

VERSION 1.0

December 21, 2022



BOARD OF DIRECTORS MEETING

December 21, 2022

SUPERSTITION FIRE & MEDICAL DISTRICT BOARD

KATHLEEN CHAMBERLAIN, BOARD DIRECTOR

JEFF CROSS, BOARD DIRECTOR

JASON MOELLER, BOARD DIRECTOR

SHAWN KURIAN, BOARD DIRECTOR

CONNIE VAN DRIEL, BOARD DIRECTOR



Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

BOARD OF DIRECTORS MEETING AGENDA FOR DECEMBER 21, 2022

Call in Phone Number: 480-646-1864

Access Pin: 1234

The Board will hold a meeting on **Wednesday, December 21, 2022**. The meeting will be held at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting will be open to the public and will begin at 5:30 p.m. local time.

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

The following agenda items are scheduled for discussion at the board meeting. The Governing Board may or may not decide to take action on any or all items. The order of the agenda items may or may not be taken in the order listed.

- 1. Review and approval of the November 2022 financial reports and bank reconciliations.**
- 2. Recognition of employee performance, achievements, and special recognition for community members.**
- 3. Call to the Public.**

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

- 4. Consideration and possible approval of all consent agenda items listed below**

- A. Board Meeting Minutes from November 16, 2022
- B. Pinal County Treasurer's Office and Wells Fargo Bank signature authority
- C. Transfer of funds for the January 1, 2023 Chase Refinancing Bond debt service interest payment
- D. Transfer of funds for the January 1, 2023 Certificate of Participation (COP) US Bank Debt Interest Payment
- E. Renewal Insurance for 7710/Benchmark for 2023
- F. Banner Occupational Health Clinic Annual Renewal Agreement for March 1, 2023
- G. Replacement of the extrication tools for Ladder 264
- H. 2023 Lost Dutchman Marathon Medical Staffing Agreement with the City of Apache Junction
- I. Fieldprint Fingerprinting Services Agreement

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119

Fleet Services
1455 East 18th Avenue
Apache Junction, AZ 85119

Consent Agenda Items Continued:

J. Bound Tree Medical, LLC – Amendment to Agreement

K. HRSA Grant Equipment Purchase

5. Discussion and possible action to appoint the SFMD Board of Director's Chair and Clerk positions.
6. Discussion and possible action to appoint the SFMD Local Pension Board Chairperson.
7. Discussion and possible action regarding the conflict of interest or potential conflict of interest of SFMD Governing Board Members.
8. Discussion and possible approval of the 2023 disclosure statement of meeting notice posting locations and dates for the Superstition Fire & Medical District Governing Board Meetings and Local Pension Board Meetings.
9. Discussion, presentation, and possible approval of a commitment to purchase (through a capital lease) one 2023 Horton 623 Ambulance with power loader and cot.
10. Reports.
Senior Leadership Team (SLT):
Fire Chief John Whitney
Assistant Chief Brian Read
Transportation Services Director Billy Warren
Assistant Chief Richard Mooney
Administrative Services Director Anna Butel
Finance Director Roger Wood
Captain John Walka
11. Possible vote to go into Executive Session (10.1) for personnel matters pursuant to A.R.S. § 38-431.03(A)(1) and legal advice pursuant to A.R.S. § 38-431.03(A)(3) and possible instructions from legal counsel pursuant to A.R.S. § 38-431.03(A)(4) re: Fire Chief John Whitney's annual evaluation process.
12. Public Session. Discussion and possible action regarding possible revision to Fire Chief's Annual evaluation.
13. New Business / Future Agenda Items.
14. Announcements and Document Signing.
15. Adjourn

NOTICE: The Governing Board may go into executive session for the purpose of obtaining legal advice from the Fire District's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

One or more members of the Governing Board may attend the meeting telephonically.

Governing Board meeting agenda dated and posted (at least 24-hours before the scheduled meeting date and time).

Posted on: December 15, 2022

At: 1500 Hours

By: Sherry Mueller

The Superstition Fire & Medical District (SFMD) Administrative Office Board Meeting Room is accessible to the handicapped. In compliance with the American with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the SFMD Administration Office (480-982-4440) at least 24-hours before the Board Meeting.

