

VERSION 1.0

January 17, 2024



BOARD OF DIRECTORS MEETING

January 17, 2024

SUPERSTITION FIRE & MEDICAL DISTRICT BOARD

KATHLEEN CHAMBERLAIN, BOARD CHAIRMAN

CONNIE VAN DRIEL, BOARD CLERK

JEFF CROSS, BOARD DIRECTOR

JASON MOELLER, BOARD DIRECTOR

SHAWN KURIAN, BOARD DIRECTOR



Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

BOARD OF DIRECTORS MEETING AGENDA FOR January 17, 2024

Call in Phone Number: 480-646-1864

Access Pin: 1234

The Board will hold a meeting on Wednesday, January 17, 2024. The meeting will be held at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting room will be accessible to the public at 5:00 p.m. The meeting will be open to the public and will begin at 5:30 p.m. local time.

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

The following agenda items are scheduled for discussion at the board meeting. The Governing Board may or may not decide to take action on any or all items. The order of the agenda items may or may not be taken in the order listed.

1. Review and approval of the December 2023 financial reports and bank reconciliations.

2. Recognition of employee performance, achievements, and special recognition for community members.

3. Call to the Public.

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

4. Consideration and possible approval of all consent agenda items listed below:

- A. Board Meeting Minutes from December 20, 2023
- B. Executive Session Minutes from December 20, 2023
- C. Portable Radios Purchase
- D. 2024 The Wedding Venue Event Firewatch Staffing & Apparatus Standby Agreement

5. Discussion and possible approval of the Fire District's Independent Auditor's Report and related financial statements for the fiscal year ending June 30, 2023, as required by Arizona Revised Statute §48-253, and as presented by Bakertilly (previously Henry & Horne, LLP) – Certified Public Accountants.

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119

Fleet Services
1455 East 18th Avenue
Apache Junction, AZ 85119

6. Discussion and possible action regarding the approval and adoption of a planning calendar and process for Fiscal Year 2024/2025 SFMD Revenue and Expenditure Budget.

7. Reports.

Senior Leadership Team (SLT):

Fire Chief John Whitney

Assistant Chief Brian Read

Transportation Services Director Billy Warren

Assistant Chief Richard Mooney

Administrative Services Director Anna Butel

James Vincent Group

President Colt Weddell

8. New Business / Future Agenda Items.

9. Announcements and Document Signing.

10. Adjourn

NOTICE: The Governing Board may go into executive session for the purpose of obtaining legal advice from the Fire District's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

One or more members of the Governing Board may attend the meeting telephonically.

Governing Board meeting agenda dated and posted (at least 24-hours before the scheduled meeting date and time).

Posted on: January 11, 2024

At: 1500 Hours

By: Sherry Mueller

The Superstition Fire & Medical District (SFMD) Administrative Office Board Meeting Room is accessible to the handicapped. In compliance with the American with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the SFMD Administration Office (480-982-4440) at least 24-hours before the Board Meeting.

Governing Board Meeting – January 17, 2024

Agenda Item: 1

Agenda Item Title

Review and approval of the December 2023 financial reports and bank reconciliations.

Submitted By

James Vincent Group

Background/Discussion

The James Vincent Group prepares the monthly financial reports. The District's annual budget, which is adopted by the Board each June for the following fiscal year (July 1 – June 30), is formatted to mirror the monthly financial statements. The financial reports provide the Board with a monthly recap of expenditures and revenues, along with year-to-date account balance information.

In compliance with A.R.S. §48-807(O), the following reports have been added to the monthly financial statements packet:

1. Cash Flow – All Governmental Funds.

The Cash Flow report consists of the combined cash balances of all District Funds. These balances include the General (100), Transport Services (150), Capital Projects (200), Special Revenue (400), Debt Principal (500), Debt Interest (600) and Certificates of Participation (700) Funds. The Cash Flow report is updated monthly with the actual revenues deposited into and actual expenditures disbursed from the District's cash accounts. It is important to note the revenues and expenditures are reported on a Cash Basis. This report is generated to demonstrate that the fire District maintains sufficient cash available to satisfy the projected expenditures budgeted over the course of the fiscal year.

2. Fund Account Bank Reconciliations.

The reconciliation of each of the District's Fund Cash Accounts (General (100), Transport Services (150), Capital Projects (200), Special Revenue (400), Debt Principal (500), and Debt Interest (600) Funds) between the Pinal County Treasurer's monthly bank statement and the District's Fund balance sheet report is provided. To signify Board approval of the monthly financial statements and bank reconciliations, the Board Chairman is requested to sign the attached Letter of Acceptance which will be kept on file at the District.

Financial Impact(s)/Budget Line Item

N/A

Enclosure(s)

*Monthly Financials provided under separate cover

Recommended Motion

"Motion to approve the December 2023 financial reports and bank reconciliations."



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Superstition Fire & Medical District
Governing Board Acceptance of Fire District's
Financial Statements and Bank Reconciliations

Pursuant to A.R.S. §48-807, by the signature(s) below, the Governing Board of the Superstition Fire & Medical District attests to the review and approval of the following financial report(s) of the fire district for the month of **December 2023**:

1. Financial Statement
2. Bank Reconciliations
 - a. General (100) Fund
 - b. Transport Services (150) Fund
 - c. Capital Projects (200) Fund
 - d. Special Projects (400) Fund
 - e. Debt Principle (500) Fund
 - f. Debt Interest (600) Fund
 - g. Certificates of Participation (700) Fund

Kathleen Chamberlain, Board Chair

Date



December 2023

Governing Board Meeting – January 17, 2024

Agenda Item: 2

Agenda Item Title

Recognition of employee performance, achievements, and special recognition for community members.

Submitted By

Fire Chief John Whitney

Assistant Chief Brian Read

Assistant Chief Richard Mooney

Background/Discussion

This is a recurring monthly item to provide the Board with information concerning superior employee performance, achievements, and special recognition for community members.

January Service Anniversaries

35 Years of Service:

John Christensen, Engineer

21 Years of Service:

Chuck Hanson, Engineer/Paramedic

3 Years of Service:

Brady Harmon, Firefighter/Paramedic

Andrew Silva, Paramedic

2 Years of Service:

Miki Klemesrud, Account Clerk Specialist AP/AR

1 Year of Service:

Andrew Hayes, EMT

Retirement

Roger Wood, Finance Director

2013 - 2024



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Governing Board Meeting – January 17, 2024

Agenda Item: 3

Agenda Item Title

Call to the Public

A.R.S. §38-431.01(H)

A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body.

At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda.

However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Background / Discussion

Call to the Public is provided so citizens may address the public body (Governing Board) with matters concerning the fire district. Arizona public meeting law provides that the public body may discuss, consider, or decide only matters listed on the agenda and other matters related thereto. Since the public body will generally not know what specific matters may be raised at call to the public, they will be unable to act until the matter is placed on a subsequent meeting agenda (at the Board's discretion). The Board may also direct staff to follow up on the issue with the citizen.

Scheduled

None



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Governing Board Meeting – January 17, 2024

Agenda Item: 4

Agenda Item Title

Consideration and possible approval of all consent agenda items as listed below:

- A. Board Meeting Minutes from December 20, 2023 – **Appendix A**
- B. Executive Session Minutes from December 20, 2023 - **Appendix B**
- C. Portable Radios Purchase - **Appendix C**
- D. 2024 The Wedding Venue Event Firewatch Staffing & Apparatus Standby Agreement – **Appendix D**

Background/Discussion

The consent agenda allows the Board of Directors (BOD) to consider contracts, purchases, and other routine administrative matters having authorized funding within the current fiscal year budget as a single decision. Items may be withdrawn from the consent agenda and discussed separately upon request by any member of the BOD or staff. Information for each consent agenda item and corresponding supporting document is within the packet.

Recommended Motion

“Motion to approve the consent agenda items for January 17, 2024.”



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Governing Board Meeting – January 17, 2024

Agenda Item: 5

Agenda Item Title

Discussion and possible approval of the Fire District's Independent Auditor's Report and related financial statements for the fiscal year ending June 30, 2023, as required by Arizona Revised Statute §48-253, and as presented by Baker Tilly US, LLP – Certified Public Accountants.

Submitted By

Fire Chief John Whitney

Background/Discussion

The District's annual audit was completed as required by A.R.S. §48-253. Steven May, Audit Supervisor – Baker Tilly, will be attending the Board meeting to present information regarding the audit, and will be available to answer questions from the Board.

Financial Impact

None

Enclosures

A hardcopy of Audit report will be provided to Board Member's at the Board Meeting.

Recommended Motion

"Motion to approve the Fire District's Independent Auditor's Report and related Financial Statements for the fiscal year beginning July 1, 2022 and ending on June 30, 2023, as submitted by Baker Tilly, and to direct Staff to submit the auditor's report to Pinal County and Maricopa County as required by ARS§48-253."



