



Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

Governing Board Meeting Minutes

APRIL 17, 2024

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, APRIL 17, 2024. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

[THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 PM.](#)

A. Call to Order

Chairman Chamberlain called the meeting to order at 5:30 PM.

B. Pledge of Allegiance

The Pledge of Allegiance led by Luke Mays

C. Roll Call

Board Members in attendance were Chairman Kathleen Chamberlain, Director Jeff Cross, Director Jason Moeller. Director Jeff Cross and Director Shawn Kurian attended via conference phone. Clerk Connie Van Driel did not attend the meeting.

Senior Leadership Team in attendance were Fire Chief John Whitney, Assistant Chief Brian Read, Assistant Chief Richard Mooney, Transportation Services Director Billy Warren, Administrative Services Director Anna Butel, Ben Archer with James Vincent Group, Chief Dave Pohlmann and President Colt Weddell. Also in attendance was Sherry Mueller, Human Resources Generalist / Board Secretary and Attorney William Whittington.

1. Review and approval of the March 2024 financial reports and bank reconciliations.

Motion by Director Moeller to approve the March 2024 financial reports and bank reconciliations.

Seconded by Director Cross

Vote 4 ayes, 0 nays, **MOTION PASSED.**

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119

Fleet Services
1455 East 18th Avenue
Apache Junction, AZ 85119

2. Recognition of employee performance, achievements, and special recognition for community members.

Moment of Silence for previous Board Member Gene Gehrt
Gene Gehrt was on our Board of Directors from 2014 - 2018

April Service Anniversaries

20 Years of Service

Fire Inspector & CRR Specialist **Tina Gerola**

7 Years of Service

Paramedic **Ryan Tonelli**

6 Years of Service

Paramedic **Michael Bigg**

5 Years of Service

Paramedic **Levi Unzeitig**

Community Donations

- Sunrise RV Church \$1000
- Saguaro Canyon Village \$100
- Patricia & Scott Hanson \$100
- Lost Dutchman RV Resort Dreamstitchers Quilt Guild \$400
- Raindance Resort \$200
- Charles Farrell \$100
- Kachina Kraft Klub \$171
- Golden Vista RV Resort Christian Women \$500
- A.J. Mounted Rangers \$1000

3. Call to the Public.

None

4. Consideration and possible approval of all consent agenda items listed below:

- A. Board Meeting Minutes from March 20, 2024
- B. Purchase of two (2) 2023 Ford F150 Trucks
- C. EMS Equipment Purchase – EleGARD Heads-up CPR Devices
- D. Banner Goldfield Medical Center On-Line Medical Direction Agreement
- E. Contract for Medical Services for the Blossom Rock Grand Opening Event
- F. Intergovernmental Agreement with AZ Department of Forestry and Fire Management
- G. Stryker Equipment Service Contract

Motion by Director Moeller to approve all consent agenda items for April 17, 2024.

Seconded by Director Cross

Vote 4 ayes, 0 nays, MOTION PASSED

5. Discussion and possible adoption of Resolution 2024-04-17-05: Call for Election.

Motion by Director Moeller to approve Resolution 2024-04-15-05: Call for Election, and to hereby call for an election to be held on November 5, 2024 for the purpose of electing three individuals to serve as Board Directors for a four-year term.

Seconded by Director Cross

Vote 4 ayes, 0 nays, MOTION PASSED

6. Discussion and possible adoption of Resolution 2024-04-17-06: Election Workers.

Motion by Director Moeller to approve Resolution 2024-04-17-06: Election Workers, designating that the Fire District’s election workers shall coincide with, and be, the election workers utilized by Pinal County.

Seconded by Director Kurian

Vote 4 ayes, 0 nays, MOTION PASSED

7. Discussion and possible adoption of Resolution 2024-04-17-07: Precincts and Polling Places.

Motion by Director Moeller to approve Resolution 2024-04-17-07: Precincts and Polling Places that the Superstition Fire & Medical District’s Precincts and Polling Places, which are within the boundaries of the Fire District, shall coincide with those of Pinal County.

Seconded by Director Cross

Vote 4 ayes, 0 nays, MOTION PASSED

8. Presentation, discussion, and possible direction of Fiscal Year 2024/2025 Budget development.

Topics of discussion:

- Property Tax Revenue
- Ground Transport Revenue
- AZDHS automatic rate increase
- Other Revenue
- Essential operating cost increases impacting the District
- Key operating Budget initiatives within Budget
- Next steps

No Motion

Note: Director Cross left the conference phone call at 6:00 p.m.

