



Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

Governing Board Meeting Minutes

FEBRUARY 21, 2024

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, FEBRUARY 21, 2024. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

[THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 PM.](#)

A. Call to Order

Chairman Chamberlain called the meeting to order at 5:30 PM.

B. Pledge of Allegiance

The Pledge of Allegiance led by Ben Archer

C. Roll Call

Board Members in attendance were Clerk Connie Van Driel and Director Shawn Kurian. Chairman Kathleen Chamberlain attended via conference phone. Director Jeff Cross and Director Jason Moeller were not in attendance. Clerk Van Driel sat in as Board Chairman of this meeting.

Senior Leadership Team in attendance were Fire Chief John Whitney, Assistant Chief Brian Read, Assistant Chief Richard Mooney, Administrative Services Director Anna Butel, and Ben Archer with James Vincent Group. Also in attendance was Alena Sampson, Human Resources Manager sitting in as Board Secretary. Attorney William Whittington attended via conference phone.

1. Review and approval of the January 2024 financial reports and bank reconciliations.

Motion by Director Kurian to approve the January 2024 financial reports and bank reconciliations.

Seconded by Chairman Chamberlain

Vote 3 ayes, 0 nays, **MOTION PASSED.**

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119

Fleet Services
1455 East 18th Avenue
Apache Junction, AZ 85119

2. Recognition of employee performance, achievements, and special recognition for community members.

February Anniversaries

24 Years of Service:

Fire Captain / Paramedic **Carlos Rivera**

15 Years of Service:

Fleet Services Manager **Vaughn Croshaw**

11 Years of Service:

Captain / Paramedic **Dave Endres**

Engineer **Monte Fuller**

Captain / Paramedic **Chris Furgeson**

5 Years of Service:

Firefighter / Paramedic **Matt Leon**

Firefighter **Ryan Markham**

2 Years of Service

Firefighter **David Tavares**

Firefighter **Max Gregor**

Firefighter **Haden Langenhorst**

Firefighter **Logan Garman**

Firefighter **Jordan Wilkes**

Firefighter **Erik Arbit**

1 Year of Service

Paramedic **Holly Bassett**

Firefighter Recruit **Mason Norvell**

Community Appreciation – Donations – Thank You

Residents of the West End of Gypsum

Raindance MHP

3. Call to the Public.

None

4. Consideration and possible approval of all consent agenda items listed below:

A. Board Meeting Minutes from January 17, 2024

B. Disposition of Surplus Property – Computer Equipment

C. 2024 Blues & Brews Festival Medical Staffing Agreement

D. Revised Combined Resolution Affecting County Treasurer Transactions for Fiscal Year 2023 / 2024 from the Pinal County Treasurer's Office

E. Renewal of Contract for Property / Casualty / Liability Insurance Service

F. ADOT Government Agency Electronic Data Access Agreement

G. Carpet and Tile Quote for SFMD Administration Building

H. 2024 Gold Canyon Golf Resort Event Fire Staffing Standby and Apparatus Agreement

Motion by Director Kurian to approve consent agenda items “A” – “G” for February 21, 2024.

Seconded by Chairman Chamberlain
Vote 3 ayes, 0 nays, **MOTION PASSED**

*Consent agenda item “H” was removed from the listing and not approved.

5. Discussion and update relating to the FY24/25 Budget Development.

High Level Budget Priorities

- Capital Improvement Fund
- Contractual Increases
- Compromised Staffing
- Cost of Living Increase
- Training
- Financial Reserves
- Rising costs – costs of goods and services

No Motion

6. Discussion and possible approval of Wells Fargo Authorized Representatives.

Motion by Director Kurian to approve changes to the Wells Fargo Authorized Representatives to remove Roger Wood, and add Anna Butel and Miki Klemesrud as authorized representatives.

Seconded by Chairman Chamberlain
Vote 3 ayes, 0 nays, **MOTION PASSED**

7. Senior Leadership Team Reports

Fire Chief Report

- Chief Executive Officer Program
 - Productive Labor/Management Practices
 - The Politics of Budgets
- Captain / Engineer Pre-Promo
- All-Staff, Budget Managers
- East Valley Fire Chiefs
- AJPD/SFMD Command Staff
- Paramedic Interviews
- Wildland Fire Mitigation & Management Consortium
- Arizona Commerce Authority
- AJ State of the City

Emergency Services

- Staffing and Deployment
 - 2024 Rebid Process
 - Special Event Staffing – February thru March
- Executive Staff Lunch SFMD/AJPD
- Professional Development Class
 - Conflict Resolution
- Unified Command for Lost Dutchman Marathon
 - Chief Pohlmann, Captain Fox, Chief Rocha
 - 3 Teams – Medic Unit, UTV, Brush
- Welcomed Southwest Fire Science Consortium and AZ Wildfire Initiative