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Street or PO Box:	565 N. Idaho Road		
City:	Apache Junction	Zip code:	85119
Business telephone:	(480) 982-4440		
Completed by:	Sherry Mueller		
Title:	Human Resources Generalist		

[illegible]

**Pinal County, Arizona
Superstition Fire & Medical District
Annual Report
Year Ended June 30, 2023**

Part B—Schedule of District governing board regular meetings

[illegible]

Part C—Legal description of boundary changes occurring during the fiscal year

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Maricopa County, Arizona
Superstition Fire & Medical District
Annual Report
Year Ended June 30, 2023

**Part D—Schedule of revenues, expenditures, and changes in fund balances
(for governmental fund types)**

Basis of accounting:		Modified accrual <input checked="" type="checkbox"/>	Cash <input type="checkbox"/>		
		General Fund	Capital Projects Funds	Debt Service Funds	Funds
Revenues					
Taxes		16,805,826	13,233		
Special assessments				625,200	
Licenses and permits					
Intergovernmental:					
Federal		271,771	449,236		
State					
County		400,000			
Charges for services		489,154			
Fines and forfeits					
Interest on investments		123,933	40,840	9,003	1,068
Rents					
Contributions					26,695
Credit card incentives					
Miscellaneous		900			
Other revenues (itemize)					
Fire Insurance Premium Tax Refund		148,575			
Total revenues		18,240,159	503,309	634,203	27,763
Expenditures					
Salaries and wages		10,261,407			
Employee benefits		3,531,131			
Administration		14,097		17	
Professional services		455,686			
Utilities and communications		160,014			
Insurance		170,871			
Repairs and maintenance		1,266,100			23,834
Interest		1,700			
Capital outlay:					
Land					
Buildings					
Improvements other than buildings			1,526,974		
Machinery and equipment					
Construction in progress					
Debt service:					
Principal retirement			220,195	604,000	
Interest and fiscal charges		1,049,055	50,320	90,651	
Miscellaneous					
Other expenditures (itemize)					
Total expenditures		16,910,061	1,797,489	694,668	23,834

Maricopa County, Arizona
Superstition Fire & Medical District
Annual Report
Year Ended June 30, 2023

Part D—(Concl'd)

	General Fund	Capital Projects Funds	Debt Service Funds	Funds
Excess of revenues over (under) expenditures	1,330,098	(1,294,180)	(60,465)	3,929
Other financing sources (uses)				
Transfers-in		1,145,598		
Transfers-out	(1,145,598)			
Proceeds from the sale of bonds				
Loan proceeds				
Sale of Assets		48,752		
Lease agreements		859,923		
Total other financing sources (uses)	(1,145,598)	2,054,273		
Excess of revenues and other sources over (under) expenditures and other uses	184,500	760,093	(60,465)	3,929
Beginning fund balance— 7/1/2022	5,788,810	2,555,175	208,610	59,284
Ending fund balance— 6/30/2023	5,973,310	3,315,268	148,145	63,213

Maricopa County, Arizona
Superstition Fire & Medical District
Annual Report
Year Ended June 30, 2023

Part E—Schedule of revenues, expenses, and changes in fund net position
(for proprietary and similar fund types)

Basis of accounting:	Accrual <input checked="" type="checkbox"/>	Cash <input type="checkbox"/>		
			Enterprise Funds	Pension Trust Funds
				Funds
Operating revenues				
Charges for services		4,364,454		
Employer contributions				
Employee contributions				
Investment income				
Miscellaneous				
Total operating revenues		4,364,454		
Operating expenses				
Salaries and wages		1,908,677		
Employee benefits		885,163		
Administration		6,416		
Professional services		503,411		
Utilities and communications		70,522		
Insurance		35,756		
Repairs and maintenance		574,742		
Landfill closure and postclosure care costs				
Depreciation		115,644		
Benefits				
Refunds				
Miscellaneous				
Total operating expenses		4,100,330		
Operating income (loss)		264,124		
Nonoperating revenues (expenses)				
Intergovernmental		579,621		
Interest revenue		11,131		
Credit card incentives				
Interest expense		25,441		
Gain (loss) on disposal of capital assets				
Total (net) nonoperating revenues (expenses)		565,311		
Income (loss) before contributions and transfers		829,435		
Capital contributions				
Transfers-in				
Transfers-out				
Net income (loss)		829,435		
Beginning fund net position— 7/1/2022		(1,709,096)		
Ending fund net position— 6/30/2023		(879,661)		

Reporting and insights from 2023 audit:

**Superstition Fire and Medical
District**

June 30, 2023

Executive summary

January 3, 2024

Chief Whitney and the District Board
Superstition Fire and Medical District

We have completed our audit of the financial statements of the Superstition Fire and Medical District (the District) for the year ended June 30, 2023, and have issued our report thereon dated January 2, 2024. This letter presents communications required by our professional standards.

Your audit should provide you with confidence in your financial statements. The audit was performed based on information obtained from meetings with management, data from your systems, knowledge of your District's operating environment and our risk assessment procedures. We strive to provide you clear, concise communication throughout the audit process and of the final results of our audit.

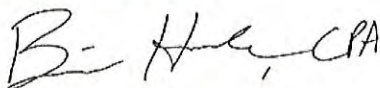
Additionally, we have included information on key risk areas the District should be aware of in your strategic planning. We are available to discuss these risks as they relate to your organization's financial stability and future planning.

If you have questions at any point, please connect with us:

- Brian Hemmerle, Partner: Brian.Hemmerle@bakertilly.com or +1 (480) 752 4307
- Steven May, Supervisor: Steven.May@bakertilly.com or +1 (480) 752 7793

Sincerely,

Baker Tilly US, LLP



Brian Hemmerle, Partner

THIS COMMUNICATION IS INTENDED SOLELY FOR THE INFORMATION AND USE OF THOSE CHARGED WITH GOVERNANCE, AND, IF APPROPRIATE, MANAGEMENT, AND IS NOT INTENDED TO BE AND SHOULD NOT BE USED BY ANYONE OTHER THAN THESE SPECIFIED PARTIES.

BAKER TILLY US, LLP, TRADING AS BAKER TILLY, IS A MEMBER OF THE GLOBAL NETWORK OF BAKER TILLY INTERNATIONAL LTD., THE MEMBERS OF WHICH ARE SEPARATE AND INDEPENDENT LEGAL ENTITIES.

Responsibilities

Our responsibilities

As your independent auditor, our responsibilities include:

- Planning and performing the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. Reasonable assurance is a high level of assurance.
- Assessing the risks of material misstatement of the financial statements, whether due to fraud or error. Included in that assessment is a consideration of the District's internal control over financial reporting.
- Performing appropriate procedures based upon our risk assessment.
- Evaluating the appropriateness of the accounting policies used and the reasonableness of significant accounting estimates made by management.
- Forming and expressing an opinion based on our audit about whether the financial statements prepared by management, with the oversight of those charged with governance:
 - Are free from material misstatement
 - Present fairly, in all material respects and in accordance with accounting principles generally accepted in the United States of America
- Performing tests related to compliance with certain provisions of laws, regulations, contracts and grants, as required by *Government Auditing Standards*
- Considering internal control over compliance with requirements that could have a direct and material effect on major federal programs to design tests of both controls and compliance with identified requirements
- Forming and expressing an opinion based on our audit in accordance with OMB's *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance) about the entity's compliance with requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of its major federal.
- Our audit does not relieve management or those charged with governance of their responsibilities.

We are also required to communicate significant matters related to our audit that are relevant to the responsibilities of those charged with governance, including:

- Internal control matters
- Qualitative aspects of District's accounting practice including policies, accounting estimates and financial statement disclosures
- Significant unusual transactions
- Significant difficulties encountered
- Disagreements with management
- Circumstances that affect the form and content of the auditors' report
- Audit consultations outside the engagement team
- Corrected and uncorrected misstatements
- Other audit findings or issues

Audit status

Significant changes to the audit plan

There were no significant changes made to either our planned audit strategy or to the significant risks and other areas of emphasis identified during the performance of our risk assessment procedures.

Audit approach and results

Planned scope and timing

Audit focus

Based on our understanding of the District and environment in which you operate, we focused our audit on the following key areas:

- Key transaction cycles
- Areas with significant estimates
- Implementation of new accounting standards

Our areas of audit focus were informed by, among other things, our assessment of materiality. Materiality in the context of our audit was determined based on specific qualitative and quantitative factors combined with our expectations about the District's current year results.

Key areas of focus and significant findings

Significant risks of material misstatement

A significant risk is an identified and assessed risk of material misstatement that, in the auditor's professional judgment, requires special audit consideration. Within our audit, we focused on the following areas below.

Significant risk areas	Testing approach	Conclusion
Management override of controls	Incorporate unpredictability into audit procedures, emphasize professional skepticism and utilize audit team with industry expertise	Procedures identified provided sufficient evidence for our audit opinion
Improper revenue recognition due to fraud	Confirmation or validation of certain revenues supplemented with detailed predictive analytics based on non-financial data and substantive testing of related receivables	Procedures identified provided sufficient evidence for our audit opinion

Other areas of emphasis

We also focused on other areas that did not meet the definition of a significant risk, but were determined to require specific awareness and a unique audit response.

Other areas of emphasis		
Cash and investments	Revenues and receivables	General disbursements
Payroll	Pension and OPEB liabilities and assets	Long-term debt, Software based IT arrangements, leases
Capital assets including infrastructure	Net position calculations	Financial reporting and required disclosures

Internal control matters

We considered the District's internal control over financial reporting as a basis for designing our audit procedures for the purpose of expressing an opinion on the financial statements. We are not expressing an opinion on the effectiveness of the District's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis.

A material weakness is a deficiency or combination of deficiencies in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis.

Required communications

Qualitative aspect of accounting practices

- **Accounting policies:** Management is responsible for the selection and use of appropriate accounting policies. In accordance with the terms of our engagement letter, we have advised management about the appropriateness of accounting policies and their application. The significant accounting policies used by District are described in Note [1] to the financial statements. As described in Note [1], the District changed accounting policies related to software based IT arrangements by adopting GASB 96 in 2023. We noted no transactions entered into by the District during the year for which accounting policies are controversial or for which there is a lack of authoritative guidance or consensus or diversity in practice. We noted the adoption of GASB 96 had no effect on the District's financial statements during the year.

- Accounting estimates: Accounting estimates, including fair value estimates, are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements, the degree of subjectivity involved in their development and because of the possibility that future events affecting them may differ significantly from those expected. The following estimates are of most significance to the financial statements:

Estimate	Management's process to determine	Baker Tilly's conclusions regarding reasonableness
Net pension liability and related deferrals	Evaluation of information provided by the Wisconsin Retirement System (modify as necessary)	Reasonable in relation to the financial statements as a whole
Allowance for doubtful accounts	Evaluation of historical revenues and loss levels with the analysis on collectability of individual amounts	Reasonable in relation to the financial statements as a whole
Net/Total OPEB liability/assets and related deferrals	Key assumptions set by management with the assistance of a third party actuary	Reasonable in relation to the financial statements as a whole
Depreciation/Amortization	Evaluate estimated useful life of the asset and original acquisition value	Reasonable in relation to the financial statements as a whole

There have been no significant changes made by management to either the processes used to develop the particularly sensitive accounting estimates, or to the significant assumptions used to develop the estimates, noted above.

