

VERSION 1.0

September 21, 2022



BOARD OF DIRECTORS MEETING

September 21, 2022

SUPERSTITION FIRE & MEDICAL DISTRICT BOARD

KATHLEEN CHAMBERLAIN, BOARD CHAIRMAN

JEFF CROSS, BOARD CLERK

TODD HOUSE, BOARD DIRECTOR

JASON MOELLER, BOARD DIRECTOR

SHAWN KURIAN, BOARD DIRECTOR



Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

BOARD OF DIRECTORS MEETING AGENDA FOR SEPTEMBER 21, 2022

Call in Phone Number: 480-646-1864

Access Pin: 1234

The Board will hold a meeting on Wednesday, September 21, 2022. The meeting will be held at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting will be open to the public and will begin at 5:30 p.m. local time.

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

The following agenda items are scheduled for discussion at the board meeting. The Governing Board may or may not decide to take action on any or all items. The order of the agenda items may or may not be taken in the order listed.

- 1. Review and approval of the August 2022 financial reports and bank reconciliations.**
- 2. Recognition of employee performance, achievements, and special recognition for community members.**
- 3. Call to the Public.**

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

- 4. Consideration and possible approval of all consent agenda items listed below**

- A. Board Meeting Minutes from August 17, 2022
- B. Disposition of Surplus Property – Two (2) Gas Monitors – Disposal
- C. 2023 Native American Arts Festival Medical Staffing Agreement
- D. Thunder Mountain Middle School Lease Agreement with AJUSD
- E. Purchase of a Bauer Verticus Stand-Alone Fresh Air Breathing Compressor Unit
- F. Preliminary Purchase of EMS Equipment

- 5. Discussion, presentation and possible approval of the 2021/2022 Annual Report and possible adoption of Resolution #2022-09-21-05.**
- 6. Discussion and possible approval of Policy: 1053 Earned Leave.**

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119

Fleet Services
1455 East 18th Avenue
Apache Junction, AZ 85119

- 7. Superstition Fire & Medical District's PSPRS Annual Pension Funding Policy #2022-09.**
- 8. Possible vote to go into Executive Session for legal advice pursuant to A.R.S. § 38-431.03(A)(3) and possible instructions to legal counsel pursuant to A.R.S. § 38-431.03(A)(4) re: the pending Martinez personnel matter.**
- 9. Public Session. Discussion and possible action re: the pending Martinez personnel matter; possible directions to Fire Chief, staff and legal counsel relating to the same.**
- 10. Reports.**
 - Senior Leadership Team (SLT):**
 - Fire Chief John Whitney**
 - Assistant Chief Brian Read**
 - Transportation Services Director Billy Warren**
 - Assistant Chief Richard Mooney**
 - Administrative Services Director Anna Butel**
 - Finance Director Roger Wood**
 - Captain John Walka**
- 11. New Business / Future Agenda Items.**
- 12. Announcements and Document Signing.**
- 13. Adjourn**

NOTICE: The Governing Board may go into executive session for the purpose of obtaining legal advice from the Fire District's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

One or more members of the Governing Board may attend the meeting telephonically.

Governing Board meeting agenda dated and posted (at least 24-hours before the scheduled meeting date and time).

Posted on: September 15, 2022

At: 1500 Hours

By: Sherry Mueller

The Superstition Fire & Medical District (SFMD) Administrative Office Board Meeting Room is accessible to the handicapped. In compliance with the American with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the SFMD Administration Office (480-982-4440) at least 24-hours before the Board Meeting.

Governing Board Meeting – September 21, 2022

Agenda Item: 1

Agenda Item Title

Review and approval of the August 2022 financial reports and bank reconciliations.

Submitted By

Finance Director Roger Wood

Background/Discussion

The District's accounting department staff prepares the monthly financial reports. The District's annual budget, which is adopted by the Board each June for the following fiscal year (July 1 – June 30), is formatted to mirror the monthly financial statements. The financial reports provide the Board with a monthly recap of expenditures and revenues, along with year-to-date account balance information.

In compliance with A.R.S. §48-807(O), the following reports have been added to the monthly financial statements packet:

1. Cash Flow – All Governmental Funds.

The Cash Flow report consists of the combined cash balances of all District Funds. These balances include the General (100), Transport Services (150), Capital Projects (200), Bond Proceeds (300), Special Revenue (400), Debt Principal (500), and Debt Interest (600) and Certificates of Participation Reserve (700) Funds. The Cash Flow report is updated monthly with the actual revenues deposited into and actual expenditures disbursed from the District's cash accounts. It is important to note the revenues and expenditures are reported on a Cash Basis. This report is generated to demonstrate that the fire District maintains sufficient cash available to satisfy the projected expenditures budgeted over the course of the fiscal year.

2. Fund Account Bank Reconciliations.

The reconciliation of each of the District's Fund Cash Accounts (General (100), Transport Services (150), Capital Projects (200), Bond Proceeds (300), Special Revenue (400), Debt Principal (500), and Debt Interest (600) and Certificates of Participation Reserve (700) Funds between the Pinal County Treasurer's monthly bank statement and the District's Fund balance sheet report is provided. To signify Board approval of the monthly financial statements and bank reconciliations, the Board Chairman is requested to sign the attached Letter of Acceptance which will be kept on file at the District.