Governing Board Meeting – December 21, 2022

Agenda Item: 1

Agenda Item Title

Review and approval of the November 2022 financial reports and bank reconciliations.

Submitted By

Finance Director Roger Wood

Background/Discussion

The District's accounting department staff prepares the monthly financial reports. The District's annual budget, which is adopted by the Board each June for the following fiscal year (July 1 – June 30), is formatted to mirror the monthly financial statements. The financial reports provide the Board with a monthly recap of expenditures and revenues, along with year-to-date account balance information.

In compliance with A.R.S. §48-807(O), the following reports have been added to the monthly financial statements packet:

1. Cash Flow – All Governmental Funds.

The Cash Flow report consists of the combined cash balances of all District Funds. These balances include the General (100), Transport Services (150), Capital Projects (200), Bond Proceeds (300), Special Revenue (400), Debt Principal (500), and Debt Interest (600) and Certificates of Participation Reserve (700) Funds. The Cash Flow report is updated monthly with the actual revenues deposited into and actual expenditures disbursed from the District's cash accounts. It is important to note the revenues and expenditures are reported on a Cash Basis. This report is generated to demonstrate that the fire District maintains sufficient cash available to satisfy the projected expenditures budgeted over the course of the fiscal year.

2. Fund Account Bank Reconciliations.

The reconciliation of each of the District's Fund Cash Accounts (General (100), Transport Services (150), Capital Projects (200), Bond Proceeds (300), Special Revenue (400), Debt Principal (500), and Debt Interest (600) and Certificates of Participation Reserve (700) Funds between the Pinal County Treasurer's monthly bank statement and the District's Fund balance sheet report is provided. To signify Board approval of the monthly financial statements and bank reconciliations, the Board Chairman is requested to sign the attached Letter of Acceptance, which will be kept on file at the District.

Financial Impact(s)/Budget Line Item

N/A

Enclosure(s)

*Monthly Financials provided under separate cover

Recommended Motion

"Motion to approve the November 2022 financial reports and bank reconciliations."



Go to Item 2

Go to Agenda

Superstition Fire & Medical District
Governing Board Acceptance of Fire District's
Financial Statements and Bank Reconciliations

Pursuant to A.R.S. §48-807, by the signature(s) below, the Governing Board of the Superstition Fire & Medical District attests to the review and approval of the following financial report(s) of the fire district for the month of **November 2022**:

1. Financial Statement
2. Bank Reconciliations
 - a. General (100) Fund
 - b. Transport Services (150) Fund
 - c. Capital Projects (200) Fund
 - d. Special Projects (400) Fund
 - e. Debt Principle (500) Fund
 - f. Debt Interest (600) Fund
 - g. Certificates of Participation Reserve (700) Fund

Kathleen Chamberlain, Board Chair

Date



November 2022

Governing Board Meeting – December 21, 2022

Agenda Item: 2

Agenda Item Title

Recognition of employee performance, achievements, and special recognition for community members.

Submitted By

Fire Chief John Whitney

Assistant Chief Brian Read

Assistant Chief Richard Mooney

Background/Discussion

This is a recurring monthly item to provide the Board with information concerning superior employee performance, achievements, and special recognition for community members.

December Anniversaries

10 Years of Service:

George Nasello, Fire Mechanic II

2 Years of Service:

Steven Schaeken, Firefighter

Bradley Powers, EMT

1 Year of Service:

Brian Read, Assistant Chief

Retirement

Captain Rob Bessee

2001 - 2022



Go to Item 3

Go to Agenda

Governing Board Meeting – December 21, 2022

Agenda Item: 3

Agenda Item Title

Call to the Public

A.R.S. §38-431.01(H)

A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body.

At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda.

However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Background / Discussion

Call to the Public is provided so citizens may address the public body (Governing Board) with matters concerning the fire district. Arizona public meeting law provides that the public body may discuss, consider, or decide only matters listed on the agenda and other matters related thereto. Since the public body will generally not know what specific matters may be raised at call to the public, they will be unable to act until the matter is placed on a subsequent meeting agenda (at the Board's discretion). The Board may also direct staff to follow up on the issue with the citizen.

