

VERSION 1.1

February 15, 2023



BOARD OF DIRECTORS MEETING

February 15, 2023

SUPERSTITION FIRE & MEDICAL DISTRICT BOARD

KATHLEEN CHAMBERLAIN, BOARD CHAIRMAN

CONNIE VAN DRIEL, BOARD CLERK

JEFF CROSS, BOARD DIRECTOR

JASON MOELLER, BOARD DIRECTOR

SHAWN KURIAN, BOARD DIRECTOR



Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

BOARD OF DIRECTORS MEETING AGENDA FOR February 15, 2023

Call in Phone Number: 480-646-1864

Access Pin: 1234

The Board will hold a meeting on **Wednesday, February 15, 2023**. The meeting will be held at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting will be open to the public and will begin at 5:30 p.m. local time.

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

The following agenda items are scheduled for discussion at the board meeting. The Governing Board may or may not decide to take action on any or all items. The order of the agenda items may or may not be taken in the order listed.

- 1. Review and approval of the January 2023 financial reports and bank reconciliations.**
- 2. Recognition of employee performance, achievements, and special recognition for community members.**
- 3. Call to the Public.**

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

- 4. Consideration and possible approval of all consent agenda items listed below**

- A. Board Meeting Minutes from January 18, 2023
- B. Renewal of Property / Casualty / Liability Insurance policy
- C. James Vincent Group Agreement
- D. Blues & Brews Art Festival Contract for Medical Services
- E. LPGA Drive on Championship Contract for Medical Services
- F. 8655 Reporting Agent Authorization

- 5. Discussion of the Comprehensive Annual Financial Report (CAFR) that documents the consolidated actuarial valuation results for the Arizona Public Safety Personnel Retirement System as of June 30, 2022.**

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119

Fleet Services
1455 East 18th Avenue
Apache Junction, AZ 85119

- 6. Discussion of the annual actuarial valuation report as of June 30, 2022 for Superstition Fire & Medical District's (148) participation in the Arizona Public Safety Personnel Retirement System.**
- 7. Discussion of the 2022 Fire District Tax Abstract / Levy Limit Worksheet for Pinal and Maricopa counties and its impact on the development of the Fiscal Year 2022 / 2023 Revenue Budget.**
- 8. Discussion and possible approval of Policies: 1008 Tuition Reimbursement and 1051 Work Schedules.**
- 9. Discussion and possible approval regarding the Assistance to Firefighters (AFG) grant.**
- 10. Reports.**
 - Senior Leadership Team (SLT):**
 - Fire Chief John Whitney**
 - Assistant Chief Brian Read**
 - Transportation Services Director Billy Warren**
 - Assistant Chief Richard Mooney**
 - Administrative Services Director Anna Butel**
 - Finance Director Roger Wood**
 - Captain John Walka**

11. New Business / Future Agenda Items.

12. Announcements and Document Signing.

13. Adjourn

NOTICE: The Governing Board may go into executive session for the purpose of obtaining legal advice from the Fire District's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

One or more members of the Governing Board may attend the meeting telephonically.

Governing Board meeting agenda dated and posted (at least 24-hours before the scheduled meeting date and time).

Posted on: February 13, 2023

At: 1500 Hours

By: Sherry Mueller

The Superstition Fire & Medical District (SFMD) Administrative Office Board Meeting Room is accessible to the handicapped. In compliance with the American with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the SFMD Administration Office (480-982-4440) at least 24-hours before the Board Meeting.

Governing Board Meeting – February 15, 2023

Agenda Item: 1

Agenda Item Title

Review and approval of the January 2023 financial reports and bank reconciliations.

Submitted By

Finance Director Roger Wood

Background/Discussion

The District's accounting department staff prepares the monthly financial reports. The District's annual budget, which is adopted by the Board each June for the following fiscal year (July 1 – June 30), is formatted to mirror the monthly financial statements. The financial reports provide the Board with a monthly recap of expenditures and revenues, along with year-to-date account balance information.

In compliance with A.R.S. §48-807(O), the following reports have been added to the monthly financial statements packet:

1. Cash Flow – All Governmental Funds.

The Cash Flow report consists of the combined cash balances of all District Funds. These balances include the General (100), Transport Services (150), Capital Projects (200), Special Revenue (400), Debt Principal (500), and Debt Interest (600) Funds. The Cash Flow report is updated monthly with the actual revenues deposited into and actual expenditures disbursed from the District's cash accounts. It is important to note the revenues and expenditures are reported on a Cash Basis. This report is generated to demonstrate that the fire District maintains sufficient cash available to satisfy the projected expenditures budgeted over the course of the fiscal year.

2. Fund Account Bank Reconciliations.

The reconciliation of each of the District's Fund Cash Accounts (General (100), Transport Services (150), Capital Projects (200), Special Revenue (400), Debt Principal (500), and Debt Interest (600) Funds) between the Pinal County Treasurer's monthly bank statement and the District's Fund balance sheet report is provided. To signify Board approval of the monthly financial statements and bank reconciliations, the Board Chairman is requested to sign the attached Letter of Acceptance which will be kept on file at the District.

Financial Impact(s)/Budget Line Item

N/A

Enclosure(s)

*Monthly Financials provided under separate cover

Recommended Motion

"Motion to approve the January 2023 financial reports and bank reconciliations."



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Superstition Fire & Medical District
Governing Board Acceptance of Fire District's
Financial Statements and Bank Reconciliations

Pursuant to A.R.S. §48-807, by the signature(s) below, the Governing Board of the Superstition Fire & Medical District attests to the review and approval of the following financial report(s) of the fire district for the month of **January 2023**:

1. Financial Statement
2. Bank Reconciliations
 - a. General (100) Fund
 - b. Transport Services (150) Fund
 - c. Capital Projects (200) Fund
 - d. Special Projects (400) Fund
 - e. Debt Principle (500) Fund
 - f. Debt Interest (600) Fund

Kathleen Chamberlain, Board Chair

Date



January 2023

Agenda Item Title

Recognition of employee performance, achievements, and special recognition for community members.

Submitted By

Fire Chief John Whitney

Assistant Chief Brian Read

Assistant Chief Richard Mooney

Background/Discussion

This is a recurring monthly item to provide the Board with information concerning superior employee performance, achievements, and special recognition for community members.

February Service Anniversaries

23 Years of Service:

Fire Captain / Paramedic **Carlos Rivera**

14 Years of Service:

Fleet Services Manager **Vaughn Croshaw**

10 Years of Service:

Captain / Paramedic **Dave Endres**

Engineer **Monte Fuller**

Captain / Paramedic **Chris Furgeson**

3 Years of Service:

Firefighter / Paramedic **Matt Leon**

Paramedic **Ryan Markham**

1 Year of Service

Firefighter **David Tavares**

Firefighter **Max Gregor**

Firefighter **Haden Langenhorst**

Firefighter **Logan Garman**

Firefighter **Jordan Wilkes**

Firefighter **Erik Arbit**



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Governing Board Meeting – February 15, 2023

Agenda Item: 3

Agenda Item Title

Call to the Public

A.R.S. §38-431.01(H)

A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body.

At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda.

However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Background / Discussion

Call to the Public is provided so citizens may address the public body (Governing Board) with matters concerning the fire district. Arizona public meeting law provides that the public body may discuss, consider, or decide only matters listed on the agenda and other matters related thereto. Since the public body will generally not know what specific matters may be raised at call to the public, they will be unable to act until the matter is placed on a subsequent meeting agenda (at the Board's discretion). The Board may also direct staff to follow up on the issue with the citizen.

Scheduled

None



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Governing Board Meeting – February 15, 2023

Agenda Item: 4

Agenda Item Title

Consideration and possible approval of all consent agenda items as listed below:

- A. Board Meeting Minutes from January 18, 2023 – **Appendix A**
- B. Renewal of Property / Casualty / Liability Insurance policy - **Appendix B**
- C. James Vincent Group Agreement - **Appendix C**
- D. Blues & Brews Art Festival Contract for Medical Services - **Appendix D**
- E. LPGA Drive on Championship Contract for Medical Services - **Appendix E**
- F. 8655 Reporting Agent Authorization – **Appendix F**

Background/Discussion

The consent agenda allows the Board of Directors (BOD) to consider contracts, purchases, and other routine administrative matters having authorized funding within the current fiscal year budget as a single decision. Items may be withdrawn from the consent agenda and discussed separately upon request by any member of the BOD or staff. Information for each consent agenda item and corresponding supporting document is within the packet.

Recommended Motion

“Motion to approve the consent agenda items for February 15, 2023.”



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Governing Board Meeting – February 15, 2023

Agenda Item: #5

Agenda Item Title

Discussion regarding the Comprehensive Annual Financial Report (CAFR) that documents the consolidated actuarial valuation results for the Arizona Public Safety Personnel Retirement System as of June 30, 2022.

Submitted By

Fire Chief John Whitney

Finance Director Roger Wood

Background/Discussion

Per A.R.S. §38-847(D)(7), the Local Board is “To receive and review the actuarial valuation of the system for its group of members.” This report is the consolidated result of the total fund for all of the Arizona PSPRS as of June 30, 2022.

The entire PSRPS Annual Comprehensive Annual Financial Report (CAFR) – June 30, 2022 can be accessed via the following link:

<https://www.psprs.com/investments--financials/annual-reports>

At the highest summary level, the report indicates the following key metrics for the consolidated PSPRS pension system:

- A. Funded percentage as of June 30, 2022 (page 12 of 152)
 - Tiers 1 & 2: 66.2%, up from 55.3%
 - Tier 3: 110.8, up from 106.6%
- B. PSPRS received a clean audit opinion from Clifton Larson Allen LLP, their external audit firm (page 20/152)

Financial Impact(s)/Budget Line Item

Enclosure(s)

Impact of PSRPS Refinancing Analysis

Recommended Motion

N/A – for information only.



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Governing Board Meeting – February 15, 2022

Agenda Item: #6

Agenda Item Title

Discussion regarding the annual actuarial valuation report as of June 30, 2022 for Superstition Fire & Medical District's (148) participation in the Arizona Public Safety Personnel Retirement System (PSPRS).

Submitted By

Fire Chief John Whitney

Finance Director Roger Wood

Background/Discussion

This report is also to be received and reviewed per A.R.S. This report provides the annual actuarial valuation of the Superstition Fire & Medical District's participation in the PSPRS as of June 30, 2022, and applies directly to SFMD, with our current benefits and liabilities. (See pages 4 and 5 of report)

Employer Contribution Rates	July 1, 2022	July 1, 2023	
SFMD Tier 1 & Tier 2 Contribution Rate			
Before Refi	35.56%	16.72%	-18.84%
After Refi	14.50%	16.72%	+2.22%
SFMD Tier 2 Defined Contribution Rate	4.00%	4.00%	
SFMD Tier 3			
Before Refi	31.00%	12.78%	-18.22%
After Refi	9.94%	12.78%	+2.84%
SFMD Tier 3 Defined Contribution Rate	3.00%	3.00%	
Employee Contribution Rates			
Tier 1 DB only	7.65%	7.65%	
Tier 2 DB + DC	11.65% + 3.0%	9.34% + 3.0%	
Tier 3 DB + DC (Hybrid)	9.94% + 3.0%	9.56% + 3.0%	
SFMD's Funded Status (pension and health insurance subsidy) – see page 9			
Tier 1 & 2	97.2%	+31.3%	
Tier 3	110.5%	+3.2%	

The entire report can be accessed via the following link:

<https://misc.psprs.com/actuarials.aspx>

Use the Drop down windows to choose Superstition Fire and Medial Dis (PSPRS) (148) and Fiscal year 2022 to retrieve the full report.

Financial Impact(s)/Budget Line Item

Enclosures

None



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Recommended Motion

N/A – for information only



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Governing Board Meeting – February 15, 2023

Agenda Item: 7

Agenda Item Title:

Discussion of the 2023 Fire District Tax Abstract / Levy Limit Worksheet for Pinal and Maricopa counties, and its impact on the development of the Fiscal Year 2023 / 2024 Revenue Budget.

Submitted By:

Roger Wood, Finance Director
Fire Chief John Whitney

Background/Discussion:

The Combined Pinal County & Maricopa County Fire District Levy Limit Worksheet (Tax Abstract) for FY 2023 / 2024 will provide a summary of the District's Net Assessed Valuation (NAV) and its impact on the property tax revenues for FY 2023 / 2024. The Tax Abstract is released on February 10 and is not available prior to the distribution of the Board deck. Information on this topic will be provided at the Board meeting.

The District Salt River Project (SRP) NAV is usually not known until early March.

This agenda item does not require Board action, rather it is being provided for FY 2023 / 2024 Budgeting purposes for the General (100) and the Debt Principal (500) and Debt Interest (600) funds.

Enclosure:

N/A

Recommended Motion

N/A



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Governing Board Meeting – February 15, 2023

Agenda Item: #8

Agenda Item Title

Discussion and possible approval of Policies: 1008 Tuition Reimbursement, and 1051 Work Schedules.

Submitted By

John Whitney, Fire Chief

Anna Butel, Administrative Services Director

Background/Discussion

SFMD has revised policies 1008 Tuition Reimbursement, and 1051 Work Schedules. These two policies have been revised by SLT, Labor Management, and the policy committee. Adjustments to the policies were to make process more clear for the workforce and management.

Financial Impact(s)/Budget Line Item

N/A

Enclosure(s)

1008 Tuition Reimbursement

1051 Work Schedules

Recommended Motion

"Motion to approve policies: 1008 Tuition Reimbursement, and 1051 Work Schedules."



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Policy 1008 – Tuition Reimbursement

Last Revision: 02/15/2023

1. PURPOSE AND SCOPE

SFMD is dedicated to providing professional development opportunities for all employees. This program provides financial assistance for courses that are required to expand the employee's knowledge and improve overall job skills, job-related requirements or complete a college degree program.

2. POLICY

All full-time employees are eligible for tuition reimbursement under the following guidelines:

1. Tuition will be reimbursed for the following types of training or education:
 - a. Coursework that is directly job-related or expands the employee's overall job skills.
 - b. Coursework that will allow the employee to become more promotable within the fire district.
 - c. Coursework that is required for a degree (Associates, Bachelors, or Masters) in a curriculum program.
 - d. Coursework that is a beneficial skill set for SFMD, as determined by the Fire Chief.
2. All tuition reimbursement is subject to budget availability and discretion of the Fire Chief or designee. The Fire Chief or designee may prioritize approval of this program and limit tuition reimbursement funds to employees whose degree programs are in line with and closely support the district's mission and strategic initiatives. Employees on probation are eligible to apply but may be required to submit additional information for approval.
3. Tuition will be reimbursed only for schools of which accreditation has been awarded.
4. Tuition reimbursement is available only for letter-grade courses. Pass/fail courses are not reimbursable.

3. PRE-APPROVAL PROCESS

All courses must be submitted for pre-approval prior to the start of the course following the process below:

1. Complete the Tuition Reimbursement – Request for Pre-Approval form, including the courses expected to be taken and the cost per credit hour, and submit it to HR.
2. If the degree program is already known, all classes within the degree program must be provided to HR for pre-approval.

