

##### Point of Contact

**Anna Butel**

(O) (C) 480-225-2317

anna.butel@sfmd.az.gov

**Chief Brian Reed**

(O) (C)

brian.reed@sfmd.az.gov

##### Fit for Duty Contact

Alena Sampson

alena.sampson@sfmd.az.gov

##### Invoice POC: IAFF Trust

##### Billing Address

565 N. Idaho Road  
Apache Junction, AZ 85119

##### Physicals Location

7557 Hwy US-60  
Gold Canyon, AZ 85118

##### Blood Draw Location

3700 E. 16<sup>th</sup> Ave  
Apache Junction, AZ 85119

*\*Agreement must be signed and returned a minimum of 60 days prior to scheduled physicals. If dates of physicals are not confirmed a minimum of 60 days prior to, Life Scan Wellness reserves the right to release the dates. \**

### BLOOD DRAW INFORMATION

**Collection Type:** X Life Scan On-Site

**Times:** 7:00am to 9:00am

##### Dates of Blood Draw:

Tues, Oct. 7 & Thurs, Oct. 9 – Fri, Oct. 10

Members who do not participate in the on-site blood draws will need to bring their script to a local Lab Corp. For accurate results, blood draws need to be performed between 45 days and 10 days prior to scheduled physicals.

*\*Reminder, members need to fast 10 hours prior to blood draw\**

### PHYSICALS INFORMATION

**Set-Up:** 7:30am

**Start:** 8:30am

##### Dates of Physicals:

**Appts:** 8:30am, 11:30am, 2:30pm

Tues, Nov. 4 – Fri, Nov. 7

**Members:** 108

**Days:** 12

Mon, Nov. 10 – Fri, Nov. 14

9 appts available per day.

Mon, Nov. 17 – Wed, Nov. 19

##### Requirement for Physicals:

3 private rooms (10 x 10 is sufficient), one room needs to have a treadmill with at least a 15% incline. Each room should have a trash can and a small table and two chairs if possible.

Our staff will need to connect to the WiFi to chart findings during the exam. If your WiFi requires a password to gain access, please provide it here.

##### WiFi Password:

If WiFi is not provided, a \$20 fee per day is applicable.



**LIFE SCAN WELLNESS CENTERS**  
*Saving the Lives of America's Heroes*



## 2025 Department Scheduling And Additional Testing Agreement

### ADDITIONAL LABS AND TEST: Check if you agree to additional test/labs

Yes	Test/Lab	Price	QTY	Notes
X	FFD	\$720	108	
X	On-Site Blood Draw	\$29	108	
X	Standard Labs		108	No Testosterone

#### CLIENT AGREEMENT:

As an authorized representative, I have reviewed and agree to these terms, dates, additional tests, labs, and pricing.

---

Representative Name and Title

---

Representative Signature

Signed Date

*Jennifer Connelly – Administrative Director*  
Life Scan Representative Name and Title



**LIFE SCAN WELLNESS CENTERS**  
*Saving the Lives of America's Heroes*

## Appendix C

### F. Thunder Mountain Middle School Sublease Agreement with AJUSD

#### Submitted By

Fire Chief John Whitney

#### Background / Discussion

Since 2016, SFMD has leased space at Thunder Mountain Middle School from the Apache Junction Unified School District (AJUSD). This facility is used primarily as a training center, office space, equipment storage and Battalion Chief living quarters. Our current lease expires on October 31, 2025, and this agreement would extend it through October 31, 2030.

#### Financial Impact/Budget Line Item

Effective November 1, 2025, the monthly lease rate will be \$4,500, paid directly to AJUSD. The monthly lease payment shall be increased by three percent annually, beginning on November 1 of each year.

#### Enclosure(s)

Amended Sublease Agreement



**AMENDMENT TO  
SUBLEASE AGREEMENT**

THIS AMENDMENT TO SUBLEASE AGREEMENT (“**Amendment**”) is made and entered into with an effective date of October 31, 2025, by and between Apache Junction Unified School District No. 43 (“**AJUSD**”) and Superstition Fire & Medical District (“**SFMD**”). AJUSD and SFMD may be referred to hereafter collectively as the “**Parties**”.

**RECITALS**

- A. AJUSD and SFMD are parties to that certain Sublease Agreement dated November 1, 2022 (the “**Sublease**”) for a portion of certain property known between the Parties as TMMS Property located at 3700 E. 16<sup>th</sup> Avenue, Apache Junction, Arizona 85119.
- B. WHEREAS, the Parties desire to extend the term of the Sublease and modify the Sublease as further provided in this Amendment.

**AGREEMENT**

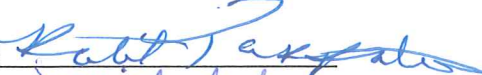
NOW, THEREFORE, for good and valuable consideration, the receipt of which is hereby acknowledged, the parties agree to the following:

- 1. **Term.** Section 4 of the Sublease provides that the current term of the Sublease is set to expire on October 31, 2025. The Parties hereby modify and amend the terms of Section 4 of the Sublease as follows:
  - a. The term of the Sublease is extended through October 31, 2030, the extended term provided herein constitutes a “Renewal Term” under the Sublease.
  - b. The Sublease may be renewed in successive five-year terms by mutual written agreement of AJUSD and SFMD, each constituting a Renewal Term, conditioned upon approval by AJUSD’s Governing Board and by BLM as referenced in Section 8 of the Sublease.
- 2. **Lease Payments.** Section 5 of the Sublease is hereby modified such that effective November 1, 2025, the monthly lease payment payable by SFMD to AJUSD shall be \$4,500 per month, payable in full on the first day of each month. The monthly lease payment shall be increased by three (3) percent annually, beginning on November 1 of each year.
- 3. **Full Force and Effect.** Other than as specifically referenced in this Amendment, this Amendment shall not be construed in any way as modifying, waiving or otherwise affecting any of the terms, covenants, conditions or agreements contained in the Sublease, and the Sublease shall remain in full force and effect.
- 4. **Counterparts/Facsimile and PDF Signatures.** This Amendment may be executed in any number of counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument. A fully-executed facsimile or pdf copy of this Amendment shall be treated as an original.

5. **Interpretation.** This Amendment shall be interpreted in accordance with its fair meaning neither for nor against any party, notwithstanding that one or more parties may have drafted this amendment.

AJUSD:

Apache Junction Unified School District No. 43

By:   
Its: Superintendent  
Name: ROBERT PAPPALARDO  
Date: 9/10/2025

SFMD:

Superstition Fire and Medical District

By: \_\_\_\_\_  
Its: \_\_\_\_\_  
Name: \_\_\_\_\_  
Date: \_\_\_\_\_

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