Significant Incidents

1/20/2024 – Single vehicle off the side of SR88 on its roof. Extrication required – Vehicle stabilized and patient extricated. Patient flown to Honor Health Osborn for further evaluation and treatment

1/20/2024 – 2 & 1 Medical US60 and Mountain View – Wrong way driver, head-on collision. One patient trapped, extrication needed – 3 patients total, one immediate. Technical mechanical extrication performed. All 3 patients were transported to appropriate facilities

1/21/2024 – Down Motorcyclist on US60 – Patient was transported to Banner Desert as an immediate

1/22/2024 – 2 & 1 MVA US60 and Kings Ranch Road – 6 total patients – 3 delayed, 1 immediate, 2 minor. Patients transported to Banner Desert

1/24/2024 – 2 & 1 Medical – Car vs. Motorcycle – 1 delayed and 1 trauma code – Field termination initiated

1/27/2024 – Working attic fire – City of Mesa – SFMD units assisted PCSO with patient

2/3/2024 – Injured Base Jumper – Flyer Dutchman State Park – SFMD units assisted PCSO with patient

2/4/2024 – House fire – Gold Canyon – Crews performed a quick attack and gained fire control limiting extensions. No civilian or firefighter injuries

2/8/2024 – Working fire to mobile home – Quick knock down. The resident was transported for smoke inhalation. No firefighter injuries.

2/12/2024 – Working fire to a mobile home – Quick attack and knock down. The homeowner self-evacuated and denied any community services. No firefighter injuries

2/16/2024 – 2 & 1 Medical US60 & Meridian – One immediate patient was transported to Banner Desert, and one refused

- Monthly Incident Call Volume

Training

- EVR24-1 Pre-Academy
- EVRA Class 24-1
- Captain's Pre-Promotional Workshop
- Quarterly Ladder Training
- Captains Test Practical and Interviews at the VICC 2/26/2024 – 2/27/2024
- Crew Wildland refresher training 1st quarter
- SFMD Representing at regional training
 - Ladder quarterly – 2 TRT Members
 - TRT 200 Class – 3 members attending 5-week class
- Monthly and FYTD Training Hours

EMS

- EMS Committee Meeting
- Met with ELGARD heads-up CPR Device reps
- Presented Conflict Resolution course at Captain Pre-Promotional Preparation
- Continued the National Registry recertification process
- Attended the first session of the Chief Executive Officer Program (CEOP)
- Chief Pohlmann and Captain Fox represented SFMD at the Unified Command for the Lost Dutchman Marathon

Transportation Services

- Medicare Ambulance inflation factor 2.8%
- AZDHS Automatic Rate Increase 1.7%
- Hiring interviews for Paramedic
- AEMS Education Committee and Board of Governors Meeting
- Internal Meetings
 - EMS Committee, Shift Bid, Budget Managers, TSP Staffing
- Monthly Transportation Volume
- Transportation Services CON Compliance through January 2024

Support Services

Fire Prevention

Plan Reviews – 26

Inspections – 37

Citizen Requests or Assistance – 5

Environmental Requests, Permits, Concerns and Knox Box Assistance – 20

Community Risk Reduction

Community Events – 1

Fire Safety Presentations – 1

Car Seat Placements – 2

School Pub Ed Presentations – 0

AED/CCR Presentations - 7

- Marathon Meeting
- All Staff Meeting
- Local Emergency Planning Committee Meeting (LEPC)

- Comm Ops Meeting
- Special Events Meeting
- Brews & Blues Festival Meeting

Administrative Services

- DFFM Grant Submission – 261 Renovations
- UKG - ACA 1095-C completed and Nationwide Integration
- Captain Promotional – February 2024
- Engineer Promotional – April 2024
- Recruit Firefighter – April to June 2024
- Working on AFG for MCT's – closes March 8th
- Technology Updates – Email Migration
 - Friday, March 1 – Monday March 4
 - Email will cut over from the Exchange mail server to the Microsoft 365 mail server on Friday, March 1
 - *Email will be unavailable until you are connected to the domain this includes your phone, iPad or laptop*
- PNI on site on Monday, March 4 and Thursday, March 8 if you can stop by Headquarters
- Two New Hires – both Paramedics

8. New Business / Future Agenda Items

None

9. Announcements / Document Signing

None

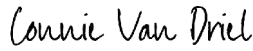
10. Adjourn

Motion by Director Kurian to adjourn the board meeting at 6:47 p.m.

Seconded by Chairman Chamberlain

Vote 3 ayes, 0 nays, **MOTION PASSED**

Governing Board Approval:

DocuSigned by:

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Board Clerk Connie Van Driel