3. Any change to an approved original Request for Pre-Approval Form (for courses added or dropped) must be submitted within 30 days of the course start date using a new Request for Pre-Approval Form.
4. You will be notified by the HR Manager once the course(s) has/have been approved.

4. REIMBURSEMENT PROCESS

Reimbursement of tuition fees will be administered under the following guidelines:

1. The Request for Pre-Approval form was submitted in a timely fashion and approved by the Fire Chief, or designee, prior to the start of the course.
2. Upon course completion, the employee must submit the following documentation to HR within 45 days of the end date of the course:
 - a. Proof of paid tuition fees from the institution or college for the course(s) listed on the Request for Pre-Approval form.
 - b. Final grade report for the course(s) listed on the Request for Pre-Approval form.
3. Employees must receive a “C” grade or higher to be eligible for tuition reimbursement. Reimbursement will be paid according to the letter grade received in each course, as follows:
 - A – 100% reimbursement
 - B – 80% reimbursement
 - C – 70% reimbursement
4. The maximum tuition reimbursement per employee will be \$7,800 per fiscal year, with a total cap of \$46,800, which provides for a Bachelor’s and Master’s degree.
5. Normal academic expenses, such as administration fees, lab fees, books, recreation fees, etc. are not reimbursable. Only tuition fees are eligible for reimbursement.
6. Reimbursement amounts shall be reduced in the amount of financial assistance received from any outside source, such as grants or scholarships.
 - a. Student loans and Veteran’s Administration assistance are not considered financial assistance for purposes of reimbursement.
 - b. Employees requesting reimbursement must notify the HR Manager, or designee, of any financial assistance received from outside sources, other than student loans or Veteran’s Administration assistance.

5. REPAYMENT REQUIREMENT

Employees who voluntarily terminate employment within 24-months from the date the tuition reimbursement check was issued shall be required to reimburse the fire district. Employees will be required to repay the paid amounts prorated at 1/24 per month. Retirement is considered a voluntary termination. Repayment of tuition will not be required for employees who are dismissed or resign in lieu of dismissal.

6. ADDITIONAL INFORMATION

1. The SFMD has the right to audit the employee's educational and financial records that may be contained in the employee's records at the institution attended. Any right that the employee may have pursuant to the Family Education Rights and Privacy Act of 1974, or any similar act, are waived by acceptance of tuition reimbursement.
2. There will be no exceptions to this policy regardless of the extenuating circumstances; therefore, there is not an appeal procedure.

Policy 1051 – Work Schedules

Latest Revision: 02/15/2023

1. PURPOSE AND SCOPE

The purpose of this policy is to establish the work schedule criteria and guidelines for SFMD employees.

2. POLICY

It is the policy of the SFMD to calculate employee payroll on a biweekly pay period consisting of two individual workweeks that begin on Monday and end on Sunday. Each calendar year will consist of twenty-six pay periods.

3. PUBLIC SAFETY AND TRANSPORTATION SERVICES EMPLOYEES – 56-HOUR SCHEDULE

56-Hour Schedule - The SFMD utilizes a 48/96 shift work schedule for public safety employees and transportation personnel assigned to the Operations Division. A 48/96 work schedule consists of two consecutive 24-hour shifts on duty followed by four consecutive 24-hour shifts off duty, which is an average of 56 hours per workweek.

Public Safety Sworn Employees

Each pay period, non-exempt public safety employees will be paid an average of 56 hours per week at their regular rate of pay for their regularly scheduled hours.

Scheduled overtime will be calculated as follows:

- Non-exempt public safety employees are scheduled to work 144 hours (six 24-hour shifts) during each 18-day tour of duty.
- During the 18-day tour of duty, any scheduled hours worked in excess of 136 hours will be paid at 0.5 times the regular pay rate.

Transportation Services Employees

Non-exempt civilian transportation services employees will be paid at the regular pay rate for the first 40 hours in a workweek.

Scheduled overtime will be calculated as follows:

- During the workweek (Monday through Sunday), all scheduled hours in excess of 40 hours will be paid at 1.5 times the regular pay rate.

*Hours worked as a result of work trades are not eligible for overtime compensation and overtime shifts are not eligible to be covered by work trades.

3.1 DAILY STAFFING ASSIGNMENTS

Daily shift and station assignments are made based on adequate staffing to fill required positions within the organization. It may be necessary to adjust an employee's assigned station on a temporary or permanent basis to ensure service delivery to the community. Whenever possible, adequate notice should be given to employees who are being moved from their regularly assigned positions to meet the staffing needs of the district.

Shift personnel may be assigned to a 40-hour workweek at the discretion of the Fire Chief.

3.2 OVERWORKED STATUS AND MANDATORY REST PERIODS

Public safety and transportation services employees may work a maximum of 72 consecutive hours. When an employee has worked 72 consecutive hours, they shall be considered in overworked status and will require a minimum of 12 hours off-duty as a mandatory rest period before returning to work.

Depending on the circumstance, this may be waived or modified at the discretion of the Fire Chief, or designee.

4. 40-HOUR EMPLOYEES

Non-Exempt 40-Hour Employees

- Non-exempt employees assigned to 40-hour positions utilize a 4/10 schedule.
- The regular 4/10 schedule consists of four 10-hour workdays in a workweek, generally Monday through Thursday. Each workweek begins on Monday and ends the following Sunday.
- Non-exempt 40 hours employees who have worked in excess of 40 hours in a workweek will be paid at 1.5 times the regular pay rate.
- Non-exempt 40-hour employees are entitled to a 1-hour lunch break and two 20-minute breaks. Supervisors may need to reschedule or coordinate employee schedules at their discretion to ensure coverage for the administrative offices.

*The Fire Chief may adjust employees' work schedules to accomplish the SFMD's mission.

Governing Board Meeting – February 15, 2023

Agenda Item: #9

Agenda Item Title

Discussion and possible approval regarding the Assistance to Firefighters (AFG) grant.

Submitted By

John Whitney, Fire Chief

Anna Butel, Admin Services Director

Background/Discussion

The FEMA AFG grant opened on January 9, 2023, and closed on February 10, 2023. SFMD submitted on February 9th for vehicle acquisition. In anticipation of station 266 opening in the next few years, a new pumper will be necessary. Furthermore, there is a 2 to 3-year build time, with price increases occurring annually.

This grant has a 10% match that FEMA applies. SFMD budgets the match (\$83,978.91) in the 200 fund during the budget process. Federal grants are typically authored in one fiscal year and approved the following year, allowing for planning and funding purposes.

Please see the cost breakdown below.

Apparatus:

One Velocity Pumper EM744

Financial Impact(s)/Budget Line Item

SFMD 2022 Grant 200-70-72240-20	
Total Cost	\$923,768.00
Federal Share	\$839,789.09
SFMD Share (10% Match)	\$83,978.91

Enclosure(s)

N/a

Recommended Motion

"Motion to place \$83,978.91 in the 200 fund for fiscal year 2023/24 as SFMD's share if the grant is awarded"



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Agenda Item Title

Reports

Background / Discussion

This item is for the fire chief and his staff to share information with the Board of items occurring within, or related to, the fire district. Any item shared is for information only. Upon request of the Board, any item shared during this agenda item may be moved to the agenda for future meetings. Board discussion, other than clarifying questions, cannot occur and no action, position, or direction may occur until the specific item is placed on the agenda.

- **Senior Leadership Team**
- **Labor**

Recommended Motion:

N/A



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Governing Board Meeting – February 15, 2023

Agenda Item: 11

Agenda Item Title

New Business / Future Agenda Items

Financial Impact

N/A

Enclosure(s)

N/A

Recommended Motion:

"TBD"



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Governing Board Meeting – February 15, 2023

Agenda Item: 12

Agenda Item Title

Announcements and Document Signing

Background / Discussion

The BOD and staff may share and discuss items to be placed on future BOD agendas.

Recommended Motion:

N/A



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Agenda Item Title

Adjournment

Recommended Motion:

"Motion to adjourn the Board meeting."



Appendix A

A. Board Meeting Minutes from January 18, 2023

Submitted By

Board Secretary Sherry Mueller

Background / Discussion

The board meeting minutes of the previous meeting(s) are provided for the BOD to approve. If the BOD would like to discuss the minutes, they may be removed from the consent agenda. After approval, minutes are signed by the Clerk of the Board and kept as the official public record.

Financial Impact/Budget Line Item

N/A

Enclosure(s)

January 18, 2023 Board Meeting Minutes





Superstition Fire & Medical District

Phone (480) 982-4440 ~ sfmd.az.gov

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119
Fax (480) 982-0183

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3700 East 16th Avenue
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Fax (480) 982-3268

Fleet & Facilities Services
1455 East 18th Avenue
Apache Junction, AZ 85119
Fax (480) 983-7443

Governing Board Meeting Minutes

JANUARY 18, 2023

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, JANUARY 18, 2023. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 PM.

A. Call to Order

Chairman Chamberlain called the meeting to order at 5:30 PM.

B. Pledge of Allegiance

The Pledge of Allegiance led by John Ponio

C. Roll Call

Board Members in attendance were Chairman Kathleen Chamberlain, Clerk Connie Van Driel, and Director Jeff Cross. Director Jason Moeller attended via conference phone. Director Shawn Kurian was not in attendance.

Senior Leadership Team in attendance were Fire Chief John Whitney, Assistant Chief Brian Read, Assistant Chief Richard Mooney, Transportation Services Director Billy Warren, Administrative Services Director Anna Butel, Chief Dave Pohlmann and Captain John Walka. Also in attendance was Sherry Mueller, Human Resources Generalist / Board Secretary and Attorney William Whittington.

1. Review and approval of the December 2022 financial reports and bank reconciliations.

Motion by Director Cross to approve the December 2022 financial reports and bank reconciliations.

Seconded by Clerk Van Driel

Vote 4 ayes, 0 nays, **MOTION PASSED.**



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Fax (480) 983-7443

2. Recognition of employee performance, achievements, and special recognition for community members.

January Service Anniversaries

34 Years of Service:

John Christensen, Engineer

20 Years of Service:

Chuck Hanson, Engineer/Paramedic

2 Years of Service:

Brady Harmon, Firefighter/Paramedic

Andrew Silva, Paramedic

1 Year of Service:

Miki Klemesrud, Account Clerk Specialist AP/AR

3. Call to the Public.

None

4. Consideration and possible approval of all consent agenda items listed below:

- A. Board Meeting Minutes from December 21, 2022 – **Appendix A**
- B. Executive Session Minutes from December 21, 2022 - **Appendix B**
- C. SCBA Decon Washer Purchase - **Appendix C**
- D. Renaissance Festival Contract for Fire and Medical Services - **Appendix D**
- E. Purchase and setup of one 2023 Ford F250 Battalion Truck – **Appendix E**
- F. Purchase of one 2023 Horton 623 Type 1 Ambulance – **Appendix F**

Motion by Director Moeller to approve all consent agenda items for January 18, 2023.

Seconded by Director Cross

Vote 4 ayes, 0 nays, MOTION PASSED

5. Discussion and possible approval of the Fire District's Independent Auditor's Report and related financial statements for the fiscal year ending June 30, 2022, as required by Arizona Revised Statute §48-253, and as presented by Bakertilly (previously Henry & Horne, LLP) – Certified Public Accountants.

The District's annual audit was completed as required by A.R.S. §48-253. Steven May, Audit Supervisor – Bakertilly, attended the Board meeting to present information regarding the audit.



Superstition Fire & Medical District

Phone (480) 982-4440 ~ sfmd.az.gov

Administration Office
565 North Idaho Road
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Fax (480) 982-0183

Regional Training Center
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Fax (480) 982-3268

Fleet & Facilities Services
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Fax (480) 983-7443

Steven May explained the basics of the annual audit. He stated there were no findings issued in 2022 and there were no recommendations issued in 2022.

Motion by Director Cross to approve the Fire District's Independent Auditor's Report and related Financial Statements for the fiscal year beginning July 1, 2021 and ending on June 30, 2022, as submitted by Bakertilly, and to direct Staff to submit the auditor's report to Pinal County and Maricopa County as required by ARS§48-253.

Seconded by Clerk Van Driel

Vote 4 ayes, 0 nays, **MOTION PASSED**

6. Discussion and possible action regarding the approval and adoption of a planning calendar and process for Fiscal Year 2023 / 2024 SFMD Revenue and Expenditure Budget

Motion by Director Cross to adopt the Fiscal Year 2023/2024 Budget Planning Calendar as presented, and to schedule the July Governing Board Meeting for Wednesday, July 19, 2023 at 5:30 pm when the Fiscal Year 2023/2024 budget will be adopted."

Seconded by Director Cross

Vote 4 ayes, 0 nays, **MOTION PASSED**

7. Update and discussion regarding the 2023 Benefits Analysis.

SFMD has been in the process of analyzing our current benefits programs with a joint Labor / Management project committee. Fire Chief Whitney provided an update on some of the issues faced with our current model. Some of the topics of discussion were:

- Increasing healthcare costs
- Increased utilization
- Lack of sustainability of the current "Benefits Dollars" model
- Model background
- Current actions
- Unknown variables

Chief Whitney discussed some of the goals:

- Establish sustainability
- Control / minimize costs wherever possible
- Minimize overall impact to the employees
- Disentangle healthcare dollars from retirement dollars



Superstition Fire & Medical District

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- Increase transparency
- Provide comprehensive, competitive benefits package for all employees

No Motion

8. Discussion and possible approval regarding the April 2023, May 2023 and June 2024 Board Meeting Dates.

Due to conflicts in April and May of 2023, please consider changing the Board Meeting Dates. Staff recommends that the April 2023 Board Meeting be moved to April 12, 2023 and the May 2023 be moved to May 16, 2023.

SFMD would like to print 2024 shift calendars as part of the planning process. The June 19, 2024, board meeting falls on a holiday Juneteenth. In an effort to avoid a misprint, staff recommends that the June 2024 board meeting be moved one day earlier to Tuesday, June 18, 2024.

Motion by Director Cross to change the following Board Meeting dates to Wednesday, April 12, 2023, Tuesday May 16, 2023 and Tuesday, June 18, 2024.”

Seconded by Clerk Van Driel

Vote 4 ayes, 0 nays, MOTION PASSED

9. Discussion and possible approval regarding a sponsorship letter for East Valley Institute of Technology (EVIT).

Recently SFMD was approached by the East Valley Institute of Technology (EVIT) regarding potential sponsorship of their firefighter program. Their request is for a letter of support to allow them to certify students to the national standard. They currently train to that standard but are unable to certify based on a lack of sponsorship. Chief Whitney reached out to Mesa Fire Chief Cameli from a professional courtesy aspect since EVIT is physically located in Mesa (although it serves high schools throughout the valley). Chief Cameli expressed support of SFMD sponsoring the EVIT's program. Staff feels this is a great connectivity opportunity for SFMD and a way to give back to the fire service by increasing eligible applicants throughout the state.