Financial Impact(s)/Budget Line Item

N/A

Enclosure(s)

*Monthly Financials provided under separate cover

Recommended Motion

"Motion to approve the August 2022 financial reports and bank reconciliations."



Go to Item 2

Go to Agenda

Superstition Fire & Medical District
Governing Board Acceptance of Fire District's
Financial Statements and Bank Reconciliations

Pursuant to A.R.S. §48-807, by the signature(s) below, the Governing Board of the Superstition Fire & Medical District attests to the review and approval of the following financial report(s) of the fire district for the month of **August 2022**:

1. Financial Statement
2. Bank Reconciliations
 - a. General (100) Fund
 - b. Transport Services (150) Fund
 - c. Capital Projects (200) Fund
 - d. Special Projects (400) Fund
 - e. Debt Principle (500) Fund
 - f. Debt Interest (600) Fund
 - g. Certificates of Participation Reserve (700) Fund

Kathleen Chamberlain, Board Chair

Date



August 2022

Governing Board Meeting – September 21, 2022

Agenda Item: 2

Agenda Item Title

Recognition of employee performance, achievements, and special recognition for community members.

Submitted By

Fire Chief John Whitney

Assistant Chief Richard Mooney

Background/Discussion

This is a recurring monthly item to provide the Board with information concerning superior employee performance, achievements, and special recognition for community members.

September Anniversaries

30 Years of Service & Retirement: Captain / Paramedic **Mike Paul**

24 Years of Service: Assistant Chief **Richard Mooney**

Engineer **Jose Sepulveda**

Firefighter / Paramedic **Nat Erickson**

22 Years of Service: Engineer **John Taylor**

20 Years of Service: Captain / Paramedic **Craig Halver**

Engineer / Paramedic **James Crowley**

Engineer **Aaron McDonald**

17 Years of Service: Captain / Paramedic **Tanner Fox**

Engineer **Rob McMinn**

16 Years of Service: Firefighter / Paramedic **Eric Ellsworth**

Firefighter / Paramedic **Ken Simkins**

5 Years of Service: Firefighter / Paramedic **Zachary Leon**

EMT **Jack Hafer**

4 Years of Service: Firefighter / Paramedic **Travis Yates**

1 Year of Service: Firefighter **Layni Rodriguez**

EMT **Steven Roembke**

PROMOTIONS

Monte Fuller – Engineer

Christopher Wohlforth – Engineer



Go to Item 3

Go to Agenda

Governing Board Meeting – September 21, 2022

Agenda Item: 3

Agenda Item Title

Call to the Public

A.R.S. §38-431.01(H)

A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body.

At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda.

However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Background / Discussion

Call to the Public is provided so citizens may address the public body (Governing Board) with matters concerning the fire district. Arizona public meeting law provides that the public body may discuss, consider, or decide only matters listed on the agenda and other matters related thereto. Since the public body will generally not know what specific matters may be raised at call to the public, they will be unable to act until the matter is placed on a subsequent meeting agenda (at the Board's discretion). The Board may also direct staff to follow up on the issue with the citizen.

Scheduled

None



Go to Item 4

Go to Agenda

Governing Board Meeting – September 21, 2022

Agenda Item: 4

Agenda Item Title

Consideration and possible approval of all consent agenda items as listed below:

- A. Board Meeting Minutes from August 17, 2022 – **Appendix A**
- B. Disposition of Surplus Property – Two (2) Gas Monitors – Disposal - **Appendix B**
- C. 2023 Native American Arts Festival Medical Staffing Agreement - **Appendix C**
- D. Thunder Mountain Middle School Lease Agreement with AJUSD - **Appendix D**
- E. Purchase of a Bauer Verticus Stand-Alone Fresh Air Breathing Compressor Unit - **Appendix E**
- F. Preliminary Purchase of EMS Equipment – **Appendix F**

Background/Discussion

The consent agenda allows the Board of Directors (BOD) to consider contracts, purchases, and other routine administrative matters having authorized funding within the current fiscal year budget as a single decision. Items may be withdrawn from the consent agenda and discussed separately upon request by any member of the BOD or staff. Information for each consent agenda item and corresponding supporting document is within the packet.

Recommended Motion

“Motion to approve the consent agenda items for September 21, 2022.”



[Go to Item 5](#)

[Go to Appendices](#)

[Go to Agenda](#)

Governing Board Meeting – September 21, 2022

Agenda Item: #5

Agenda Item Title

Discussion, presentation, and possible approval of the 2021/2022 Annual Report and possible adoption of Resolution 2022-09-21-05.

Submitted By

John Whitney, Fire Chief

Anna Butel, Administrative Services Director

Background/Discussion

This item comes before the Board on an annual basis. The annual report provides an overview of SFMD's performance over the last fiscal year. The report provides insight across all departments of the SFMD and its impacts on our community.