- Financial statement disclosures: The disclosures in the financial statements are neutral, consistent and clear.

Significant unusual transactions

There have been no significant transactions that are outside the normal course of business for the District or that otherwise appear to be unusual due to their timing, size or nature.

Significant difficulties encountered during the audit

We encountered no significant difficulties in dealing with management and completing our audit.

Disagreements with management

Professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter that could be significant to the basic financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

Audit report

There have been no departures from the auditors' standard report.

Audit consultations outside the engagement team

We encountered no difficult or contentious matters for which we consulted outside of the engagement team.

Uncorrected misstatements and corrected misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. There were no misstatements identified.

Management has determined that the effects of the uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole. The uncorrected misstatements or the matters underlying them could potentially cause future period financial statements to be materially misstated, even though, in our judgment, such uncorrected misstatements are immaterial to the basic financial statements under audit.

Other audit findings or issues

We encountered no other audit findings or issues that require communication at this time.

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Management's consultations with other accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing or accounting matters.

Written communications between management and Baker Tilly

The attachments include copies of other material written communications, including a copy of the management representation letter.

Compliance with laws and regulations

We did not identify any non-compliance with laws and regulations during our audit.

We will issue a separate document which contains the results of our audit procedures to comply with the Uniform Guidance.

Fraud

We did not identify any known or suspected fraud during our audit.

Going concern

Pursuant to professional standards, we are required to communicate to you, when applicable, certain matters relating to our evaluation of the District's ability to continue as a going concern for a reasonable period of time but no less than 12 months from the date of the financial statements, including the effects on the financial statements and the adequacy of the related disclosures, and the effects on the auditor's report. No such matters or conditions have come to our attention during our engagement.

Independence

We are not aware of any relationships between Baker Tilly and the District that, in our professional judgment, may reasonably be thought to bear on our independence.

Related parties

We did not have any significant findings or issues arise during the audit in connection with the District's related parties.

Other matters

We applied certain limited procedures to the required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were not engaged to report on the other information, which accompanies the financial statements but are not RSI. We did not audit or perform other procedures on this other information, and we do not express an opinion or provide any assurance on it.

Nonattest services

The following nonattest services were provided by Baker Tilly:

- Financial statement preparation
- Adjusting journal entries
- Preparation of Part II of the Data Collection Form (if applicable)
- Preparation of the SEFA (if applicable)

In addition, we prepared GASB No. 34 conversion entries which are summarized in the "Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position" and the "Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities" in the financial statements.

None of these nonattest services constitute an audit under generally accepted auditing standards, including *Government Auditing Standards*.

Audit committee resources

Visit our resource page for regulatory updates, trending challenges and opportunities in your industry and other timely updates.

Visit the resource page at <https://www.bakertilly.com/insights/audit-committee-resource-page>.

January 2, 2024

Baker Tilly US, LLP
2055 E Warner Rd
Tempe, AZ 85824

Dear Baker Tilly US, LLP:

We are providing this letter in connection with your audit of the financial statements of Superstition Fire & Medical District as of June 30, 2023 and for the year then ended for the purpose of expressing opinions as to whether the financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Superstition Fire & Medical District and the respective changes in financial position and cash flows, where applicable, in conformity with accounting principles generally accepted in the United States of America (GAAP). We confirm that we are responsible for the fair presentation of the previously mentioned financial statements in conformity with accounting principles generally accepted in the United States of America. We are also responsible for adopting sound accounting policies, establishing and maintaining internal control over financial reporting, and preventing and detecting fraud. Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated May 15, 2023.
- 2) The financial statements referred to above are fairly presented in conformity with accounting principles generally accepted in the United States of America. We have engaged you to advise us in fulfilling that responsibility. The financial statements include all properly classified funds of the primary government required by accounting principles generally accepted in the United States of America to be included in the financial reporting entity.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.
- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, if any, are reasonable.
- 6) Related party relationships and transactions, including revenues, expenditures/expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties have been appropriately accounted for and disclosed in accordance with the requirements of accounting principles generally accepted in the United States of America.
- 7) All events subsequent to the date of the financial statements and for which accounting principles generally accepted in the United States of America require adjustment or disclosure have been adjusted or disclosed. No other events, including instances of noncompliance, have occurred subsequent to the financial statement date and through the date of this letter that would require adjustment to or disclosure in the aforementioned financial statements.

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- 8) All material transactions have been recorded in the accounting records and are reflected in the financial statements.
- 9) All known audit and bookkeeping adjustments have been included in our financial statements, and we are in agreement with those adjustments.
- 10) We are not aware of any known actual, possible, pending, or threatened litigation, claims, or assessments or unasserted claims or assessments that are required to be accrued or disclosed in the financial statements in accordance with accounting principles generally accepted in the United States of America, and we have not consulted a lawyer concerning litigation, claims, or assessments.
- 11) Guarantees, whether written or oral, under which the District is contingently liable, if any, have been properly recorded or disclosed.

Information Provided

- 12) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as financial records and related data, documentation, and other matters.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of the Board or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 13) We have disclosed to you results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.
- 14) We have no knowledge of any fraud or suspected fraud that affects the entity and involves:
 - a) Management,
 - b) Employees who have significant roles in internal control, or
 - c) Others where the fraud could have a material effect on the financial statements.
- 15) We have no knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, regulators, or others.
- 16) We have no knowledge of known instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse, whose effects should be considered when preparing financial statements.
- 17) There are no related parties or related party relationships and transactions, including side agreements, of which we are aware.

Other

- 18) There have been no communications from regulatory agencies concerning noncompliance with, or deficiencies in, financial reporting practices.
- 19) We have taken timely and appropriate steps to remedy fraud, noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that you have reported to us.
- 20) We have a process to track the status of audit findings and recommendations.
- 21) We have identified to you any previous financial audits, attestation engagements, and other studies related to the audit objectives and whether related recommendations have been implemented.
- 22) We have identified to you any investigations or legal proceedings that have been initiated with respect to the period under audit.
- 23) We have provided our views on reported findings, conclusions, and recommendations, as well as our planned corrective actions, for our report.
- 24) The District has no plans or intentions that may materially affect the carrying value or classification of assets, deferred outflows of resources, liabilities, deferred inflows of resources or fund balance or net position.

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- 25) We are responsible for compliance with federal, state, and local laws, regulations, and provisions of contracts and grant agreements applicable to us, including tax or debt limits, debt contracts, and IRS arbitrage regulations; and we have identified and disclosed to you all federal, state, and local laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts or other financial data significant to the audit objectives, including legal and contractual provisions for reporting specific activities in separate funds.
- 26) We have appropriately disclosed all information for conduit debt obligations in accordance with GASB 91.
- 27) There are no:
 - a) Violations or possible violations of budget ordinances, federal, state, and local laws or regulations (including those pertaining to adopting, approving and amending budgets), provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency, or for reporting on noncompliance, except those already disclosed in the financial statement, if any.
 - b) Other liabilities or gain or loss contingencies that are required to be accrued or disclosed by accounting principles generally accepted in the United States of America.
 - c) Nonspendable, restricted, committed, or assigned fund balances that were not properly authorized and approved.
 - d) Rates being charged to customers other than the rates as authorized by the applicable authoritative body.
 - e) Violations of restrictions placed on revenues as a result of bond resolution covenants such as revenue distribution or debt service funding.
- 28) In regards to the nonattest services performed by you listed below, we acknowledge our responsibility related to these nonattest services and have 1) accepted all management responsibility; 2) designated an individual with suitable skill, knowledge, or experience to oversee the services; 3) evaluated the adequacy and results of the services performed, and 4) accepted responsibility for the results of the services.
 - a) Financial statement preparation
 - b) Adjusting journal entries

None of these nonattest services constitute an audit under generally accepted auditing standards, including *Government Auditing Standards*.
- 29) Superstition Fire & Medical District has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- 30) Superstition Fire & Medical District has complied with all aspects of contractual agreements that would have a material effect on the financial statement in the event of noncompliance.
- 31) The financial statements include all component units as well as joint ventures with an equity interest, and properly disclose all other joint ventures and other related organizations, if any. Component units have been properly presented as either blended or discrete.
- 32) The financial statements include all fiduciary activities required by GASB No. 84.
- 33) The financial statements properly classify all funds and activities.
- 34) All funds that meet the quantitative criteria in GASB Statement No. 34 and No. 37 for presentation as major are identified and presented as such and all other funds that are presented as major are particularly important to financial statement users.
- 35) Components of net position (net investment in capital assets; restricted; and unrestricted) and components of fund balance (nonspendable, restricted, committed, assigned and unassigned) are properly classified and, if applicable, approved.
- 36) Superstition Fire & Medical District has no derivative financial instruments such as contracts that could be assigned to someone else or net settled, interest rate swaps, collars or caps.
- 37) Provisions for uncollectible receivables, if any, have been properly identified and recorded.
- 38) Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- 39) Revenues are appropriately classified in the statement of activities within program revenues and general revenues.

