

VERSION 1.0

June 18, 2024



BOARD OF DIRECTORS MEETING

June 18, 2024

SUPERSTITION FIRE & MEDICAL DISTRICT BOARD

KATHLEEN CHAMBERLAIN, BOARD CHAIRMAN

CONNIE VAN DRIEL, BOARD CLERK

JEFF CROSS, BOARD DIRECTOR

JASON MOELLER, BOARD DIRECTOR

SHAWN KURIAN, BOARD DIRECTOR



Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

BOARD OF DIRECTORS MEETING AGENDA FOR TUESDAY, JUNE 18, 2024

Call in Phone Number: 480-646-1864

Access Pin: 1234

The Board will hold a meeting on Tuesday, June 18, 2024. The meeting will be held at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting room will be accessible to the public at 5:00 p.m. and will begin at 5:30 p.m. local time.

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

The following agenda items are scheduled for discussion at the board meeting. The Governing Board may or may not decide to take action on any or all items. The order of the agenda items may or may not be taken in the order listed.

- 1. Review and approval of the May 2024 financial reports and bank reconciliations.**
- 2. Recognition of employee performance, achievements, and special recognition for community members.**

3. Call to the Public.

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

4. Consideration and possible approval of all consent agenda items listed below:

- A. Board Meeting Minutes from May 15, 2024
- B. Transfer of Funds for 6/30/2024 Chase Bond Debt Service Principal and Interest Payment
- C. Transfer of Funds for 6/30/2024 Certificates of Participation (COP) US Bank Debt Interest Payment
- D. Purchase of a new 2024 Polaris Ranger UTV and New Roof
- E. Gym Use Agreement
- F. Pension Funding Policy - 1050

5. Public Hearing in accordance with ARS §48-805.02 in order to hear taxpayer's comments on the proposed Superstition Fire & Medical District revenue and expenditure Budget for Fiscal Year 2024/2025.

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119

Fleet Services
1455 East 18th Avenue
Apache Junction, AZ 85119

6. Discussion and possible approval of FY2024/2025 budget and adoption of Resolution # 2024-06-18-09: Budget Adoption.

7. Discussion and possible approval of a Memorandum of Understanding (MOU) between Superstition Fire & Medical District and the United Mesa Firefighters, Local 2260, Superstition Chapter and possible adoption of Resolution # 2024-06-18-10

8. Discussion and possible approval regarding Policy 1007: Incentives

9. Reports.

Senior Leadership Team (SLT):

Fire Chief John Whitney

Assistant Chief Brian Read

Transportation Services Director Billy Warren

Assistant Chief Richard Mooney

Administrative Services Director Anna Butel

James Vincent Group

President Colt Weddell

10. New Business / Future Agenda Items.

11. Announcements and Document Signing.

12. Adjourn

NOTICE: The Governing Board may go into executive session for the purpose of obtaining legal advice from the Fire District's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

One or more members of the Governing Board may attend the meeting telephonically.

Governing Board meeting agenda dated and posted (at least 24-hours before the scheduled meeting date and time).

Posted on: June 13, 2024

At: 1500 Hours

By: Sherry Mueller

The Superstition Fire & Medical District (SFMD) Administrative Office Board Meeting Room is accessible to the handicapped. In compliance with the American with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the SFMD Administration Office (480-982-4440) at least 24-hours before the Board Meeting.

Agenda Item Title

Review and approval of the May 2024 financial reports and bank reconciliations.

Submitted By

James Vincent Group

Background/Discussion

The James Vincent Group prepares the monthly financial reports. The District’s annual budget, which is adopted by the Board each June for the following fiscal year (July 1 – June 30), is formatted to mirror the monthly financial statements. The financial reports provide the Board with a monthly recap of expenditures and revenues, along with year-to-date account balance information.

In compliance with A.R.S. §48-807(O), the following reports have been added to the monthly financial statements packet:

1. Cash Flow – All Governmental Funds.
 - a. The Cash Flow report consists of the combined cash balances of all District Funds. These balances include the General (100), Transport Services (150), Capital Projects (200), Special Revenue (400), Debt Principal (500), Debt Interest (600) and Certificates of Participation (700) Funds. The Cash Flow report is updated monthly with the actual revenues deposited into and actual expenditures disbursed from the District’s cash accounts. It is important to note the revenues and expenditures are reported on a Cash Basis. This report is generated to demonstrate that the fire District maintains sufficient cash available to satisfy the projected expenditures budgeted over the course of the fiscal year.

2. Fund Account Bank Reconciliations.

The reconciliation of each of the District’s Fund Cash Accounts (General (100), Transport Services (150), Capital Projects (200), Special Revenue (400), Debt Principal (500), and Debt Interest (600) Funds) between the Pinal County Treasurer’s monthly bank statement and the District’s Fund balance sheet report is provided. To signify Board approval of the monthly financial statements and bank reconciliations, the Board Chairman is requested to sign the attached Letter of Acceptance which will be kept on file at the District.

Financial Impact(s)/Budget Line Item

N/A

Enclosure(s)

*Monthly Financials provided under separate cover

Recommended Motion
“Motion to approve the May 2024 financial reports and bank reconciliations.”



Superstition Fire & Medical District
Governing Board Acceptance of Fire District's
Financial Statements and Bank Reconciliations

Pursuant to A.R.S. §48-807, by the signature(s) below, the Governing Board of the Superstition Fire & Medical District attests to the review and approval of the following financial report(s) of the fire district for the month of **May 2024**:

1. Financial Statement
2. Bank Reconciliations
 - a. General (100) Fund
 - b. Transport Services (150) Fund
 - c. Capital Projects (200) Fund
 - d. Special Projects (400) Fund
 - e. Debt Principle (500) Fund
 - f. Debt Interest (600) Fund
 - g. Certificates of Participation (700) Fund

Connie Van Driel, Acting Board Chair

Date



May 2024

Governing Board Meeting – June 18, 2024

Agenda Item: 2

Agenda Item Title

Recognition of employee performance, achievements, and special recognition for community members.

Submitted By

Fire Chief John Whitney

Assistant Chief Brian Read

Assistant Chief Richard Mooney

Background/Discussion

This is a recurring monthly item to provide the Board with information concerning superior employee performance, achievements, and special recognition for community members.

June Service Anniversaries

30 Years of Service

Deputy Chief **Jeff Cranmer**

Engineer / Paramedic **Mike Wolfe**

18 Years of Service

Captain / Paramedic **Alex Dupuis**

17 Years of Service

Engineer **Brandon Blessum**

Firefighter / Paramedic **Ryan Rodriquez**

Captain / Paramedic **Geof Shively**



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Governing Board Meeting – June 18, 2024

Agenda Item: 3

Agenda Item Title

Call to the Public

A.R.S. §38-431.01(H)

A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body.

At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda.

However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Background / Discussion

Call to the Public is provided so citizens may address the public body (Governing Board) with matters concerning the fire district. Arizona public meeting law provides that the public body may discuss, consider, or decide only matters listed on the agenda and other matters related thereto. Since the public body will generally not know what specific matters may be raised at call to the public, they will be unable to act until the matter is placed on a subsequent meeting agenda (at the Board's discretion). The Board may also direct staff to follow up on the issue with the citizen.