Motion by Director Moeller to approve the letter of support and sponsorship of the East Valley Institute of Technology's (EVIT) firefighter training program.

Seconded by Director Cross

Vote 4 ayes, 0 nays, MOTION PASSED



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10. Senior Leadership Team Reports

Fire Chief Report

- Benefits & Budget
- AFFF Funding – AzDEQ
- Firewise Assessor Course
- AFDA Legislative Committee
- LPGA Event
- AFDA Conference
- KUDOS – E263-C - AZ Goldfield stop

Emergency Services

- Superstition Vistas – discuss emergency access to the site
- Special Event Task Force Meeting
- Garney Construction – discuss the TRT rescue plan on site
- Review and revise operational plans for the upcoming special event season

Significant Incidents:

- 12/22/2022 – Working structure fire – garage fire
 - Quick knockdown – containment to the garage
 - Two pets located and returned to owners
- 1/6/2023 – GSW – SFMD deployed ballistic PPE
- Monthly Incident Call Volume

Training

- Live fire drill at the Mesa Regional Training Center
- Regional TRT Training – Window Washer
- Driver Operator Training
- Regional Command Training at PFD Command Training Center (CTC)
- Electric Vehicle Training
- Class 23-1 Pre-Academy from January 17-27
- EVRA 23-1 start January 30th
- Can Act as Engineer packet and process
- Monthly and YTD Training Hours

EMS

- Welcomed Captain Fox
- Working toward a 2-year EMS training plan
- Completed Quarterly CE with Dr. Solem
- Departmental RECERT program audit
- Attended East Valley Command training for Mid Rise



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Transportation Services

- Medicare enrollment re-validation completed
- Medicare ambulance inflation factor 8.7%
- Attended EMS ROCC Ambulance billing sub-committee inaugural meeting
- Monthly Transportation Volume
- CON Compliance through December 2022

Support Services

- Fire Prevention
 - Plan Reviews – 22
 - Inspections – 10
 - Citizen Requests or Assistance – 2
 - Environmental Requests, Permits, Concerns, Knox Box Assistance – 17
- Community Risk Reduction
 - Fire Safety Presentations – 1
 - Car Seat Placements – 2
 - School Pub Ed Presentations – 1
 - AED/CCR Presentations – 4
 - Community Events
 - Montesa Golf Cart Parade (264 participated) on 12/22
 - Stand Up AJ Walk & Talk Health Event on 1/14
 - City Meetings
 - Dino's Restaurant Project on 12/5
 - Special Events Meeting on 12/6
 - 153 N. Ocotillo Dr. Trailer Park on 12/19
 - Superstition Vistas (DR Horton) Model Opening Meeting
 - Interagency Emergency Management Meeting on 12/19
 - TRWC Board Meeting on 1/17

Administrative Services

- Pinal County ARPA funding received
- Assistance to Firefighter Grants (AFG)
- Computer Services
 - 14 Helpdesk Tickets Closed (15 Received)
- UKG Ready – Time and Core HR Build
- Two New Hires – EMTs



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Financial Services

- FY 2023/2024 Budget Preparation
 - Updating labor, benefits, budget manager, and overall budget files.
- NAV change information from Pinal and Maricopa counties is due February 10, allowing Staff to provide the Board with tax revenue projections at the February Board Meeting.
- Transport revenue projections due to automatic rate increase may lag depending on when we are notified.

11. New Business / Future Agenda Items

None

12. Announcements / Document Signing

No announcements

13. Adjourn

Motion by Clerk Van Driel to adjourn the board meeting at 6:53 p.m.

Seconded by Director Cross

Vote 4 ayes, 0 nays, MOTION PASSED

Governing Board Approval:

Board Clerk Connie Van Driel

Appendix B

B. Renewal of contract for property and casualty insurance service

Submitted By:

Fire Chief John Whitney
Finance Director Roger Wood

Background / Discussion:

Cindy Elbert Insurance is our current broker for our ESIP insurance property damage and liability policies. The quote we received from Cindy Elbert Insurance for the period March 1, 2023 – February 28, 2024 is \$217,939 (assuming Terrorism Risk Insurance Act (TRIA) coverage is declined as in past years), an increase of \$8,361 (4.0%). The increase is due to the following:

	Last Year	This Year	Change	Coverage
A. Auto & Property:	\$160,603	\$167,155	+6,552	Vehicle, Buildings, contents
B. Inland Marine:	29,004	29,710	+ 706	Portable equipment
C. Umbrella Liability:	<u>19,971</u>	<u>21,074</u>	<u>+1,103</u>	Umbrella, General, Professional
	\$209,578	\$217,939	\$8,361	

The increase in Auto & Property and Inland Marine (A & B above) is caused by the following:

- A. The value of the buildings insured increased \$1,401,056 (5.0%), and the value of vehicles insured decreased \$540,100 (4.5%). The decrease in vehicles is due to the sale of unused surplus vehicles.
- B. Considering the \$941,141 net increase in assets insured, the actual cost increase of insured assets is \$1,197 (0.55%) year-over-year.
- C. The slight increase in Umbrella Liability insurance (C above) represents the relative stability in operations in the District, including ambulance transport calls.

Additional Items for Consideration.

1. Terrorism Coverage.
 - a. Annual premium = \$3,243.
 - b. The Terrorism Risk Insurance Act of 2002 requires insurance companies to offer terrorism coverage.
 - c. The District can decline this coverage.

Financial Impact/Budget Line Item:

\$11,601 additional cost

Accounts 100-10-61700-10 and 150-10-61700-10 (Vehicle / Property / Liability Insurance)

Staff Recommendation:

Staff recommends the approval of the ESIP insurance for property and vehicle damage, and liability. Staff also recommends the Board decline the Optional Terrorism Risk Insurance Act (TRIA) coverage.

Enclosure(s):

Cindy Elbert Insurance Services Premium Quote





CINDY ELBERT
INSURANCE
SERVICES

- ◆ Business Insurance Programs & Risk Management Services
- ◆ Competitive Comprehensive Coverage
- ◆ Professional Prompt Service

January 25, 2023

Emailed

Chief John Whitney
Superstition Fire & Medical District
john.whitney@sfmd.az.gov

**RE: Arch Insurance Renewal Proposal
Eff. 3/1/23-24**

Dear Chief,

Thank you very much for giving us the opportunity to provide your service with the insurance proposal from the above carrier. A copy of the insurance proposal, location outline, and vehicle list are enclosed. Please review limits and coverage for accuracy and let us know of any changes.

This quote includes a \$10,000 deductible for EPLI

***Your annual premium can be found on the Premium Summary on page 33 of the Insurance Proposal.**

PLEASE NOTE: Do not pay until you receive your invoices from McNeil and Company. All future invoices will come by mail directly from McNeil and Company and will be on quarterly installments.

We can request the insurance coverage quoted subject to the following:

- 1. Please sign & date declination of terrorism**
- 2. Please sign & date Statement of Values form**
- 3. Please initial, sign & date page 2, 4 & 6 of AZ Uninsured Motorist form**

Once we receive the above items **No Later Than 2/24/23**, we can request the Binder of Insurance, vehicle ID cards and certificates. Please give us a call if you have any questions.

888-681-1020 Ext. 308.

Sincerely,

Cindy Elbert
Enclosure(s)



TERRORISM COVERAGE DISCLOSURE NOTICE

TERRORISM COVERAGE PROVIDED UNDER THIS POLICY

The Terrorism Risk Insurance Act of 2002 as amended and extended by the subsequent Terrorism Risk Insurance Program Reauthorization Acts (collectively referred to as the "Act") established a program within the Department of the Treasury, under which the federal government shares, with the insurance industry, the risk of loss from future terrorist attacks. An act of terrorism is defined as any act certified by the Secretary of the Treasury, in consultation with the Secretary of Homeland Security and the Attorney General of the United States, to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of an air carrier or vessel or the premises of a United States Mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

In accordance with the Act, we are required to offer you coverage for losses resulting from an act of terrorism **that is certified under the federal program** as an act of terrorism. The policy's other provisions will still apply to such an act. **This offer does not include coverage for incidents of nuclear, biological, chemical, or radiological terrorism which will be excluded from your policy.** Your decision is needed on this question: do you choose to pay the premium for terrorism coverage stated in this offer of coverage, or do you reject the offer of coverage and not pay the premium? You may accept or reject this offer.

If your policy provides commercial property coverage, in certain states, statutes or regulations may require coverage for fire following an act of terrorism. In those states, if terrorism results in fire, we will pay for the loss or damage caused by that fire, subject to all applicable policy provisions including the Limit of Insurance on the affected property. Such coverage for fire applies only to direct loss or damage by fire to Covered Property. Therefore, for example, the coverage does not apply to insurance provided under Business Income and/or Extra Expense coverage forms or endorsements that apply to those coverage forms, or to Legal Liability coverage forms or Leasehold Interest coverage forms.

Your premium will include the additional premium for terrorism as stated in the section of this Notice titled DISCLOSURE OF PREMIUM.

DISCLOSURE OF FEDERAL PARTICIPATION IN PAYMENT OF TERRORISM LOSSES

The United States Government, Department of the Treasury, will pay a share of terrorism losses insured under the federal program. **The federal share equals 80% in years 2020 through 2027 of that portion of the amount of such insured losses that exceeds the applicable insurer deductible during Calendar Year 2020 and each Calendar Year thereafter through 2027.**

DISCLOSURE OF CAP ON ANNUAL LIABILITY

If the aggregate insured terrorism losses of all insurers exceed \$100,000,000,000 during any **Calendar Year** provided in the Act, the Secretary of the Treasury shall not make any payments for any portion of the amount of such losses that exceed \$100,000,000,000, and if we have met our insurer deductible, we shall not be liable for the payment of any portion of such losses that exceeds \$100,000,000,000.

DISCLOSURE OF PREMIUM

Your premium for terrorism coverage is: \$3,243.00
(This charge/amount is applied to obtain the final premium.)

You may choose to reject the offer by signing the statement below and returning it to us. Your policy will be changed to exclude the described coverage. If you chose to accept this offer, this form does not have to be returned.

REJECTION STATEMENT

I hereby decline to purchase coverage for certified acts of terrorism. I understand that an exclusion of certain terrorism losses will be made part of this policy.

x

Roger Wood
Policyholder/Legal Representative/Applicant's
Signature

Superstition Fire & Medical District
Named Insured

x

Roger Wood, Finance Director
Print Name of Policyholder/Legal
Representative /Applicant

Arch Insurance Company
Insurance Company

Date: x

2/15/2023

Policy Number: MEPK07620513, MEIM07656113,
MEUM07602713

STATEMENT OF VALUES

Policy Number MEPK07620513Insured Superstition Fire & Medical DistrictHeadquarters Address 565 N. Idaho Rd.Apache Junction, AZ 85119Form of Coverage: ☐ Actual Cash Value applies to Items (items are marked with a * in the schedule)☒ Replacement Cost applies to Items

Bldg: (1 - 1); (1 - 2); (2 - 1); (2 - 2); (2 - 3); (3 - 1); (4 - 1); (4 - 2); (5 - 1); (6 - 1); (6 - 2); (6 - 3); (7 - 1); (9 - 1)

BPP: (1 - 1); (2 - 1); (2 - 2); (3 - 1); (4 - 1); (5 - 1); (6 - 1); (6 - 3); (7 - 1); (9 - 1); (10 - 1)

Indicate Form Numbers to which these rates are to apply: _____

(Attach Forms and Endorsements which require completion to indicate specific information)

Coinsurance ☒ 80% ☐ 90% ☐ 100% Blanket Rate Effective _____Agreed Value ☐

Causes of Loss for which rates are requested:

☐ Basic☐ Broad☒ Special☐ Earthquake☐ Other _____ (Specify)

State exact wording of the coverage as it will appear on the policy

INSURED

(Optional with Company)

All values submitted are correct to the best of my knowledge and belief.

Signed ☒ Karen WoodTitle ☒ Finance DirectorDate ☒ 2/15/2023**COMPANY, AGENT or BROKER**

Statement of Values submitted by:

Name Cindy Elbert Insurance Services, Inc.

Person to Contact _____

Street _____

City Peoria State AZ ZIP 85381

For INSURANCE SERVICES OFFICE use only

Basic Group I _____ Basic Group II _____ Other _____ 01-12-2023

TO BE ENTERED BY COMPANY, AGENT OR BROKER		Average Rate Calculation—for INSURANCE SERVICES OFFICE use <div style="display: flex; justify-content: space-between;"> Blanket Average Rate 80% Basic Earthquake Date _____ </div> <div style="display: flex; justify-content: space-between;"> Specific Average Rate 90% Broad Other _____ Calculated by ____ </div> <div style="display: flex; justify-content: space-between;"> 100% Special </div>									
--	--	---	--	--	--	--	--	--	--	--	--

Item No.	Description, Location and Occupancy of Property Coverage	Coverage	Values
4-1	1645 S. Idaho Rd Apache Junction AZ 85119	Building	\$3,853,055
		YBPP	\$232,699
4-2	1645 S. Idaho Rd Apache Junction AZ 85119	Building	\$44,896
5-1	565 N. Idaho Rd Apache Junction AZ 85119	Building	\$2,128,757
		YBPP	\$546,242
6-1	7557 E. US Highway 60 Gold Canyon AZ 85118	Building	\$3,654,349
		YBPP	\$193,917
6-2	7557 E. US Highway 60 Gold Canyon AZ 85118	Building	\$44,896
6-3	7557 E. US Highway 60 Gold Canyon AZ 85118	Building	\$62,856
		YBPP	\$1,861,594
Continued			

Rate Pub. No	Basic Group I		Basic Group II		Broad		Special		Earthquake		Other	
	Rate	Prem.	Rate	Prem.	Rate	Prem.	Rate	Prem.	Rate	Prem.	Rate	Prem.
TOTALS												

AVERAGE RATES EFFECTIVE _____

BASIC
GROUP I _____

BASIC
GROUP II _____

BROAD _____

SPECIAL _____

**EARTH-
QUAKE _____**

OTHER _____

*B = Building S = "Stock" YBPP = Your Business Personal Property PPO = Personal Property of Others
 Other – Specify Above

TO BE ENTERED BY COMPANY, AGENT OR BROKER		Average Rate Calculation—for INSURANCE SERVICES OFFICE use Blanket Average Rate 80% Basic Earthquake Date _____ Specific Average Rate 90% Broad 100% Special Other _____ Calculated by ____									
---	--	---	--	--	--	--	--	--	--	--	--

Item No.	Description, Location and Occupancy of Property Coverage	Coverage	Values
7-1	3945 E. Superstition Apache Junction AZ 85119	Building	\$777,365
		YBPP	\$193,917
9-1	9294 East Don Donnelly Trail Gold Canyon AZ 85118	Building	\$3,420,681
		YBPP	\$155,133
10-1	3700 E 16th Ave Apache Junction AZ 85119		
		YBPP	\$1,477,455
			\$30,157,178