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- 40) Interfund, internal, and intra-entity activity and balances have been appropriately classified and reported.
- 41) Deposits and investments are properly classified, valued, and disclosed (including risk disclosures, collateralization agreements, valuation methods, and key inputs, as applicable).
- 42) Provision, when material, has been made to reduce excess or obsolete inventories to their estimated net realizable value.
- 43) Capital assets, including infrastructure and intangible assets, are properly capitalized, reported, and, if applicable, depreciated/amortized. Any known impairments have been recorded and disclosed.
- 44) Tax-exempt bonds issued have retained their tax-exempt status.
- 45) The operations and rate setting process meet the condition for application of accounting for regulated operations as outlined in GASB No. 62. All regulatory items included in the financial statements have been approved and are being accounted for in accordance with specific action taken by the regulatory body and as such the expectation of future recovery or refund is reasonable.
- 46) We have appropriately disclosed Superstition Fire & Medical District's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available and have determined that net position were properly recognized under the policy. We have also disclosed our policy regarding which resources (that is, restricted, committed, assigned or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available.
- 47) We are following our established accounting policy regarding which resources (that is, restricted, committed, assigned or unassigned) are considered to be spent first for expenditures for which more than one resource classification is available. That policy determines the fund balance classifications for financial reporting purposes.
- 48) We acknowledge our responsibility for the required supplementary information (RSI). The RSI is measured and presented within prescribed guidelines and the methods of measurement and presentation have not changed from those used in the prior period. We have disclosed to you any significant assumptions and interpretations underlying the measurement and presentation of the RSI.
- 49) With respect to the supplementary information, (SI):
 - a) We acknowledge our responsibility for presenting the SI in accordance with accounting principles generally accepted in the United States of America, and we believe the SI, including its form and content, is fairly presented in accordance with accounting principles generally accepted in the United States of America. The methods of measurement and presentation of the SI have not changed from those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary information.
 - b) If the SI is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the supplementary information no later than the date we issue the supplementary information and the auditor's report thereon.
- 50) We assume responsibility for, and agree with, the information provided by the Arizona Retirement Systems as audited by the State's auditors relating to the net pension asset/liability and related deferred outflows and deferred inflows and have adequately considered the reasonableness of the amounts and disclosures used in the financial statements and underlying accounting records. We also assume responsibility for the census data that has been reported to the plan.
- 51) The auditing standards define an annual report as "a document, or combination of documents, typically prepared on an annual basis by management or those charged with governance in accordance with law, regulation, or custom, the purpose of which is to provide owners (or similar stakeholders) with information on the entity's operations and the financial results and financial position as set out in the financial statements." Among other items, an annual report contains, accompanies, or incorporates by reference the financial statements and the auditors' report thereon. We confirm that we do not prepare and have no plans to prepare an annual report.

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Sincerely,

Superstition Fire & Medical District

John Whitney

John Whitney

Roger Wood

Roger Wood

Anna Butel

Anna Butel

Dated: January 2, 2024

Governing Board Meeting – January 17, 2024

Agenda Item: 6

Agenda Item Title

Discussion and possible action regarding adoption of the 2024/2025 fiscal year budget planning calendar.

Submitted By

James Vincent Group
Fire Chief John Whitney

Background/Discussion

Each year SFMD engages in a budget planning process for the upcoming fiscal year. During this process all divisions calculate budget expenditures and potential revenue. The schedule represents a streamlined approach to ensure that the board and other stakeholders have visibility to the planning efforts. Additionally, this calendar provides staff with clear direction throughout the process.

Key Features of the Budget Calendar:

- Preliminary Property Tax Abstracts (Pinal and Maricopa Counties)
- Preliminary Revenue Budget Estimate
- 2024/25 Key Initiatives – High-level summary
- Preliminary Budget Status
- Tentative Budget
- Consolidated Tentative Budget §A.R.S. 48-805.02(A)

Financial Impact

N/A

Enclosure(s)

FY 2024/2025 Budget Planning Calendar will be provided during the board meeting.

Recommended Motion

“Motion to adopt the Fiscal Year 2024/2025 Budget Planning Calendar as presented”



Go to Item 7

Go to Agenda

Agenda Item Title

Reports

Background / Discussion

This item is for the fire chief and his staff to share information with the Board of items occurring within, or related to, the fire district. Any item shared is for information only. Upon request of the Board, any item shared during this agenda item may be moved to the agenda for future meetings. Board discussion, other than clarifying questions, cannot occur and no action, position, or direction may occur until the specific item is placed on the agenda.

- **Senior Leadership Team**
- **Labor**

Recommended Motion:

N/A



Go to Item 8

Go to Agenda

Governing Board Meeting – January 17, 2024

Agenda Item: 8

Agenda Item Title

New Business / Future Agenda Items

Financial Impact

N/A

Enclosure(s)

N/A

Recommended Motion:

“TBD”



Go to Item 9

Go to Agenda

Governing Board Meeting – January 17, 2024

Agenda Item: 9

Agenda Item Title

Announcements and Document Signing

Background / Discussion

The BOD and staff may share and discuss items to be placed on future BOD agendas.

Recommended Motion:

N/A



Go to Item 10

Go to Agenda

Agenda Item Title

Adjournment

Recommended Motion:

"Motion to adjourn the Board meeting."



Appendix A

A. Board Meeting Minutes from December 20, 2023

Submitted By

Board Secretary Sherry Mueller

Background / Discussion

The board meeting minutes of the previous meeting(s) are provided for the BOD to approve. If the BOD would like to discuss the minutes, they may be removed from the consent agenda. After approval, minutes are signed by the Clerk of the Board and kept as the official public record.

Financial Impact/Budget Line Item

N/A

Enclosure(s)

December 20, 2023 Board Meeting Minutes





Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

Governing Board Meeting Minutes

DECEMBER 20, 2023

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, DECEMBER 20, 2023. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

[THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 PM.](#)

A. Call to Order

Chairman Chamberlain called the meeting to order at 5:30 PM.

B. Pledge of Allegiance

The Pledge of Allegiance led by Retired Captain Mark Gomez

C. Roll Call

Board Members in attendance were Chairman Kathleen Chamberlain, Clerk Connie Van Driel, Director Jeff Cross, and Director Shawn Kurian. Director Jason Moeller arrived late at 6:10 p.m. and attended via conference phone.

Senior Leadership Team in attendance were Fire Chief John Whitney, Transportation Services Director Billy Warren, Administrative Services Director Anna Butel, Ben Archer with James Vincent Group, Chief Dave Pohlmann and President Colt Weddell. Also in attendance was Sherry Mueller, Human Resources Generalist / Board Secretary. Attorney William Whittington attended via conference phone.

1. Review and approval of the November 2023 financial reports and bank reconciliations.

Motion by Clerk Van Driel to approve the November 2023 financial reports and bank reconciliations.

Seconded by Director Kurian

Vote 4 ayes, 0 nays, **MOTION PASSED.**

(Director Moeller not on the phone until 6:10 p.m.)

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119

Fleet Services
1455 East 18th Avenue
Apache Junction, AZ 85119

2. **Recognition of employee performance, achievements, and special recognition for community members.**

December Anniversaries

11 Years of Service:

George Nasello, Fire Mechanic II

3 Years of Service:

Steven Schaeken, Firefighter

Bradley Powers, EMT

2 Years of Service:

Brian Read, Assistant Chief

Banner Goldfield Paramedic of the Year Award

Ryan Tonelli, Paramedic

Community Appreciation

Christian Women of Golden Vista - \$500 Donation

Salt River Pima-Maricopa Indian Community (SRPMIC) Grant 12%

Friends of Freedom – Green Mountain Grill Donation

Promotions

Captain Adam Rodriguez

Engineer Brian Garten

Retirement

Captain Mark Gomez

1991 - 2023

3. **Call to the Public.**

None

4. **Consideration and possible approval of all consent agenda items listed below:**

A. Board Meeting Minutes from November 15, 2023

B. Transfer of funds for the January 1, 2024 Chase Refinancing Bond debt service interest payment

C. Transfer of funds for the January 1, 2024 Certificate of Participation (COP) US Bank Debt Interest Payment

D. 2024 The Wedding Venue Event Firewatch Staffing and Apparatus Standby Agreement

E. Renaissance Festival Contract for Fire and Medical Services 2024

Motion by Director Cross to approve all consent agenda items for December 20, 2023

Seconded by Director Kurian

Vote 4 ayes, 0 nays, **MOTION PASSED**

(Director Moeller not on the phone until 6:10 p.m.)

5. Discussion and possible action regarding conflict of interest or potential conflict of interest of SFMD Governing Board Members.

Board Members completed the annual requirement of completing the conflict of interest or potential conflict of interest form which are on file for 2024.

6. Discussion and possible approval of the 2024 disclosure statement of meeting notice posting locations and dates for the Superstition Fire & Medical District Governing Board Meetings and Local Pension Board Meetings.

Motion by Clerk Van Driel to approve filing the 2024 disclosure statement with board meeting dates and times with the Pinal and Maricopa County Board of Supervisors and for posting meeting notices and agendas at the locations specified in the statement and on the District's website.

Seconded by Director Kurian

Vote 4 ayes, 0 nays, **MOTION PASSED**

(Director Moeller not on the phone until 6:10 p.m.)

7. Discussion and possible approval regarding Policy 1019: Awards and Recognition.

Motion by Director Kurian to approve Policy 1019: Awards and Recognition.

Seconded by Director Cross

Vote 4 ayes, 0 nays, **MOTION PASSED**

(Director Moeller not on the phone until 6:10 p.m.)

8. Discussion and update regarding the progress of the new fire station development.

Timelines & Processes

Agreement Process:

- Reviewed draft agreement
- Halted execution of the agreement (based on contingency needs)
- Began renegotiations with stakeholders
- Research opportunities and limitations
- Conducted data-based analysis
- Renegotiated agreement with temporary facility agreement
- Multiple processes occurring at the same time
- SFMD & Regional Partner Experience

References

- Managing Fire & Emergency Services – International City/County Management Association (ICMA)
- SFMD Standards of Coverage
- SFMD call data
 - Six fiscal years
 - Analysis of data for similar areas within District
- SFMD & Regional Partner Calls per Resident Data

Data-Based Analysis

- Research – Station costs, best practices, timing needs, etc.
- Recent builds, Design considerations, timing needs, etc.
- Financial Analysis
 - Tax revenue timing
 - Lease purchase requirements & timing
 - Financing options
 - M&O Analysis – (staffing w/rover additions (staffing calculator), furnishings, pumper, ambo, known costs, etc.)
- Call Rate Analysis
- Pacing of development (provided by builder)
- Standards of coverage review – (not recent but relatively consistent)
- Similar type area comparison
- Contingency Plan(s) Analysis

Synopsis

- Agreement: \$500K held for a temporary station
 - Released at 4000 homes on the tax rolls
- Vision: Break ground on FS266 in the fall/winter of 2025

Next Steps

- On-going monitoring of community growth & development
- Gantt Chart Timelines
- Researching Financing Options
- Grants
- Design Discussions
- Architect/Contractor/Consultation Solicitation

No Motion

9. Discussion, presentation, and possible approval of a commitment to purchase (through a capital lease) one 2024 Horton 623 Ambulance with warranty, power loader and cot.