Scheduled

None



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Governing Board Meeting – June 18, 2024

Agenda Item: 4

Agenda Item Title

Consideration and possible approval of all consent agenda items as listed below:

- A. Board Meeting Minutes from May 15, 2024 – **Appendix A**
- B. Transfer of Funds for 6/30/2024 Chase Bond Debt Service Principal and Interest Payment - **Appendix B**
- C. Transfer of Funds for 6/30/2024 Certificates of Participation (COP) US Bank Debt Interest Payment - **Appendix C**
- D. Purchase of a new 2024 Polaris Ranger UTV and New Roof - **Appendix D**
- E. Gym Use Agreement – **Appendix E**
- F. Pension Funding Policy – 1050 – **Appendix F**

Background/Discussion

The consent agenda allows the Board of Directors (BOD) to consider contracts, purchases, and other routine administrative matters having authorized funding within the current fiscal year budget as a single decision. Items may be withdrawn from the consent agenda and discussed separately upon request by any member of the BOD or staff. Information for each consent agenda item and corresponding supporting document is within the packet.

Recommended Motion

“Motion to approve the consent agenda items for June 18, 2024.”



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Governing Board Meeting – June 18, 2024

Agenda Item: 5

Agenda Item Title:

Public Hearing in accordance with ARS §48-805.02 in order to hear taxpayer's comments on the proposed Superstition Fire & Medical District revenue and expenditure budget for Fiscal Year 2024/2025.

Submitted By:

Board Chairman Kathleen Chamberlain
Fire Chief John Whitney

Background/Discussion:

This Public Hearing is required by ARS §48-805.02. The Board will consider audience comments / questions on issues related to the proposed Fiscal Year 2024/2025 Revenue and Expenditure Budget. The Board will close the Public Hearing after all comments have been heard.

Financial Impact:

N/A

Enclosure(s):

N/A

Recommended Motion:

N/A



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Governing Board Meeting – June 18, 2024

Agenda Item: 6

Agenda Item Title

Discussion and possible approval of FY2024 / 2025 Budget and adoption of Resolution 2024-06-18-09: Budget Adoption.

Submitted By

Fire Chief John Whitney
James Vincent Group

Background/Discussion

A.R.S. 48-805(A) states “a fire district shall prepare an annual budget that contains detailed estimated expenditures for each fiscal year. The budget summary shall be posted in three public places and published on the district's official website for at least twenty days before a public hearing at a meeting called by the board to adopt the budget. Following the public hearing, the district board shall adopt a budget. A complete copy of the adopted budget shall be posted in a prominent location on the district's official website within seven business days after final adoption and shall be retained on the website for at least sixty months.”

A.R.S. 48-805(B) states “Not more than ten days after the organization of a fire district and not later than August 1 of each year after the organization, the chairman of the district board shall submit to the county board of supervisors a budget estimate that contains certifications by item and that specifies the amount of money required for the maintenance and operation of the district for the ensuing year.”

At the May 15, 2024 meeting, the Board approved the FY2024 / 2025 Tentative Budget and directed Staff to post the Tentative Budget for public comment. The 20-day public comment period is now complete.

The budget the Staff is presenting represents a tax rate of \$3.69 per hundred dollars of secondary valuation for District operations and a \$0.115 special assessment related to the JPMorgan Chase Refinancing Bond debt principal and interest repayment.

Financial Impact(s)/Budget Line Item: N/A

Enclosure(s) (all requiring signatures)

Resolution 2024-06-18-09: Budget Adoption

Pinal & Maricopa County Special Taxing District Annual Budget Summary – Fiscal Year 2024 / 2025

Official Budget Form – Fiscal Year 2024 / 2025 (3 pages)

Recommended Motion

“Motion to adopt Resolution 2024-06-18-09: Budget Adoption, fully adopting the estimates of proposed revenues and expenditures by the Superstition Fire & Medical District for the fiscal year beginning July 1, 2024 and ending June 30, 2025 in the amount of \$27,897,841, using the tax rate of \$3.6900 for operations and \$0.1150 for principal and interest payment of the Bond refinancing with JP Morgan, declaring that such shall establish the budget of the Superstition Fire & Medical District for Fiscal Year 2024 / 2025.”



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RESOLUTION 2024-06-18-09
Superstition Fire & Medical District Medical
BUDGET ADOPTION

A RESOLUTION OF THE CHAIRMAN AND GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE & MEDICAL DISTRICT, FULLY ADOPTING ESTIMATES OF PROPOSED REVENUES AND EXPENDITURES BY THE SUPERSTITION FIRE & MEDICAL DISTRICT FOR THE FISCAL YEAR BEGINNING JULY 1, 2024, AND ENDING JUNE 30, 2025, DECLARING THAT SUCH SHALL ESTABLISH THE BUDGET OF THE SUPERSTITION FIRE & MEDICAL DISTRICT FOR SUCH FISCAL YEAR.

WHEREAS, in accordance with the provisions of §48-805, Arizona Revised Statutes, the Governing Board did, on the fifteenth day of June 2024, made tentative estimates of the amount required to meet the public expenses for the ensuing year, and the receipts from sources other than direct taxation by the Superstition Fire & Medical District; and

WHEREAS, in accordance with said sections of said code, following due public notice by the District Clerk, that the tentative budget is on file and open to inspection by interested party; and

WHEREAS, in accordance with said provisions of the Arizona Revised Statutes, and following public notice, the Governing Board met on the eighteenth day of June 2024, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE & MEDICAL DISTRICT AS FOLLOWS:

That the estimates of revenues and expenditures provided by staff now establish the finally adopted estimates of the proposed expenditures by the Superstition Fire & Medical District for the **fiscal year beginning July 1, 2024, and ending June 30, 2025**, in the amount of **\$27,897,841** and declare that such shall constitute the budget of the Superstition Fire & Medical District for such fiscal year.

PASSED AND ADOPTED THIS EIGHTEENTH DAY OF JUNE 2024, BY THE CHAIRMAN AND GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE & MEDICAL DISTRICT.

Kathleen Chamberlain, Board Chairman

Connie Van Driel, Board Clerk

Jason Moeller, Board Director

Jeff Cross, Board Director

Shawn Kurian, Board Director

Governing Board Meeting – June 18, 2024

Agenda Item: 7

Agenda Item Title

Discussion and possible approval of a Memorandum of Understanding (MOU) between Superstition Fire & Medical District and the United Mesa Firefighters, Local 2260, Superstition Chapter, and possible adoption of Resolution 2024-06-18-10.

Submitted By

Fire Chief John Whitney
Union Chapter President Colt Weddell

Background/Discussion

The MOU was first established and approved by the SFMD Board of Directors in 2017. This document is updated annually to reflect changes within the District. This was a collaborative effort between the Senior Leadership Team and the Superstition Fire & Medical Firefighters Chapter of Local 2260.

Financial Impact(s)/Budget Line Item

NA

Enclosure(s)

MOU
Resolution 2024-06-18-10

Recommended Motion

“Motion to approve the 2024 Memorandum of Understanding (MOU) between the Superstition Fire & Medical District and the United Mesa Firefighters, Local 2260, Superstition Chapter, and adopt Resolution 2024-06-18-10”



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RESOLUTION 2024-06-18-10
Superstition Fire and Medical District Medical
ADOPTING THE MEMORANDUM OF UNDERSTANDING

A RESOLUTION OF THE CHAIRMAN AND GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE & MEDICAL DISTRICT, FULLY ADOPTING THE MEMORANDUM OF UNDERSTANDING.