Scheduled

None



Go to Item 4

Go to Agenda

Governing Board Meeting – December 21, 2022

Agenda Item: 4

Agenda Item Title

Consideration and possible approval of all consent agenda items as listed below:

- A. Board Meeting Minutes from November 16, 2022 – **Appendix A**
- B. Pinal County Treasurer’s Office and Wells Fargo Bank Signature authority - **Appendix B**
- C. Transfer of funds for the January 1, 2023 Chase Refinancing Bond debt service interest payment - **Appendix C**
- D. Transfer of funds for the January 1, 2023 Certificate of Participation (COP) US Bank Debt Interest Payment - **Appendix D**
- E. Renewal Insurance for 7710/Benchmark for 2023 - **Appendix E**
- F. Banner Occupational Health Clinic Annual Renewal Agreement for March 1, 2023 - **Appendix F**
- G. Replacement of the extrication tools for Ladder 264 - **Appendix G**
- H. 2023 Lost Dutchman Marathon Medical Staffing Agreement with the City of Apache Junction - **Appendix H**
- I. Fieldprint Fingerprinting Services Agreement - **Appendix I**
- J. Bound Tree Medical, LLC – Amendment to Agreement - **Appendix J**
- K. HRSA Grant Equipment Purchase - **Appendix K**

Background/Discussion

The consent agenda allows the Board of Directors (BOD) to consider contracts, purchases, and other routine administrative matters having authorized funding within the current fiscal year budget as a single decision. Items may be withdrawn from the consent agenda and discussed separately upon request by any member of the BOD or staff. Information for each consent agenda item and corresponding supporting document is within the packet.

Recommended Motion

“Motion to approve the consent agenda items for December 21, 2022.”



Go to Item 5

Go to Agenda

Governing Board Meeting – December 21, 2022

Agenda Item: #5

Agenda Item Title

Discussion and possible action to appoint the SFMD Board of Director's Chair and Clerk positions.

Submitted By

Fire Chief John Whitney

Background/Discussion

The Chairperson is primarily responsible for ensuring that the business of the public meetings is transacted in a proper order and is reasonably expedited. The Chairperson must ensure that all members observe the appropriate procedure and that order and decorum is observed at the meetings.

The Clerk is the official custodian of all the records of the District. The Clerk, in the event of the Chairperson's absence or inability to act, shall have all the authority of the Chairperson.

Financial Impact(s)/Budget Line Item

N/A

Enclosure(s)

N/A

Recommended Motion

"Motion to appoint _____ as SFMD Board Chair and _____ as SFMD Board Clerk"



Go To Item 6

Go to Agenda

Governing Board Meeting – December 21, 2022

Agenda Item: #6

Agenda Item Title

SFMD Local Pension Board Chairperson

Submitted By

John Whitney, Fire Chief

Anna Butel, Administrative Services Director

Background/Discussion

Discussion, nomination, and possible approval for the position of SFMD Local Pension Board Chairperson. Pursuant to [A.R.S. 38, Chapter 5, Article 4: Public Safety Personnel Retirement System](#), a Chairperson must be appointed for this position.

*Thank you for serving in this role, Director House.

Financial Impact(s)/Budget Line Item

N/A

Enclosure(s)

N/A

Recommended Motion

"Motion to appoint _____ as the Local Pension Board Chairperson"



Go To Item 7

Go to Agenda

Governing Board Meeting – December 21, 2022

Agenda Item: 7

Agenda Item Title

Discussion and possible action regarding conflict of interest or potential conflict of interest of SFMD Governing Board Members.

Submitted By

Fire Chief John Whitney

Background/Discussion

The Superstition Fire & Medical District (SFMD) per [ARS §38-503](#), in conjunction with the [Governing Board By-Laws, Article II, Item #12](#) which states:

Disclosure: Within a reasonable time following election or appointment, each Board Member shall disclose any conflicts of interest or potential conflicts of interest that each Board Member has or may have regarding the district. The Board shall update its Disclosure each December.

The SFMD Disclosure Form will be kept for public inspection in a special file per [ARS §38-509](#) which states:

Every political subdivision and public agency subject to this article shall maintain for public inspection in a special file all documents necessary to memorialize all disclosures of substantial interest made known pursuant to this article.

The Board may use this time to disclose any conflict of interest or potential conflict of interest to the public body. Completed forms will be submitted to the board secretary to file.

