



Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

Governing Board Meeting Minutes

SEPTEMBER 18, 2024

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, SEPTEMBER 18, 2024. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

[THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 PM.](#)

A. Call to Order

Clerk Van Driel (acting Chairman) called the meeting to order at 5:30 PM.

B. Pledge of Allegiance

The Pledge of Allegiance led by Roger Luth

C. Roll Call

Board Members in attendance were Clerk Connie Van Driel (acting Chairman), Director Jeff Cross, Director Jason Moeller and Director Shawn Kurian. Chairman Kathleen Chamberlain attended via conference phone.

Senior Leadership Team in attendance were Fire Chief John Whitney, Assistant Chief Brian Read, Assistant Chief Richard Mooney, Transportation Services Director Billy Warren, Administrative Services Director Anna Butel, Ben Archer with James Vincent Group, Chief Dave Pohlmann, Chief Daniel Elliott, Chief Jeff Cranmer and Chief Tanner Fox. Also in attendance was Sherry Mueller, Human Resources Generalist / Board Secretary and Valerie Blodgett, Administrative Specialist - HR. Attorney William Whittington attended via conference phone.

1. Review and approval of the August 2024 financial reports and bank reconciliations.

Motion by Director Jason Moeller to approve the August 2024 financial reports and bank reconciliations.

Seconded by Director Jeff Cross

Vote 5 ayes, 0 nays, **MOTION PASSED.**

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119

Fleet Services
1455 East 18th Avenue
Apache Junction, AZ 85119

2. Recognition of employee performance, achievements, and special recognition for community members.

September Service Anniversaries

26 Years of Service:

Assistant Chief **Richard Mooney**
Engineer **Jose Sepulveda**
Firefighter / Paramedic **Nat Erickson**

24 Years of Service:

Engineer **John Taylor**

22 Years of Service:

Captain / Paramedic **Craig Halver**
Engineer / Paramedic **Jim Crowley**
Engineer **Aaron McDonald**

19 Years of Service:

Captain / Paramedic **Tanner Fox**
Engineer **Rob McMinn**

18 Years of Service:

Firefighter / Paramedic **Eric Ellsworth**
Firefighter / Paramedic **Ken Simkins**

7 Years of Service:

Captain / Paramedic **Zachary Leon**
EMT **Jack Hafer**

6 Years of Service:

Captain / Paramedic **Travis Yates**

3 Years of Service:

Firefighter **Layni Rodriguez**

2 Years of Service:

Paramedic **Isabelle Worden**

3. Call to the Public.

None

4. Consideration and possible approval of all consent agenda items listed below:

- A. Board Meeting Minutes from August 21, 2024
- B. Discussion and possible approval of Combined Resolution Affecting County Treasurer Transactions for Fiscal Year 2024 / 2025 from the Pinal County Treasurer’s Office, and the Amendment to Commercial Account Signature Card from Wells Fargo bank
- C. 2024 Gold Canyon Arts Festival: Medical Staffing Agreement
- D. Engine Overhaul for the 2012 Pierce International 7400 Max Force (Type 3)

Motion by Director Shawn Kurian to approve all consent agenda items for September 18, 2024.

Seconded by Director Jeff Cross

Vote 5 ayes, 0 nays, **MOTION PASSED**

5. Discussion and possible approval of Policies: 1011 Overtime and 1201 Payroll

Motion by Director Jeff Cross to approve Policies 1011 Overtime and 1201 Payroll

Seconded by Director Jason Moeller

Vote 5 ayes, 0 nays, **MOTION PASSED**

6. Discussion, presentation, and possible approval of the 2023/2024 Annual Report and possible adoption of Resolution #2024-09-18-03.

Response Standards:

- Incident Type Categories
- Total Incidents – 12,907
- Average Response Time Emergent Incidents – 4:33
- Annual Call Volume with 5-Year Projection
- Seasonal Index – Peak Months

Fire Suppression

- Types of Fires
- Pre-Incident Value of Property & Content - \$13,586,569
- Saved Value of Property & Content - \$11,708,369
- Percentage of Property & Content Saved – 86%
- Average Response Time for Emergency Calls

Emergency Medical Services

- Innovation in EMS – EleGuard Patient Positioning System
- EMS Call Types

Transport Services

- Transport Volume – Projected Increase
- Transport Services Requests
- Code 3 Ambulance Response Time Compliance

Training

- Training Hours by Category

Community Services

- Fire Prevention Activities
- Community Services Activities
- Demonstrations Hands-Only given to CPR 1,300 Community Members

Community Engagement

- School Visits
- Community Workshops and Seminars
- Safety Fairs and Open Houses
- Seasonal and Holiday Community Events in conjunction with the City of Apache Junction

Annual Budget

- Budget Income Summary
- Compensation for Fiscal Year 2023/2024
- Expenditures for Fiscal Year 2023/2024

Funding Insights

- Expenditure Categories
- Budget Planning and Approval Process
- Budget Management and Monitoring

Employee Recognition

- Officers of the Year
- Firefighter of the Year
- Transportation Employee of the Year
- Civilian Employee of the Year
- Meritorious Service Award
- Promotions
- Firefighter Recruit Academy Graduates
- 8 New Employees
- 6 Retirements

The annual report provides an overview of SFMD's performance over the last fiscal year. The report provides insight across all departments of the SFMD and its impacts on our community.

