



# Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | [sfmd.az.gov](http://sfmd.az.gov)

## Governing Board Meeting Minutes

### NOVEMBER 20, 2024

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, NOVEMBER 20, 2024. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

[THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 PM.](#)

#### A. Call to Order

Chairman Chamberlain called the meeting to order at 5:30 PM.

#### B. Pledge of Allegiance

The Pledge of Allegiance led by Anna Butel.

#### C. Roll Call

Board Members in attendance were Chairman Kathleen Chamberlain, Clerk Connie Van Driel, Director Jeff Cross, attended via conference phone, Director Jason Moeller-absent, and Director Shawn Kurian.

Senior Leadership Team in attendance were Fire Chief John Whitney, Assistant Chief Brian Read, Assistant Chief Richard Mooney, Transportation Services Director Billy Warren, Administrative Services Director Anna Butel, Chief Dave Pohlmann, Tanner Fox, Dan Elliott. Also in attendance was Shelley Aspbury, Human Resources Specialist / Board Secretary, and Valerie Blodgett, Human Resources/Payroll Specialist.

#### 1. Review and approval of the October 2024 financial reports and bank reconciliations.

**Motion** by Director Shawn Kurian, to approve the October 2024 financial reports and bank reconciliations.

**Seconded** by Clerk Connie VanDriel

**Vote 4 ayes, 0 nays, MOTION PASSED.**

**Administration Office**  
565 North Idaho Road  
Apache Junction, AZ 85119

**Regional Training Center**  
3700 East 16<sup>th</sup> Avenue  
Apache Junction, AZ 85119

**Fleet Services**  
1455 East 18<sup>th</sup> Avenue  
Apache Junction, AZ 85119

**2. Recognition of employee performance, achievements, and special recognition for community members.**

**November Anniversaries**

- 24 Years of Service Engineer / Paramedic July Ritschel
- 18 Years of Service Information Systems Manager Lauren Daniel
- 11 Years of Service Fleet and Facilities Support Specialist Jennifer Burke
- 9 Years of Service EMT Ron Demarzo, Paramedic Jim Tucci
- 7 Years of Service Paramedic Jake Millan, Firefighter Lucas Martínez Engineer Mark Nelson
- 4 Years of Service Firefighter Benjamin Young
- 3 Years of Service Human Resources Manager Alena Sampson

**3. Call to the Public.**

None

**4. Consideration and possible approval of all consent agenda items listed below:**

- A. Board Meeting Minutes from October 16, 2024
- B. Post Employment Health Plan (PEHP) enablement for implementation in January 2025
- C. 2025 Native American Arts Festival Medical Staffing Agreement
- D. Disposition of Surplus Property Salvaged Titled UTV
- E. UKG TeleStaff Cloud Migration Agreement

**Motion** by Clerk Connie VanDriel to approve all consent agenda items for November 20, 2024.

**Seconded** by Director Shawn Kurian

**Vote 4** ayes, 0 nays, **MOTION PASSED**

**5. Discussion and possible approval** of partnering with Stifel Public Finance to develop a strategy for securing bond capital to construct Fire Station 266 and enhance other vital infrastructure.

Submitted By John Whitney, Fire Chief

Background/Discussion SFMD is initiating the planning phase for the next bond election to address critical infrastructure needs and improve community services.

The funds raised from this bond will be allocated for the following purposes:

- 1. Infrastructure Improvements: Upgrading outdated infrastructure to ensure safety and efficiency.
- 2. New Facilities: Constructing new facilities to accommodate growing needs.
- 3. Equipment Upgrades: Purchasing equipment to improve service delivery.

Specific Projects The bond will fund the following specific projects:

- Construction of Fire Station 266
- Purchase of new firefighting and emergency medical equipment to address capital replacement deficiencies

Financial Details Through our collaboration with Stifel, SFMD will determine the total bond amount, allocate funds, and assess the impact on taxpayers. Additionally, Stifel will offer a comprehensive roadmap for the entire project, from planning to completion.

Benefits This bond will bring numerous benefits to our community, including enhanced public safety through improved facilities and equipment for emergency services.

Financial Impact(s)/Budget Line Item None

**Motion** by Director Shawn Kurian for partnering with Stifel Public Finance for November 20, 2024.

**Seconded** by Clerk Connie Van Driel  
**Vote 4 ayes, 0 nays, MOTION PASSED**

**6. Discussion and possible approval to change the January, 2025, Board Meeting Date.**

Consideration and possible approval of changing the January Board Meeting date to Tuesday, January 14th, 2025.

**Motion** by Clerk Connie VanDriel to approve changing the January Board Meeting date to Tuesday, January 14th, 2025.

**Seconded** by Director Shawn Kurian  
**Vote 4 ayes, 0 nays, MOTION PASSED**

**7. Discussion and possible of approval of an appointment to a vacant PSPRS Pension Board seat.**

**Motion** by Clerk Connie Van Driel to approve of Alena Sampson to the vacant PSPRS Pension Board seat.

**Seconded** by Director Shawn Kurian  
**Vote 3 ayes, 0 nays, MOTION PASSED**

**8. Senior Leadership Team Reports**

**Fire Chief Report**

- WFCW WUI Discussion
- Trauma CE
- Labor/Management

- CALSC, AFSI, FC Forum, Ops
- Audit Interview
- Trunk or Treat Halloween Event Costume Judge
- AFCA Presidents Forum
- Pre-promo process
- FS266 Financial Meeting
- State (DEMA) EOC ESF-4 Representative
- Battalion Chiefs Academy Leadership Discussion/Presentation
- Capital Replacement Plan
- Physical
- Chamber of Commerce Veterans Day Tribute
- Professional Development Discussions
- Legislative Agenda Discussion (AFDA & PFFA)
- DHS Director & Staff