Financial Impact(s)/Budget Line Item

N/A

Enclosure(s)

Annual Report

Recommended Motion

"Motion to approve the 2021/2022 Annual Report and adoption of Resolution 2022-09-21-05: Formally Adopting the 2021/2022 Annual Report."



Go To Item 6

Go to Agenda

RESOLUTION 2022-09-21-05
SUPERSTITION FIRE AND MEDICAL DISTRICT MEDICAL
ADOPTING THE 2021/2022 ANNUAL REPORT

A RESOLUTION OF THE CHAIRMAN AND GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE & MEDICAL DISTRICT, FULLY ADOPTING THE 2021/2022 SFMD ANNUAL REPORT.

WHEREAS, the Board acknowledges the importance of receiving an Annual Report each Fiscal Year to recognize the accomplishments and determine key initiatives for the next fiscal year; and

WHEREAS, the Annual Report continually has linkage to the SFMD Operational Plan, and the SFMD Strategic Plan;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE & MEDICAL DISTRICT AS FOLLOWS:

That the Superstition Fire & Medical District Board of Directors fully adopts the 2021/2022 SFMD Annual Report.

PASSED AND ADOPTED THIS TWENTYFIRST DAY OF SEPTEMBER, 2021 BY THE CHAIRMAN AND GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE & MEDICAL DISTRICT.

Kathleen Chamberlain, Board Chairman

Jeff Cross, Board Clerk

Jason Moeller, Board Director

Todd House, Board Director

Shawn Kurian, Board Director

Agenda Item Title

Discussion and possible approval of Policy: 1053 Earned Leave

Submitted By

John Whitney, Fire Chief

Anna Butel, Administrative Services Director

Background/Discussion

SFMD has reviewed policy 1053 Earned Leave to ensure consistency in practice and policy. Similar to the process used during the creation of the policy manual, these policies were reviewed and revised by SLT, Labor, the policy committee, and the membership.

The 7-day minimum for Board and membership review has been satisfied.

Financial Impact(s)/Budget Line Item

N/A

Enclosure(s)

1053 Earned Leave

Recommended Motion

"Motion to approve policy 1053 Earned Leave."



Policy 1053 – Earned Leave

Latest Revision: 11/17/2021

1. PURPOSE AND SCOPE

The purpose of this policy is to establish guidelines for earned leave accrual and usage.

2. POLICY

It is the policy of the SFMD that full-time and part-time employees are eligible for various types of earned leave as provided by the SFMD compensation and benefits plan.

3. HOLIDAYS

The SFMD recognizes eleven annual holidays as listed below:

1. New Year's Day - January 1
2. Civil Rights Day - Third Monday of January
3. Presidents' Day - Third Monday of February
4. Cesar Chavez Day – March 31
5. Memorial Day - Last Monday of May
6. Juneteenth – June 19
7. Independence Day - July 4
8. Labor Day - First Monday of September
9. Veterans Day - November 11
10. Thanksgiving - Fourth Thursday of November
11. Christmas - December 25

3.1 PUBLIC SAFETY AND TRANSPORTATION SERVICES EMPLOYEES

Public safety and transportation services employees assigned to a 56-hour work schedule are paid 11.20 holiday incentive hours for each of the eleven (11) holidays, regardless of whether they are scheduled to work on the holiday. Holiday incentive hours are paid at the employee's regular pay rate and will not be included in calculating any overtime.

3.2 40-HOUR EMPLOYEES

Employees assigned to a 40-hour schedule will be given one workday off for each of the eleven (11) holidays.

4/10s Work Schedule - Holidays that occur on Friday or Saturday will be observed on the previous Thursday. Holidays that occur on Sunday will be observed on the following Monday.

For employees assigned to the Fire Academy on a 5/8s Work Schedule – Holidays that occur on Saturday will be observed on the previous Friday. Holidays that occur on Sunday will be observed on the following Monday.

When District needs require a non-exempt, 40-hour employee to work on a holiday:

- The employee will be compensated for hours worked at their regular pay rate until they have reached 40 hours worked in the workweek.
- Holiday hours in the amount of the employee's regular work day will be paid in addition to hours worked.
- Holiday hours are paid at the regular pay rate, and will not be included in calculating any overtime.

Flexibility in this process may be requested through the chain-of-command and will be at the discretion of the Fire Chief.

4. VACATION LEAVE

4.1 VACATION ADMINISTRATION AND ACCRUAL RATES

Full-time employees will begin to accrue vacation leave from their date of hire. Vacation leave is available for use immediately after an employee receives their first paycheck. Use of vacation leave should be administered under the following guidelines:

1. Vacation will be accrued each pay period based on the employee's assigned work schedule and years of service, unless otherwise specified, according to the accrual schedule below.
2. Employees must have enough accrued hours to cover the entire vacation leave requested. Employees may not schedule vacation leave based on hours they will accumulate in the future.
3. Employees may not schedule vacation leave more than one year in advance.
4. Vacation leave may be scheduled up to 12 hours prior to the start time of the vacation. Employees scheduling vacation during a shift rotation that has already begun, shall contact the Battalion Chief to make them aware of the change to the roster.
5. The vacation block requested must be available, and the request should be made at the appropriate time prior to the start of shift/workday, depending on the division the employee is assigned.
6. Employees will not accrue vacation leave during pay periods of uncompensated leave.