WHEREAS, the Board acknowledges the importance of a Memorandum of Understanding (MOU) between Labor and Management that is collaboratively developed; and

WHEREAS, the Board supports an MOU that fosters a symbiotic Labor/Management rapport that is committed to working together to form a positive, professional, and productive fire service organization; and

WHEREAS, the Labor Management Team is dedicated to maintain an open and cooperative relationship that enhances the quality service provided to both internal and external customers; and

WHEREAS, the MOU provides support for the entire SFMD membership – civilian and suppression alike; and

WHEREAS, the MOU has linkage to the SFMD Meet and Confer (Resolution 2009-02), SFMD Declaration of Ideals, SFMD Code of Conduct, Administrative Policy, and specifically Policy 209 Labor Management Relations; and

WHEREAS, the commitment of quality service for the citizens we serve will continually be the SFMD's top priority;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE & MEDICAL DISTRICT AS FOLLOWS:

That the Superstition Fire & Medical District Board of Directors fully supports and adopts the Memorandum of Understanding between the Superstition Fire & Medical District and the United Mesa Firefighters, Local 2260, Superstition Chapter.

PASSED AND ADOPTED THIS EIGHTEENTH DAY OF JUNE 2024 BY THE CHAIRMAN AND GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE & MEDICAL DISTRICT.

Kathleen Chamberlain, Board Chairman

Connie Van Driel, Board Clerk

Jeff Cross, Board Director

Shawn Kurian, Board Director

Jason Moeller, Board Director

Governing Board Meeting – June 18, 2024

Agenda Item: 8

Agenda Item Title

Discussion and possible approval regarding Policy 1007: Incentives

Submitted By

John Whitney, Fire Chief

Anna Butel, Administrative Services Director

Background/Discussion

As the budget changed for the 2024/25 fiscal year, the incentives were adjusted to match the changes. This is a housekeeping item that ensures compensation, practice, and policy are all in line.

Financial Impact(s)/Budget Line Item

n/a

Enclosure(s)

Policy 1007: Incentives

Recommended Motion

“Motion to approve Policy 1007: Incentives”



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Policy 1007 –Incentives

Last Revision: 06/18/2024

1. PURPOSE AND SCOPE

The purpose of this policy is to identify the incentives available to Superstition Fire & Medical District members pursuant to the Memorandum of Understanding or the established personnel agreement.

2. POLICY

It is the policy of the Superstition Fire & Medical District that the incentives established in the Memorandum of Understanding, or the established personnel agreement, shall be available to all members who meet the defined requirements.

Incentive (Full Time)	Annual Amount
Paramedic (Public Safety Only)	\$8,500
Technical Rescue Team (Public Safety Only)	\$3,250
SCBA (Public Safety Only)	\$3,250
Battalion Safety Officer (Public Safety Only)	\$2,100
Paramedic (Transportation Department) <i>*The original \$7,500 paramedic incentive was included in the annual salary on the wage scale. Effective 7/1/2024 the incentive goes into place to bring the total incentive to \$8,500.</i>	\$1,000
Lead Mechanic (Civilian)	\$4,800

Educational Incentive	Annual Amount
Certificate of Completion (Position Specific) <i>*For members hired prior to 11/17/2021</i>	\$600
Associate’s Degree	\$1,200
Bachelor’s Degree, or above	\$1,800

Governing Board Meeting – June 18, 2024

Agenda Item: 9

Agenda Item Title

Reports

Background / Discussion

This item is for the fire chief and his staff to share information with the Board of items occurring within, or related to, the fire district. Any item shared is for information only. Upon request of the Board, any item shared during this agenda item may be moved to the agenda for future meetings. Board discussion, other than clarifying questions, cannot occur and no action, position, or direction may occur until the specific item is placed on the agenda.

- Senior Leadership Team
- Labor

Recommended Motion:

N/A



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Governing Board Meeting – June 18, 2024

Agenda Item: 10

Agenda Item Title

New Business / Future Agenda Items

Financial Impact

N/A

Enclosure(s)

N/A

Recommended Motion:

"TBD"



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Governing Board Meeting – June 18, 2024

Agenda Item: 11

Agenda Item Title

Announcements and Document Signing

Background / Discussion

The BOD and staff may share and discuss items to be placed on future BOD agendas.

Recommended Motion:

N/A



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Agenda Item Title

Adjournment

Recommended Motion:

“Motion to adjourn the Board meeting.”



Appendix A

A. Board Meeting Minutes from May 15, 2024

Submitted By

Board Secretary Sherry Mueller

Background / Discussion

The board meeting minutes of the previous meeting(s) are provided for the BOD to approve. If the BOD would like to discuss the minutes, they may be removed from the consent agenda. After approval, minutes are signed by the Clerk of the Board and kept as the official public record.

Financial Impact/Budget Line Item

N/A

Enclosure(s)

May 15, 2024 Board Meeting Minutes





Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

Governing Board Meeting Minutes

MAY 15, 2024

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, MAY 15, 2024. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

[THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 PM.](#)

A. Call to Order

Chairman Chamberlain called the meeting to order at 5:30 PM.

B. Pledge of Allegiance

The Pledge of Allegiance led by Chief Whitney

C. Roll Call

Board Members in attendance were Chairman Kathleen Chamberlain, Clerk Connie Van Driel, Director Jason Moeller and Director Shawn Kurian. Director Jeff Cross attended via conference phone at 5:38 p.m.

Senior Leadership Team in attendance were Fire Chief John Whitney, Assistant Chief Brian Read, Assistant Chief Richard Mooney, Transportation Services Director Billy Warren, Ben Archer and Sarah Simonton with James Vincent Group, Chief Dave Pohlmann, Deputy Chief Jeff Cranmer and President Colt Weddell. Also in attendance was Sherry Mueller, Human Resources Generalist / Board Secretary. Attorney William Whittington attended via conference phone.

1. Review and approval of the April 2024 financial reports and bank reconciliations.

Motion by Director Kurian to approve the April 2024 financial reports and bank reconciliations.

Seconded by Director Moeller

Vote 4 ayes, 0 nays, MOTION PASSED.

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119

Fleet Services
1455 East 18th Avenue
Apache Junction, AZ 85119

2. Recognition of employee performance, achievements, and special recognition for community members.

22 Years of Service

Firefighter **Paul Garcia**

Firefighter / Paramedic **Stephan Wagner**

8 Years of Service

Firefighter / Paramedic **Kevin Montgomery**

3 Years of Service

Fire Chief **John Whitney**

Firefighter **Michael Gallagher**

2 Years of Service

Paramedic **Amanda Valles**

1 Year of Service

Firefighter / Paramedic **Sean Semrad**

EMT **Nick Selover**

Fire Mechanic I **Jesse Stapleton**

Annual Award Winners for 2024

Travis Yates, Captain / Paramedic – Officer of the Year

Dan Elliott, Captain / Paramedic – Officer of the Year

Trey Schow, Engineer – Firefighter of the Year

Amanda Valles, Paramedic – Transportation Services Employee of the Year

Anna Butel, Administrative Services Director – Civilian Employee of the Year

Vaughn Croshaw, Fleet Services Manager – Meritorious Service Award

3. Call to the Public.

None

4. Consideration and possible approval of all consent agenda items listed below:

A. Board Meeting Minutes from April 17, 2024

B. Arizona Mutual Aid Compact (AZMAC) Agreement

Motion by Director Moeller to approve all consent agenda items for May 15, 2024.