Motion by Clerk Van Driel to approve the commitment to purchase one 2024 Horton 623 ambulance through a capital lease.

Seconded by Director Cross

Vote 5 ayes, 0 nays, MOTION PASSED

10. Discussion, presentation, and possible approval of the 2022/2023 Annual Report and possible adoption of Resolution #2023-12-20-04.

District Snapshot:

- Advanced Business Activities
- Creating a Cultural Shift
- Future Focus

Response Standards:

- Incident Type Categories
- Total Incidents – 12,282
- Average Response Time Emergent Incidents – 4:39
- Annual Call Volume with 5-Year Projection
- Seasonal Index – Peak Months

Fire Suppression

- Types of Fires
- Pre-Incident Value of Property & Content - \$6,215,100
- Saved Value of Property & Content - \$3,728,500
- Percentage of Property & Content Saved – 60%
- Average Response Time for Emergency Calls

Emergency Medical Services

- 5 Year Cardiac Arrest Survival Rate
- EMS Call Types

Transport Services

- Transport Volume – Projected Increase
- Transport Services Requests
- Code 3 Ambulance Response Time Compliance

Training

- Training Hours by Category

Community Services

- Fire Prevention Activities
- Community Services Activities
- 5th Grade Hands-Only CPR
- Demonstrations Hands-Only CPR

Community Engagement

- Firewise Community
- 4th of July
- Halloween Trunk-or-Treat
- Winter Holiday Event
- April Pools Day
- Lost Dutchman Days Rodeo
- Lost Dutchman Marathon
- Veterans Day Parade
- Varsity Football Standby

Funding Insights

- Grant Funding Opportunities

Annual Budget

- Budget Income Summary
- Compensation for Fiscal Year 2022/2023
- Expenditures for Fiscal Year 2022/2023

Employee Recognition

- Promotions
- Firefighter Recruit Academy Graduates
- 7 New Employees
- 4 Retirements

One Mission, One Community, One Family, One SFMD

Motion by Director Kurian to approve the 2022/2023 Annual Report and adoption of Resolution #2023-09-20-04: Formally Adopting the 2022/2023 Annual Report.

Seconded by Clerk Van Driel

Vote 5 ayes, 0 nays, **MOTION PASSED**

11. Senior Leadership Team Reports

Fire Chief Report

- Recruitment & Retention – Chief Officers
- Workers Compensation Planning & Conversation
- EVRA Recruit Meeting & Graduation
- All-Staff Meeting
- Fire Chief Forum
- 40-hour Holiday Potluck
- SRPMIC
 - 12% Partnership Celebration

Kudos:

- Captain Chris Robson
- Firefighter/Paramedic Jordan Wilkes
- Firefighter/Paramedic Zach Rodenburg
- Firefighter/Paramedic David Tavares
- Captain Jeff Ehrlich
- Captain Travis Yates
- Chief Pohlmann

Emergency Services

- Wrap up Volume II Command Training with Captains
- Paramedic Graduation
- East Valley AC meeting – end-of-year wrap-up
 - Hiring status
 - Upcoming regional academies/Paramedic programs
- Ops Administration

- Medical Tracking/Work Status Report
- Probationary Rotation Packets
- Response update to US60 – BC261 to respond to all incidents on the US60

Significant Incidents

- 11/17/2023 (C-Shift) – City of Mesa Commercial Fire. Signal Butte and Main. Fire contained to the suite of origin. No reported firefighter or civilian injuries.
- 11/21/2023 (C-Shift) – Law Enforcement Pursuit involving Mesa, PCSO, and DPS. Two PCSO officers refused treatment and transport. An unrestrained driver transported Code 3 to Banner Desert.
- 11/22/2023 (C-Shift) – 2 and 1 Medical MVA, Ironwood and Guadalupe. Extrication required. One patient transported Code 3.
- 11/25/2023 (A-Shift) – GSW with injury. One deceased, one transported via helicopter, one minor transported by ground.
- Monthly Incident Call Volume

Training

- East Valley Recruit Academy Graduation
- Live Fire Training and TRT
- Company Training – Hose Deployment
- Ladder Company Training – Extrication

EMS

- Attended Volume II Command Training
- Regional Meetings
 - EMS, ROCC, and East Valley
- Fire Recruit Graduation & Paramedic Graduation
- Administered 2024 Paramedic Entrance Exam
- SFMD sending three personnel to Chandler Fire's Program
- Met with leadership from Banner Baywood and Banner Goldfield
- Monthly and FYTD Training Hours
- IDS (Intelligent Dispensing System) deployed at FS261 and FS263
- Attended the Zero Suicide Committee Meeting
- Started Advanced Cardiac Life Support and CPR Skills for Recertification under Applied Resuscitation and Education & Specialized Training
- EMS Training session for Image Trend report writer – instructed by Director Warren

Transportation Services

- New Hire Training for Paramedic Trevor Anderson
- Assisted with the 2023 AEMS Fall Forum
- Met with Leadership from Banner Baywood and Banner Goldfield
- Image Trend report writer training
- East Valley Agency Meeting, EMS ROCC
- AEMS Education Committee Meeting
- AEMS Functional Meeting
- Ambulance Commander Collection Utility training
- Digitech annual review meeting
- Banner Goldfield/Ironwood EMS and Law Enforcement quarterly luncheon

- SFMD EMS Committee meeting
- DHS Ambulance Committee meeting
- ARCR submitted to AZDHS
- Monthly Transportation Volume
- CON Compliance through November 2023

Support Services

Fire Prevention

- Plan Reviews – 17
- Inspections – 18
- Citizen Requests or Assistance – 5
- Environmental Requests, Permits, Concerns, Knox Box Assistance - 30

Community Risk Reduction

- Community Events – 9
- Fire Safety Presentations - 3
- Car Seat Replacements – 3
- School Pub Ed Presentations – 0
- AED/CCR Presentations - 7
- SFMD hosted the annual SafeKids Car Seat Recycle Event
- Imagine Prep First Responder Celebration
- Superstition Mountain HOA Pancake Breakfast & To Drive
- City of Apache Junction Holiday Event
- Holiday Light Parade – L264
- Pinal County Open House
- 265 hosted Headstart/Superstition Mountain HOA Holiday Outreach
- CPR Demos at Bee Happy for Oden 5K Run
- 263 to Santa & Mrs. Clause to Boy's & Girl's Club Christmas Party
- Recruit Graduation
- Local Planning Committee Meeting (LEPC)
- Valley Fire Marshal's Meeting
- Special Events Meeting
- Pancake Breakfast at 264

Administrative Services

- SRPMIC Grant Funding Received \$111,983.83
- DFFM Cooperator Agreement – 11/29/2023
- UKG/Vimly – UKG integration complete – 12/5/2023
- UKG ACA Implementation Meetings – 12/6/2023
- Records Retention – 12/7/2023
- Captain Promotional Process
 - Prep classes kick off in January with testing through the month of February
- Pardon Our Dust
 - Changes are coming inside and out;
 - Drywall fixes / Carpeting / Furniture / Professional Setting
- Trevor Anderson, Paramedic / New Hire

Financial Services

November 2023 Financial Highlights by James Vincent Group – Ben Archer

- YTD Property Tax Revenue under budget
- YTD Transport Revenue over budget
- YTD Expenses – continue to be under budget across all categories

12. Possible vote to go into Executive Session for personnel matters pursuant to A.R.S. § 38-431.03(A)(1) and legal advice pursuant to A.R.S. § 38-431.03(A)(3) and possible instructions to legal counsel pursuant to A.R.S. § 38-431.03(A)(4) re: Fire Chief John Whitney's Annual Evaluation.

Motion by Clerk Van Driel to go into Executive Session at 7:13 p.m. for personnel matters pursuant to A.R.S. § 38-431.03(A)(1) and legal advice pursuant to A.R.S. § 38-431.03(A)(3) and possible instructions to legal counsel pursuant to A.R.S. § 38-431.03(A)(4) re: Fire Chief John Whitney's Annual Evaluation.

Seconded by Director Cross

Vote 5 ayes, 0 nays, **MOTION PASSED**

13. Public Session. Discussion and possible action regarding the Fire Chief's Annual Evaluation.

Chairman Chamberlain stated that Chief Whitney has exceeded the Board's expectations and received a very favorable Annual Evaluation. Each Board Member thanked Chief Whitney for his hard work and building a great SFMD team.

14. New Business / Future Agenda Items

None

15. Announcements / Document Signing

Clerk Van Driel announced that a former SFMD Board Member was recently hospitalized and is now in rehab in Mesa recovering from a fall.

16. Adjourn

Motion by Director Cross to adjourn the board meeting at 9:20 p.m.

Seconded by Director Kurian

Vote 5 ayes, 0 nays, **MOTION PASSED**

Governing Board Approval:

Board Clerk Connie Van Driel

Appendix B

B. Executive Session Minutes from December 20, 2023

Submitted By

Board Secretary Sherry Mueller

Background / Discussion

Executive Meeting Minutes are not provided to the public

Financial Impact/Budget Line Item

N/A

Enclosure(s)

No Enclosures



Appendix C

C. Portable Radios Purchase

Submitted By

Assistant Chief Richard Mooney

Background/Discussion

SFMD has received grant funds to purchase 10 portable radios. The original quote was submitted with the grant. It was later found that the radios were not intrinsically safe and required an upgrade to eliminate the hazard. The additional cost was not part of the grant request, so SFMD is required to cover the upgrade cost, which is \$4,758.28.

Financial Impact(s)/Budget Line Item

The financial impact is \$4,758.28 from a \$108,107.95 purchase of portable radios.