7. The vacation leave balance for an employee transitioning between the 56-hour and 40-hour work schedules shall be refactored to reflect the new schedule parameters as of the effective date of the schedule transition. All accruals and leave usage following the effective date shall be accounted for using the new schedule parameters.

	40-Hour Employees		56-Hour Shift Employees	
Years of Service	Hours Per Pay Period	Days Per Year	Hours Per Pay Period	Days Per Year
0 and 1	4.35	11.32	8.02	8.69
2	4.80	12.49	8.40	9.10
3	5.24	13.64	8.77	9.50
4	5.69	14.81	9.14	9.91
5	6.13	15.95	9.52	10.32
6	6.56	17.07	9.89	10.72
7	7.00	18.21	10.27	11.13
8	7.44	19.36	10.64	11.53
9	7.90	20.55	11.01	11.93
10	8.34	21.70	11.39	12.34
11+	8.78	22.84	11.79	12.78

4.2 PUBLIC SAFETY AND TRANSPORTATION SERVICES SHIFT EMPLOYEES

Employees assigned to a 56-hour work schedule utilize the TeleStaff scheduling software for vacation leave requests under the following guidelines:

1. Available Vacation Positions
 - a. A maximum of three public safety employees may be authorized to take vacation leave at any time during a shift.
 - b. A maximum of one transportation services employee may be authorized to take vacation leave at any time during a shift.
 - c. The Battalion Chief will not count against any vacation leave positions.
2. Minimum Vacation Blocks
 - a. Employees on a 56-hour schedule must take vacation leave in a minimum of a 4-hour block and may increase in quarter-hour increments thereafter.
 - b. Vacation leave taken between the hours of 1900 and 0700 must be taken as one 12-hour block.
 - c. Vacation leave starting prior to 1900 may utilize the 4-hour minimum.

3. For the following days, a fourth suppression vacation position will be available. The Battalion Chief will use a random lottery to determine which employees will be authorized to take vacation leave on these days.
 - a. Independence Day - July 4
 - b. Thanksgiving - Fourth Thursday of November
 - c. Christmas Eve - December 24
 - d. Christmas - December 25
4. Employees on military leave will not count towards the available vacation positions.

4.3 40-HOUR EMPLOYEES

Administration of vacation leave for 40-hour employees will use the following guidelines:

1. Employees must submit an email request to their direct supervisor for all vacation leave requests.
2. Employees should attempt to give at least 1 hour of advance notice for any vacation leave request. However, vacation leave may be approved within a shorter time frame at the supervisor's discretion.

5. SICK LEAVE

Employees utilizing sick leave are generally expected to remain at home unless they are hospitalized, visiting their doctor, or acting pursuant to a physician's instructions for care.

Employees are prohibited from engaging in any other employment while utilizing sick leave.

5.1 SICK LEAVE ADMINISTRATION

Sick leave shall be granted to all full-time and part-time employees under the following circumstances:

1. For the employee's or their care of a family member's:
 - a. mental or physical illness, injury, or health condition;
 - b. need for medical diagnosis, care, or treatment of mental or physical illness, injury, or health condition;
 - c. or the need for preventive medical care.
2. Due to domestic violence, sexual violence, abuse or stalking, provided the leave is to allow the employee to obtain any of the following for the employee or the employee's family member:
 - a. Medical attention needed to recover from physical or psychological injury or disability caused by domestic violence, sexual violence, abuse or stalking;

- b. Services from a domestic violence or sexual violence program or victim services organization.
 - c. Psychological or other counseling;
 - d. Relocation or taking steps to secure an existing home due to the domestic violence, sexual violence, abuse or stalking;
 - e. Legal services, including but not limited to preparing for or participating in any civil or criminal legal proceeding related to or resulting from domestic violence, sexual violence, abuse, or stalking.
3. Or any other reason authorized by Arizona law.

For purposes of this policy, family member means any individual related by blood or affinity whose close association with the employee is equivalent of a family relation.

5.2 SICK LEAVE ACCRUAL RATES

Employees will begin to accrue sick leave from their date of hire. Sick leave is available for use immediately after an employee receives their first paycheck. Use of sick leave should be administered under the following guidelines:

- 1. Sick leave will be accrued each pay period based on the employee's assigned work schedule, according to the accrual schedule below.
- 2. Employees will not accrue sick leave during pay periods of uncompensated leave.
- 3. The sick leave balance for an employee transitioning between the 56-, or 40-hour work schedules shall be refactored to reflect the new schedule parameters as of the effective date of the schedule transition. All accruals and leave usage following the effective date shall be accounted for using the new schedule parameters.

Work Schedule	Sick Leave Accrual Rate
56-Hour Shift Employees	6.25 hours per pay period
40-Hour Employees	4.64 hours per pay period
Part-Time Employees	1 hour per 30 hours worked

5.3 SICK LEAVING REPORTING AND DOCUMENTATION

Employees should notify the appropriate supervisor of the need for sick leave as soon as practicable when they are unable to report for duty.