Rate Pub. No	Basic Group I		Basic Group II		Broad		Special		Earthquake		Other	
	Rate	Prem.	Rate	Prem.	Rate	Prem.	Rate	Prem.	Rate	Prem.	Rate	Prem.
TOTALS												

AVERAGE RATES EFFECTIVE _____
 BASIC BASIC EARTH-
 GROUP I _____ GROUP II _____ BROAD _____ SPECIAL _____ QUAKE _____ OTHER _____

*B = Building S = "Stock" YBPP = Your Business Personal Property PPO = Personal Property of Others
 Other – Specify Above

TO BE ENTERED BY COMPANY, AGENT OR BROKER		Average Rate Calculation—for INSURANCE SERVICES OFFICE use <div style="display: flex; justify-content: space-between;"> <div> Blanket Average Rate 80% Basic Specific Average Rate 90% Broad 100% Special </div> <div> Earthquake Date _____ Other _____ Calculated by ____ </div> </div>									
--	--	--	--	--	--	--	--	--	--	--	--

Item No.	Description, Location and Occupancy of Property Coverage	Coverage	Values
1-1	1135 W. Superstition Blvd. Apache Junction AZ 85120	Building	\$2,326,993
		YBPP	\$180,607
1-2	1135 W. Superstition Blvd. Apache Junction AZ 85120	Building	\$44,896
2-1	3955 E. Superstition Blvd Apache Junction AZ 85119	Building	\$2,326,993
		YBPP	\$465,398
2-2	3955 E. Superstition Blvd Apache Junction AZ 85119	Building	\$62,865
		YBPP	\$1,861,594
2-3	3955 E. Superstition Blvd Apache Junction AZ 85119	Building	\$44,896
3-1	1455 E. 18th Avenue Apache Junction AZ 85119	Building	\$3,102,658
		YBPP	\$1,092,466
Continued			

Rate Pub. No	Basic Group I		Basic Group II		Broad		Special		Earthquake		Other	
	Rate	Prem.	Rate	Prem.	Rate	Prem.	Rate	Prem.	Rate	Prem.	Rate	Prem.
TOTALS												

AVERAGE RATES EFFECTIVE _____

BASIC
GROUP I _____

BASIC
GROUP II _____

BROAD _____

SPECIAL _____

EARTH-
QUAKE _____

OTHER _____

***B = Building S = "Stock" YBPP = Your Business Personal Property PPO = Personal Property of Others**
Other – Specify Above

NOTES

1. The Company, Agent or Broker must complete page 1 and page 2, where indicated, to obtain a blanket average rate. Do not complete the value column if blanket average rate desired for Business Income (And Extra Expense) Coverage Form CP 00 30; Business Income (Without Extra Expense) Coverage Form CP 00 32 or Extra Expense Coverage Form CP 00 50.
2. When separated blanket average rates are desired, such as Buildings only or Personal Property only, submit a separate Statement of Values for each blanket average rate.
3. Values must be rounded to the nearest dollar.
4. Round the premium, per item on the average rate, for each cause of loss, coverage and exposure to the nearest whole dollar.
5. Minimum coinsurance for a blanket average rate is 90%.
6. The Company may require this Statement of Values to be signed by the Insured, or in the case of firms by a partner or an officer.
7. A blanket average rate expires one year from its effective date or when new class or specific rates are applicable, whichever occurs first.
8. This Statement of Values form or its equivalent must be filed annually.
9. A new blanket average rate may be requested if the conditions upon which the average rate is based have materially changed.
10. Attach Class Rate Information Form or equivalent information for all "class rated" property included in the blanket average rate.

ARIZONA UNINSURED MOTORISTS COVERAGE AND UNDERINSURED MOTORISTS COVERAGE OFFER AND SELECTION/REJECTION

Applicant/Named Insured: Superstition Fire & Medical District	Policy Effective Date: 3/1/2023
Company: Arch Insurance Company	Producer: McNeil & Company, Inc.

Arizona law permits you to make certain decisions regarding **UN**insured Motorists Coverage and **UNDER**insured Motorists Coverage. This document describes these coverages and the options available.

You should read this document carefully and contact us or your agent if you have any questions regarding **UN**insured Motorists Coverage or **UNDER**insured Motorists Coverage and your options with respect to these coverages.

This document includes general descriptions of coverage. However, no coverage is provided by this document. You should read your policy and review your Declarations Page(s) and/or Schedule(s) for complete information on the coverages your policy provides.

DO NOT SIGN UNTIL YOU READ

You have a legal right to purchase **both UN**insured and **UNDER**insured Motorist coverages with the proposed automobile liability policy. **THESE COVERAGES PROTECT YOU, YOUR FAMILY AND YOUR PASSENGERS. LIABILITY COVERAGE DOES NOT IN MOST CASES.**

UNinsured motorist insurance provides protection for bodily injuries caused by a negligent motorist who has no insurance. **UNDER**insured motorist coverage provides protection if the negligent motorist does not have enough liability insurance to pay for the injuries caused. For a more detailed explanation of these coverages, refer to your policy. Your policy provides **UN**insured/**UNDER**insured coverage in the same amount as the policy's Bodily Injury Liability Limit, unless you select a lower amount or no coverage, as stated in this notice.

You have a right to purchase both **UN**insured Motorist coverage and **UNDER**insured Motorist coverage in any amount from \$50,000 single limit (or \$25,000/50,000 split limits) up to your policy's bodily injury liability limit, or you may reject the coverage entirely. Neither limit may exceed your liability coverage limits for Bodily Injury.

Your Bodily Injury Limit on the policy: 1,000,000

A. Mandatory Offer Of UNinsured Motorists Coverage

Please indicate a choice from either 1., 2., or 3. below by initialing next to the appropriate item.

1. Selection Of UNinsured Motorists Coverage

(Initials)	Premium
X <u> <i>fw</i> </u>	I select UNinsured Motorists Coverage at limits equal to the limits of my Liability Coverage. \$ <u> </u>

2. Rejection Of UNinsured Motorist Coverage

(Initials)
<u> </u> I reject UNinsured Motorists Coverage.

3. Rejection Of UNinsured Motorists Coverage At Limits Equal To Liability Coverage Limits

****PLEASE NOTE THAT WE DO NOT OFFER SPLIT LIMITS****

(Initials)		I reject UNinsured Motorists Coverage at limits equal to the limits of my Liability Coverage and I select the following lower limits:			
(Choose one):					
Split Limits		OR	Combined Single Limit		
(Initials)	Premium		(Initials)	Premium	
_____ \$	25,000/50,000 \$ _____		_____ \$	50,000 \$ _____	
_____			_____	65,000 _____	
_____	50,000/100,000 _____		_____	75,000 _____	
_____	100,000/200,000 _____		_____	100,000 _____	
_____	100,000/300,000 _____		_____	200,000 _____	
_____	250,000/500,000 _____		_____	250,000 _____	
_____	300,000/300,000 _____		_____	300,000 _____	
_____	500,000/500,000 _____		_____	350,000 _____	
_____	500,000/1,000,000 _____		_____	500,000 _____	
_____	1,000,000/1,000,000 _____		_____	1,000,000 _____	
_____	(Other) _____		_____	(Other) _____	

B. Mandatory Offer Of UNDERinsured Motorists Coverage

Please indicate a choice from either 1., 2., or 3. below by initialing next to the appropriate item.

1. Selection Of UNDERinsured Motorists Coverage

(Initials)	Premium
X <u> <i>pa</i> </u>	I select UNDERinsured Motorists Coverage at limits equal to the limits of my Liability Coverage. \$ <u> </u>

2. Rejection Of UNDERinsured Motorist Coverage

(Initials)
<u> </u> I reject UNDERinsured Motorists Coverage.

3. Rejection Of UNDERinsured Motorists Coverage At Limits Equal To Liability Coverage Limits
****PLEASE NOTE THAT WE DO NOT OFFER SPLIT LIMITS****

(Initials)		I reject UNDERinsured Motorists Coverage at limits equal to the limits of my Liability Coverage and I select the following lower limits:			
(Choose one):					
Split Limits		OR	Combined Single Limit		
(Initials)	Premium		(Initials)	Premium	
_____ \$	25,000/50,000 \$ _____		_____ \$	50,000 \$ _____	
				65,000 _____	
_____	50,000/100,000 _____		_____	75,000 _____	
_____	100,000/200,000 _____		_____	100,000 _____	
_____	100,000/300,000 _____		_____	200,000 _____	
_____	250,000/500,000 _____		_____	250,000 _____	
_____	300,000/300,000 _____		_____	300,000 _____	
_____	500,000/500,000 _____		_____	350,000 _____	
_____	500,000/1,000,000 _____		_____	500,000 _____	
_____	1,000,000/1,000,000 _____		_____	1,000,000 _____	
_____	(Other) _____		_____	(Other) _____	

I understand that this form reflects the offer of Uninsured Motorist and Underinsured Motorist Coverage options made to me. I understand that my **policy Declarations Page** will be sent to me and I need to review it to confirm that my policy contains the Uninsured Motorist and Underinsured Motorist Coverages I selected.

DO NOT SIGN UNTIL YOU READ

Signed: ☒

Roger Wood

(Named Insured)

x

2/15/2023

Date

Attached to application dated: _____



Date: 1/12/2023

Insurance Proposal For:

Superstition Fire & Medical District
565 N. Idaho Rd.
Apache Junction, AZ 85119

Presented By: Cindy Elbert Insurance Services, Inc. 15182 North 75th Avenue Suite 100 Peoria, AZ 85381 Phone: (602) 942-3900 Fax: (602) 942-4300	Emergency Services Insurance Program Offered by McNeil & Company, Inc. P.O. Box 5670 67 Main Street Cortland, NY 13045 Phone: (800) 822-3747 Fax: (607) 756-5051 Website: www.esip.com
Carrier: Arch Insurance Company A.M. Best Rating: A+ Superior	

This proposal is valid for 90 days.

DISCLAIMER

GENERAL CONDITIONS:

This proposal is based on information provided to McNeil & Company by your Agent. An application signed and dated by an official of the entity and the agent/broker must be received prior to binding coverage.

The quotation in this proposal does not necessarily match the coverages or limits requested in any bid specifications and/or application.

Each individual policy contains the actual terms, conditions and exclusions. This proposal highlights certain features and benefits of the program.

Final premium is subject to adjustment based on any changes to limits and coverages received subsequent to the release of this proposal.

OUR PROMISE

We developed your Insurance Proposal based on information provided by your ESIP insurance agent. We depend on your agent's knowledge of your organization and on interviews with your organization's personnel, to design the best policy and coverages for you. If you have any questions or concerns about the adequacy or appropriateness of the proposed coverage, please discuss them with your ESIP agent. Many of the policy features can be customized to meet your special needs.

In this proposal we outline the various coverages being offered. However this document can not take the place of an actual policy. Only an actual policy contains all of the terms, conditions, and exclusions that affect your coverage. Please review your policies carefully with your agent to be certain that you clearly understand your insurance program.

We believe that the Emergency Services Insurance Program (ESIP) provides emergency service organizations such as yours with the best insurance products available. We promise that you will find our coverage and service to be beyond your expectations!

For more information about ESIP's products and services, visit us on the Internet at www.esip.com.

NAMED INSURED

Named Insured will read on the policy as:

First Named Insured:

Superstition Fire & Medical District

Other Named Insured:

Apache Junction Fire District

Pipes and Drums

Other Named Insureds should include all legal entities under which you operate or own property, including any Fire Company, Volunteer Association, Auxiliary, or Cadet Program. If the named insureds shown above are not correct please advise your ESIP agent.

PROPERTY COVERAGE

Basic Coverage Information

Coinsurance	Agreed Amount
Building Deductible	\$5,000 Single Occurrence Deductible
Business Personal Property Deductible	\$5,000 Single Occurrence Deductible
Cause of Loss Form:	Special

PROPERTY COVERAGE

Limits of Insurance

Premises 1: 1135 W. Superstition Blvd., Apache Junction, AZ 85120

1 - 1 Fire Station

Building: \$2,326,993 Business Personal Property: \$180,607

Building Valuation: Guaranteed Replacement Cost

Business Personal Property Valuation: Guaranteed Replacement Cost

Ordinance or Law Provision: Up to 100% of Direct Damage Amount

1 - 2 Carport

Building: \$44,896 Business Personal Property: \$0

Building Valuation: Guaranteed Replacement Cost

Business Personal Property Valuation: N/A

Ordinance or Law Provision: Up to 100% of Direct Damage Amount

Flood: \$1,000,000 Per Occurrence and Annual Aggregate \$1,000 Deductible

Earthquake \$1,000,000 Per Occurrence and Annual Aggregate \$1,000 Deductible

Premises 2: 3955 E. Superstition Blvd, Apache Junction, AZ 85119

2 - 1 Fire Station

Building: \$2,326,993 Business Personal Property: \$465,398

Building Valuation: Guaranteed Replacement Cost

Business Personal Property Valuation: Guaranteed Replacement Cost

Ordinance or Law Provision: Up to 100% of Direct Damage Amount

PROPERTY COVERAGE

Limits of Insurance

2 - 2 Antenna Building

Building: \$62,865 Business Personal Property: \$1,861,594
Building Valuation: Guaranteed Replacement Cost
Business Personal Property Valuation: Guaranteed Replacement Cost
Ordinance or Law Provision: Up to 100% of Direct Damage Amount

2 - 3 Carport

Building: \$44,896 Business Personal Property: \$0
Building Valuation: Guaranteed Replacement Cost
Business Personal Property Valuation: N/A
Ordinance or Law Provision: Up to 100% of Direct Damage Amount

Flood: \$1,000,000 Per Occurrence and Annual Aggregate \$1,000 Deductible
Earthquake \$1,000,000 Per Occurrence and Annual Aggregate \$1,000 Deductible

Premises 3: 1455 E. 18th Avenue, Apache Junction, AZ 85119

3 - 1 Maintenance Facility

Building: \$3,102,658 Business Personal Property: \$1,092,466
Building Valuation: Guaranteed Replacement Cost
Business Personal Property Valuation: Guaranteed Replacement Cost
Ordinance or Law Provision: Up to 100% of Direct Damage Amount

Flood: \$1,000,000 Per Occurrence and Annual Aggregate \$1,000 Deductible
Earthquake \$1,000,000 Per Occurrence and Annual Aggregate \$1,000 Deductible