Financial Impact

N/A

Enclosure(s)

SFMD Board of Directors Disclosure Form – For Signature

Recommended Motion

N/A



Go to Item 8

Go to Agenda



SUPERSTITION FIRE & MEDICAL DISTRICT

Board of Directors Disclosure Form

Pursuant to ARS §38-509, the Superstition Fire & Medical District maintains for public inspection in a special file, all documents necessary to memorialize all disclosures of substantial interest disclosed.

By submitting this Disclosure Form, I am requesting this Disclosure Form be kept according to [ARS §38-509](#).

I, _____ am a Board Member of the Superstition Fire & Medical District and:

☐ I do not have a Conflict of Interest.

or

☐ I have, or my relative has, a substantial interest in a decision of the Superstition Fire & Medical District.

and/or

☐ I have a conflict of interest or potential conflict of interest regarding decisions of the Superstition Fire & Medical District or the business of the Superstition Fire & Medical District, because:

Signature

Date

Article 8: Conflict of Interest of Officers and Employees

A.R.S. §38-503: Conflict of Interest; exemptions; employment prohibition

- A. Any public officer or employee of a public agency who has, or whose relative has, a substantial interest in any contract, sale, purchase or service to such public agency shall make known that interest in the official records of such public agency and shall refrain from voting upon or otherwise participating in any manner as an officer or employee in such contract, sale or purchase.
- B. Any public officer or employee who has, or whose relative has, a substantial interest in any decision of a public agency shall make known such interest in the official records of such public agency and shall refrain from participating in any manner as an officer or employee in such decision.
- C. Notwithstanding the provisions of subsections A and B of this section, no public officer or employee of a public agency shall supply to such public agency any equipment, material, supplies or services, unless pursuant to an award or contract let after public competitive bidding, except that:
 1. A school district governing board may purchase, as provided in sections 15-213 and 15-323, supplies, materials and equipment from a school board member.
 2. Political subdivisions other than school districts may purchase through their governing bodies, without using public competitive bidding procedures, supplies, materials and equipment not exceeding three hundred dollars in cost in any single transaction, not to exceed a total of one thousand dollars annually, from a member of the governing body if the policy for such purchases is approved annually.
- D. Notwithstanding subsections A and B of this section and as provided in sections 15-421 and 15-1441, the governing board of a school district or a community college district may not employ a person who is a member of the governing board or who is the spouse of a member of the governing board.

A.R.S. §38-509: Filing of disclosures

Every political subdivision and public agency subject to this article shall maintain for public inspection in a special file all documents necessary to memorialize all disclosures of substantial interest made known pursuant to this article.

Governing Board Meeting – December 21, 2022

Agenda Item: 8

Agenda Item Title

Discussion and possible approval of the 2023 disclosure statement of meeting notice posting locations and dates for the Superstition Fire & Medical District Governing Board Meetings and Local Pension Board Meetings.

Submitted By

Fire Chief John Whitney

Board Secretary Sherry Mueller

Background/Discussion

In accordance with [ARS §38-431.02\(A\)\(3\)](#) the District is required to execute a Disclosure Statement identifying the locations where the District will post notices of its public meetings; including Governing Board Meetings and Local Pension Board Meetings. In addition to these locations, the District will continue to post its meeting notices and agendas on its [website](#).

The statement also includes the 2023 SFMD regularly scheduled Board Meeting dates and times.

Financial Impact

TBD

Enclosure(s)

2023 Disclosure Statement – For Signature

Recommended Motion

“Motion to approve filing the 2023 disclosure statement with board meeting dates and times with the Pinal & Maricopa County Board of Supervisors and for posting meeting notices and agendas at the locations specified in the statement and on the District’s website.”