Enclosure(s)

The original and new radio quotes.





APX™ 8000HXE

ALL-BAND P25 HAZLOC PORTABLE RADIO

360 Degrees of Safety.

AS FIREFIGHTERS, YOU ROUTINELY PUT YOURSELVES IN HARM'S WAY. YOU SHOULDN'T NEED TO WORRY THAT THE EQUIPMENT YOU CARRY IS UP TO THE TASK.

APX 8000HXE is certified to Div 1 HazLoc standards, you can be confident entering areas where unknown chemicals and gases add to an already dangerous situation. Breaking communication barriers, all-band technology connects you with other agencies and departments, no matter which frequency they're on. And when you need to relay a message in a cacophony of alarms and sirens, the Adaptive Audio Engine dynamically adjusts the radio's audio response for optimal intelligibility, every time.

We collaborated closely with fire and rescue workers to develop the APX 8000HXE, and that's why it's ready for anything - submersion in deep water, impacts that would destroy a typical radio. With exaggerated controls for gloved-hand use, a pressure-tested tempered glass display and a shock-absorbing aluminum alloy endoskeleton, the APX 8000HXE delivers instant communication with total reliability.

Because every second matters when you're saving lives.





Respond with Confidence

Certified to Div1 HazLoc standards, the APX 8000HXE is safe to use in areas where there are high concentrations of flammable gas, vapor, liquid, or dust.



Sound Matters

Make sure you can hear — and be heard. The APX 8000HXE adaptive audio engine gives you the loudest, most intelligible audio in any environment, even at maximum volume.



Purpose-Built. Mission-Ready.

Communicate instantly when lives are on the line. With an intuitive design and exaggerated controls, the APX 8000HXE is purpose-built for fire and rescue workers.



All Bands, No Boundaries

The APX 8000HXE transmits and receives on all commonly used frequencies, so your fire and rescue workers can communicate with different agencies using the same radio.



Conquer Chaos

With a water-tight seal, drop-resistant dual battery latch, pressure-tested tempered glass display and a shock-absorbing aluminum alloy endoskeleton, the APX 8000HXE is built to survive everything from falls to floods.



All the Support You Need

We offer various managed services so you can manage in the way that suits you best.





Weight with standard battery
22.7 oz (643 g)



Features

OPERATION MODES

Digital Trunking: 9600 Baud APCO P25 Phase 1 FDMA and Phase 2 TDMA
Analog Trunking: 3600 Baud SmartNet®, SmartZone®, Omnilink
Digital Conventional: APCO 25
Analog Trunking: MDC 1200, Quik-Call II
ASTRO 25 Integrated Voice & Data (optional)

MODELS AVAILABLE

All-band: VHF, UHF (ranges 1 and 2), 700 and 800 MHz, Model 1.5, 2.5, and 3.5

CONNECTIVITY

Mission-Critical Bluetooth (version 4.0)
Wi-Fi (802.11b/g/n) ¹
Data Modem Collaboration over Wi-Fi ¹
SmartConnect via WiFi ¹

AUDIO FEATURES

3 W Speaker with Adaptive Equalization
Adaptive Dual-sided Operation
Adaptive Noise Suppression Intensity
Adaptive Gain Control
Adaptive Windporting
Compatible with IMPRES 2 Audio Accessories ²

MANAGEMENT

Customer Programming Software (CPS), version R12.00.00 or later
Radio Management
Over-the-air Programming (OTAP) ¹

SAFETY

Location-Tracking (GPS and GLONASS)
Mission-critical Geofence ¹
Man Down / Fall Alert ¹

HAZLOC (UL/CSA)

Class I, Div 1, Groups C*, D; Class I, Div 2, Groups A, B, C, D; Class II, Div 1, Group E, F, G; Class III; T3C. ³
--

SECURITY

Single-key ADP Encryption
Software Key
P25 Authentication ¹
Multikey for 128 keys and multi-algorithm ¹
Over-the-air Rekeying (OTAR) ¹

INGRESS PROTECTION

MIL-STD Delta-T, IP68 submersion (2 m, 4 hr) (Standard)

OTHER FEATURES

Text Messaging
Voice Announcements
Radio Profiles
Dynamic Zone
Intelligent Lighting
IMPRES 2 Battery
RFID Volume Knob ¹
Digital Tone Signaling ¹
Instant Recall
Intelligent Priority Scan

DIMENSIONS

RADIO WITHOUT BATTERY	
Height (radio body)	6.7 in (169.7 mm)
Width	3.3 in (84 mm)
Depth	2.2 in (56 mm)
Weight (Model 3.5 & 2.5)	15.9 oz (450 g)
Weight (Model 1.5)	16.3 oz (462 g)
RADIO WITH STANDARD BATTERY	
Height (radio body)	6.9 in (176.5 mm)
Width	3.3 in (84 mm)
Depth	2.2 in (56 mm)
Weight (Model 3.5 & 2.5)	22.9 oz (650 g)
Weight (Model 1.5)	23.4 oz (662 g)

¹ Optional.
² Review accessory catalog and UL manual for more details.
³ Review UL manual for more details.

*Groups C only applies to UL.

Check with your Motorola Solutions representative for SmartConnect availability in your area.



RADIO MODELS

	MODEL 3.5	MODEL 2.5	MODEL 1.5
Display	Full bitmap color LCD front display <ul style="list-style-type: none"> • 2 lines of status icons • 4 lines of text x 14 characters • 1 line of menu x 3 keys • White backlight 	Full bitmap color LCD front display <ul style="list-style-type: none"> • 2 lines of status icons • 4 lines of text x 14 characters • 1 line of menu x 3 keys • White backlight 	N/A
	Full bitmap mono LCD top display <ul style="list-style-type: none"> • 1 line of text x 8 characters • 1 line of status icons • Multi-color backlight 	Full bitmap mono LCD top display <ul style="list-style-type: none"> • 1 line of text x 8 characters • 1 line of status icons • Multi-color backlight 	Full bitmap mono LCD top display <ul style="list-style-type: none"> • 1 line of text x 8 characters • 1 line of status icons • Multi-color backlight
	4x3 keypad	-	
Keypad	3 soft keys	3 soft keys	
	4-way navigation pad	4-way navigation pad	N/A
	Home key	Home key	
	Data key	Data key	
Channel Capacity	3000	3000	3000
FLASHport Memory	2 GB	2 GB	2 GB
Part Number	H91TGD9PW9AN	H91TGD9PW8AN	H91TGD9PW4AN
Buttons and Switches	Non-slip PTT button	Non-slip PTT button	Non-slip PTT button
	Emergency button (orange)	Emergency button (orange)	Emergency button (orange)
	Power / volume knob (angled)	Power / volume knob (angled)	Power / volume knob (angled)
	Rotary selector, 16-position	Rotary selector, 16-position	Rotary selector, 16-position
	Concentric switch, 2-position	Concentric switch, 2-position	Concentric switch, 2-position
	A/B/C switch, 3-position	A/B/C switch, 3-position	A/B/C switch, 3-position
	3 programmable side buttons	3 programmable side buttons	3 programmable side buttons

TRANSMITTER

	VHF	UHF 1	UHF 2	700MHz	800MHz
Frequency Range / Bandsplits	136-174 MHz	380-470 MHz	450-520 MHz	792-806 MHz	806-825, 851-870 MHz
Channel Spacing ¹	12.5 / 20 / 25 kHz	12.5 / 20 / 25 kHz	12.5 / 20 / 25 kHz	12.5 / 20 / 25 kHz	12.5 / 20 / 25 kHz
Maximum Frequency Separation	Full Bandsplit	Full Bandsplit	Full Bandsplit	Full Bandsplit	Full Bandsplit
Rated RF Output Power (Adjustable) ²	1-6 W	1-5 W	1-5 W	1-2.5 W	1-3 W
Frequency Stability (-30 °C to +60 °C; +25 °C Ref.) ²	±1.0 ppm	±1.0 ppm	± 1.0 ppm	± 1.0 ppm	± 1.0 ppm
Modulation Limiting (12.5 / 20 / 25 kHz channel) ²	±2.5 / ±4 / ±5 kHz	±2.5 / ±4 / ±5 kHz	±2.5 / ±4 / ±5 kHz	±2.5 / ±4 / ±5 kHz	±2.5 / ±4 / ±5 kHz
Emissions (conducted and radiated) ²	-75 dBc	-75 dBc	-75 dBc	-75 dBc	-75 dBc
Audio Response ²	+1, -3 dB	+1, -3 dB	+1, -3 dB	+1, -3 dB	+1, -3 dB
FM Hum and Noise (12.5 / 25 kHz channel) ²	-51 / -51 dB	-51 / -51 dB	-47 / -51 dB	-47 / -49 dB	-46 / -49 dB
Audio Distortion (12.5 / 25 kHz channel) ²	0.50% / 0.90%	0.50% / 0.90%	0.60% / 0.90%	0.90% / 0.90%	0.90% / 0.60%