PROPERTY COVERAGE

Limits of Insurance

Premises 4: 1645 S. Idaho Rd, Apache Junction, AZ 85119

4 - 1 Fire Station

Building: \$3,853,055 Business Personal Property: \$232,699

Building Valuation: Guaranteed Replacement Cost

Business Personal Property Valuation: Guaranteed Replacement Cost

Ordinance or Law Provision: Up to 100% of Direct Damage Amount

4 - 2 Carport

Building: \$44,896 Business Personal Property: \$0

Building Valuation: Guaranteed Replacement Cost

Business Personal Property Valuation: N/A

Ordinance or Law Provision: Up to 100% of Direct Damage Amount

Flood: \$1,000,000 Per Occurrence and Annual Aggregate \$1,000 Deductible

Earthquake \$1,000,000 Per Occurrence and Annual Aggregate \$1,000 Deductible

Premises 5: 565 N. Idaho Rd, Apache Junction, AZ 85119

5 - 1 Administration Building

Building: \$2,128,757 Business Personal Property: \$546,242

Building Valuation: Guaranteed Replacement Cost

Business Personal Property Valuation: Guaranteed Replacement Cost

Ordinance or Law Provision: Up to 100% of Direct Damage Amount

Flood: \$1,000,000 Per Occurrence and Annual Aggregate \$1,000 Deductible

Earthquake \$1,000,000 Per Occurrence and Annual Aggregate \$1,000 Deductible

PROPERTY COVERAGE

Limits of Insurance

Premises 6: 7557 E. US Highway 60, Gold Canyon, AZ 85118

6 - 1 Fire Station

Building: \$3,654,349 Business Personal Property: \$193,917

Building Valuation: Guaranteed Replacement Cost

Business Personal Property Valuation: Guaranteed Replacement Cost

Ordinance or Law Provision: Up to 100% of Direct Damage Amount

6 - 2 Carport

Building: \$44,896 Business Personal Property: \$0

Building Valuation: Guaranteed Replacement Cost

Business Personal Property Valuation: N/A

Ordinance or Law Provision: Up to 100% of Direct Damage Amount

6 - 3 Antenna Building

Building: \$62,856 Business Personal Property: \$1,861,594

Building Valuation: Guaranteed Replacement Cost

Business Personal Property Valuation: Guaranteed Replacement Cost

Ordinance or Law Provision: Up to 100% of Direct Damage Amount

Flood: \$1,000,000 Per Occurrence and Annual Aggregate \$1,000 Deductible

Earthquake \$1,000,000 Per Occurrence and Annual Aggregate \$1,000 Deductible

PROPERTY COVERAGE



Limits of Insurance

Premises 7: 3945 E. Superstition, Apache Junction, AZ 85119

7 - 1 Fitness Center

Building: \$777,365 Business Personal Property: \$193,917

Building Valuation: Guaranteed Replacement Cost

Business Personal Property Valuation: Guaranteed Replacement Cost

Ordinance or Law Provision: Up to 100% of Direct Damage Amount

Flood: \$1,000,000 Per Occurrence and Annual Aggregate \$1,000 Deductible

Earthquake \$1,000,000 Per Occurrence and Annual Aggregate \$1,000 Deductible

Premises 9: 9294 East Don Donnelly Trail, Gold Canyon, AZ 85118

9 - 1 Fire Station

Building: \$3,420,681 Business Personal Property: \$155,133

Building Valuation: Guaranteed Replacement Cost

Business Personal Property Valuation: Guaranteed Replacement Cost

Ordinance or Law Provision: Up to 100% of Direct Damage Amount

Flood: \$1,000,000 Per Occurrence and Annual Aggregate \$1,000 Deductible

Earthquake \$1,000,000 Per Occurrence and Annual Aggregate \$1,000 Deductible

Premises 10: 3700 E 16th Ave, Apache Junction, AZ 85119

10 - 1 Training Building

Building: \$0 Business Personal Property: \$1,477,455

Building Valuation: No Coverage

Business Personal Property Valuation: Guaranteed Replacement Cost

Ordinance or Law Provision: N/A

Flood: \$1,000,000 Per Occurrence and Annual Aggregate \$1,000 Deductible

Earthquake \$1,000,000 Per Occurrence and Annual Aggregate \$1,000 Deductible

Coverage Extensions Included

Building Ordinance or Law

Contingent Loss to the Undamaged Portion of the Building
Demolition Cost Coverage
Increased Cost of Construction

Business Income/Extra Expense

Actual Loss Sustained; Up to 24 Months
Applies at:
Newly Acquired and Constructed Locations
Non-Owned Fundraising Locations for up to 30 days; No Waiting Period
Locations of Sirens, Antennas, Towers and Similar Structures
Includes Increased Time Due to Enforcement of an Ordinance or Law
Includes Civil Authority with No Mileage Restriction

Computers and Communications Equipment \$250,000

Broadened Causes of Loss

Software, Data and Valuable Papers Included with No Sub-limit

Broadened Causes of Loss

Equipment Breakdown Coverage Included with No Sub-limit

Heating and Cooling Systems
Telephone Systems
Communication Equipment
Back-Up Generators
Miscellaneous Electrical Equipment
Hazardous Substance Contamination (\$250,000)

Newly Acquired Property \$2,500,000

Up to 180 Days
Material, Equipment and Supplies (\$25,000)

Coverage Extensions Included

Outdoor Property	\$300,000
Fences	
Monuments and Memorials	
Paved Surfaces such as Parking Lots and Sidewalks	
Trees, Shrubs, Plants and Lawns (\$25,000 Each)	
Property In Transit	\$50,000
Broadened Causes of Loss	
Property Off Premises	\$100,000
Broadened Causes of Loss	
Uncollected Funds	Included With No Sub-Limit
Broadened Causes of Loss	
Pollutant Clean-Up	\$150,000
Debris Removal	\$100,000
Spoilage	\$250,000
Money & Securities	\$50,000
Premises Expanded	1,000 Feet
Outdoor Signs	Included With No Sub-Limit
Fire Extinguishing Equipment	Cost to Recharge; No Sub-Limit
Property of Others	Included With No Sub-Limit
Broadened Causes of Loss (Primary Coverage)	
Sewer and Drain Back Up	Included With No Sub-Limit
Antiquities, Trophies & Awards	Included With No Sub-Limit
Crime Reward	\$25,000

Coverage Extensions Included

Additional Covered Property	Building & Personal Property Limit
Not to Exceed \$500,000	
Excavations, Grading, Backfilling or Filling	
Foundations of Buildings, Structures, Machinery or Boilers	
Bulkheads, Pilings, Piers, Wharves or Docks	
Retaining Walls that are not part of a Building	
Underground Pipes, Flues or Drains	
Fungus, Wet Rot, Dry Rot or Bacteria	\$50,000
Lock and Key Replacement	\$25,000
Unintentional Omission of Property	\$500,000
Waived Deductible	Up to \$1,000
Waiver applies to not more than 3 claims in any line in any one policy term	
Applies if previous 2 policy periods with us were loss free	
Glass Deductible	Waived if Only Damage
Tenant Glass	\$10,000
Snow Removal Expense	\$1,000 per Policy Period
Inventory or Appraisal	\$50,000
Non-Owned Detached Trailers	\$10,000
Utility Services (Direct Damage)	\$50,000
False Pretense	Included with No Sub-limit
Garages and Storage Sheds	\$10,000
Contents in Garage or Storage Shed \$1,000	
Unscheduled Buildings or Structures Used by the Public	\$100,000

PROPERTY COVERAGE



Coverage Extensions Included

Contents in Unscheduled Buildings or Structures Used by the Public \$10,000

Preservation of Property

90 Days

Limits of Insurance

General Aggregate	\$10,000,000
Products/Completed Operations Aggregate	\$10,000,000
Each Occurrence	\$1,000,000
Personal & Advertising Injury	\$1,000,000
Damage to Premises Rented to You *	\$100,000
* Damage by Fire, Lightning or Explosion	
Medical Expense	\$5,000

Schedule of all Premises you Own, Rent or Occupy

Location 1: 1135 W. Superstition Blvd., Apache Junction, AZ 85120

Location 2: 3955 E. Superstition Blvd, Apache Junction, AZ 85119

Location 3: 1455 E. 18th Avenue, Apache Junction, AZ 85119

Location 4: 1645 S. Idaho Rd, Apache Junction, AZ 85119

Location 5: 565 N. Idaho Rd, Apache Junction, AZ 85119

Location 6: 7557 E. US Highway 60, Gold Canyon, AZ 85118

Location 7: 3945 E. Superstition, Apache Junction, AZ 85119

Location 8: 575 East Baseline, Apache Junction, AZ 85119

Location 9: 9294 East Don Donnelly Trail, Gold Canyon, AZ 85118

Location 10: 3700 E 16th Ave, Apache Junction, AZ 85119

Coverages Included

Non-Owned Aircraft & Watercraft

Owned Watercraft less than 35 feet

Owned Unmanned Aircraft (Drones)

Contractual Liability

Fund Raising Activities

Host Liquor Liability

Temporary Liquor Liability for Events Lasting 10 Days or Less

Members as Insureds

Includes Physicians acting within the scope of their duties for Insured

Fire and Rescue Service Liability

Emergency Services E&O

Medical Malpractice Liability

Dispatcher's Liability

Medical Director's E&O

Good Samaritan Liability

Emergency Services Liability - Claims Made

Unlimited Tail Available

Full Prior Acts

Directors and Officers Liability

Spousal Liability

Estates, Heirs & Legal Representatives Liability

Employee Benefits Liability

Employment Related Practices Liability

Unintentional Release of Individually Identifiable Health Information

Outside Directorships

\$100,000 Non-Monetary Relief

GENERAL LIABILITY

Coverages Included

\$100,000 Defense of Suits Involving Fair Labor Standards Act

Coverages Included

\$100,000 Fines and Penalties Related to Release of Individually Identifiable Health Information

Pollution Liability

On-Premises

Includes Above Ground Fuel Storage Tanks

Off-Premises

\$1,000,000 Sub-Limit for Corrective Action Costs

Includes short term pollution events arising from pesticide or herbicide application

Injury to Volunteers

Fellow Member Liability

Bodily Injury and Property Damage

Property Damage to Rented Premises (other than fire) \$50,000

Enhanced Property Damage

Use of Reasonable Force to Protect Persons or Property

Bail Bonds - \$5,000

Your Expenses - \$1,000 per day

Blanket Additional Insured

Persons or Organizations - As Required by Contract

Managers, Landlords or Lessors of Premises

Lessors of Leased Equipment

Waiver of Subrogation

Newly Acquired/Formed Organizations - 180 Days

Duties in the Event of an Occurrence, Offense, Claim or Suit

Limits Persons Required to Give Notice

Liberalization

GENERAL LIABILITY

Coverages Included

Bodily Injury Includes Mental Anguish

Additional Terms and Conditions

\$10,000 EPLI deductible applies

Coverages Included

Network Security & Data Breach Liability

Network Security & Data Breach Liability Each Event Limit	\$1,000,000
Network Security & Data Breach Liability Aggregate Limit	\$10,000,000
Network Security & Data Breach Liability Retroactive Date	03/01/2015

Provides liability coverage for third party claims or suits involving:

Disclosure, loss or theft of personally identifiable or confidential corporate information in your care, custody or control which is obtained or released from your computer system

Failure to disclose or warn of the actual or potential disclosure or misappropriation of personally identifiable or confidential corporate information

Violation of any federal, state or local privacy statute addressing disclosure or misappropriation of personally identifiable or confidential corporate information

Transmission of malware from your computer system

A denial of service attack which blocks access to your website or computer system

Coverage applies to personally identifiable information of your members.

Coverage applies to events first discovered and reported during the policy period or any extended reporting period.

Privacy Event Mitigation Expense

Privacy Event Mitigation Expense Each Event Limit	\$50,000
Privacy Event Mitigation Expense Aggregate Limit	\$50,000
Privacy Event Mitigation Expense Retroactive Date	03/01/2015

Provides coverage for reasonable and necessary fees and expenses for:

Computer forensic analysis of your computer system to determine the cause and extent of the privacy event

Review of the privacy event by an approved crisis management or legal firm to advise you of the appropriate response

Travel by your directors, executive officers or employees which is done to mitigate the damage of a privacy event

Costs associated with notifying affected parties of the privacy event

Expenses for services, such as credit monitoring, provided to individuals for the purpose of mitigating the effect of a privacy event on them

Coverage applies to events first discovered and reported during the policy period or any extended reporting period.

CRIME

Type of Coverage

Limit of Insurance (no deductible applies)

Employee Theft - Blanket

\$100,000

Includes All Employees, Volunteers, Board
Members and Treasurers

Faithful Performance of Duty

Included

Coverage Extensions

Credit Card Forgery

\$10,000

\$250 Deductible

BUSINESS AUTO



Limits of Insurance

Combined Single Limit Liability (Symbols: 1, 19)	\$1,000,000
Medical Payments (Symbols: 7)	\$10,000
Uninsured Motorists (Symbols: 6, 19)	\$1,000,000
Underinsured Motorists (Symbols: 6, 19)	\$1,000,000

Deductibles (Single Occurrence)

Emergency Apparatus Deductible	\$5,000
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BUSINESS AUTO

Vehicle Schedule

<u>No.</u>	<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>VIN</u>	<u>ACV</u>	<u>Agreed Value</u>
1	2000	Dual	Trailer	4ZBUE0183YK000218	N/A	N/A
2	2000	Freightliner	Tanker	1FV6JLCB3YHB47326		\$160,824
3	2000	ALF	Heavy Rescue	1FVHBGA891HH52221		\$265,527
4	2000	ALF	Pumper Tanker	4Z3HAACG31RH62838		\$397,585
5	2001	Ford	Ambulance ALS	1FDWF36F81ED16476		\$82,476
6	2003	Ford	Service	1FTNX21P53EB39394		\$32,197
7	2000	Chevrolet	First Responder	1GCGK29R2YF475776		\$23,203
8	2004	Ford	First Responder	1FTSW31P34EA50016		\$37,322
9	2004	Ford	First Responder	1FTSW31P14EA50015		\$37,322
10	2004	Pierce	Pumper	4P1CT02HX4A003776		\$510,178
11	1991	Ford	Light Rescue	1FDYK84A1MVA09065		\$39,038
12	2005	Ford	First Responder	1FTWW31P55EA66978		\$42,505
13	2005	Ford	First Responder	1FDWW37P35EA66979		\$39,085
14	2005	Ford	First Responder	1FDWW37P55EA76820		\$39,085
15	2006	Ford	First Responder	1FDWF36P86EB58656		\$33,266
16	2007	Pierce	Tanker	1HTWGAZT77J385198		\$199,160
17	2008	Ford	Supervisor	1FTNF20568EB80594		\$17,356
18	2008	Ford	Service	3FAHP07148R141314		\$17,907
19	2008	Ford	Service	3FAHP07168R141315		\$17,907
20	2008	Pierce	Pumper LDH	4P1CU01H08A007954		\$625,902
21	2007	GMC	Heavy Rescue	1GDE5E3287F417094		\$194,123
22	2006	Ford	First Responder	1FMPU15536LA61424		\$28,642
23	2008	Pierce	Pumper LDH	4P1CU01H98A008083		\$691,966
24	2009	Ford	First Responder	1FDAW57R89EA72449		\$46,594
25	2012	Pierce	Pumper	4P1CU01D3CA012703		\$622,784
26	2012	Pierce	Pumper	4P1CU01D5CA012704		\$622,794
27	2011	Pierce	Mini Pumper Type III	1HTWEAZRX0J564047		\$310,304
28	2005	Cert	Trailer	AZ272615	N/A	N/A
29	2013	Pierce	Pmp/Tnk	4P1CU01D2DA013326		\$1,400,000
30	2014	Ford	F250	1FT7W2B67EEA92714		\$72,473
31	2014	Ford	Expedition	1FMJU1F54EEF17678		\$42,000
32	2014	Ford	F150	1FTFW1EF3EKD62234		\$43,100