Go to Item 9

Go to Agenda

2023 Statement of Disclosure

Posting Locations, Date and Times of Meetings

Pursuant to ARS §38-431.02(A)(3), the Superstition Fire & Medical District (SFMD) hereby states that all notices of the meetings of the Superstition Fire & Medical District Governing Board and any of its committees and sub-committees, including the Local Pension Board will be posted at the following locations:

SFMD Administration Office
565 N. Idaho Rd.
Apache Junction, AZ 85119
Monday – Thursday 7:00 am – 6:00 pm (except holidays)
Posted in the outside enclosed bulletin board by front entrance

SFMD Regional Training Center
3700 E. 16th Ave.
Apache Junction, AZ 85119
Monday – Thursday 7:00 am – 6:00 pm (except holidays)
Posted by the front entrance

Fire Station 264 Community Room
7557 E. US 60
Gold Canyon, AZ 85119
Daytime Hours
Posted by the entry way to the Community Room

District Website
www.sfmd.az.gov

Such notices will indicate the date, time, and place of the meeting and will include an agenda or information concerning the manner in which the public may obtain an agenda for the meeting. Pursuant to state statutes, these notices must be posted at least 24 hours before the meeting.

Please be advised that, pursuant to ARS §38-431.02(A)(3)(b), a technological problem or failure that either prevents the posting of public notices on a website or that temporarily or permanently prevents the use of all or part of the website does not preclude the holding of the meeting for which the notice was posted, if SFMD complies with all other public notice requirements.

The Board may change the regular meeting date, time or place, in its discretion. Members of the public are advised to check the notices and agendas referred to below, in order to confirm the date, time and place of the Board meeting.

The Governing Board of the Superstition Fire & Medical District reserves the right to hold special meetings at times and places other than mentioned above. Notice of time and place of any special meeting will be posted at the posting place(s).

Meetings are generally held at 5:30 p.m. on the 3rd Wednesday of each month at the SFMD Administration Office, 565 N. Idaho Rd., Apache Junction, AZ 85119.

2023 Governing Board Meeting Dates

January 18, 2023	July 19, 2023
February 15, 2023	August 16, 2023
March 15, 2023	September 20, 2023
April 19, 2023	October 18, 2023
May 17, 2023	November 15, 2023
June 21, 2023	December 20, 2023

*LPB meetings will be scheduled quarterly or as needed.

2023 Statement of Disclosure
Posting Locations, Date and Times of Meetings

This Notice shall be effective immediately, and shall terminate the date a superseding notice is posted on the website of the Superstition Fire & Medical District or filed with the County Board of Supervisors

Dated this 21st day of December, 2022.

SUPERSTITION FIRE AND MEDICAL DISTRICT

Governing Board Approval:

Board Chairman

Governing Board Meeting – December 21, 2022

Agenda Item: #9

Agenda Item Title

Discussion, presentation, and possible approval of a commitment to purchase (through a capital lease) one 2023 Horton 623 Ambulance with power loader and cot.

Submitted By

John Whitney, Fire Chief

Billy Warren, Transportation Services Director

Background/Discussion

In April of this year, a 5-year replacement plan was presented and approved by the board. At that time, the board approved the purchase of ambulance number one through a capital lease. It is now time to purchase ambulance number 2 on the 5-year replacement plan. We have updated the budgetary impact of this project with the ARPA funding that we are receiving and are still on track with our timeline.

Financial Impact(s)/Budget Line Item

N/A

There is no budgetary impact on this commitment until FY 28/29 previously 27/28

Enclosure(s)

Quote from Horton

Lease application

Recommended Motion

"Motion to approve the commitment to purchase one 2023 Horton 623 ambulance through a capital lease."



Go To Item 10

Go to Agenda

PSS / PROFESSIONAL SALES AND SERVICE, L.C.

Quality Emergency Vehicles Since 1974

December 6, 2022

Superstition Fire & Medical
565 North Idaho Road
Apache Junction, AZ 85119

To Whom It May Concern:

Professional Sales and Service, LC respectfully provides Superstition FD the following ambulance proposal. We look forward to helping you with your ambulance needs today – and in the future.

We hereby propose and agree to furnish a new Emergency Medical Vehicle upon your acceptance of this proposal.

