



# Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | [sfmd.az.gov](http://sfmd.az.gov)

## Governing Board Meeting Minutes

### MARCH 20, 2024

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, MARCH 20, 2024. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

**THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 PM.**

#### A. Call to Order

Chairman Chamberlain called the meeting to order at 5:31 PM.

#### B. Pledge of Allegiance

The Pledge of Allegiance led by Firefighter Brock Doolen

#### C. Roll Call

Board Members in attendance were Chairman Kathleen Chamberlain, Clerk Connie Van Driel, Director Jason Moeller and Director Shawn Kurian. Director Jeff Cross attended via conference phone. Director Jason Moeller arrived 5:43 p.m. in time to start voting beginning at item #5.

Senior Leadership Team in attendance were Fire Chief John Whitney, Assistant Chief Brian Read, Assistant Chief Richard Mooney, Transportation Services Director Billy Warren, Administrative Services Director Anna Butel, Deputy Chief Jeff Cranmer and Chief Dave Pohlmann. Also in attendance was Sherry Mueller, Human Resources Generalist / Board Secretary.

#### 1. Review and approval of the February 2024 financial reports and bank reconciliations.

**Motion** by Clerk Van Driel to approve the February 2024 financial reports and bank reconciliations.

**Seconded** by Director Kurian

**Vote 4 ayes, 0 nays, MOTION PASSED.**

*Administration Office*  
565 North Idaho Road  
Apache Junction, AZ 85119

*Regional Training Center*  
3700 East 16<sup>th</sup> Avenue  
Apache Junction, AZ 85119

*Fleet Services*  
1455 East 18<sup>th</sup> Avenue  
Apache Junction, AZ 85119

2. **Recognition of employee performance, achievements, and special recognition for community members.**

**March Service Anniversaries**

**12 Years of Service:**

Captain / Paramedic **Ryan Ledbetter**

Captain / Paramedic **Dan Elliott**

Captain **Bryan Heun**

Captain / Paramedic **Lance Frawley**

Captain / Paramedic **Adam Rodriguez**

Engineer / Paramedic **Matt Perez**

Engineer / Paramedic **Ryan Philips**

Engineer / Paramedic **Brian Garten**

Firefighter **Wayne Emerson**

**4 Years of Service:**

Firefighter Recruit / Paramedic **Justin Elliott**

3. **Call to the Public.**

None

4. **Consideration and possible approval of all consent agenda items listed below:**

- A. Board Meeting Minutes from February 21, 2024
- B. Intergovernmental Agreement for provisions of Services by Pinal County Recorder and Elections Department
- C. Intergovernmental Agreement for Public Safety Training with The City of Mesa
- D. Intergovernmental Agreement for Public Safety Training with The City of Glendale
- E. Purchase of Lucas Device – Chest Compression System

**Motion** by Clerk Van Driel to approve all consent agenda items for March 20, 2024.

**Seconded** by Director Kurian

**Vote 4 ayes, 0 nays, MOTION PASSED**

5. **Discussion and possible approval of Budget Planning and Tax Rate Approval for the Fiscal Year 2024/25 Preliminary Budget.**

A high-level overview of the current plans for the Fiscal Year 2024/25 budget that includes options for accomplishing a range of strategic compensation and benefits and operational initiatives by fund will be provided for Board discussion and potential direction.

**Motion** by Clerk Van Driel to approve the tax rate of \$3.69 per hundred dollars of secondary valuation for District operations, and \$0.125 special assessment related to the 2018 JPMorgan Chase Refinancing Bond for development of the Tentative Budget for Fiscal Year 2024/25.

**Seconded** by Director Kurian

**Vote 5 ayes, 0 nays, MOTION PASSED**

6. **Discussion regarding Board Room refresh and rework.**

**No Motion**

7. **Senior Leadership Team Reports**

**Fire Chief Report**

- Captain's Interviews
- FS266 Meeting with Brookfield
- Budget Meetings
- Benefits Meetings
- Labor / Management
- State of the County
- CALSC Retreat
- Fire Chief Forum

Kudos

- Captain's Promotional Process
  - Admin Services Team (Anna, Lauren, Lena & Sherry)
  - Chief's Cranmer, Pohlmann, Read & Walka
  - Captain's Elliott, Endres, Fox, Frawley, Halver, Ledbetter, Matuszewski, & Robson
  - Engineer Blessum
  - Firefighter Montgomery

**Emergency Services**

- Attended EVRA 24-1 Family Night
- Attended Public Land Managers' Meeting
- Final Review of tactical scenarios for Captain's test
- Process review for Captain's test – roles and responsibilities
- Staffing and Deployment meeting
- Labor/Management Meeting

## **Emergency Services continued**

### Significant Incidents

2/22/2024: 2 & 1 Medical MP210 Eastbound US60. Semi vs. pickup – Mechanical extrication required. One person transported to Mtn. Vista for further evaluation.