Seconded by Director Kurian

Vote 4 ayes, 0 nays, MOTION PASSED

5. Discussion and possible approval of changing the July 17, 2024 Board Meeting to July 24, 2024.

On July 17, 2024, most members of staff will either be attending the AFCA/AFDA Conference or the AFSAP Seminar. These conferences are highly valuable and provide connectivity with other fire agencies in the area. Staff are requesting to move the July meeting back one week to July 24, 2024.

Motion by Director Moeller to approve July 24, 2024, as the date for the July Board Meeting.

Seconded by Clerk Van Driel

Vote 4 ayes, 0 nays, **MOTION PASSED**

(Note: Director Cross called in to the Board Meeting at this time (5:38 p.m.) and began to vote.)

6. Discussion, consideration, and possible action regarding the development of the Tentative Fiscal Year 2024 / 2025 Revenue and Expenditure Budget and adoption of Resolution 2024-05-15-08.

Motion by Clerk Van Driel to Adopt Resolution 2024-05-15-08 adopting a tentative budget in the amount of \$27,897,841 for the fiscal year July 1, 2024, through June 30, 2025, using the tax rate of \$3.6900 for operations and \$0.1150 for the principal and interest payment of the Bond refinancing with JP Morgan. Also, giving notice to the public of the tentative budget, and a time and place for a public meeting to hear comments before final adoption of the budget as required by law.

Seconded by Director Kurian

Vote 5 ayes, 0 nays, **MOTION PASSED**

7. Senior Leadership Team Reports

Fire Chief Report

- Budget, Etc.
- Engineer Interviews
- MOU Negotiations
- Captain Quarterly Meetings
- SM Rotary Club presentation
- Radiance Community Picnic
- April Pools Day
- Blossom Rock Grand Opening
- SFMD Gala
- EVRA Recruit Talk
- Fire Chief Forum
- 3-peat Champions – Battle of the Badges Softball game on Saturday, April 20, 2024

Emergency Services

- MOU Negotiations
- Captains Quarterly Meeting
- Blossom Rock Event
- TRWC Radio Site Ribbon Cutting Ceremony
- Ops Meeting – AJPD Liaison
- SFMD/AJPD – Training Meeting
- MCSO Helo Training
- Attended Heart of America Men’s Lacrosse Conference Championship
- Monthly Incident Call Volume

Significant Incidents

4/19/2024: South Plaza Residential Fire – Working fire in enclosed patio

4/30/2024: Tomahawk / McKellips WUI – Approximate 7 acres with 5 homes threatened

5/6/2024: Idaho Road and E. Od West Highway 2n1 medical involving 3 vehicles

5/10/2024: Ray & Ironwood WUI – Approximately 3 acres

5/10/2024: Peralta & Oro Road – Wildland Fire

Training

- EVRA 24-1
 - Graduation May 16th
 - RTO Captain Ledbetter
 - Recruits Elliott, Semrad, Norvell, Pyles, Scerbo
- Firefighter Recruitment Assessment Center
- Monthly Crews Training
- MCS
- 2nd Quarter TRT Training
 - Trench Rescue
 - Helicopter Ops
- BC Tactical Training in Phoenix
 - Expanding Fire Incidents in Large Buildings
 - Sector Responsibilities
 - Mayday Operations
- 2nd Quarter Regional Ladder Co. Ops
 - Residential and Commercial Ventilation
 - Instructors Nelson, Rivera, and Yates
- Ladder Subcommittee
 - Hughes / Pierce
- Firefighter Recruitment Assessment Center
- Helo Ops Training with MCSO
- Monthly and FYTD Training Hours

EMS

- We took delivery of Elegard. The next steps are to train in-district trainers and then all members. The trial’s projected start date is July.

- Attended the Banner Goldfield Welcome breakfast to celebrate our new base station hospital partnership.
- Attended Regional meetings (East Valley, ROCC EMS, CALSC)
- Attended two meetings on the National Emergency Response Information System upgrade.
- Filled in for Chief Whitney as Acting Fire Chief

Transportation Services

- EMS ROCC, East Valley Agency Meeting
- Regional Image Trend Meeting
- Ambulance billing AR meeting – Digitech / JVG
- Meeting with Yuma Fire regarding DHS response time requirements
- Banner Goldfield Welcome Breakfast
- New Hire Alec Lezcano – EMS Training, EVOC
- AEMS Education Committee Meeting, AEMS Functional Group Meeting
- Monthly Transportation Volume
- CON Compliance through April 2024

Support Services

Fire Prevention

Plan Reviews – 20

Inspections – 39

Citizen Requests or Assistance – 2

Environmental Requests, Permits, Concerns and Knox Box Assistance – 23

Community Risk Reduction

Community Events – 4

Fire Safety Presentations – 0

Car Seat Placements – 4

School Pub Ed Presentations – 0

AED/CCR Presentations – 0

- Radiance Community Picnic
- April Pools Day
- Bossom Rock Grand Opening Event
- Stamp Out Hunger Food Drive
- TRWC Ribbon Cutting at New Radio Site on US 60
- Lost Dutchman Marathon Awards
- Meet with Radio Tower Company to discuss a new contract
- Fire Company Inspections for 2023 were 285
- Local Emergency Planning Committee Meeting
- Received two 2023 For F150 Trucks from Horne Ford
- Lost Dutchman Awards & TRWC Ribbon Cutting

Administrative Services

- 2023 NFPA Fire Experience Survey
- AJHS Senior Interviews
- Office Upgrades
 - Flooring
 - Conference Tables
 - Other Furniture
- 2024 Recruit Firefighter Process
 - 136 Applications
 - 102 Participated in written test
 - 96 Passed the written test
 - 87 Signed up for the assessment center
 - 78 Participated in the assessment center
 - 26 Passed the assessment center
 - *29 Invites to the Intern Academy (June 1 and 2)
- New Hire – Alec Lezcano – TSP - EMT

Labor

- 2024 SFMD Recruit Hiring Survey Results
 - How did you hear about SFMD’s recruit hiring process? – Majority: Active recruiting / word of mouth
 - What attracted you to SFMD? – Majority: Culture/Members/Family and Location / size of district
 - What is most important to you when applying for a Fire Service career? – Majority: Positive workplace culture
 - Have you taken the National Testing Network (NTN) Firefighter written exam? - Majority: Yes
 - What platforms do you use to find Firefighter jobs? – Majority: Instagram / Social Media
 - What city do you live in? – Majority: Mesa
 - What mentors, affinity groups, fraternal organizations, or other professional development groups are you utilizing to prepare for a job in the Fire Service? – Majority: Family / Friends / OTJ

(Note: Director Cross left the conference phone call at 6:50 p.m. therefore no longer voting on motions)

8. New Business / Future Agenda Items

None

9. Announcements / Document Signing

Chairman Chamberlain stated the recent Gala event was wonderful. She thanked those who put it all together. Director Moeller enjoyed the event as well.