KEY: (X) Invalid Vin; # No Liability Coverage; * Automatic Increase; ^ Towing; + Rental
Reimbursement; > GRC; ~ Loan or Lease Gap Coverage;

Superstition Fire & Medical District 3/1/2023

BUSINESS AUTO

Vehicle Schedule

33	2014	Ford	F150	1FTFW1EF1EKD62233	\$48,700	
No.	Year	Make	Model	VIN	ACV	Agreed Value
34	2014	Ford	F150	1FTFW1EF5EKG08961	\$41,000	
35	2014	Ford	F150	1FTFW1EF7EKG08962	\$41,000	
36	2014	Ford	F150	1FTFW1EF9EKG08963	\$41,000	
37	2014	Ford	F150	1FTFW1EF0EKG08964	\$41,000	
38	2016	Pierce	Tanker	1FVHC5DV9GHGZ2324	\$515,806	*~
39	2016	Ford	Ambulance Unit C90	1FDUF4GT4GEA39853	\$352,727	*~
40	2016	Ford	Ambulance Unit C87	1FDUF4GT8GEA39855	\$352,727	*~
41	2016	Ford	Ambulance Unit C88	1FDUF4GT6GEA39854	\$352,727	*~
42	2016	Ford	Ambulance Unit C89	1FDUF4GTXGEA39856	\$352,727	*~
43	2016	Ford	Ambulance Unit C86	1FDUF4GT4GEA45474	\$352,727	*~
44	2016	Ford	F150	1FTEW1EF7GFA56001	\$43,000	
45	2016	Ford	F150	1FTFW1EF3GFA56002	\$63,796	
46	2016	Pierce	Pumper	4P1BAAGF7GA016780	\$736,100	
47	2017	Load	Trailer	4ZEUT1827H1122473	\$2,600	
48	2019	Polaris	Ranger UTV	4XARSE999K8555525	\$20,370	
49	2019	Pierce	Pumper #C95	4P1BAAGF5KA020495	\$738,400	
50	2021	Polaris	Ranger UTV	4XARSE994M8063018	\$25,000	
51	2021	Pierce	Pumper	4P1BAAGF3MA022703	\$721,185	

KEY: (X) Invalid Vin; # No Liability Coverage; * Automatic Increase; ^ Towing; + Rental Reimbursement; > GRC; ~ Loan or Lease Gap Coverage;

Included Coverages

Scheduled Vehicles

Non - Owned Vehicles (Primary Liability Including Member's Autos)

Hired / Borrowed Vehicles

Members as Insureds

Towing and Labor for Vehicles Carrying Physical Damage

No Sub-Limit Within 250 Miles

\$2,500 Beyond 250 Miles

\$0 Glass Deductible for Vehicles Carrying Physical Damage

Fellow Member Liability

Automatic Increase for Specified Agreed Value Vehicles

6% Per Year

Damage to Non-Owned Buildings You Occupy

Garage Liability

Damage to Customer's Autos \$50,000

Pollution Liability

For Pollutants Used in Emergency Operations

Waived Deductible

Up to \$1,000

Waiver applies to not more than 3 claims across all lines in any one policy term

Applies if previous 2 policy periods with us were loss free

Accidental Discharge of an Airbag for Vehicles Carrying Physical Damage

Enhanced Property Damage

Use of Reasonable Force to Protect Persons or Property

Bail Bonds - \$5,000

Your Expenses - \$1,000 per day

Blanket Additional Insured

Persons or Organizations - As Required by Contract

Included Coverages

Waiver of Subrogation

Duties in the Event of an Accident, Claim, Suit or Loss

Limits Persons Required to Give Notice

Bodily Injury Includes Mental Anguish

Waiver of Immunity

Applicable to Property Damage Claims of up to \$250,000

Physical Damage Coverage Information

For Agreed Value Vehicles We Pay the Lesser of:

1. Agreed Value

Constructive Total Loss if Repair Cost Equals 75% of Agreed Value

2. Actual Replacement Cost

Including the Cost to Update to Current Standards

3. Repair Cost

Including Up to 50% Extra to Update Damaged Parts to Current Standards

Including the Cost to Recertify

For Actual Cash Value Vehicles We Pay:

1. Actual Cash Value

Including the RCV for Special Paint, Decals and Equipment

Including the Cost to Update to Current Standards

For Guaranteed Replacement Cost Vehicles We Will Increase the Agreed Value to Whatever Amount is Necessary to Equal the Lesser of:

1. Cost of a New Apparatus

Including the Cost to Update to Current Standards

2. Actual Amount Spent for Repair or Replacement

Coverage Extensions

Member's Autos

Non-Emergency:

Lesser of Member's Deductible, Cost to Repair or ACV

Emergency:

Lesser of Cost to Repair, or ACV, Plus Towing

Rental Reimbursement*

Up to \$15,000 in 90 Day Period

Rental Reimbursement - Member's Auto*

Up to \$40 Per Day for 30 Days

\$1,000,000 Substitute Vehicles*

For Up to 6 Months

Adjusted Based on Owner's Policy Provisions if Other Than ACV

\$1,000,000 Newly Acquired Vehicles*

For Up to 60 Days

Adjusted Like Vehicles Scheduled with Agreed Value

\$500,000 Hired Vehicles*

Adjusted Based on Owner's Policy Provisions if Other Than ACV

\$25,000 Vehicle Debris Removal*

Commandeered and Impounded Vehicles

Primary Coverage

Actual Cash Value or Legal Liability - Whichever is Greater

Adjusted Based on Owner's Policy Provisions if Other Than ACV

Loss of Use and Income

Includes Member's Autos

Property on Loan*

From Federal Excess Property Program or Firefighter Property Program

Actual Cash Value or Cost to Repair or Replace - Whichever is Less

***Coverage Applies if Vehicles are Shown in the Vehicle Schedule with Agreed Value with the Exception of PPT's**

PORTABLE EQUIPMENT

Limits of Insurance

Valuation	Guaranteed Replacement Cost
Deductible (Single Occurrence)	\$2,500

Coverage Extensions

Commandeered and Impounded Property

Primary Coverage

Actual Cash Value or Legal Liability - Whichever is Greater

Adjusted Based on Owner's Policy Provisions if Other Than ACV

Loss of Use and Income

Includes Member's ATV's, Watercraft, Golf Carts and Snowmobiles

Member's Personal Property

Cost to Repair or Replace

\$0 Deductible

Includes ATV's, Watercraft, Golf Carts and Snowmobiles

Patient's Property \$50,000

Computers in Transit \$25,000

Cost to Recertify \$10,000

Permanently Installed Property Off Premises \$200,000

Equipment Breakdown Coverage Included

Drones \$25,000

Additional Living Expenses - Members Up to \$1,000

Deductible Reimbursement - Members Up to \$1,000

Damage to Member's Primary Residence

Responding to, while at or returning from an emergency

Waived Deductible Up to \$1,000

Waiver applies to not more than 3 claims across all lines in any one policy term

Applies if previous 2 policy periods with us were loss free

UMBRELLA LIABILITY

Limits of Insurance

Aggregate*	\$20,000,000
Each Occurrence	\$10,000,000
Personal & Advertising Injury	\$10,000,000
Self Insured Retention	None

* Auto Liability claims are not subject to the aggregate limit

Excess Over

Automobile Liability

- Fellow Member Liability
- Garage Liability

General Liability

- Non-Owned Aircraft & Watercraft
- Owned Watercraft up to 35 feet
- Owned Unmanned Aircraft (Drones)
- Contractual Liability
- Host Liquor Liability
- Fellow Member Liability
- Temporary Liquor Liability

Network Security and Data Breach Liability

Emergency Services Liability

- Directors and Officers Liability
- Spousal Liability
- Estates, Heirs & Legal Representatives Liability
- Employee Benefits Liability
- Employment Related Practices Liability
- Unintentional Release of Individually Identifiable Health Information
- Outside Directorships

Pollution Liability

Fire and Rescue Service Liability

- Emergency Services E&O
- Medical Malpractice Liability
- Dispatcher's Liability
- Medical Director's E&O
- Good Samaritan Liability

UMBRELLA LIABILITY

Excess Over

Employer's Liability

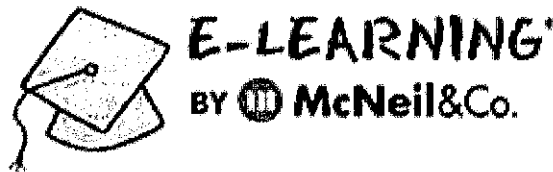
Excess coverage is subject to approval of underlying policy limits and carrier rating.

McNeil & Co.'s commitment to our client doesn't end with our comprehensive, industry-tailored policies. More than any other insurance company, we want to help you mitigate risk, increase safety, and control losses. We are proud to offer a variety of valuable Risk Management Services with *every policy we write.

ESIP RISK MANAGEMENT SERVICES

- Designated Account Safety Specialist
- Wheelchair Van Safety & Security Checklist
- Motor Vehicle Record (MVR) Reviews *(Available for Business Auto policies)
- Sample Policies & Policy Reviews
- Hazardous Materials & Incident Command Pocket Guides
- Specialized Safety Forms, Checklists, and Self-Inspection Sheets
- Driver Training & Evaluation Info, including EVOC, accident investigation guides, etc.
- Risk Management Surveys & Recommendations, to help identify potential areas of loss
- Employment Practices Hotline
- Alcohol Server Training
- Sample Liability Waivers
- Safety Posters

Don't Forget About



E-Learning is our internet-based training and tracking management platform with instant, 24/7 access to a wide range of courses. This platform enables your members to access vital information and training anywhere with an internet connection, including via most mobile devices. Our management tools empower your organization's leaders to create customized training programs, track user activity, and easily maintain detailed records. We also offer document dropbox for uploading your own policies and training materials. Training specialists are available to help set up E-Learning for your organization, lead system walkthroughs and tutorials, and provide technical support. Best of all, these services come at no additional cost to you!

For more information on our Risk Management Services or E-Learning, visit esip.com or call 1-800-822-3747 ext. 176.

PREMIUM SUMMARY

Policy Premium

	Premium	Includes TRIA of	Fees
Commercial Package	\$169,499	\$2,395	\$51.00
Commercial Inland Marine	\$30,453	\$743	
Commercial Umbrella	\$21,179	\$105	
Total:	\$221,131	\$3,243	\$51.00

Binding Requirements

See Email

Additional Coverage Lines Available

Accident & Health

Group Life

24hr AD&D

NetSafe Cyber Liability

Appendix C

C. James Vincent Group Agreement

Submitted By

John Whitney, Fire Chief

Anna Butel, Administrative Services Director

Background / Discussion

SFMD wants to enter into an agreement with the James Vincent Group as our financial services consultant. There is an expected transitional period from March to June, with full operations beginning in July 2023.

Services the James Vincent Group offers SFMD

Fire Organizations offer many unique characteristics and the James Vincent Group (JVG) has a detailed understanding of the intricate environment offering a service based around our expert knowledge of this niche setting. JVG provides services that are independent to the District while creating a collaborative process with the District Administration and Board. Using our vast accounting, consulting, fire and EMS experience, combining it with our customer focused philosophy and independent position allows us to drive organizational efficiency, accountability and long term financial sustainability. We provide best fit solutions that incorporate various services:

- Independent monthly financial review
- Expert support and guidance
- Review existing financial processes and provide tailored recommendations
- Monthly financial reporting and cost trend analysis
- Preparation of financial reports for Board analysis
- Analyze and review past and current trends to help protect our clients financial future
- Preparation of annual budget
- Full audit support
- Discuss and document strategic vision and sustainable financial strategies
- Ambulance revenue and cost report (ARCR) preparation and analysis
- Establish accounting processes that follow industry standards and generally accepted accounting principles

Financial Impact/Budget Line Item

Financial Consultant \$4,250.00 Monthly

Transition Support \$1,750.00 Monthly

Annual Audit Support \$6,000.00

Additional Financial Consultant Services \$100.00-150.00 per hour

**This agreement is considered a sole source purchase.*

Enclosure(s)

Agreements

The Board has complete authority to require or waive the need for Competitive Written Bids for Professional Services, defined as “the provision of services such as accounting, auditing, legal, consulting, and other such services that are provided by individuals or firms with specialized skills and/or credentials”. T



Go to Agenda



14 September 2022

Fire Chief John Whitney
Superstition Fire and Medical District
565 N Idaho Road
Apache Junction, Arizona, 85119

Dear Chief John Whitney:

It has been a pleasure meeting and talking with you and we are excited about the potential of working with Superstition Fire and Medical District (SFMD).

Attached is a short description of James Vincent Group (JVG) and the services we provide along with a scope of work in line with our discussions. Please let me know if you would like us to provide more information. We would be happy to discuss our services further with you or your board members. Please let us know. We look forward to providing your district the extra layer of expertise and support you requested.

[About The James Vincent Group](#)

JVG is a full-service consulting firm with a team of expert professionals who connect with each one of our unique clients through specialized industry insight and refreshing sincerity. We understand that each client is unique and continually spend time asking questions, listening and learning about you, your organization, and goals for success. Our passion for tailoring efficient and productive financial systems helps our clients realize financial strength, long-term financial sustainability and success. We provide our clients with industry leading financial advice and become an integral part of their processes. We are always available to our clients and truly become your trusted financial advisor. Founded in 2010, we have accomplished dynamic growth while maintaining our commitment to provide the highest level of expertise while creating long term relationships with each one of our clients.

As part of our continued focus on excellence and transparency JVG's clients have been recognized by the Government Finance Officers Association through the award of a certificate of achievement for excellence in financial reporting.

As a company we have a strong commitment to Fire organizations and thus all our staff are experienced working with Fire organizations. From the inception of JVG we have believed that providing our clients with a cross functioning team was the best way of providing the highest level of all-inclusive consulting services. To meet these goals JVG has a group of full-time consultants providing expertise in the different realms of accounting, tax and financial consulting. Our staff of



consultants includes experienced CPA's, auditors, accountants, financial consultants and Chief Financial Officer (CFO).