- 1. Employees assigned to a 56-hour work schedule shall report sick leave no later than 5:30 am on the morning of their shift to the on-duty BC.
- 2. Employees assigned to a 40-hour work schedule shall report sick leave no later than 30 minutes prior to the start of their workday.

A medical release from a licensed physician may be required for sick leave absences that exceed three or more consecutive work/shift days. The work release must be submitted to the employee's supervisor prior to the employee's return to work. It should include the nature of the illness or injury, any treatment involved, and if the employee is fit to return to duty. The work release shall be forwarded to the Human Resources Department for records retention.

5.4 SUPERVISOR RESPONSIBILITIES

Supervisors are responsible for monitoring the sick time use of employees assigned to them on an ongoing basis to ensure that each employee's sick leave usage is within acceptable parameters. Failure by a supervisor to adequately address the issue of excessive sick leave use with their employee shall be considered a failure to perform their supervisory duties.

SFMD considers sick leave abuse to be a very serious situation/offense. Excessive sick leave use may be indicative of underlying severe personal or emotional problems, requiring intervention from District leadership or trained peer support professionals. Sick leave abuse has the potential to cause significant disruptions to District programs and operations and often results in elevated labor costs.

6. LEAVE DONATION PROGRAM

Earned leave hours may be donated to employees who have exhausted all of their earned leave and require further time off due to a serious illness or injury for themselves or a family member. Earned leave donation shall be administered under the following guidelines:

1. An employee can submit a request in writing to their supervisor to be placed in the Leave Donation Program when the employee has less than 40 combined hours remaining in all paid time off categories. Requests must then be forwarded to the Fire Chief or designee.
2. The Fire Chief or designee may approve the employee's request to participate in the Leave Donation Program for an employee with the employee's verbal or written consent.
3. Upon approval, the Fire Chief or designee will notify the organization by email that an employee has qualified for donated leave.
4. When a qualified SFMD employee has exhausted all other leave, members of the SFMD may transfer their vacation or sick leave hours to the requesting employee.
5. Employees wishing to donate leave must notify the Fire Chief's designee in writing to authorize the donation of leave hours.
6. No more than fifty percent of the donating employee's leave may be gifted to another employee.
7. Eligible donations will remain confidential. However, a copy of the donor's request will be placed in their employee file.
8. Donations will be utilized hour for hour. All donated leave will be given in one (1) hour increments.

9. Upon returning to work, any unused donated leave shall be credited back to the donating employee(s).
10. The Fire Chief or designee may make exceptions for employees who do not meet the written criteria for enrollment in the donated leave program. Exceptions will be issued in writing and signed by the Fire Chief or designee.

7. EARNED LEAVE BUY OUT (ELBO)

Earned leave balances above the annual caps will be paid out in the last paycheck of each fiscal year. The pay rate for the ELBO payment will be calculated using the employee's pay rate as of the end of the fiscal year in June.

7.1 VACATION LEAVE CAP

The annual cap for vacation leave balance will be based on the employee's work schedule, as follows:

Work Scheduled	Vacation Leave Cap
56-Hour Shift Employees	450 Hours
40-Hour Employees	320 Hours

7.2 SICK LEAVE CAP

The annual cap for sick leave balance will be based on the employee's work schedule, as follows:

Work Schedule	Sick Leave Cap
56-Hour Shift Employees	1,460 Hours
40-Hour Employees	1,040 Hours

7.3 CONVERSION OF EXCESS SICK TIME TO VACATION TIME

Unused accrued sick time is carried over from year to year up to the annual cap, subject to the limitations on usage. However, employees may elect to convert sick to vacation time under the following circumstances:

1. Employees may elect to convert unused sick hours to vacation hours in excess of; 1,040 for employees assigned to a 40-hour schedule and 1,460 for employees assigned to a 56-hour schedule.
2. Employees who elect to convert sick time to vacation time in accordance with this section are required to execute the Sick Time Conversion Election Form. If the employee does not submit the Sick Time Conversion Election Form to the Payroll Department, sick hours will be bought out in accordance with the standard Earned Leave Buyout process.

3. If elected, an employee's sick time shall be converted to vacation time on the basis of one (1) hour of vacation time for every one (1) hour of excess sick time accrued.
4. Employees shall not convert sick time hours to vacation time if the employee will be receiving a Vacation Buyout in the same fiscal year.
5. Conversion of sick time hours to vacation hours shall not apply to the Separation Earned Leave Buyout.

8. SEPARATION FROM SERVICE PAYMENT

Upon separation from service, earned leave balances will be paid out according to the following guidelines.

8.1 VACATION LEAVE PAYOUT

Upon any separation from service, including resignation, termination, or retirement, the employee shall be entitled to all accrued vacation leave. Final vacation leave balances will be paid out at the employee's average pay rate for the previous five years from the official date of separation.

In case of death, payment shall be paid to the beneficiary or executor of the employee's estate.