10. Adjourn

Motion by Director Moeller to adjourn the board meeting at 6:56 p.m.

Seconded by Director Kurian

Vote 4 ayes, 0 nays, MOTION PASSED

Governing Board Approval:

Board Clerk Connie Van Driel

Appendix B

B. Discussion and possible approval of transfer of funds for the June 30, 2024, Chase Bond Debt Service Principal and Interest Payments

Submitted By

John Whitney, Fire Chief
Anna Butel, Administrative Services Director

Background / Discussion

Principal Payment

The District has a Debt Service Principal payment of \$622,000.00 due on June 30, 2024, to JPMorgan Chase:

Fund Account: Debt Refunding Principal Series 2018 – account #6-11642-1409
Budget line item: 500-60-70500-10: Debt Service Expenditure – Principal

The current Principal Fund cash balance as of May 31, 2024 is \$695,758.52.

Interest Payment

The District also has a Debt Service Interest payment of \$36,775.85 due on June 30, 2024, to JPMorgan Chase:

Fund Account: Debt Refunding Interest Series 2018 – account #6-11642-1410
Budget line item: 600-60-70550-10: Debt Service Expenditure – Interest

The current Interest Fund cash balance as of May 31, 2024 is \$45,138.05.

Financial Impact/Budget Line Item

\$622,000.00 / Line item 500-60-70500-10

\$36,775.85 / Line item 600-60-70550-10

Enclosure(s)

JPMorgan Chase Commerical Loan Invoice #0510 – Principal and Interest Payments Due
JPMorgan Chase Bond Debt Service Payments Authorization - 063024





UNDELIVERABLE MAIL ONLY - BB
 PO BOX 44959
 INDIANAPOLIS IN 46244-4959

Customer Number: 452038311001

Bill Date: 05/03/24

Due Date: 07/01/24

Billing Period -
 01/01/24 through 06/30/24

Please note that the current interest has
 been projected from 05/03/24 through
 06/30/24

Page 1 of 3



0000508 VLC 001 001 12324 - YNN
 SUPERSTITION FIRE AND MEDICAL DISTRICT
 565 N IDAHO RD
 APACHE JUNCTION AZ 85119-4014



123526700100100508000100000000

Commercial Loan Invoice

Invoice Number 000000510

Summary

Principal Due This Period	\$622,000.00
Past Due Principal	\$0.00
Interest Due This Period	\$36,775.85
Past Due Interest	\$0.00
Fees Due This Period	\$0.00
Past Due Fees	\$0.00
Late Charge This Period	\$0.00
Past Due Late Charges	\$0.00
Total Payment Due	\$658,775.85

If you have questions concerning this invoice, or if your address has
 changed, please contact your relationship manager or Business Service
 Line at 1-800-242-7338.

If you would like future payments automatically deducted from your
 account, please contact your relationship manager.

Commercial Loan Invoice

(Please detach and return invoice below with payment)

Principal Due This Period	\$622,000.00
Past Due Principal	\$0.00
Interest Due This Period	\$36,775.85
Past Due Interest	\$0.00
Fees Due This Period	\$0.00
Past Due Fees	\$0.00
Late Charge This Period	\$0.00
Past Due Late Charges	\$0.00
Total Payment Due	\$658,775.85

Customer Name SUPERSTITION FIRE AND MEDICAL DISTRICT
 Due Date 07/01/24
 Account # 452038311001
 Customer/Account # 452038311001
 Invoice # 000000510

Check box if your address has changed and indicate new
 address on reverse

Amount Enclosed \$

50000900000000400000004520383110010000000000000002



CHASE
 P.O. BOX 78039
 PHOENIX AZ 85062-8039

⑈0000000510⑈ ⑆500009022⑆ 452038311001⑈

Customer Number: 452038311001

Bill Date: 05/03/24

Due Date: 07/01/24

Billing Period -
01/01/24 through 06/30/24

Page 3 of 3

SUPERSTITION FIRE AND MEDICAL DISTRICT



Account # 452038311001

Commercial Loan

Transaction Type	Effective	Through	Amount	Rate	Accrual/Due	Balance
Ending Balance Prior Invoice	11/03/23					\$2,599,000.00
Beginning Interest Rate	11/03/23			2.83%		\$2,599,000.00
Payment - Thank You	01/01/24	06/30/24	\$36,775.85			
Interest	01/01/24		-\$36,775.85			
Principal Due This Period		06/30/24			\$622,000.00	
Interest Due This Period		06/30/24			\$36,775.85	
Total Due This Period		07/01/24			\$658,775.85	
Total Due This Account		07/01/24			\$658,775.85	

123526700100100508000200000000

Appendix C

C. Discussion and possible approval of transfer of funds for the June 30, 2024, Certificates of Participation (COP) US Bank Bond Debt Principal and Interest Payments

Submitted By

John Whitney, Fire Chief

Anna Butel, Administrative Services Director

Background / Discussion

Principal Payment

The District has a Debt Service Principal payment of \$530,000.00 due on June 30, 2024, to US Bank:

Fund Account: Superstition Fire & Medical District General Fund – account #6-11642-1001

Budget line item: 100-10-53740-10: Pension (COP Principal)

Interest Payment

The District also has a Debt Service Interest payment of \$388,734.49 due on June 30, 2024, to US Bank:

Fund Account: Superstition Fire & Medical District General Fund – account #6-11642-1001

Budget line item: 100-10-53750-10: Pension (COP Interest)

The current General Fund cash balance as of May 31, 2024 is \$7,432,585.03.

Financial Impact/Budget Line Item

\$530,00.00 / Line item 100-10-53740-10

\$388,734.49 / Line item 100-10-53750-10

Enclosure(s)

US Bank Invoice #2592281

US Bank COP Bond Debt Service Payment Authorization - 063024



Invoice Date: 5/23/2024
 Invoice Number: 2592281

Funds due on 7/1/2024

SUPERSTITION FIRE & MEDICAL DISTRICT
 565 N Idaho Rd
 Apache Junction, Arizona 85119

Contact	Phone	Fax	Email
Ben Archer-Clowes			ben@jamesvincentgroup.com
Anna Butel			anna.butel@sfmd.az.gov
Alena Sampson			Alena.Sampson@sfmd.az.gov
John Whitney			John.Whitney@sfmd.az.gov

Account Number: 271548000

Superstition Fire & Medical District of Pinal and Maricopa Counties, Arizona Certificates of Participation Taxable Series 2021