RECEIVER

	VHF	UHF 1	UHF 2	700MHz	800MHz
Frequency Range / Bandsplits	136-174 MHz	380-470 MHz	450-520 MHz	762-776 MHz	851-870 MHz
Channel Spacing ¹	12.5 / 20 / 25 kHz	12.5 / 20 / 25 kHz	12.5 / 20 / 25 kHz	12.5 / 20 / 25 kHz	12.5 / 20 / 25 kHz
Maximum Frequency Separation	Full Bandsplit	Full Bandsplit	Full Bandsplit	Full Bandsplit	Full Bandsplit
Audio Output at Rated ²	3 W	3 W	3 W	3 W	3 W
Audio Output at Max ²	5 W	5 W	5 W	5 W	5 W
Frequency Stability (-30 °C to +60 °C; +25 °C Ref.) ²	±1.0 ppm	±1.0 ppm	±1.0 ppm	±1.0 ppm	±1.0 ppm
Analog Sensitivity (12 dB SINAD) Standard ²	0.168 µV (-122.5 dBm)	0.199 µV (-121.0 dBm)	0.199 µV (-121.0 dBm)	0.224 µV (-120.0 dBm)	0.224 µV (-120.0 dBm)
Digital Sensitivity (1% BER) ³	0.251 µV (-119.0 dBm)	0.282 µV (-118.0 dBm)	0.282 µV (-118.0 dBm)	0.316 µV (-117.0 dBm)	0.316 µV (-117.0 dBm)
Digital Sensitivity (5% BER) ³	0.149 µV (-123.5 dBm)	0.158 µV (-123.0 dBm)	0.158 µV (-123.0 dBm)	0.211 µV (-120.5 dBm)	0.211 µV (-120.5 dBm)
Selectivity (12.5 / 25 kHz channel) ²	-77 / -82 dB	-74 / -80 dB	-74 / -80 dB	-72 / -79 dB	-72 / -78 dB
Intermodulation (12.5 / 25 kHz channel) Standard ²	-82 dB	-80 dB	-80 dB	-81 dB	-80 dB
Spurious Rejection ²	-92 dB	-98 dB	-98 dB	-98 dB	-98 dB
FM Hum and Noise (12.5 / 25 kHz channel) ²	-55 / -57 dB	-54 / -56 dB	-54 / -56 dB	-53 / -55 dB	-52 / -54 dB
Audio Distortion ²	0.90%	0.90%	0.90%	0.90%	0.90%

BATTERIES

PART NO	TYPE	CAPACITY	HAZLOC	DIMENSIONS	WEIGHT	AVAILABILITY
PMNN4547	Li-Ion IMPRES 2	3100 mAh	Y	3.4 x 2.3 x 1.8 in (86 x 59 x 45 mm)	7.1 oz (201 g)	Standard

¹ Please refer to local regulations for available channel bandwidths.
² Measured conductively in analog mode per TIA / EIA 603 under nominal conditions.
³ Measured conductively in digital mode per TIA / EIA IS 102.

Encryption

Supported Encryption Algorithms	ADP, 256-bit AES, DES, DES-XL, DES-OFB, DVP-XL, Localized Algorithm
Encryption Algorithm Capacity	8
Encryption Keys per Radio	1024 keys Programmable for 128 Common Key References (CKR) or 16 Physical Identifiers (PID)
Encryption Frame Re-sync Interval	360 ms (P25 CAI)
Encryption Keying	Local Key Loader and Over the Air Rekeying (OTAR)
Synchronization	XL – Counter Addressing OFB – Output Feedback
Vector Generator	National Institute of Standards and Technology (NIST) approved random number generator
Encryption Type	Digital and SecureNet
Key Storage	Tamper-protected volatile or non-volatile memory
Key Erasure	Keyboard command and tamper detection
Standards	FIPS 140-3 Level 3 FIPS 197

GPS

Constellations	GPS and GLONASS
Tracking Sensitivity	-164 dBm
Accuracy ⁴	<5 meters (95%)
Cold Start ⁴	<60 seconds (95%)
Hot Start ⁴	<5 seconds (95%)
Mode of Operation	Autonomous (Non-Assisted)

Regulatory Information

FCC ID	All-Band	FCC ID: AZ489FT7111
IC ID	All-Band	IC ID: 109U-89FT7111
Emission Designators	LMR	8K10F1D, 8K10F1E, 8K10F1W, 11K0F3E, 16K0F3E, 20K0F1E
	Bluetooth	852KF1D, 1M17F1D, 1M19F1D
	WLAN (Wi-Fi)	13M7G1D, 17M0D1D, 18M1D1D

Wireless

BLUETOOTH®
Frequency Range: 2402 - 2480 MHz
Mission Critical Wireless Bluetooth 2.1 uses 96 bit encryption for pairing and 128 bit encryption for voice, signaling and data. The radio supports up to 6 data connections and 1 audio connection
Bluetooth Low Energy uses 128-bit AES-CCM encryption
WLAN
Wi-Fi® 802.11 b/g/n
Frequency Range: 2400 - 2483.5 MHz
Supports WPA-2, WPA, WEP security protocols
Radio can be pre-provisioned with up to 20 SSIDs

Audio

Audio Output at Rated	3 W
Audio Output at Max	5 W
Audio Response (EIA)	+1, -3 dB
Speech Loudness at 12 in (300 mm)	105 phon
Audio Features	Adaptive Equalization Adaptive Dual-sided Operation Adaptive Noise Suppression Intensity Adaptive Gain Control Adaptive Windporting IMPRES 2 Audio

Housing Color

Housing Color	High Impact Green only
---------------	------------------------

Environmental

Operating Temperature ³	-30 to +60 °C (-22 to +140 °F)
Storage Temperature ¹	-40 to +85 °C (-40 to +185 °F)
Humidity	Per MIL-STD 810
ESD	IEC 61000-4-2
Dust Resistance	IP6X
Water Resistance	MIL-STD (Delta-T) and IPX8 (2 meters, 4 hours)
Leakage (Immersion)	MIL-STD-810 C, D, E, F and G

¹ Radio only. To ensure best performance, batteries should be stored at 25 °C, ±5 °C .
² Submersion tests conducted using more stringent, preheated (Delta-T) method..
³ HazLoc certification requires an operating temperature of -20C to +60C.

⁴ Measured conductively with >6 satellites visible at a nominal -130 dBm signal strength. Specs provided are 95th percentile values.



MIL-STD

	MIL-STD 810C		MIL-STD 810D		MIL-STD 810E		MIL-STD 810F		MIL-STD 810G	
	METHOD	PROC./CAT.	METHOD	PROC./CAT.	METHOD	PROC./CAT.	METHOD	PROC./CAT.	METHOD	PROC./CAT.
Low Pressure	500.1	I	500.2	II	500.3	II	500.4	II	500.5	II
High Temperature	501.1	I,II	501.2	I/A1, II/A1	501.3	I/A1, II/A1	501.4	I/Hot, II/Hot	501.5	I/A1, II/A1
Low Temperature	502.1	I	502.2	I/C3, II/C1	502.3	I/C3, II/C1	502.4	I/C3, II/C1	502.5	I/C3, II/C1
Temperature Shock	503.1	I	503.2	I/A1/C3	503.3	I/A1/C3	503.4	I	503.5	I-C
Solar Radiation	505.1	II	505.2	I	505.3	I	505.4	I	505.5	I/A1
Rain	506.1	I,II	506.2	I,II	506.3	I,II	506.4	I,III	506.5	I,III
Humidity	507.1	II	507.2	II	507.3	II	507.4	1 Proc	507.5	II/Aggravated
Salt Fog	509.1	I	509.2	I	509.3	I	509.4	1 Proc	509.5	1 Proc
Blowing Dust	510.1	I	510.2	I	510.3	I	510.4	I	510.5	I
Explosive Atmosphere	-	-	511.2	I	511.3	I	511.4	I	511.5/6	I
Blowing Sand	1 Proc	1 Proc	510.2	II	510.3	II	510.4	II	510.5	II
Submersion ²	512.1	I	512.2	I	512.3	I	512.4	I	512.5	I
Submersion (Salt Water) ²	512.1	I	512.2	I	512.3	I	512.4	I	512.5	I
Vibration	514.2	VIII,F, Curve-W	514.3	I/10, II/3	514.4	I/10, III/3	514.5	I/24, II/5	514.6	I/24, II/5
Shock	516.2	I, V	516.3	I, VI	516.4	I, VI	516.5	I, VI	516.6	I, VI
Shock (Drop)	516.2	II	516.2	IV	516.4	IV	516.5	IV	516.6	IV

For more information, please visit: www.motorolasolutions.com/apx



Motorola Solutions, Inc. 500 West Monroe Street, Chicago, IL 60661 U.S.A. motorolasolutions.com

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Billing Address:
SUPERSTITION FIRE AND
MEDICAL DISTRICT
565 N IDAHO RD
APACHE JUNCTION, AZ 85119
US

Quote Date:12/19/2023
Expiration Date:02/17/2024
Quote Created By:
JARED ZYGOWICZ
Sr Account Executive
JARED.ZYGOWICZ@
motorolasolutions.com
480-604-5122

End Customer:
SUPERSTITION FIRE AND MEDICAL
DISTRICT
Jennifer Burke
jennifer.burke@sfmd.az.gov
(602) 694-9950

Contract: 21069 - STATE OF AZ

Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000XE					
1	H91TGD9PW5AN	APX 8000 ALL BAND PORTABLE MODEL 1.5	10	\$7,137.52	27.0%	\$5,210.39	\$52,103.90
1a	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	10	\$567.00	27.0%	\$413.91	\$4,139.10
1b	Q361AN	ADD: P25 9600 BAUD TRUNKING	10	\$330.00	27.0%	\$240.90	\$2,409.00
1c	QA02006AC	ENH: APX8000XE RUGGED RADIO	10	\$880.00	27.0%	\$642.40	\$6,424.00
1d	QA00580AA	ADD: TDMA OPERATION	10	\$495.00	27.0%	\$361.35	\$3,613.50
1e	Q887AU	ADD: 5Y ESSENTIAL SERVICE	10	\$306.00	0.0%	\$306.00	\$3,060.00
1f	Q498AU	ENH: ASTRO 25 OTAR W/ MULTIKEY	10	\$814.00	27.0%	\$594.22	\$5,942.20
1g	H38BS	ADD: SMARTZONE OPERATION	10	\$1,650.00	27.0%	\$1,204.50	\$12,045.00
1h	Q629AH	ENH: AES ENCRYPTION AND ADP	10	\$523.00	27.0%	\$381.79	\$3,817.90