8.2 SICK LEAVE PAYOUT

Upon retirement, an employee's sick leave balance will be paid out according to the following guidelines:

1. Accrued sick leave hours below the annual cap amount will be paid at 50% of the employee's total sick leave balance using the employee's average hourly pay rate for the previous five years from the official date of retirement.
2. Accrued sick leave hours above the annual cap amount will be paid at 60% of the employee's total sick leave balance using the employee's average hourly pay rate for the previous five years from the official date of retirement.

Sick leave balances will be paid out only for retirement from the Public Safety Personnel Retirement System (PSPRS) or the Arizona State Retirement System (ASRS). Sick leave balances will not be paid out for resignations or terminations.

Governing Board Meeting – September 21, 2022

Agenda Item: 7

Agenda Item Title

Superstition Fire & Medical District's PSPRS Annual Pension Funding Policy #2022-09

Submitted By

Fire Chief John Whitney

Finance Director Roger Wood

Background/Discussion

House Bill 2097 Amending Title 38, Chapter 5, Article 4, Arizona Revised Statutes, By Adding Section 38-863.01; Relating to the Public Safety Personnel Retirement System.

38-863.01 Pension Funding Policies: Employers

BEGINNING ON OR BEFORE JULY 1, 2019, EACH **GOVERNING BODY** OF AN EMPLOYER SHALL ANNUALLY:

1. Adopt a pension funding policy for the system for employees who were hired before July 1, 2017. The pension funding policy shall include funding objectives that address at least one of the following;
 - a. How to maintain stability of the governing body's contributions to the system.
 - b. How and when the governing body's funding requirement of the system will be met.
 - c. Defining the governing body's funded ratio target under the system and the timeline for reaching the targeted funded ratio.
2. Formally accept the employer's share of the assets and liabilities under the system based on the system's actuarial valuation report.
3. The governing body shall post the pension funding policy on the governing body's public website.

Financial Impact(s)/Budget Line Item

Based on the Board's decision to refinance the PSPRS pension unfunded liability through the sale of Certificates of Participation, the District's funding ratio for its Tier 1 and Tier 2 public safety employees is 100%. Staff recommends that the Board officially adopt the attached SFMD PSPRS funding policy effective September 1, 2022.

Enclosure(s)

PSPRS Annual Pension Funding Policy #2022-09

Recommended Motion

"Motion to approve the District's PSPRS Annual Pension Funding Policy #2022-09 in accordance with House Bill 2097 ARS 38-863.01."



Go to Item 8

Go to Agenda

Policy 1203 – Pension Funding Policy

Annual Pension Funding Policy adopted by the Board of Directors on 09/21/2022.

SUPERSTITION FIRE & MEDICAL DISTRICT PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM ANNUAL PENSION FUNDING POLICY #2022-09

The intent of this policy is to clearly communicate the Superstition Fire & Medical District's Governing Board ("Board") pension funding objectives and its commitment to our employees, the sound financial management of the Superstition Fire & Medical District, and to comply with new statutory requirements of Laws 2018, Chapter 112.

Terms used throughout this policy:

Unfunded Actuarial Accrued Liability (UAAL) – Is the difference between trust assets and the estimated future cost of pensions earned by employees. This UAAL results from actual results (interest earnings, member mortality, disability rates, etc.) being different from the assumptions used in previous actuarial valuations.

Annual Required Contribution (ARC) – Is the annual amount required to pay into the pension funds, as determined through annual actuarial valuations. It is comprised of two primary components: normal pension cost – which is the estimated cost of pension benefits earned by employees in the current year; and, amortization of UAAL – which is the cost needed to cover the unfunded portion of pensions earned by employees in previous years. The UAAL is collected over a period of time referred to as the amortization period. The ARC is a percentage of the current payroll.

Funded Ratio – Is a ratio of fund assets to actuarial accrued liability. The higher the ratio the better funded the pension is with 100% being fully funded.

Intergenerational equity – Ensures that no generation is burdened by substantially more or less pension costs than past or future generations.

The Superstition Fire & Medical District's public safety employees who are regularly assigned hazardous duty participate in the Public Safety Personnel Retirement System (PSPRS).

Public Safety Personnel Retirement System (PSPRS)

PSPRS is administered as an agent multiple-employer pension plan. An agent multiple-employer plan has two main functions:

1. Commingle assets of all plans under its administration, thus achieving economy of scale for more cost efficient investments, and invest those assets for the benefit of all members under its administration and;

2. Serve as the statewide uniform administrator for the distribution of benefits.

Under an agent multiple-employer plan each agency participating in the plan has an individual trust fund reflecting that agencies' assets and liabilities. Under this plan all contributions are deposited to and distributions are made from that fund's assets, each fund has its own funded ratio and contributions are made from that fund's assets, each fund has its own funded ratio and contribution rate, and each fund has a unique annual actuarial valuation. The Superstition Fire & Medical District has one trust fund for public safety employees.

The Board formally accepts the assets, liabilities, and current funding ratio of the Superstition Fire & Medical District's PSPRS trust funds from the June 30, 2021 actuarial valuation, detailed below.