### Emergency Services

- R266 Operational Conversation
- One Thing Meeting
- Active Assailant Command Table Top Exercise
- NERIS online presentation
- One on one meeting with chief officers
- Pre-Promotional Process discussion
- LDD Pre-event meeting
- Special Event Task Force monthly meeting
- Positively AJ
- AFDA Board Meeting
- Capital Replacement Plan Meeting
- Central Arizona Life Safety Council (CALSC)

### Significant Incidents

Date	Incident	Response	Outcome
11.10.24	S. Geronimo and E. 34 <sup>th</sup> Ave	E261, T261, E217, M264, U251, M263, Bc261	Crews on the scene reported a debris fire exterior to the structure. While making access, SFMD crews found a PCSO officer performing CPR on a resident who appeared to have been attempting to extinguish the fire with a garden host. Pt. was treated and transported to Banner Goldfield
11.19.24	2&1 medical US60 and Idaho.	L264, E263, M262, E261, M263, BC261	Vehicle accident with 4 patients. 2 delayed patients were transported to Banner Baywood and 2 INA patients.
11.19.24	2&1 medical US60 and Superstition Mtn	L264, M264, E261, E263, E265, BC261, M263, M261	Vehicle accident involving rollover. 3 patients total, 2 delayed and 1 INA. Delayed patients transported to Banner Baywood.
11.19.24	Working Fire S San Marcos	E263, LT263, E261, E217, BC261, BC202, E262, L219, M262, U202, T261	Crews on the scene of a working fire on the east side of the residence. Heavy fire on the back patio extending up the eaves to both gable ends of the home. With an extension interior. Transitional attack performed. Quick knockdown to exterior an interior fires. Fire control. 3 occupants and 2 cats displaced. SFMD worked with the Red Cross to assist residents. No FF or civilian injuries.

Date	Incident	Response	Outcome
11.19.24	Working fire – Teepee and Idaho	E262, E263, M261, U251, E213, E216, L264, BC202, BC261, BC203	2 fully involved residential structures in the framing stage of the build. Defensive fire was declared. 2 water supplies were established, and deck guns and defensive lines were deployed. No FF or civilian injuries. The incident is under investigation

## **Training**

- Bryan Heun completed TRT 200 Certification through Phoenix Fire
- TRT has finished up Block 5 Training consisting of Tower Rescue, Confined Space, and Light Rail
- TRT Year-End Training has begun consisting of Structural Collapse and Trench Rescue
- Completed Active Assailant Command Table Talk Training
- Wrapping up East Valley Ladder Training – Complex Extrication and Stabilization
- Completed two-day CAE Workshop
- Completed one-day CAC Workshop

## **EMS**

- Trauma Lecture CE by Dr Frank Mitchell
- EMS ROCC
- EMS Committee
- EMS CQI
- Ambulance Operations Training
- ImageTrend Senior Leadership Meeting
- Paramedic School Interviews
- Trunk or Treat Unified Command
- Medical Directors Meeting

## **Transportation Services**

- Deferred Compensation Board Meeting, By-Laws review, work session
- R266 Training Meeting
- R266 Operations meeting
- EMS ROCC
- Contexture HIE Webinar
- Meeting with JVG regarding upcoming ARCR
- SFMD and Scottsdale Fire Billing/QA Meeting
- EMS Committee Meeting
- CARE Medical Directors Consortium Meeting
- SFMD CQI Meeting
- EMS ROCC Billing Sub-Committee Meeting
- East Valley Agencies Meeting
- AEMS Education Committee Meeting
- AEMS Functional Group Meeting
- DHS Ambulance Inspection of Unit C-90

## **Support Services**

- Fleet Service completed Ladder Testing
- City of AJ Halloween Festival
- PTES Fall Festival
- City of AJ Mud Run
- Trunk or Treat at AJ First Assembly of God
- Painted Sky Park Grand Opening Event
- Hero Sunday of Honor at Valley Baptist Church
- PTES Veterans Tribute
- Jacobs Ranch Fall Festival
- Veterans Day Parade
- Veterans Tribute at Chamber of Commerce
- First Aid Discussion - AZ Chapter of Women Who Explore
- Special Events Meeting
- Lost Dutchman Days Meeting
- TRWC Check-In Meeting
- Stantec Meeting
- City Fiber Optics Meeting
- Capital Replacement Planning Meeting
- SEPC Meeting
- Physical Completed

## **Administrative Services**

- Wildland Reimbursement Received \$97,964.47
- Arizona Department of Environmental Quality Award
  - 2 MSA Multi-Gas Detector
  - 2 Calibration Cylinders
- Deferred Compensation Meeting
- One Thing Meeting – SFMD Fitness Center
- Pre-Promotional Process Meeting
- NFPA 1582 Firefighter Physicals Complete
- Fire Chief Forum
- Capital Replacement Meeting
- Workers Compensation Quote & Analysis
- UKG Conference (Alena & Lauren)
- 9 Conditional Offer Letters
  - 6 Suppression (attrition & 3 additional headcount) / 3 TSP
- Friendly Reminder – *Fire Chief Evaluation*
  - Executive Session and Presentation in December Meeting

## **9. New Business / Future Agenda Items**

None

**10. Announcements / Document Signing**

Chief Whitney stated that the Pancake Breakfast will be held at Station 264 on Saturday, December 14, 2024, from 7am-11am.

**11. Adjourn**

**Motion** by Director Shawn Kurian to adjourn the board meeting at 6:47 p.m.

**Seconded** by Clerk Connie Van Driel

**Vote 4 ayes, 0 nays, MOTION PASSED**

**Governing Board Approval:**

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Board Clerk Connie Van Driel