Invoice for Debt Service Payment on 7/1/2024

Cusip	Maturity Date	Accrual Start Date	Accrual End Date	No. of Days	Principal Balance	Interest Rate	Interest	Principal	Premium/Discount
72212CAB2	7/1/2024	1/1/2024	6/30/2024	180	\$530,000.00	0.86%	\$2,279.00	\$530,000.00	
72212CAC0	7/1/2025	1/1/2024	6/30/2024	180	\$825,000.00	1.187%	\$4,896.38	\$0.00	
72212CAD8	7/1/2026	1/1/2024	6/30/2024	180	\$1,085,000.00	1.387%	\$7,524.48	\$0.00	
72212CAE6	7/1/2027	1/1/2024	6/30/2024	180	\$1,115,000.00	1.604%	\$8,942.30	\$0.00	
72212CAF3	7/1/2028	1/1/2024	6/30/2024	180	\$1,135,000.00	1.854%	\$10,521.45	\$0.00	
72212CAG1	7/1/2029	1/1/2024	6/30/2024	180	\$1,155,000.00	2.034%	\$11,746.35	\$0.00	
72212CAH9	7/1/2030	1/1/2024	6/30/2024	180	\$1,180,000.00	2.184%	\$12,885.60	\$0.00	
72212CAJ5	7/1/2031	1/1/2024	6/30/2024	180	\$1,205,000.00	2.284%	\$13,761.10	\$0.00	
72212CAK2	7/1/2032	1/1/2024	6/30/2024	180	\$1,230,000.00	2.384%	\$14,661.60	\$0.00	
72212CAL0	7/1/2036	1/1/2024	6/30/2024	180	\$5,255,000.00	2.784%	\$73,149.60	\$0.00	
72212CAM8	7/1/2041	1/1/2024	6/30/2024	180	\$7,485,000.00	3.091%	\$115,680.68	\$0.00	
72212CAN6	7/1/2045	1/1/2024	6/30/2024	180	\$6,890,000.00	3.271%	\$112,685.95	\$0.00	
					\$29,090,000.00		\$388,734.49	\$530,000.00	

Interest Due:	\$388,734.49
Total Principal Due:	\$530,000.00
Principal Deposit Due:	
Cash on hand:	(\$223.52)
Net Due:	\$918,510.97

PAYMENT SUMMARY

Total Interest Due:	\$388,734.49
Total Principal Due:	\$530,000.00
Total Credits:	(\$223.52)
TOTAL DUE 7/1/2024	\$918,510.97

Notes



WIRING INSTRUCTIONS

US Bank must receive funds prior to 10:30 A.M. CST to ensure DTCC receives funds prior to their same day settlement deadline of 2:00 P.M. CST. Any payments received by DTCC after the 2:00 P.M. deadline will be allocated the next day.

ABA:	091000022
BBK:	U.S. Bank N.A.
A/C:	180121167365
BNF:	U.S. Bank Trust N.A.
OBI:	SUPERSTITION2021

CHECK INSTRUCTIONS

If paying by check, please include a copy of this invoice and remit payment 5 business days prior to payment date.

U.S. BANK St. Paul
CM-9705
P.O. BOX 70870
St Paul, Minnesota 55170

U.S. BANK CONTACTS

Prod Ops Mainyua Yang
Analyst

Email: mainyua.yang@usbank.com

Phone: 651.466.7094

Prod Ops Mainyua Yang
Specialist

Email: mainyua.yang@usbank.com

Phone: 651.466.7094

SUPERSTITION2021





Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Supervisory Anti-Discrimination & Harrassment Training

June 18, 2024

Pinal County Treasurer's Office
Ms. Debbie Garcia/Bookkeeping
P. O. Box 729
Florence, AZ 85232

RE: US Bank Invoice #2592281

Dear Ms. Garcia,

Please accept this letter as Board Authorization to wire transfer funds:

- A. **\$530,000.00** from our Superstition Fire & Medical District General Fund Account #6-11642-1001 for the debt service interest payment due 06/30/2024 payable to US Bank.

- B. **\$388,734.49** from our Superstition Fire & Medical District General Fund Account #6-11642-1001 for the debt service interest payment due 06/30/2024 payable to US Bank.

Superstition Fire & Medical District

By:

Connie Van Driel – Acting Board Chairperson

By:

Jason Moeller – Acting Board Clerk

Appendix D

D. Purchase of a new 2024 Polaris Ranger UTV and new Roof

Submitted By

Assistant Chief Richard Mooney

Background/Discussion

The district needs to add another UTV response apparatus to the SFMD Fleet. The SFMD is purchasing the 2024 Polaris from RideNow Powersports in Mesa. The cost is \$1,19.53 higher than the lowest bid, but the other company's bid is in Payson, Arizona. Due to the distance for the warranty repairs and the ability of SFMD to provide tires and rims from our facility stockroom, SFMD can save an additional \$1,769.80 by supplying our own tires and rims from the Mesa RideNow Powersports quote. The third bid (Chandler RideNow Powersports) was the highest bid and does not have a unit stock now.

Financial Impact(s)/Budget Line Item

The total cost for the UTV will not exceed \$31,000.

Estimated Costs:

Cost of UTV w/o tires & rims:	\$30,168.29
Reimbursement funds (-):	\$19,207.00
Cost of new roof:	\$3,337.00
Estimated Total Cost:	\$14,298.29- \$15,130

Enclosure(s)

The quote from RideNow Powersports Mesa for the 2024 Polaris UTV. Quote for the roof.





RIDENOW POWERSPORTS MESA

1350 S. Clearview Ave.
Mesa, AZ 85209
480-986-6922

BILL OF SALE

* THE FUN STARTS HERE *

PURCHASER:

HOME PHONE:
WORK PHONE:
EMAIL:

DATE: 05/18/2024
DEAL #:
SALESMAN: John Biester
FINANCE MANAGER:

DESCRIPTION OF PURCHASE		DESCRIPTION OF TRADE	
N/U/D: New	STOCK #: PO459779	STOCK #:	MILEAGE:
YEAR: 2024	COLOR: DESERT SAND	YEAR:	LISC #:
MAKE: POLARIS	ENGINE #:	MAKE:	
MODEL: R24RSE99BZ	CLASS: U	MODEL:	
SERIAL #: 4XARSE996R8459779		SERIAL #:	

SETTLEMENT

Customer was offered GAP, Theft Protection, Paint Protection, Battery Protection, Extended Service Tire Protection, PMA and GPS. Customer has DECLINED protection unless purchased as shown on this Bill of Sale ()

BASE PRICE:	19,983.31
DEALER FREIGHT:	0.00
DEALER ASSEMBLY/SET UP:	1,887.54
TOTAL ACCESSORIES:	0.00
PAINT PROTECTION:	0.00
GPS:	0.00
SUB TOTAL:	21,870.85
SALES TAX:	1,815.29
PRESOLD PARTS/LABOR:	7,611.00
0 MECHANICAL PROTECTION:	0.00
36 PRIORITY MAINTENANCE:	0.00
0 GAP PROTECTION:	0.00
THEFT PROTECTION:	0.00
TIRE/WHEEL PROTECTION:	0.00
BATTERY PROTECTION:	0.00
WASTE TIRE FEE:	0.00
REGISTRATION/LICENSE:	41.00
*DEALER TITLING/PROCESSING:	599.95
GRAND TOTAL ALL UNITS: \$31,938.09	TOTAL PRICE: 31,938.09
	TRADE ALLOWANCE: 0.00
	TRADE PAYOFF: 0.00
	TRADE EQUITY: 0.00
	CAP COST REDUCTION: 0.00
	DOWN PAYMENT: 0.00
	TOTAL DOWN PAYMENT: 0.00
	BALANCE DUE: 31,938.09

PURCHASER: _____ REFERRED BY: _____

PURCHASER: _____ MANAGER: _____

In signing this Bill of Sale, customer acknowledges that the above purchased item(s) were paid for by cash, check, credit card, or a fundable finance contract. All sales are final. No refunds on above product unless stated otherwise in writing. Dealer retains all incentives unless otherwise stated on a "We Owe" statement. IN MOST CASES, AFTERMARKET COMPONENTS AND/OR DAMAGE CAUSED BY AFTERMARKET COMPONENTS, ARE NOT COVERED BY THE FACTORY WARRANTY AND/OR EXTENDED WARRANTY. X_____

* THESE CHARGES REPRESENT COSTS AND PROFIT TO THE DEALER FOR ITEMS SUCH AS UNPACKING, ASSEMBLY, SETUP, INSPECTION, CLEANING AND ADJUSTING THE UNIT, AND PREPARING DOCUMENTS RELATED TO THE SALE.