Motion by Director Jason Moeller to approve the 2023/2024 Annual Report and adoption of Resolution 2024-09-18-03: Formally Adopting the 2023/2024 Annual Report

Seconded by Director Shawn Kurian

Vote 5 ayes, 0 nays, **MOTION PASSED**

7. Senior Leadership Team Reports

Fire Chief Report

- Siphon Fire
 - 15,527 acres
 - 58% containment
- Great collaboration between numerous agencies
 - TNF
 - DFFM
 - City of AJ
 - Maricopa & Pinal County
- AZ DHS
- New Chiefs Seminar Presentation
 - AZ Fire Chiefs Intro
 - Regulatory Responsibilities of Fire Chiefs
 - Labor/Management Relations in the Arizona Fire Service
- Fire Chief Forum
- Recharge Room tour
- Avalon Elementary
- SR-88 First Responder Site Visit

Kudos:

- Firefighter Brad Steinpreis
- Paramedic Amanda Valles
- Firefighter Sedona Brugman
- Firefighter Hayden Langenhorst
- Paramedic Brad Powers
- Firefighter Alex Avakian
- Firefighter Zach Rodenburg
- Firefighter Nolan Willoughby

Emergency Services

Operations

- Labor/Management Meeting
- LifeScan meeting – finalize process
- Pre-Emergency Plan meeting
- Staffing calculator meeting
- 2025 Promotional Processes discussion
- Workflow meeting for TSP personnel onboarding
- Patriots Day Ceremony at Avalon Elementary
- Idaho deployment team
- Dedicated standby team for AJHS Varsity Football

Significant Incidents

- 08/31/2024 – Urban Interface Assignment - N. Cortez & E. McKellips. Contained to 4-6 acres, no structures lost. Two abandoned vehicles lost to fire. No reported FF or civilian injuries. Firewatch established until 2:00 a.m.
- 08/31/2024 – Mobile Home Fire. - S. Cornwall Dr. E261 on the scene of a fully involved camper located on the property. Crews performed a quick-fire attack and quickly gained control of the fire. No extensions to surrounding structures. No FF or civilian injuries.
- 09/01/2024 – 2 and 1 Medical Meridian and University. 3 patients in total. One immediate, requiring mechanical extrication. 3 patients transported to Desert, 1 immediate and 2 delayed.
- 09/07/2024 – First Alarm Medical N. Apache Trail. Vehicle into a structure. 15 patients - 2 immediate, 8 delayed, 5 refusals. No reported FF injuries
- 09/10/2024 - Working Residential Fire W. 15th Ln. Working garage fire, single-family residence. Fire isolated to the garage and vehicle within. No extension to attic or interior. No FF or civilian injuries

Training

- Arizona Fire School
- 7 members attended
- Ryan Ledbetter, Zach Leon, and Daniel Elliott attended 1403 Live Fire Fixed Facility Instructor
- Jaren Johnson attended Fire Pumps: Theory, Operations, and Maintenance
- Matt Hansen attended Vehicle Stabilization & Patient Extrication
- Nolan Willoughby and Erik Arbit attended Fire Hydraulics
- John Christensen and Monte Fuller taught EVOC New Instructor class
- Recruit Class 24-1 completed their first rotation
- TRT Training
 - MCSO-Hoisting Operations
 - Block 5 Regional TRT Training
 - Tower Resue, Confined Space, and Light Rail Vehicles

EMS

- Arizona Ambulance Conference
- Station Visit with Banner Goldfield ED Director
- Meetings with Banner Goldfield and Mt Vista for patient continuity
- Cardiac Arrest Review and hands-on skills
- New paramedic Onboarding
- Airway training with hands-on skills review

Transportation Services

- AEMS Board of Governors/AEMS Education Committee Meetings
- East Valley Agency Committee Meeting
- Assisted Scottsdale Fire Department with interviews for Transportation Manager and Billing Specialist
- New-hire training with Shannon Pando
- AZDHS Ambulance Inspection of unit C-86
- SFMD/Digitech Annual Review
- CON Compliance through March 2024

Support Services

Fire Prevention

- Plan Reviews – 18
- Inspections – 33
- Citizen Requests or Assistance – 2
- Environmental Requests, Permits, Concerns, Knox Box Assistance - 41

Community Risk Reduction

- Community Events – 6
- Fire Safety Presentations - 0
- Car Seat Replacements – 1
- School Pub Ed Presentations – 0
- AED/CCR Presentations – 0
- Water Donation to SFMD for Palmas Del Sol Residents
- Patriot Day at Avalon Elementary School
- Hands-Only CPR Demo & Discussion with Seniors at MGC
- Boys & Girls Club Open House
- Community Helpers Day at AJUSD the Learning Center Preschool
- Arson/Fatality Fire Investigations Training
- Potential New Business to Community Meeting
- Special Events Meeting
- Labor Management
- AJ Sewer District Meeting with Contractors to Discuss Details & Changes of the Expansion
- Local Emergency Planning Committee Meeting (LEPC)

Administrative Services

- Life Scan Meeting
- Blood Draws and Physicals
- Gila River Indian Community (GRIC)
- Received \$201,986.00 for a total of \$403,972
- Admin Stand-up
- TSP Personnel Workflow Meeting
- Labor Management
- SHRM Conference (HR Manager)
- 2024 Anti-Harassment and Discrimination Training Complete
- Shannon Pando, Transportation Paramedic / New Hire
- Valerie Blodgett, Admin. Specialist – HR / New Hire

Financial Services

November 2023 Financial Highlights by James Vincent Group – Ben Archer

- YTD Property Tax Revenue under budget
- YTD Expenses – continue to be under budget across all categories

8. New Business / Future Agenda Items

None

9. Announcements / Document Signing

10. Adjourn

Motion by Director Jeff Cross to adjourn the board meeting at 6:38 p.m.

Seconded by Director Shawn Kurian

Vote 5 ayes, 0 nays, MOTION PASSED

Governing Board Approval:

DocuSigned by:

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Board Clerk Connie Van Driel