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	Ext. Sale Price
1i	QA01427AG	ALT: APX8000/XE HOUSING GREEN	10	\$28.00	27.0%	\$20.44	\$204.40
1j	QA05509AA	DEL: DELETE UHF BAND	10	-\$800.00	0.0%	-\$584.00	-\$5,840.00
1k	QA09007AA	ADD: OUT OF THE BOX WIFI PROVISIONING	10	\$0.00	0.0%	\$0.00	\$0.00
1l	QA09001AB	ADD: WIFI CAPABILITY	10	\$330.00	27.0%	\$240.90	\$2,409.00
1m	QA09113AB	ADD: BASELINE RELEASE SW	10	\$0.00	0.0%	\$0.00	\$0.00
2	PMNN4504A	BATT IMPRES 2 LIION UL2054 DIV2 R IP68 3400T	10	\$222.92	27.0%	\$162.73	\$1,627.30
3	NNTN8863A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 100-240VAC, US/NA PLUG	10	\$169.56	27.0%	\$123.78	\$1,237.80
4	PMMN4107C	AUDIO ACCESSORY-REMOTE SPEAKER MICROPHONE,XE500 REMOTE SPKR MIC WITHOUT CHANNEL KNOB, HIGH IMPACT GREEN	10	\$594.00	27.0%	\$433.62	\$4,336.20
5	Incentive	Expiration Date: 01/31/2024	1	-\$2,800.00	0.0%	-\$2,800.00	-\$2,800.00

Subtotal \$94,729.30

Estimated Tax \$8,620.37

Grand Total \$103,349.67(USD)

Notes:



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Billing Address:
SUPERSTITION FIRE AND
MEDICAL DISTRICT
3955 E SUPERSTITION
APACHE JUNCTION, AZ 85119
US

Quote Date:12/19/2023
Expiration Date:03/18/2024
Quote Created By:
JARED ZYGOWICZ
Sr Account Executive
JARED.ZYGOWICZ@
motorolasolutions.com
480-604-5122

End Customer:
SUPERSTITION FIRE AND MEDICAL
DISTRICT
Jennifer Burke
jennifer.burke@sfmd.az.gov
(602) 694-9950

Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	Ext. Sale Price
	APX™ 8000 Series	APX8000HXE					
1	H91TGD9PW4AN	APX 8000H ALL BAND PORTABLE MODEL 1.5	10	\$8,002.80	27.0%	\$5,842.04	\$58,420.40
1a	Q806CB	ADD: ASTRO DIGITAL CAI OPERATION	10	\$567.00	27.0%	\$413.91	\$4,139.10
1b	Q361AN	ADD: P25 9600 BAUD TRUNKING	10	\$330.00	27.0%	\$240.90	\$2,409.00
1c	QA02006AD	ENH: APX8000HXE RUGGED RADIO	10	\$880.00	27.0%	\$642.40	\$6,424.00
1d	QA05509AA	DEL: DELETE UHF BAND	10	-\$800.00	0.0%	-\$584.00	-\$5,840.00
1e	Q887AU	ADD: 5Y ESSENTIAL SERVICE	10	\$306.00	0.0%	\$306.00	\$3,060.00
1f	QA09007AA	ADD: OUT OF THE BOX WIFI PROVISIONING	10	\$0.00	0.0%	\$0.00	\$0.00
1g	QA09001AB	ADD: WIFI CAPABILITY	10	\$330.00	27.0%	\$240.90	\$2,409.00
1h	Q498AU	ENH: ASTRO 25 OTAR W/ MULTIKEY	10	\$814.00	27.0%	\$594.22	\$5,942.20
1i	H38BS	ADD: SMARTZONE OPERATION	10	\$1,650.00	27.0%	\$1,204.50	\$12,045.00



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Disc %	Sale Price	Ext. Sale Price
1j	QA09113AB	ADD: BASELINE RELEASE SW	10	\$0.00	0.0%	\$0.00	\$0.00
1k	G996AP	ADD: PROGRAMMING OVER P25 (OTAP)	10	\$110.00	27.0%	\$80.30	\$803.00
1l	Q629AH	ENH: AES ENCRYPTION AND ADP	10	\$523.00	27.0%	\$381.79	\$3,817.90
1m	GA09011AA	ADD: THIRD PARTY DATA MODEM TETHERING	10	\$110.00	27.0%	\$80.30	\$803.00
1n	QA01427AG	ALT: APX8000/XE HOUSING GREEN	10	\$28.00	27.0%	\$20.44	\$204.40
2	PMNN4547A	BATT IMPRES 2 LIION TIA4950 R IP68 3100T	10	\$213.15	27.0%	\$155.60	\$1,556.00
3	Incentive	Expiration Date: 01/26/2024	1	-\$2,800.00	0.0%	-\$2,800.00	-\$2,800.00
4	NNTN8863B	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 100-240VAC, US/NA/LACR PLUG	10	\$186.50	27.0%	\$136.15	\$1,361.50
5	PMMN4107C	AUDIO ACCESSORY-REMOTE SPEAKER MICROPHONE,XE500 REMOTE SPKR MIC WITHOUT CHANNEL KNOB, HIGH IMPACT GREEN	10	\$594.00	27.0%	\$433.62	\$4,336.20
Subtotal							\$99,090.70
Estimated Tax							\$9,017.25
Grand Total							\$108,107.95(USD)

Notes:



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Appendix D

D. 2024 The Wedding Venue Event Firewatch Staffing & Apparatus Standby Agreement

Submitted By

Assistant Chief Richard Mooney

Background/Discussion

The Wedding Venue Event Firewatch Staffing & Apparatus Standby Agreement is still needed because the sprinkler and water supply systems are still not operational. The wedding events listed were scheduled assuming the fire protection systems would be operational. Instead of canceling and rescheduling the events, The Wedding Venue contacted SFMD for their options. If the fire protection systems become operational before any of the scheduled events, the Wedding Venue can cancel the standby if they give 48-hour notice to SFMD. The schedule for the water system to be operational is now set for mid to late February 2024.

Financial Impact(s)/Budget Line Item

The contract is a cost recovery system based on our event standby employee rates and apparatus contracted rates.

Enclosure(s)

2024 The Wedding Venue Firewatch Staffing & Apparatus Standby Agreement (February 2024)



Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

January 17, 2024

Dr. M. Russell Giveans
The Wedding Venue
2014 S. Starr Rd.
Apache Junction, AZ 85119
Russell.giveans@gmail.com
1-504-231-4007

2024 The Wedding Venue Event Firewatch Staffing & Apparatus Standby Agreement

Mr. Giveans,

This Fire Suppression & Apparatus Standby Agreement represents the cost associated with providing fire suppression standby protection to staff a Fire Tender Apparatus for all events scheduled at the Wedding Venue until the water supply and sprinkler systems are operational. This joint agreement between the Wedding Venue and the Superstition Fire & Medical District is valid for the following dates in 2024: February 2, 4, 9 & 10. This agreement provides for two fire suppression personnel and one fire support tender for the purpose of a fire standby for scheduled events at the Wedding Venue in Apache Junction.

The following obligations are agreed upon by both parties as per the execution of this agreement for services:

Fire District's Obligations:

1. Provide two Certified Fire Personnel to staff the fire support tender at The Wedding Venue, 2014 S. Starr Road, Apache Junction, AZ 85119, for scheduled events at the location.
2. Provide all necessary fire personnel, fire equipment, EMS jump bag, and water needed for a fire response.
3. Provide communications equipment for contact with Mesa Regional Dispatch Center for the purpose of requesting additional resources for fire and medical emergencies at the location.

The Wedding Venue Obligations:

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119

Fleet Services
1455 East 18th Avenue
Apache Junction, AZ 85119

1. Agree to payment for services to staff two fire suppression personnel and the cost of an apparatus for a fire standby at the special events located at The Wedding Venue, 2014 S. Starr Road, Apache Junction, AZ 85118, for all event dates listed in the agreement per Schedule 'A' (attached).
2. Provide a secure and centralized location for the staging of the Support Tender. This location shall have direct access in and out of the event grounds to avoid any delays in fire suppression activities.
3. Provide unobstructed access at all times for emergency vehicle traffic into the event.
4. Provide at least 48-hour notice to SFMD for all event cancelations. The contact person is Assistant Chief Richard Mooney (email richard.mooney@sfmd.az.gov and phone number 1-480-676-8099). Failure to contact SFMD will result in a minimum of 4 hours billed for personnel and apparatus to the Wedding Venue.
5. The agreement may be extended with the Fire Chief's approval.

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1. Pursuant to A.R.S. Section 38-511, the Client may cancel this agreement for conflict of interest.
 2. "Nothing herein shall be construed to modify the gross negligence standard A.R.S. 48-818."
 3. The contract will adhere to A.R.S. 38-511.

If parties agree upon all conditions and obligations, the Fire District and Wedding Venue, this document, and representative(s) signature(s) shall be considered and accepted as a binding agreement. Affixed signatures and receipt of payment must be received in advance of the scheduled event date at our administration office located at 565 N. Idaho Rd, Apache Junction, AZ, 85119, for this agreement to remain valid.

Superstition Fire & Medical District

The Wedding Venue
Dr. M. Russell Giveans

Board Chair: _____

Agent: _____

Printed: _____

Printed: _____

Board Clerk: _____

Co-Agent: _____

Printed: _____

Printed: _____

SCHEDULE 'A'

Scheduled Event Date & Times

February 2, 2024, 1630-2300

February 4, 2024, 1630-2300

February 9, 2024, 1600-2300

February 10, 2024, 1630-2300

Cost is based on two personnel for the total time that the crew is covering the event; it will also include ½ hour before the event to allow the crew to check off the apparatus and equipment and ½ hour after the event to return equipment and apparatus to its proper station and a ready state.

Personnel & Equipment costs:

- 1 Certified Firefighter Paramedic: \$80.00 per hour
- 1 Certified Firefighter EMT: \$70.00 per hour
- 1 Support Tender Apparatus & Equipment: \$125 per hour

SFMD will base the personnel certifications and apparatus; billing will be the actual times working the event. The billing cycle will be on a weekly. Billing statements will be generated on Monday after events are completed.

*These costs represent average hourly overtime rates for personnel based on current SFMD overtime rates. These costs can be used to calculate additional resources if needed.

Upon provision of services, the Superstition Fire & Medical District will Invoice the total cost as displayed above. The Invoice is payable within 30 days of receipt.