Our Commitment to Arizona Fire Organizations

Fire districts in Arizona offer many unique characteristics and JVG has a detailed understanding of the intricate environment offering a service based around our expert knowledge of this niche setting. We are based in Arizona and are committed to the Arizona fire district community. The following sample of some of our clients illustrates how we have become the trusted financial advisor for multiple fire agencies. We believe that our ability to provide services that are independent to the district while creating a collaborative process with the district administration and Board has allowed us to not only grow but most importantly retain our district clients for many years. Some of our clients include:

- City of Casa Grande
- City of Scottsdale
- City of Glendale
- City of Chandler Fire, Health & Medical
- City of Goodyear Fire Department
- Tempe Fire Medical Rescue Department
- Berthoud Fire Protection District
- Buckeye Valley Fire District
- Corona De Tucson Fire District
- Daisy Mountain Fire and Medical District
- Drexel Heights Fire District
- Front Range Fire Consortium
- Fry Fire District
- Green Valley Fire District
- Heber Overgaard Fire Department
- Mesa Fire and Medical Department
- Northwest Fire District
- Peoria Fire Department
- Pine-Strawberry Fire District
- Pinetop Fire District
- Sedona Fire District
- Sun City Fire Department
- Tubac Fire District
- Timber Mesa Fire and Medical District
- Wellington Fire Protection District
- Windsor Severance Fire District

We are proud of the service we provide and are always ecstatic when new clients speak to existing clients. If you would like to speak to any of our clients to get a clear understanding of our services, please let us know and we would be happy to provide contact information.

Scope of Work

JVG will allow Superstition Fire and Medical to utilize the advantages of having an independent Financial Consultant. Although we are an external resource, we will work closely with each member of your team and truly become the district's trusted financial advisor. It is difficult to outline every task we provide to our clients but have compiled a sample list of tasks we will perform.



- Provide the Board and administration an extra level of segregation of duties and provide independent monthly bank reconciliations;
- Submit monthly financial reports and monthly budget summary of the District's financial status;
- Presentation of monthly reports and analysis during the District's Board meetings;
- Ensure all monthly, quarterly and yearly reports are submitted to the appropriate agencies;
- Analyze and review past and current trends to help ensure the District is mapping to the District's strategic plans for their financial future;
- Assist the Board and administration with the completion of yearly budget;
- Develop and discuss reports that will assist SFMD's administration and Board in tracking expenses in comparison with the budget as well as trends across various expense accounts;
- Make any month and year end adjusting journal entries;
- Ensure the accounting processes at SFMD follows industry standards and generally accepted accounting principles (GAAP) that are promulgated by the governmental accounting standards board (GASB);
- Schedule the District's yearly audit at a convenient time for the district, and prepare all files needed by the external auditing firm; and
- Provide onsite assistance during the audit to ensure timely completion, and to meet the necessary statutory requirements.

To assist in the transition process JVG will spend time with the current SFMD team. This will entail getting a thorough understanding of the current processes and systems used. In addition, JVG will be involved in the budget development. Although JVG will not be creating the budget, during this period, it is essential they will be involved as many of the monthly reports and analysis done throughout next year will be done comparing actual to budget.

Schedule of Rates

Our rate schedule is based on providing our clients with a fixed monthly fee, which helps provide financial predictability, with the addition of reduced hourly rates, that will allow JVG to meet your evolving needs in a seamless approach. Our clients typically realize a significant savings when utilizing our services and experience a higher level of expertise.

Item Description	Frequency	Rate
Financial Consultant	Monthly	\$4,250.00 Monthly
Transition Support (March – June)	Monthly	\$1,750.00 Monthly
Annual Audit Support	Annual	\$6,000.00 Annually
Additional Financial Consultant Services	Monthly	\$100.00 - \$150.00 Hourly



Client Name	Superstition Fire and Medical District
Point of Contact	John Whitney, Fire Chief
Project Description	Consulting Services
Begin Date	Contract signing

Payment is expected upon receipt of invoice.

Acceptance and authorization

The signatures of the parties below signify an understanding and acceptance of the terms and conditions of this Agreement. IN WITNESS WHEREOF, the parties hereto each acting with proper authority have executed this Proposal.

_____ Signature	_____ Date	_____ Name	_____ Title
--------------------	---------------	---------------	----------------

_____ Signature	_____ Date	_____ Name	_____ Title (JVG)
--------------------	---------------	---------------	----------------------

ADDENDUM TO AGREEMENT

(PROFESSIONAL SERVICES)

This Addendum, made and entered into effective this _15th day of February, 2023, is added to that certain Agreement between Superstition Fire & Medical District a political subdivision of the state of Arizona (hereinafter "SFMD") and James Vincent Group (hereinafter "Vendor"), to include the following provisions, the same as if said provisions were contained in the body of said document.

1. Termination: SFMD may terminate this Agreement pursuant to the provisions of A.R.S. §38-511.
2. Limits of Liability: Notwithstanding any provision or proposal to the contrary, the Vendor's liability shall not be limited to the amount of its fees, but instead the Vendor shall be liable for any damages as a result of Vendor's breach of Agreement or negligent acts or omissions.
3. Indemnification: To the fullest extent permitted by law, Vendor shall defend, indemnify, and hold harmless SFMD, its agents, representatives, officers, directors, officials, and employees from and against all claims, damages, losses and expenses, including, but not limited to, attorney fees, court costs, expert witness fees, and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the negligent acts, errors, omissions, mistakes or malfeasance relating to the performance of this Agreement by the Vendor, as well as any person or entity for whose acts, errors, omissions, mistakes or malfeasance Vendor may be legally liable.
4. Non-Discrimination: Vendor warrants that it complies with any state and federal laws, rules and regulations which mandate that all persons, regardless of race, color, creed, religion, sex, genetic information, age, national origin, disability, familial status or political affiliation, shall have equal access to employment opportunities, including but not limited to the Americans with Disabilities Act. The Vendor shall take affirmative action to ensure that it will not participate either directly or indirectly in the discrimination prohibited by or pursuant to Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974, the Age Discrimination Act of 1975, and the Genetic Information Nondiscrimination Act of 2008.
5. Legal Arizona Workers Act Compliance: Vendor is required to comply with A.R.S. §41-4401, and hereby warrants that it will, at all times during the term of this Agreement, comply with all federal immigration laws applicable to the employment of their respective employees, the requirements of A.R.S. §41-4401, and with the e-verification requirements of A.R.S. §23-214(A) (together the "state and federal immigration laws"). Vendor further agrees to ensure that each subcontractor that performs any work under this Agreement likewise complies with the state and federal immigration laws.

A breach of a warranty regarding compliance with the state and federal immigration laws shall be deemed a material breach of the Agreement and the party who breaches may be subject to penalties up to and including termination of the Agreement.

SFMD retains the legal right to inspect the papers of any contractor or subcontract employee working under the terms of the Agreement to ensure that the other party is complying with the warranties regarding compliance with the state and federal immigration laws.

6. Non-appropriation: This Agreement shall be subject to available funding for SFMD, and nothing in this Agreement shall bind SFMD to expenditures in excess of funds appropriated and allotted for the purposes outlined in this Agreement.
7. Third Party Antitrust Violations: Vendor assigns to SFMD any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to Vendor toward fulfillment of this Agreement.

8. Other Agreements: This Agreement in no way restricts either party from participating in similar activities with other public or private agencies, organizations, and individuals.
9. Limitations: Nothing in this Agreement shall be construed as limiting or expanding the statutory responsibilities of the parties.
10. Relationships: In the performance of the services described herein, the Vendor shall act solely as an independent contractor, and nothing here in or implied herein shall at any time be construed as to create the relationship of employer and employee, partnership, principal and agent, or joint venture between the District and the Vendor.
11. Subcontracting: The Vendor may not assign this Agreement or subcontract to another party for performance of the terms and conditions hereof without the written consent of the SFMD, which shall not be unreasonably withheld.
12. Interpretation: This Agreement shall be interpreted in accordance with the plain meaning of its terms and not strictly for or against any of the parties hereto. This Agreement is the result of negotiations between, and has been reviewed by, each of the parties hereto and their respective counsel. Accordingly, this Agreement shall be deemed to be the product of all of the parties hereto, and no ambiguity shall be construed in favor of, or against any one of, the parties hereto.
13. Governing Law: This Agreement shall be construed and interpreted under the laws of Arizona.
14. Arbitration: To the extent permitted, the parties agree to resolve any dispute arising out of this Agreement by arbitration, making use of the Uniform Rules of Arbitration as adopted by the State of Arizona.
15. Insurance: The Vendor shall purchase (and maintain) from a company or companies lawfully authorized to do business in Arizona such insurance as will protect the Vendor and SFMD from claims set forth below which may arise out of or result from the Vendor's operations under the parties' Agreement and for which the Vendor may be legally liable, whether such operations be by the Vendor or by a Subcontractor or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable:
 - a. claims under Workers' compensation, disability benefit and other similar employee benefit acts which are applicable to the Work to be performed; (the Vendor and all subcontractors of Vendor, on request shall furnish to SFMD duly executed forms as prescribed by the Arizona Industrial Commission showing that Workmen's Compensation and Occupational Disease Insurance is in full force and effect);
 - b. claims for damages because of bodily injury, occupational sickness or disease, or death of the Vendor's employees;
 - c. claims for damages because of bodily injury, sickness or disease, or death of any person other than the Vendor's employees, where attributable to Vendor's act or omission;
 - d. claims for damages as a result of personal injury, whether or not arising out of the employment with the Vendor;
 - e. claims for damages because of injury to or destruction of tangible property, including loss of use resulting therefrom;
 - f. claims for professional errors or omissions;
 - g. claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle; and
 - h. claims involving Vendor's obligations of indemnity under the parties' agreement.

The insurance required by this section shall be written in the amount of not less than \$1,000,000 single claim and \$2,000,000 aggregate limit of liability. SFMD shall be listed as an additionally named

insured, as to items b-f above. The Vendor shall submit to SFMD, if requested, a certificate evidencing such insurance coverage with the provision for SFMD to be given 30 days notice prior to cancellation or nonrenewal of the policy during the course of the project. Said insurance shall be maintained and in force during the life of the project and for at least six (6) months after the date of completion of the services anticipated under this Agreement.

16. Termination for Convenience: The SFMD reserves the right to terminate the Agreement, in whole or in part at any time, when in the best interests of the SFMD without penalty or recourse. Upon receipt of the written notice, the Vendor shall immediately stop all work, as directed in the notice, notify all subcontractors of the effective date of the termination and minimize all further costs to the SFMD. In the event of termination under this paragraph, all documents, data and reports prepared by the Vendor under the Agreement shall become the property of and be delivered to the SFMD upon demand. The Vendor shall be entitled to receive just and equitable compensation for work in progress, work completed and materials accepted before the effective date of the termination.

This Addendum shall be effective on and from the day and year first above written. To the extent this Addendum conflicts with or is inconsistent with any term of the original Agreement referenced above, this Addendum shall control. In all other respects and manner, the original Agreement entered into by and between the parties shall remain in full force and effect.

PASSED, APPROVED AND ADOPTED by the Governing Board of the Superstition Fire & Medical District this 15th day of February, 2023.

SUPERSTITION FIRE & MEDICAL DISTRICT, a political
subdivision of the State of Arizona

By: _____
Board Chair

ATTEST:

Board Clerk

VENDOR

By: _____

Name: _____

Its: _____

Appendix D

D. Blues & Brews Art Festival Contract for Medical Services

Submitted By

Assistant Chief Richard Mooney

Background / Discussion

This is the second year for this event, and the attendance last year showed a need for a medical team on-site during the event. This contract would provide medical services for the event by providing two personnel. The Superstition Fire & Medical District will provide a first aid station and emergency services during the event on March 11, 2023.

Financial Impact/Budget Line Item

The Blues & Brew Art Festival contract is a paid-for-service contract that allows SFMD to recoup all costs for apparatus, fire & medical services used during the duration of the event.

Enclosure(s)

Contract

COI





Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

February 15, 2023

AM Events & Entertainment

John Chavez

Blues and Brews Festival

602-705-5446

jc@askingmaraevents.com

2023 Blues & Brews Festival; Medical Staffing Agreement

This Medical Staffing Agreement represents the cost associated with providing Emergency Medical Services (E.M.S.) to staff a Medical Aid Station for the Blues and Brews Art Festival on March 11, 2023. This is a joint agreement between the AM Events & Entertainment and the Superstition Fire & Medical District and is only valid for the scheduled event of March 11, 2023. This Agreement provides for one E.M.T. Basic provider and one Paramedic Advanced provider to serve as medical aid services.

Both parties agree upon the following obligations as per the execution of this Agreement for services:

Fire District's Obligations:

1. Provide one (1) State Certified Paramedic, advanced level provider, and one (1) State Certified E.M.T., basic level provider, to staff a medical aid station at the special event located at Flat Iron Park 100 N. Apache Trail, Apache Junction, AZ 85120, on Saturday, March 11, 2023, from the hours of 11:00 am until 5:00 pm.
2. Provide all necessary advanced life support equipment required for Paramedic level care.
3. Provide all necessary disposable medical supplies.
4. Provide communications equipment for contact with Mesa Regional Dispatch Center for requesting additional resources for the treatment or transport of patients at the event.
5. Provide for the disposal of medical waste or other biohazard materials generated by the treatment of patients at the event.

AM Events Obligations:

1. Agree to pay for the services of one (1) State Certified Paramedic provider and one (1) State Certified E.M.T. provider to staff a medical aid station at the special event located at (Flat Iron Park)100 N. Apache Junction, AZ 85120, on Saturday, March 11, 2023, from the hours of 10:00 am until 5:30 pm (7.5 hours total per provider) per Schedule 'A' (attached).
2. Provide a secure and centralized location for the staging of an Emergency Vehicle. This location shall have direct access in and out of the festival grounds to avoid any delays in the transportation of patients or response of additional emergency vehicles.
3. Signage to identify the medical aid service's location.
4. Provide radio equipment to facilitate communications between the medical aid station staff, the event security staff, and the event coordinators throughout the duration of the event.
5. Provide unobstructed access at all times for emergency vehicle traffic into the event.

Miscellaneous Provisions:

1. Indemnification: To the fullest extent permitted by law, AM Events shall defend, indemnify, and hold harmless the Fire District, its agents, representatives, officers, directors, officials, and employees from and against all claims, damages, losses, and expenses, including, but not limited to, attorney fees, court costs, expert witness fees, and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the negligent acts, errors, omissions, mistakes or malfeasance relating to the performance of this Agreement by the AM Events, as well as any person or entity for whose acts, errors, omissions, mistakes or malfeasance the Apache Junction Area Chamber of Commerce may be legally liable. Nothing herein shall be construed to modify the gross negligence standard in A.R.S. § 48-818.
 2. Non-appropriation: This Agreement shall be subject to available funding for the Fire District, and nothing in this Agreement shall bind the Fire District to expenditures in excess of funds appropriated and allotted for the purposes outlined in this Agreement.
-

If all conditions and obligations are agreed upon by parties, the Fire District, and AM Events Entertainment, this document and representative(s) signature(s) shall be considered and accepted as a binding agreement.

Affixed signatures and receipt of payment must be received in advance of the scheduled event date at our administration office located at 565 N. Idaho Rd, Apache Junction, AZ, 85119, for this Agreement to remain valid.

Pursuant to A.R.S. Section 38-511, the Fire District may terminate this Agreement.