2/27/2024: 2 & 1 Medical Signal Butte and Southern – Auto aid response BC261 - Three patients transported.

3/1/2024: HazMat – 2” gas main struck – Location retention basin – Idaho / SR88 – E261 secured area, E204 made access and clamped line. The scene was turned over to SWG for additional monitoring and repairs.

3/7/2024: 2 & 1 Medical Old West Hwy / S. Goldfield Road vehicle vs. power pole – Report two patients. One patient was treated and transported to Banner Desert. One patient fled the scene. SRP responded for down power lines.

3/8/2024: Apartment Fire – S. Phelps – Food on the Stove. Resident treated and transported for smoke inhalation.

- Monthly Incident Call Volume

### **Training**

- 1<sup>st</sup> Quarter TRT Training
  - Trench Rescue
  - Litter Ops
- TRT 200 Class 2/26/24-3/29/24
  - Captain Jason Chapman
  - Firefighter David Tavares
  - Firefighter Kaden Logsdon
- 2024 Captains Promotional Process
- EVRA Class 24-1
- Engineer Test Preparations
- Monthly and Fiscal Year to Date Training Hours

### **EMS**

- EMS Committee Meeting: Formalized sub-group action item process
- Regional Operational Consistency EMS Meeting
- Labor Management Meeting
- Meetings with East Valley Fire Ambulance Managers
- Special Event Support; Renaissance and Blues and Brews Festivals
- Advisory Meetings with EVIT and Jersey College of Nursing
- Unified Command for Lost Dutchman Days Events
  - Incident Command, managed operations, emergency responses, and ensured smooth event execution
- CQI Meeting with CQI review group including Dr. Solem

### **EMS Continued**

- Captain Testing Practical Evaluation
  - Assisted with Practical Evaluation for EMS Captain testing, and coordination of scenarios and role players
- Completed NREMT Recertification Support
- Neuroprotective CPR
  - Data Analysis
  - Budget Discussions
  - Planning Meetings

### **Transportation Services**

- EVIT Paramedic Advisory Board Meeting
- AZDHS Inspection of Unit C-58
- Tour of Jersey College of Nursing
- New Hire Training for Lindsay Milazzo
- East Valley Ambulance Managers Meeting
- SFMD EMS Committee Meeting, CQI Meeting
- Budget Meetings
- AEMS Functional Group, AEMS Education Committee, East Valley Agency Meeting, EMS ROCC
- Monthly Transportation Volume
- CON Compliance through February 2024

### **Support Services**

#### **Fire Prevention**

Plan Reviews – 27

Inspections – 45

Citizen Requests or Assistance – 3

Environmental Requests, Permits, Concerns and Knox Box Assistance – 32

#### **Community Risk Reduction**

Community Events – 2

Fire Safety Presentations – 1

Car Seat Placements – 0

School Pub Ed Presentations – 0

AED/CCR Presentations - 10

- Lost Dutchman Parade
- Hands-On Fire Extinguisher Training (AJ Health Center Staff)
- Special District Meeting
- Station 266 Discussion with Brookfield Representative
- Special Events Meeting
- Knox Box Company Meeting
- Valley Fire Marshall's Meeting
- Hose Testing Completed
- Event Venue Process to get Certificate of Occupancy

### Support Services Continued

- Event Venue Process to get Temporary Certificate of Occupancy
- Central Arizona Life Safety Council

### Administrative Services

- UKG Update – LOA
- Benefit / Open Enrollment
- Station 266 Discussion with Brookfield Representative
- CDS
- AFG submitted (MCT's)
- Email migration
- Permanent Records delivered to the Arizona Library of Archives (1981-2005)
- Congressionally Directed Spending (CDS) Training
- Rand Corporation Study re: FEMA's Public Assistance Program (COVID 19)
- 7710 Workers Compensation Audit
- Bill.com Scheduling for Board Members
- New Hire Lindsay Milazzo

### **8. New Business / Future Agenda Items**

None

### **9. Announcements / Document Signing**

Chief Whitney announced the upcoming *Battle of the Badges* softball game between AJPD and SFMD to be held on Saturday, April 20, 2024 at Prospector Park, 3015 N. Idaho Road, Field 1, Apache Junction.

#### Pinal County Updates:

- FEMA will hold an open house regarding Flood Insurance
- 3/26/2024 – Open House at the Multi-Gen center from 5:00 p.m. – 7:00 p.m. to talk about road repair
- AZ State Land Department discussion regarding the homeless population in the Peralta area
- Horizon Health – working on a Grant for a new building for the homeless

Board Chairman Kathleen Chamberlain stated that she appreciates all the employee participation in the promotional processes.

### **10. Adjourn**

**Motion** by Director Moeller to adjourn the board meeting at 7:02 p.m.

**Seconded** by Director Kurian

**Vote 5 ayes. 0 nays, MOTION PASSED**

**Governing Board Approval:**

  
Board Clerk Connie Van Driel