One (1) 2023 HORTON 623 TYPE I CRAWL-THROUGH CUSTOM AMBULANCE ON A 2023 Ford F-450 4x2 DIESEL CHASSIS

2023 Horton 623 Type I Crawl-Through Custom 4x2 Ambulance:

The custom module is 173” long, and has an **interior height of 74” inches**. The module features weight-saving all-aluminum construction (including cabinets). This proposal includes Horton’s Occupant Protection System (HOPS), custom cabinet & compartment design, Liquid Spring suspension, Exclusive Horton Cooltech II 100kBTU Condenser, 110v A/C, Kussmaul Auto eject Shoreline LED box light warning package, electric compartment and entry door locks, headlight flasher, scene lights, loading lights, momentary patient compartment light timer, stainless steel counter tops, high back captain’s chair with 3 point seat belt, Stryker cot mount, SSCOR suction, (2) O2 outlets, custom street side CPR seat cabinet wall, sharps/waste disposal area, and much more.

Ambulance Price*	\$298,750.00
Ford Extra Care Extended Warranty**	\$7,850.00
Stryker Power Load	\$27,800.00
Stryker Power Pro 2	\$30,718.00
Shipping	\$4,800.00
Delivered Ambulance Price	\$369,918.00

****Extended Warranty covers 113 items until 8year, 200k miles, 8k Engine Hours, \$100 Deductible**

***Price does not include any applicable state & local taxes.**

IMPORTANT INFORMATION TO CONSIDER WHEN EVALUATING PROPOSALS!! Take a look at Horton Emergency Vehicles (HEV) and you will see why they are so well regarded in the ambulance industry and among the finest available anywhere. A Horton emergency vehicle is BUILT TO WITHSTAND the rigors of ambulance service. Horton ambulances are tested and engineered to be incredibly structurally sound which provides the EMS crew and patient with a SAFER WORKING ENVIRONMENT. They are currently the only manufacturer with an ongoing crash simulation testing program to test things like cabinet mounting stability, door structure & latching strength, and body mounting solidity. ALUMINUM CABINETS SAVE PAYLOAD and are much more DURABLE than wood. An Ambulance built to a higher quality standard will provide REDUCED OPERATING COSTS over the many years the vehicle is in service!! When it comes to quality, durability, customization, and safety, Horton continues to be a leader in the ambulance manufacturing industry.

PROPOSAL CONDITIONS

- F.O.B. POINT:** Apache Junction, AZ
- DELIVERY:** Vehicle will be delivered 240 days after receipt of chassis. Current estimate is 24 months due to current market conditions with MY2023. This is barring any delays due to strikes, availability of component parts (including chassis), or Acts of God.
- SERVICE:** Professional Sales & Service has been selling and servicing ambulances since 1975. We have factory trained technicians and a large inventory of parts so you know that in the unlikely event of a problem we are only a phone call away. Please see the included service information for details. Professional Sales & Service understand that local service and repair availability is of the utmost importance to Superstition FD. Please be reassured that nearly every possible repair can be accomplished locally. Which allows PSS to get your ambulances in back in to service as quickly as possible. Professional Sales & Service has a close working relationship with one of the largest dealerships and some of the most experienced paint and body shops in town.
- WARRANTY:** Horton Emergency Vehicles feature one of the most progressive, no-nonsense warranties around. Horton does not pro rate their warranties so there are no surprises should ever need it. Please see the included warranty information for details.
- PAYMENT TERMS:** Payment due upon delivery and acceptance of vehicle by Superstition FD.

The price is accurate within sixty (60) days from the above date, after 60 days a new estimate will be provided with updated pricing. Please contact us for a detailed quote.

We are confident you will be completely satisfied with a quality Horton ambulance and the service which PSS provides. Let us know what we can do to help you with your evaluation process.

Respectfully Submitted,

Professional Sales & Service, LC

Chad Barrett

Superstition Fire and Medical Department agrees to purchase the vehicle detailed in this proposal, from Professional Sales and Service, L.C. and understands and agrees with the terms specified within these documents.

_____	_____	_____
Authorized by (Print name)	Signed	Date

Please let us know if you have any questions regarding this proposal. We are happy to assist you in any way that we can.

Please email application to:
Todd Stevenson
todd.stevenson@revgroup.com
Fax: 855-202-8021
Phone: 303-254-6350

REV Financial Services



MUNICIPAL CREDIT APPLICATION

COMPLETION OF THIS APPLICATION IS NOT A BINDING COMMITMENT

APPLICANT DATA

Applicant Legal Name		Applicant Federal Tax ID # (FEIN)			
Address		City	State	Zip Code	County
Person to Contact	Phone #	Fax #	E-Mail Address		
Person to Contact	Phone #	Fax #	E-Mail Address		
Current Fleet Size:					
Has the Municipality ever defaulted or non-appropriated on an obligation? <input type="checkbox"/> Yes <input type="checkbox"/> No					
If Yes, please explain:					
Will the Municipality issue in excess of \$10 million in tax-exempt obligations during the current fiscal year?					