Report Date: June 30, 2021				
Trust Fund	Assets	Accrued Liability	Unfunded Actuarial Accrued Liability	Funded Ratio
Tier 1 & 2	\$45,395,041	\$68,849,236	\$23,454,195	65.9%
Tier 3	\$45,863,401	\$42,733,537	(\$3,129,864)	107.3%
Totals	\$91,258,442	\$111,582,773	\$20,324,331	81.8%

PSPRS Funding Goal

NOTE: On July 29, 2021, the District concluded the sale of \$29,360,000 in Certificates of Participation (COPs) in order to achieve a fully funded status for its Tier 1 and Tier 2 public safety employees. In addition, a Contingency Reserve Fund was established to provide for funds in the event that future investment and/or benefit circumstances cause the District's Tier 1 and Tier 2 funding ratio to fall below 100%.

The Board's PSPRS funding ratio goal to reach 100% (fully funded) was accomplished on August 1, 2021, and it remains the Board's intent to maintain the 100% fully funded status going forward.

The Board established this goal for the following reasons:

- A fully funded pension is the best way to achieve taxpayer and member intergenerational equity
- The Fire Board is committed to maintaining the full normal payroll pension payments for all Tier 1, Tier 2, and Tier 3 public safety employees from operating funds.

Governing Board Meeting – September 21, 2022

Agenda Item: 8

Agenda Item Title:

Possible vote to go into Executive Session for legal advice pursuant to A.R.S. § 38-431.03(A)(3) and possible instructions to legal counsel pursuant to A.R.S. § 38-431.03(A)(4) re: the pending Martinez personnel matter;

Submitted By:

Legal Counsel William Whittington

Background/Discussion:

Note: Executive Sessions are confidential pursuant to A.R.S. § 38-431.03(C).

Note: Legal action involving a final vote or decision shall not be taken at an executive session.

Financial Impact:

N/A

Enclosure(s):

None

Recommended Motion:

"Motion to go into Executive Session at (State Time) for legal advice pursuant to A.R.S. § 38-431.03(A)(3) and possible instructions to legal counsel pursuant to A.R.S. § 38-431.03(A)(4) re: the pending Martinez personnel matter "



Go to Item 9

Go to Agenda

Governing Board Meeting – September 21, 2022

Agenda Item: 9

Agenda Item Title

Public Session. Discussion and possible action re: the pending Martinez personnel matter; possible directions to Fire Chief, staff and legal counsel relating to the same.

Submitted By

Legal Counsel William Whittington

Financial Impact(s)/Budget Line Item

Enclosure(s)

n/a

Recommended Motion

TBD



Go to Item 10

Go to Agenda

Agenda Item Title

Reports

Background / Discussion

This item is for the fire chief and his staff to share information with the Board of items occurring within, or related to, the fire district. Any item shared is for information only. Upon request of the Board, any item shared during this agenda item may be moved to the agenda for future meetings. Board discussion, other than clarifying questions, cannot occur and no action, position, or direction may occur until the specific item is placed on the agenda.

- **Senior Leadership Team**
- **Labor**

Recommended Motion:

N/A



Go to Item 11

Go to Agenda

Governing Board Meeting – September 21, 2022

Agenda Item: 11

Agenda Item Title

New Business / Future Agenda Items

Financial Impact

N/A

Enclosure(s)

N/A

Recommended Motion:

"TBD"



Go to Item 12

Go to Agenda

Governing Board Meeting – September 21, 2022

Agenda Item: 12

Agenda Item Title

Announcements and Document Signing

Background / Discussion

The BOD and staff may share and discuss items to be placed on future BOD agendas.

Recommended Motion:

N/A



Go to Item 13

Go to Agenda

Governing Board Meeting – September 21, 2022

Agenda Item: 13

Agenda Item Title

Adjournment

Recommended Motion:

“Motion to adjourn the Board meeting.”



[Go to Agenda](#)

Appendix A

A. Board Meeting Minutes from August 17, 2022

Submitted By

Board Secretary Sherry Mueller

Background / Discussion

The board meeting minutes of the previous meeting(s) are provided for the BOD to approve. If the BOD would like to discuss the minutes, they may be removed from the consent agenda. After approval, minutes are signed by the Clerk of the Board and kept as the official public record.

Financial Impact/Budget Line Item

N/A

Enclosure(s)

August 17, 2022 Board Meeting Minutes





Superstition Fire & Medical District

Phone (480) 982-4440 ~ sfmd.az.gov

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119
Fax (480) 982-0183

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119
Fax (480) 982-3268

Fleet & Facilities Services
1455 East 18th Avenue
Apache Junction, AZ 85119
Fax (480) 983-7443

Governing Board Meeting Minutes

AUGUST 17, 2022

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, AUGUST 17, 2022. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 PM.

A. Call to Order

Chairman Chamberlain called the meeting to order at 5:30 PM.

B. Pledge of Allegiance

The Pledge of Allegiance led by Kelly Bartz

C. Roll Call

Board Members in attendance were Chairman Kathleen Chamberlain, Clerk Jeff Cross and Director Todd House and Director Jason Moeller. Director Shawn Kurian was not present.