9. Senior Leadership Team Reports

Fire Chief Report

- Budget
- Budget Manager Meeting
- Event Management Discussion
- Memorial Service
- Annual Awards Process
- Future Training Center Discussion
- Meeting with A.J. City Manager
- CQI, OPS Meeting, Fire Chief Forum
- CFSI Planning Meeting
- American Legion Post 27 – Firefighter of the Year
- First Annual SFMD Labor Management Retreat

Emergency Services

- Labor Management Retreat
- After action meetings – Special Event and Captains Promotional Process
- Budget prep, budget build, budget review
- EMS Meeting – review of paramedic school and precepting
- Central Arizona Life Safety Council (CALSC)
- CQI – Review
- Country Thunder Operations Review – Gilbert Public Safety
- Renaissance Festival February 3 – March 31
 - 4-person response team
 - UTV
 - Type 6 Brush Truck
 - 583 contacts
 - 33 patient care reports
 - 17 medical transports

Significant Incidents

3/24/2024: 2 & 1 Medical US60 west of Mountain Brook

3/30/2024: 1st alarm residential structure fire E. 10th Avenue, 1st alarm fire reported victim

4/5/2024: Working fire W. 14th Avenue

4/6/2024: Trail Rescue – Massacre Falls Trail

4/6/2024: DPS involved in vehicle accident – wrong way driver on US60

4/8/2024: Trail Rescue - Flat Iron

4/14/2024: Trail Rescue – Lost Dutchman State Park

- Monthly Incident Call Volume

Training

- EVRA 24-1 Week 11
- BC Tactical Training in Phoenix
 - Responding to Wildland Fires
- East Valley Command Training
 - Industrial and Manufacturing Fires
- CAWRT Drill
 - BC Rocha – Operations Chief
 - Captain Frawley – WUI Instructor
- TRT 200 Class Graduates 24-1: Captain Chapman, Firefighter Tavares, Firefighter Logsdon
- Engineers Test Prep
- CAWRT Drill
- Monthly and FYTD Training Hours

EMS

- East Valley Command Training
- Met with Banner Baywood CEO, ER Director, and CNO
- Captain Fox attended the East Valley Image Trend Meeting through the Regional Operation Consistency Committee
- Budget Meetings and Budget Prep
- Regional Meetings EMS ROCC & EV Agency
- CQI Group

Transportation Services

- Pre-delivery inspection of our 1st new ambo at the Horton Factory in Columbus, Ohio
- Implementation of Kno2 qualified health information network
- Submitted request for Automatic Rate Increase to AZDHS
- AEMS Educational Meeting, AEMS Board of Governors Meeting, East Valley Agencies Meeting, CQI Meeting
- Budget work
- Monthly Transportation Volume
- CON Compliance through March 2024

Support Services

Fire Prevention

Plan Reviews – 23

Inspections – 46

Citizen Requests or Assistance – 1

Environmental Requests, Permits, Concerns and Knox Box Assistance – 20

Community Risk Reduction

Community Events – 8

Fire Safety Presentations – 1

Car Seat Placements – 4

School Pub Ed Presentations – 0

AED/CCR Presentations – 2

Support Services

- Read Across America (Peralta Trails Elementary School)
- Pinal County and StandUp A.J. Teen Game Night
- Brookdale Assisted Living Spring Fling
- Donation (\$100 Prevention) Saguaro Canyon Village
- Alverno Nursing Students visit Station 263
- Earth Day Event
- Station 263 Tour (PS Academy for Autism students)
- Boys & Girls Club Fire Truck Display with Alverno Nursing Students
- Labor Management Retreat
- Blossom Rock Meeting on Station 266
- Budget Managers Meeting
- City Meeting (Fiber Optics)
- Site Meeting Mosaic Project (Broadway & Tomahawk)
- Site Meeting Blossom Rock Grand Opening Event
- Fire Investigation Training – Butane/Hash Fires & Explosions

Administrative Services

- Parking Lot Fixed
- Labor Management Retreat
- Budget Preparation – 2024/25
- 2023 SRPMIC Grant Close Out
- Life Scan – Annual Physicals
- PEHP – Project Committee
- SAM Renewal
- Open Enrollment – April 22, 2024 through May 10, 2024
 - Configuration of UKG benefits
 - Aflac under the IAFF's plan
 - Delta Dental / The Standard / Aetna EAP
- Hiring and Promotions
 - Firefighter Recruit Process – 138 Applicants have been invited to the written exam
 - 6 internal Transportation Services employees testing
 - Engineer Promotional Process – 3 candidates – have passed the written, drive and pump sections. Fire Chief interviews on 4/18/2024
- Computer Services
 - SFMD has vacated Phoenix NAP: off-site data storage
 - Servers are now located at Admin (Telestaff, CAD, and File Server)
 - Seamless integration with the addition of Microsoft 365 accounts
 - Board Member devices will be transitioned from iPads to Windows devices as they are replaced
 - Server room – air conditioning upgrade coming soon

Labor

Committee Process / Update by President Colt Weddell

- Progressive and positive culture
- Committees and Sub-Committees:
 - EMS Committee
 - Health & Safety Committee
 - Mental Health Sub-Committee (Peer Support Program)
 - Physical Fitness Sub-Committee
 - Cancer Prevention Sub-Committee
 - Apparatus Committee – Fleet Replacement Program
 - Ladder Sub Committee
 - Fire Blanket Committee
 - Special Operations Committee
 - Recruitment Committee
 - Marketing Committee – Branding / Reputation
 - Firefighter Gala Committee

10. New Business / Future Agenda Items

None

11. Announcements / Document Signing

Chief Whitney reminded everyone that “The Battle of the Badges” is this coming Saturday at Prospector Park at 8:00 a.m


12. Adjourn

Motion by Director Moeller to adjourn the board meeting at 7:07 p.m.

Seconded by Director Kurian

Vote 3 ayes, 0 nays, **MOTION PASSED**

Governing Board Approval:

DocuSigned by:

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Board Clerk Connie Van Driel