Customer `vaughn.croshaw@sfmd.az.gov`

Edit

Shipping

Shipping Address

Company Name (Optional)

Superstition Fire

First Name

Vaughn

Last Name

Croshaw

Phone Number

480-797-7392

Address

1455 E 18th Ave

Apartment/Suite/Building (Optional)

City

Apache Junction

Country

Order Summary

1 Item



1 x Polaris Ranger Pro-Fit Crew Metal Top
Roof Rack Type Premium Laser Cut/Slotted Racks
(+ \$399)
Roof Extension Extended/12" Addl. Overhang (+
\$150)
Lighting & Audio Package Pkg 3: Hi-power Switch
Box (2x Dome, Outlets), 50" Front, 10" Side Lights,
Rear Pods (+ \$1099)

Subtotal	\$2,947.00
Shipping	\$390.00
Tax	\$0.00
Coupon/Gift Certificate	

Total (USD) **\$3,337.00**

Appendix E

E. SFMD Gym Use Agreement

Submitted By

John Whitney, Fire Chief

Anna Butel, Administrative Services Director

Background/Discussion

A comprehensive gym use agreement is essential to ensure all parties have a clear understanding of their rights, responsibilities, and expectations. This agreement helps prevent misunderstandings and provides a framework for addressing issues that may arise.

The SFMD gym is available to SFMD family members, and other public safety organizations.

Financial Impact(s)/Budget Line Item

n/a

Enclosure(s)

Gym Use Agreement





Release and Waiver of Liability and Indemnity Agreement SFMD Fitness Center

SFMD Fitness Center, located at 3955 East Superstition Blvd, Apache Junction, AZ 85119, hereinafter referred to as the "SFMD," requires all individuals using its facilities, equipment, and services to acknowledge and agree to the following release;

In consideration of being allowed access to and use of the SFMD's facilities, equipment, and services, I, the undersigned, acknowledge and agree to the following:

Assumption of Risk: I understand and acknowledge that the use of the SFMD's facilities, equipment, and services carries inherent risks, including but not limited to the risk of injury, illness, disability, or death. I voluntarily assume all risks associated with my participation in physical activities at the SFMD.

Physical Condition: I hereby certify that I am in good physical condition and have no medical conditions, injuries, or disabilities that would prevent me from safely participating in physical activities at the SFMD Fitness Center or other facilities. I acknowledge that it is my responsibility to consult with a healthcare professional before beginning any exercise program.

Release and Waiver: I, on behalf of myself, my marital community, my heirs, executors, administrators, successors, and assigns, hereby release, waive, and discharge SFMD, its Governing Board, employees, agents, representatives, and any other individuals or entities associated with the SFMD, from any and all claims, liabilities, demands, actions, causes of action, costs, and expenses, including but not limited to attorney fees whether at law or in equity, arising out of or in connection with my use of the SFMD's Fitness Center facilities, equipment, and services, including but not limited to any injuries or damages that may result from the negligence of the SFMD or its staff.

Indemnification: I agree to indemnify and hold harmless the SFMD and its representatives from any claims or liabilities, including legal fees, arising from my use of the SFMD's Fitness Center or other facilities, equipment, and services.

Photographic Release: I grant the SFMD the right to use my likeness in photographs, videos, or other media for promotional, advertising, or other purposes without compensation.

Acknowledgment of Rules and Policies: I acknowledge and agree to abide by all SFMD rules, policies, and guidelines, including safety guidelines and code of conduct as it relates to the use of the SFMD Fitness Center.

Emergency Medical Treatment: In the event of injury or illness, I authorize the SFMD to seek medical treatment or emergency medical services on my behalf if deemed necessary. I understand that I am responsible for any medical expenses incurred.

Governing Law: This release and waiver of liability shall be governed by and construed in accordance with the laws of the state of Arizona, without regard to its conflict of law principles.

I have read and understand this Release and Waiver of Liability and Indemnity Agreement, and I voluntarily affix my signature to it.

Participant's Signature: _____ Date: _____

Parent/Guardian's Signature
(if the participant is a minor): _____ Date: _____

[Please retain a copy of this signed release and waiver for your records. By signing this document, you acknowledge that you have voluntarily waived certain legal rights. If you do not fully understand the terms of this release and waiver, it is recommended that you seek legal counsel before signing.]

Appendix F

F. Pension Funding Policy - 1050

Submitted By

John Whitney, Fire Chief

Anna Butel, Admin Services Director

Provided by: James Vincent Group

Background/Discussion

House Bill 2097 Amending Title 38, Chapter 5, Article 4, Arizona Revised Statutes, By Adding Section 38-863.01; Relating to the Public Safety Personnel Retirement System.

38-863.01 Pension Funding Policies: Employers

Beginning on or before July 1, 2019, each **governing body** of an employer shall annually:

1. Adopt a pension funding policy for the system for employees who were hired before July 1, 2017. The pension funding policy shall include funding objectives that address at least one of the following.
 - a. How to maintain stability of the governing body's contributions to the system.
 - b. How and when the governing body's funding requirement of the system will be met.
 - c. Defining the governing body's funded ratio target under the system and the timeline for reaching the targeted funded ratio.
2. Formally accept the employer's share of the assets and liabilities under the system based on the system's actuarial valuation report.
3. The governing body shall post the pension funding policy on the governing body's public website.

Financial Impact(s)/Budget Line Item

Included in the 2024/25 fiscal year budget. PSPRS Annual Pension Funding Policy

Enclosure(s)

PSPRS Annual Pension Funding Policy – 1203



Policy 1203 – Pension Funding Policy

Annual Pension Funding Policy adopted by the Board of Directors.

Revised 06/18/2024

SUPERSTITION FIRE & MEDICAL DISTRICT PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM ANNUAL PENSION FUNDING POLICY

The intent of this policy is to clearly communicate the Fire Board’s pension funding objectives and its commitment to our employees and the sound financial management of the Superstition Fire and Medical District and to comply with statutory requirements of Laws 2018, Chapter 112

Several terms are used throughout this policy:

Unfunded Actuarial Accrued Liability (UAAL) – Is the difference between trust assets and the estimated future cost of pensions earned by employees. This UAAL results from actual results (interest earnings, member mortality, disability rates, etc.) being different from the assumptions used in previous actuarial valuations.

Annual Required Contribution (ARC) – Is the annual amount required to pay into the pension funds, as determined through annual actuarial valuations. It is comprised of two primary components: normal pension cost – which is the estimated cost of pension benefits earned by employees in the current year; and amortization of UAAL – which is the cost needed to cover the unfunded portion of pensions earned by employees in previous years. The UAAL is collected over a period of time referred to as the amortization period. The ARC is a percentage of the current payroll.