Superstition Fire and Medical District

AM Events Entertainment

Board Chair: _____

Agent: _____

Printed: _____

Printed: _____

Board Clerk: _____

Co-Agent: _____

Printed: _____

Printed: _____



Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

SCHEDULE 'A'

Cost based on two personnel for a total of 7.5 hours each (10:00 am through 5:30 pm)

Personnel costs for each position who may work the event:

Cost for 7.5 hours

- | | |
|-----------------------------------|--------------|
| • Certified Paramedic/Firefighter | \$64.50/hour |
| • Certified Paramedic/Engineer | \$71.85/hour |
| • Certified Paramedic/Captain | \$84.75/hour |
| • Certified Paramedic TSP | \$45.20/hour |
| • Certified EMT/Firefighter | \$56.00/hour |
| • Certified E.M.T./Engineer | \$66.70/hour |
| • Certified EMT/Captain | \$76.50/hour |
| • Certified EMT/TSP | \$36.50/hour |

Apparatus Cost (1100-1700) 6 hours

- | | | |
|---------------------|--------------|-------|
| • UTV Cost per Hour | \$50.00/hour | \$600 |
|---------------------|--------------|-------|

Total cost: (Personnel cost/hour plus apparatus cost/hour)

*These costs represent actual hourly overtime rates for personnel based on current SFMD special event overtime rates. These costs can be used to calculate additional resources if needed.

Upon provision of services, the Superstition Fire & Medical District will Invoice the total cost based on the personnel who work the event, as displayed above. The Invoice is payable within 30 days of receipt.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/21/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley CA 95945	CONTACT NAME: Will Maddux PHONE (A/C, No. Ext): (530) 477-6521 FAX (A/C, No): E-MAIL ADDRESS: info@theeventhelper.com																					
INSURED Asking Mara LLC Xiomara Alvarez 7830 N 21st Ln Phoenix AZ 85021	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Lloyds Syndicate 2623</td><td>AA-1128623</td></tr><tr><td>INSURER B:</td><td>Lloyds Syndicate 623</td><td>AA-1126623</td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Lloyds Syndicate 2623	AA-1128623	INSURER B:	Lloyds Syndicate 623	AA-1126623	INSURER C:			INSURER D:			INSURER E:			INSURER F:		
INSURER(S) AFFORDING COVERAGE		NAIC #																				
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INSURER B:	Lloyds Syndicate 623	AA-1126623																				
INSURER C:																						
INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Host Liquor Liability <input type="checkbox"/> Retail Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	N	EH-771323-L3328531	03/10/2023 12:01 AM	03/13/2023 12:01 AM	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (other than fire) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Deductible \$ 1,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached CG 20 26 07 04.
Attendance: 3000, Event Type: Concerts - Blues Music.

CERTIFICATE HOLDER**CANCELLATION**

Superstition Medical & Fire District 565 N. Idaho Rd. Apache Junction AZ 85119	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE </p>
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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
Superstition Medical & Fire District 565 N. Idaho Rd. Apache Junction, AZ 85119
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A. In the performance of your ongoing operations; or
- B. In connection with your premises owned by or rented to you.

Appendix E

E. LPGA Drive on Championship Contract for Medical Services

Submitted By

Assistant Chief Richard Mooney

Background / Discussion

This is a year-to-year contract between the SFMD and the Ladies Pro Golf Tour. Currently, SFMD provides three or four personnel for each day the event is open. SFMD provides a first aid station and emergency services during days of operation. The dates of operation are March 20-26th. March 20 and 21st are practice days. March 22nd is the Pro-Am. The tournament is scheduled for March 23-26th.

Financial Impact/Budget Line Item

The LPGA contract is a paid-for-service contract that allows SFMD to recoup all costs for personnel, apparatus (UTV), and medical services during the event.

Enclosure(s)

Contract





Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

February 15, 2023

LPGA Drive on Championship

Superstition Mountain Golf and Country Club

8000 E. Club Village Dr.

Gold Canyon, Arizona 85118

Aaron Flickinger

O: 386-236-1350, C: 513-266-5258

aaron.flicking@lpga.com

2023 LPGA Drive on Championship; Medical Staffing Agreement

This Medical Staffing Agreement represents the cost associated with providing Emergency Medical Services (E.M.S.) to staff a Medical Aid Station, a mobile unit, and an ambulance (March 23-26th) for the LPGA Drive on Championship on March 20-26th, 2023. This is a joint agreement between the Ladies Professional Golf Association (LPGA) and the Superstition Fire & Medical District (SFMD) and is only valid for the scheduled event dates on March 20-26th, 2023. This Agreement provides for two EMS (minimum of 1 paramedic) personnel to staff a medical station, and a mobile unit (UTV) Monday through Wednesday (March 20-22nd). This agreement also provides for three EMS (minimum two paramedics) personnel to staff a medical station, a mobile unit (UTV), and an ambulance as needed Thursday through Sunday (March 23-26th). The times for March 20-22nd are 0700-1730. The times for March 23-26th are 0600-1830. The times include one hour for set up and 30 minutes for exiting the event.

Both parties agree upon the following obligations as per the execution of this Agreement for services:

Fire District's Obligations:

1. Provide one (1) State Certified Paramedic, advanced level provider, and one (1) State Certified E.M.T., basic level provider, to staff a medical aid station, and a mobile unit (UTV), at the special event located at the Superstition Mountain Golf & Country Club 8000 E. Club Village Dr., Gold Canyon, AZ 85118, on March 20-22, 2023, from the hours of 8:00 am until 5:00 pm.
2. Provide two (2) State Certified Paramedics, advanced level providers, and one (1) State Certified E.M.T., basic level provider, to staff a medical aid station, a mobile unit, and an ambulance at

the special event located at the Superstition Mountain Golf & Country Club 8000 E. Club Village Dr., Gold Canyon, AZ 85118, on March 22-26, 2023, from the hours of 7:00 am until 6:00 pm.

3. Provide all necessary advanced life support equipment required for Paramedic level care.
4. Provide all necessary disposable medical supplies.
5. Provide communications equipment for contact with Mesa Regional Dispatch Center for requesting additional resources for the treatment or transport of patients at the event.
6. Provide for the disposal of medical waste or other biohazard materials generated by the treatment of patients at the event.

LPGA Obligations:

1. Agree on payment for the services of one (1) State Certified Paramedic provider and one (1) State Certified E.M.T. provider to staff a medical aid station at the special event located at (Superstition Mountain Golf & Country Club) 8000 E. Club Village Dr. Gold Canyon, AZ 85118 on March 20-22th, from the hours of 7:00 am until 5:30 pm (10.5 hours total per provider) per Schedule 'A' (attached).
2. Agree on payment for the services of two (2) State Certified Paramedic providers and one (1) State Certified E.M.T. provider to staff a medical aid station at the special event located at (Superstition Mountain Golf & Country Club) 8000 E. Club Village Dr. Gold Canyon, AZ 85118 on March 23-26th, from the hours of 6:00 am until 6:30 pm (12.5 hours total per provider) per Schedule 'A' (attached).
3. Provide a secure and centralized location for the staging of the ambulance and medical services station with room for a UTV. This location shall have direct access in and out of the golf course to avoid any delays in the transportation of patients or response of additional emergency vehicles.
4. Signage to identify the medical aid service's location and a site plan for the event.
5. Provide radio equipment to facilitate communications between the medical aid station staff, the event security staff, and the event coordinators throughout the duration of the event.
6. Provide unobstructed access at all times for emergency vehicle traffic into the event.

Miscellaneous Provisions:

1. Indemnification: To the fullest extent permitted by law, LPGA shall defend, indemnify, and hold harmless the Fire District, its agents, representatives, officers, directors, officials, and employees from and against all claims, damages, losses, and expenses, including, but not limited to, attorney

fees, court costs, expert witness fees, and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the negligent acts, errors, omissions, mistakes or malfeasance relating to the performance of this Agreement by the LPGA, as well as any person or entity for whose acts, errors, omissions, mistakes or malfeasance the Superstition Golf & Country Club may be legally liable. Nothing herein shall be construed to modify the gross negligence standard in A.R.S. § 48-818.

2. Non-appropriation: This Agreement shall be subject to available funding for the Fire District, and nothing in this Agreement shall bind the Fire District to expenditures in excess of funds appropriated and allotted for the purposes outlined in this Agreement.

If parties, the Fire District, and the LPGA agree upon all conditions and obligations, this document and representative(s) signature(s) shall be considered and accepted as a binding agreement.

Affixed signatures and receipt of payment must be received in advance of the scheduled event date at our administration office located at 565 N. Idaho Rd, Apache Junction, AZ, 85119, for this Agreement to remain valid.

Pursuant to A.R.S. Section 38-511, the Fire District may terminate this Agreement.

Superstition Fire and Medical District

LPGA

Board Chair: _____

Agent: _____

Printed: _____

Printed: _____

Board Clerk: _____

Co-Agent: _____

Printed: _____

Printed: _____



Superstition Fire & Medical District

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Phone | (480) 982-4440

Website | sfmd.az.gov

SCHEDULE 'A'

Cost based on two personnel for coverage March 20-22 for a total of 10.5 hours each (7:00 am through 5:30 pm) & two personnel for coverage March 23-26 for a total of 12.5 hours each (6:00 am through 6:30 pm).

Personnel costs for each position who may work the event:

- Certified Paramedic/Firefighter \$64.50/hour
- Certified Paramedic/Engineer \$71.85/hour
- Certified Paramedic/Captain \$84.75/hour
- Certified Paramedic TSP \$45.20/hour
- Certified EMT/Firefighter \$56.00/hour
- Certified E.M.T./Engineer \$66.70/hour
- Certified EMT/Captain \$76.50/hour
- Certified EMT/TSP \$36.50/hour

Apparatus Cost (0800-1700 March 20-22nd) 9 hours & (0700-1800 March 23-26th) 11 hours

- UTV \$50.00/hour

Total cost: (Personnel cost/hour + apparatus cost/hour) (Per day)

*These costs represent actual hourly overtime rates for personnel based on current SFMD special event overtime rates. These costs can be used to calculate additional resources if needed.

Upon provision of services, the Superstition Fire & Medical District will Invoice the total cost based on the personnel who work the event, as displayed above. The Invoice is payable within 30 days of receipt.

Appendix F

F. 8655 Reporting Agent Authorization

Submitted By

John Whitney, Fire Chief

Anna Butel, Administrative Services Director

Background / Discussion

There are some changes as SFMD transitions to UKG as our payroll and Human Resources software. UKG will reconcile and submit tax information on our behalf as part of the payroll services module. The 8655 form provides authorization from SFMD to UKG and, ultimately, to the IRS.

SFMD is responsible for all tax information and will have the same visibility to all of the information UKG transmits to the IRS. It is similar to the current process, with the software adding an automated reconciliation piece.

This pertains to the quarterly 941 tax form, W2, and 1099 forms.

Financial Impact/Budget Line Item

0

Enclosure(s)

8655 Report Agent Authorization



Reporting Agent Authorization

OMB No. 1545-1058

► Information about Form 8655 and its instructions is at www.irs.gov/Form8655.

Taxpayer

1a Name of taxpayer (as distinguished from trade name) Superstition Fire & Medical District		2 Employer identification number (EIN) 86-0311208
1b Trade name, if any		4 If you are a seasonal employer, check here <input type="checkbox"/>
3 Address (number, street, and room or suite no.) 565 N Idaho Road City or town, state, and ZIP code Apache Junction, Arizona 85119		5 Other identification number (optional)
6 Contact person Anna Butel, Administrative Services Director	7 Daytime telephone number 480-982-4440	8 Fax number 480-982-0183

Reporting Agent

9 Name (enter company name or name of business) Kronos SaaShr, Inc.		10 Employer identification number (EIN) 45-0474844
11 Address (number, street, and room or suite no.) 900 Chelmsford Street City or town, state, and ZIP code Lowell, MA 01851		
12 Contact person Carrie Norden	13 Daytime telephone number 502-266-0000	14 Fax number 502-266-8925

Authorization of Reporting Agent to Sign and File Returns (Caution: See *Authorization Agreement*)

15 Indicate the tax return(s) to be signed and filed. For quarterly returns, use "YYYY/MM" format. "MM" is the last month of the quarter for which the authorization begins (for example, "2018/09" for third quarter of 2018). For annual returns, use "YYYY" format to indicate the year for which the authorization begins.

940	941	<u>2023/09</u>	940-PR	941-PR	941-SS	943
943-PR	944		945	1042	CT-1	

Authorization of Reporting Agent to Make Deposits and Payments (Caution: See *Authorization Agreement*)

16 Indicate the tax return(s) for which the reporting agent is authorized to make deposits or payments. Use the "YYYY/MM" format to enter the month in which the authorization begins (for example, "2018/08" for August 2018).

940	941	<u>2023/09</u>	943	944	945	720
1041	1042		1120	CT-1	990-PF	990-T

Duplicate Notices to Reporting Agents

17 Check here to request the IRS to issue to the reporting agent duplicate copies of notices and correspondence regarding returns filed and deposits or payments made by the reporting agent. ☒

Disclosure Authorization for Forms Series W-2, 1099, and/or 3921/3922

18a The reporting agent is authorized to receive otherwise confidential taxpayer information from the IRS to assist in responding to certain IRS notices relating to the Form W-2 series information returns. This authority is effective for calendar year forms beginning 2023.

b The reporting agent is authorized to receive otherwise confidential taxpayer information from the IRS to assist in responding to certain IRS notices relating to the Form 1099 series information returns. This authority is effective for calendar year forms beginning 2023.

c The reporting agent is authorized to receive otherwise confidential taxpayer information from the IRS to assist in responding to certain IRS notices relating to the Forms 3921 and 3922. This authority is effective for calendar year forms beginning _____.

State or Local Authorization (Caution: See *Authorization Agreement*)

19 Check here to authorize the reporting agent to sign and file state or local returns related to the authorization granted on line 15 and/or line 16. ☒

Authorization Agreement

I understand that this agreement does not relieve me, as the taxpayer, of the responsibility to ensure that all tax returns are filed and that all deposits and payments are made and that I may enroll in the Electronic Federal Tax Payment System (EFTPS) to view deposits and payments made on my behalf. If line 15 is completed, the reporting agent named above is authorized to sign and file the return indicated, beginning with the quarter or year indicated. If any starting dates on line 16 are completed, the reporting agent named above is authorized to make deposits and payments beginning with the period indicated. Any authorization granted remains in effect until it is terminated or revoked by the taxpayer or reporting agent. I am authorizing the IRS to disclose otherwise confidential tax information to the reporting agent relating to the authority granted on line 15 and/or line 16, including disclosures required to process Form 8655. Disclosure authority is effective upon signature of taxpayer and IRS receipt of Form 8655. The authority granted on Form 8655 will not revoke any Power of Attorney (Form 2848) or Tax Information Authorization (Form 8821) in effect.

I certify I have the authority to execute this form and authorize disclosure of otherwise confidential information on behalf of the taxpayer.

Sign Here	Signature of taxpayer	Title	Date