NEW EQUIPMENT INFORMATION

Quantity	Year, Mfg, Model, Body Type	\$ Requested	Replacement <input type="checkbox"/>	Expansion <input type="checkbox"/>
Quantity	Year, Mfg, Model, Body Type	\$ Requested	Replacement <input type="checkbox"/>	Expansion <input type="checkbox"/>
Term of Financing (in Years)		Estimated Closing Date		
Payment Frequency Required (All Payments are In Advance) Annual <input type="checkbox"/> Semi-Annual <input type="checkbox"/> Quarterly <input type="checkbox"/> Monthly <input type="checkbox"/>				
How long has your Municipality been providing the current service?				
What Department will be utilizing the equipment?				
Is this equipment lease payment included in the current Municipal Budget?				
Will this lease payment be made from the Municipal general fund? If not, please explain the source of the payments.				

RATING AGENCY UNDERLYING BOND RATINGS

Moody's Investors Service	Bond Obligation Type	Contact	Telephone #
Standard & Poor's	Bond Obligation Type	Contact	Telephone #
Fitch	Bond Obligation Type	Contact	Telephone #

CERTIFICATION

The undersigned certifies that the above information given for credit purposes is true and correct and authorizes REV Financial by credit bureau or investigation agency to investigate the references, statements or other data listed or accompanying the application. The undersigned authorizes all parties contacted to release credit and financial information as a part of said investigation. The undersigned also confirms that the equipment described above is essential to the functions of the municipality or to the services the municipality provides its citizens. Further, the municipality has an immediate need for, and expects to make immediated use of, substantially all such equipment, which need is not temporary or expected to diminish in the foreseeable future. Such equipment will be used by the municipality only for the purpose of performing one or more of the municipality's governmental or proprietary functions consistent with the permissable scope of its authority.

Signature	Title	Date
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December 13, 2022

RE – SUPERSTITION FIRE & MEDICAL DISTRICT, AZ - Municipal Finance Quote

REV Financial Services is pleased to present the following Municipal Finance Proposal described below:

PROPOSAL:

LESSEE:	SUPERSTITION FIRE & MEDICAL DISTRICT						
PROPERTY:	2023 Horton 623 Ambulance						
EXPIRATION:	Financing to Close by January 8, 2022						
FINANCE QUOTE:	Finance Amount	Rate	Payments	Factor	Pmts / Year	Term	Adv. / Arr.
\$0 Payments Down	\$ 360,000.00	5.190%	\$ 62,644.23	0.174011744	1	7 years	Arrears
\$0 Payments Down	\$ 360,000.00	5.240%	\$ 56,241.48	0.156226340	1	8 years	Arrears

FINANCING: This is a tax-exempt, municipal government lease purchase with the title to the property passing to Lessee. This is a net lease under which, all costs, including insurance, maintenance, and taxes, are paid by Lessee for the term of the lease. Rates assume municipal/bank qualified.

NOTES: Please see page 2 for sample payment tables. Application and 3 years Audited Financial Statement are required with Signed Proposal for Credit Review. Rate subject to change due to market fluctuation.

APPROVAL: This proposal, until credit approved, serves as a quotation, not a commitment by Lessor to provide credit or property. Lessor acceptance of this Proposal is subject to credit; collateral and essential use review and approval by Lessor. The interest rate quoted herein assumes that the interest component of the Payments is exempt from federal income tax. Lessor will provide a taxable financing proposal if it is determined that the financing will not qualify for tax-exempt interest rates. The financing contemplated by this proposal is subject to the execution and delivery of all appropriate documents (in form and substance satisfactory to Lessor), including without limitation, to the extent applicable, the Master Lease Agreement, any Schedule, financing statements, legal opinion or other documents or agreements reasonably required by Lessor. The quoted interest rate assumes the Lessee designates the Lease as "bank-qualified" pursuant to Section 265(b) of the Code.