Funded Ratio – Is a ratio of fund assets to actuarial accrued liability. The higher the ratio the better funded the pension is with 100% being fully funded.

Intergenerational equity – Ensures that no generation is burdened by substantially more or less pension costs than past or future generations.

The Superstition Fire and Medical District fire employees who are regularly assigned hazardous duty participate in the Public Safety Personnel Retirement System (PSPRS).

Public Safety Personnel Retirement System (PSPRS)

PSPRS is administered as an agent multiple-employer pension plan. An agent multiple- employer plan has two main functions: 1) to comingle assets of all plans under its administration, thus achieving economy of scale for more cost efficient investments and invest those assets for the benefit of all members under its administration and 2) serve as the statewide uniform administrator for the distribution of benefits.

Under an agent multiple-employer plan each agency participating in the plan has an individual trust fund reflecting that agencies’ assets and liabilities. Under this plan all contributions are deposited to and distributions are made from that fund’s assets, each fund has its own funded ratio and contribution rate,

and each fund has a unique annual actuarial valuation. The Superstition Fire and Medical District has one trust fund for fire employees.

The Fire Board formally accepts the assets, liabilities, and current funding ratio of the Superstition Fire and Medical District PSPRS trust funds from the June 30, 2023 actuarial valuation, which are detailed below.

Liabilities and Funded Ratios – Tiers 1 & 2

	June 30, 2023	June 30, 2022
Pension		
Actuarial Present Value of Benefits (PVB)		
Retirees and Beneficiaries	\$ 33,856,384	\$ 29,676,692
DROP Members	15,259,508	14,904,411
Vested Members	922,457	502,854
Active Members	<u>36,415,827</u>	<u>38,486,092</u>
Total Actuarial Present Value of Benefits	86,454,176	83,570,049
Actuarial Accrued Liability (AAL)		
All Inactive Members	50,038,349	45,083,957
Active Members	<u>27,980,892</u>	<u>29,111,750</u>
Total Actuarial Accrued Liability	78,019,241	74,195,707
Actuarial Value of Assets (AVA)	75,160,609	72,096,500
Unfunded Actuarial Accrued Liability	2,858,632	2,099,207
PVB Funded Ratio (AVA / PVB)	86.9%	86.3%
AAL Funded Ratio (AVA / AAL)	96.3%	97.2%
Health		
Actuarial Present Value of Benefits (PVB)		
Retirees and Beneficiaries	\$ 457,361	\$ 449,984
DROP Members	227,532	232,679
Active Members	<u>615,371</u>	<u>657,592</u>
Total Present Value of Benefits	1,300,264	1,340,255
Actuarial Accrued Liability (AAL)		
All Inactive Members	684,893	682,663
Active Members	<u>486,376</u>	<u>510,919</u>
Total Actuarial Accrued Liability	1,171,269	1,193,582
Actuarial Value of Assets (AVA)	1,295,417	1,248,080
Unfunded Actuarial Accrued Liability	(124,148)	(54,498)
PVB Funded Ratio (AVA / PVB)	99.6%	93.1%
AAL Funded Ratio (AVA / AAL)	110.6%	104.6%

Liabilities and Funded Ratios – Tier 3

	June 30, 2023	June 30, 2022
Pension		
Actuarial Present Value of Benefits (PVB)		
Retirees and Beneficiaries	\$ 2,783,769	\$ 944,111
Vested Members	6,565,608	3,654,003
Active Members	<u>558,509,014</u>	<u>403,144,180</u>
Total Actuarial Present Value of Benefits	567,858,391	407,742,294
Actuarial Accrued Liability (AAL)		
All Inactive Members	9,349,377	4,598,114
Active Members	<u>101,611,814</u>	<u>64,341,090</u>
Total Actuarial Accrued Liability	110,961,191	68,939,204
Actuarial Value of Assets (AVA)	119,101,476	76,171,857
Unfunded Actuarial Accrued Liability	(8,140,285)	(7,232,653)
PVB Funded Ratio (AVA / PVB)	21.0%	18.7%
AAL Funded Ratio (AVA / AAL)	107.3%	110.5%
Health		
Actuarial Present Value of Benefits (PVB)		
Retirees and Beneficiaries	0	0
Active Members	<u>7,842,159</u>	<u>5,807,514</u>
Total Present Value of Benefits	7,842,159	5,807,514
Actuarial Accrued Liability (AAL)		
All Inactive Members	0	0
Active Members	<u>1,651,466</u>	<u>1,075,733</u>
Total Actuarial Accrued Liability	1,651,466	1,075,733
Actuarial Value of Assets (AVA)	3,508,666	2,281,928
Unfunded Actuarial Accrued Liability	(1,857,200)	(1,206,195)
PVB Funded Ratio (AVA / PVB)	44.7%	39.3%
AAL Funded Ratio (AVA / AAL)	212.5%	212.1%

PSPRS Funding Goal

Pensions that are less than fully funded place the cost of service provided in earlier periods (amortization of UAAL) on the current taxpayers. Fully funded pension plans are the best way to achieve taxpayer and member intergenerational equity. Most funds in PSPRS are significantly underfunded and falling well short of the goal of intergenerational equity.

Proposition 207

In 2020, AZ voters approved Prop 207 the “Smart and Safe Arizona Act.” As part of this initiative a “Smart and Safe, Arizona Fund” was established to receive revenue from a 16% excise tax and licensing and registration fees. As a fire department with individuals enrolled in PSPRS, the Fire District is eligible to receive this revenue based on the number of PSPRS individuals and taxes and fees collected. The Arizona State Treasurer will distribute these funds biannually, June 30 and December 31.

Senate Bill 1298/Certificates of Participation

In 2021, Senate Bill 1298 was passed with an emergency clause to immediately allow fire districts to utilize its current ability to lease purchase and/or issue “Certificates of Participation” (CoP’s) for the purpose of paying a district’s accumulated UAAL. Conversely, the PSPRS assumed earnings/discount rate is 7.30% and is applied to all liabilities. In July 2021, the District sold the CoP’s and refinanced their unfunded pension debt to PSPRS.

The Fire Board’s PSPRS funding ratio goal is 100% (fully funded).

Fire Board established this goal for the following reasons:

- The PSPRS trust funds represent only the Superstition Fire and Medical District liability.
- The fluctuating cost of an UAAL causes strain on the Superstition Fire and Medical District budget, affecting our ability to provide services.
- A fully funded pension is the best way to achieve taxpayer and member intergenerational equity.

Fire Board has taken the following actions to achieve this goal:

- Maintain ARC and CoP payments from operating revenues – Fire Board is committed to maintaining the full ARC and CoP payments (normal cost and UAAL amortization) from operating funds.
- In July 2021, the district issued CoP’s for the purpose of refinancing the District’s PSPRS UAAL at a lower financing rate than the PSPRS “assumed earnings/discount rate” over a level “year over year” payment schedule.
- Annually evaluate prior year’s budget compared to actual expenditures may permit excess payments.
- It is the policy of the Fire District Board to use the money received from the Smart and Safe Arizona Fund to pay the districts PSPRS related liabilities.

Based on these actions the Fire Board plans to maintain its goal of 100% funding, in accordance with the amortization timeline set forth by the PSPRS June 30, 2023 Actuarial Valuation.