Thank you for the opportunity to present this proposal. If you have any questions, please contact me at my number or e-mail address below.

Sincerely,

Todd Stevenson
National Sales Manager
(303) 254-6350
todd.stevenson@revgroup.com
www.REVgroup.com

Proposal Acceptance:

Options: 7 / 8 years (please circle)

Signed: _____

Name: _____

Title: _____

Date: _____

7 year Sample Payment Table		
Assumes Contract Acceptance & Funding on 01/08/2023		
Please note the dates on the table		
Year	Date	Payment
1	1/8/2023	\$ 62,644.23
2	1/8/2025	\$ 62,644.23
3	1/8/2027	\$ 62,644.23
4	1/8/2029	\$ 62,644.23
5	1/8/2031	\$ 62,644.23
6	1/8/2033	\$ 62,644.23
7	1/8/2035	\$ 62,644.23

8 year Sample Payment Table		
Assumes Contract Acceptance & Funding on 01/08/2023		
Please note the dates on the table		
Year	Date	Payment
1	1/8/2023	\$ 56,241.48
2	1/8/2025	\$ 56,241.48
3	1/8/2027	\$ 56,241.48
4	1/8/2029	\$ 56,241.48
5	1/8/2031	\$ 56,241.48
6	1/8/2033	\$ 56,241.48
7	1/8/2035	\$ 56,241.48
8	1/8/2036	\$ 56,241.48

Agenda Item Title

Reports

Background / Discussion

This item is for the fire chief and his staff to share information with the Board of items occurring within, or related to, the fire district. Any item shared is for information only. Upon request of the Board, any item shared during this agenda item may be moved to the agenda for future meetings. Board discussion, other than clarifying questions, cannot occur and no action, position, or direction may occur until the specific item is placed on the agenda.

- **Senior Leadership Team**
- **Labor**

Recommended Motion:

N/A



Go to Item 11

Go to Agenda

Governing Board Meeting – December 21, 2022

Agenda Item: 11

Agenda Item Title:

Possible vote to go into Executive Session (10.1) for personnel matters pursuant to A.R.S. § 38-431.03(A)(1) and legal advice pursuant to A.R.S. § 38-431.03(A)(3) and possible instructions from legal counsel pursuant to A.R.S. § 38-431.03(A)(4) re: Fire Chief John Whitney's annual evaluation process;

Submitted By:

Legal Counsel William Whittington

Background/Discussion:

Note: Executive Sessions are confidential pursuant to A.R.S. § 38-431.03(C).

Note: Legal action involving a final vote or decision shall not be taken at an executive session.

Financial Impact:

N/A

Enclosure(s):

N/A

Recommended Motion:

"Motion to go into Executive Session (10.1) at (State Time) for personnel matters pursuant to A.R.S. § 38-431.03(A)(1) and legal advice pursuant to A.R.S. § 38-431.03(A)(3) and possible instructions from legal counsel pursuant to A.R.S. § 38-431.03(A)(4) re: Fire Chief John Whitney's annual evaluation process;



Go to Item 12

Go to Agenda

Governing Board Meeting – December 21, 2022

Agenda Item: 12

Agenda Item Title

Public Session. Discussion and possible action regarding the Fire Chief's annual evaluation.

Submitted By

Legal Counsel William Whittington
Anna Butel, Administrative Services

Background / Discussion

This motion contemplates the possible adoption of a semi-annual evaluation and salary adjustment.

Financial Impact(s)/Budget Line Item

n/a

Enclosure(s)

n/a

Recommended Motion

TBD -



Go to Item 13

Go to Agenda

Governing Board Meeting – December 21, 2022

Agenda Item: 13

Agenda Item Title

New Business / Future Agenda Items

Financial Impact

N/A

Enclosure(s)

N/A

Recommended Motion:

"TBD"



Go to Item 14

Go to Agenda

Governing Board Meeting – December 21, 2022

Agenda Item: 14

Agenda Item Title

Announcements and Document Signing

Background / Discussion

The BOD and staff may share and discuss items to be placed on future BOD agendas.

Recommended Motion:

N/A



Go to Item 15

Go to Agenda

Agenda Item Title

Adjournment

Recommended Motion:

"Motion to adjourn the Board meeting."