Senior Leadership Team in attendance were Fire Chief John Whitney, Assistant Chief Brian Read, Assistant Chief Richard Mooney, Transportation Services Director Billy Warren, Finance Director Roger Wood, Chief Dave Pohlmann and Captain John Walka. Also in attendance was Sherry Mueller, Human Resources Generalist / Board Secretary. Attorney William Whittington attended via conference phone.

1. Review and approval of the July 2022 financial reports and bank reconciliations.

Motion by Director House to approve the July 2022 financial reports and bank reconciliations.

Seconded by Director Moeller

Vote 4 ayes, 0 nays, MOTION PASSED.

2.

Recognition of employee performance, achievements, and special recognition for community members.

August Anniversaries

21 Years of Service: Firefighter Paul Gruetzmacher

21 Years of Service: Firefighter Mark Widick

18 Years of Service: Battalion Chief/Paramedic Jon Williamson



Superstition Fire & Medical District

Phone (480) 982-4440 ~ sfmd.az.gov

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119
Fax (480) 982-0183

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119
Fax (480) 982-3268

Fleet & Facilities Services
1455 East 18th Avenue
Apache Junction, AZ 85119
Fax (480) 983-7443

15 Years of Service: Administrative Specialist **Kelly Bartz**
7 Years of Service: Transportation Services Manager **Billy Warren**
6 Years of Service: Firefighter/Paramedic **Clint Musgrave**

1 Year of Service:
Firefighter **Kaden Logsdon**
Firefighter Recruit **Steven Hammer**
Paramedic **Noah Whetstine**
Paramedic **Fidel Parada**
Paramedic **Sean Forrest**
EMT **Chase Thompson**

3. Call to the Public.

None

4. Consideration and possible approval of all consent agenda items listed below:

- A. Board Meeting Minutes from July 20, 2022
- B. 2023 Gold Canyon Arts Festival: Medical Staffing Agreement
- C. Purchase of nine (9) Thermal Imagers and twelve (12) Truck Chargers

Motion by Director Moeller to approve all consent agenda items for August 17, 2022.

Seconded by Clerk Cross

Vote 4 ayes, 0 nays, MOTION PASSED

5. Discussion and possible adoption of Resolution 2022-08-17-04 adopting the SFMD Strategic Plan for 2022-2025.

The Strategic Plan outlines the key initiatives for the next three years. The key areas are deployment and response readiness, organizational culture, facilities, workforce development, technology, and foundational solidification.

Motion by Director House to adopt Resolution #2022-08-17-04 Adopting the 2022-2025 Strategic Plan.

Seconded by Clerk Cross

Vote 4 ayes, 0 nays, MOTION PASSED

6. Discussion and possible approval of Policy: 1053 Earned Leave.

Chief Whitney pulled this item from the agenda due to a possible typographical error and will be put in the September 21, 2022 Board Agenda.



Superstition Fire & Medical District

Phone (480) 982-4440 ~ sfmd.az.gov

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119
Fax (480) 982-0183

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119
Fax (480) 982-3268

Fleet & Facilities Services
1455 East 18th Avenue
Apache Junction, AZ 85119
Fax (480) 983-7443

7. Senior Leadership Team Reports

Fire Chief Report

- Vision, Mission, Values
- 2-year extension, post-DROP
- 100 Club – Firestrong
- Interviews
- TMMS / RTC
- AFCA/AFDA/PFFA/AFSI
- Benefits
- Facility access audit
- Pre-Promotional
- Superstition Harley
- Intern Academy
 - Thank-you to all who helped with this process

Emergency Services

Operations

- Wildland Deployment
- 2022 Engineer Pre-Promo Class
- Positively AJ Meeting
- Initial Planning Meeting – Banner Ironwood/Goldfield
- Deployment of PFD's and helmets for swift water
- Significant Incidents

Training

- BC/DC Tactical Training at Phoenix Fire Dept.
- Tactical Cadre Selection for Volume II
- Recruit Academy starts August 22, 2022

Training continued

- Pre-Academy Preparation
- Engineer Pre-Promotional
- VICC & Regional Command
- Monthly and Year-to-date Training Hours

EMS

- Image Trend
- Vector Solutions LMS revamp
- UCAPIT implementation



Superstition Fire & Medical District

Phone (480) 982-4440 ~ sfmd.az.gov

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119
Fax (480) 982-0183

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119
Fax (480) 982-3268

Fleet & Facilities Services
1455 East 18th Avenue
Apache Junction, AZ 85119
Fax (480) 983-7443

- Q3 Training Prep – EMS Safety
- EMT Interviews

Transportation Services

- Medicare Ground Ambulance Data Collection Instrument
- EMT Interviews
- Casa Grande Fire – CON
- DHS Ambulance Inspection
- Medic 262 Analysis
- Monthly Call Volume
- CON Compliance

Support Services

- Public PIO Awareness Class
- Prevention Division
 - Plan Reviews – 14
 - Sprinkler Inspections – 11
 - Permits – 8
 - Business Inspections – 7
 - Car Seat Installations – 2
 - Environmental Property Requests – 11
- U-Haul Project and Site Plan

Administrative Services

- Human Resources
 - 4 Firefighter Recruit positions filled
 - Hiring List Established
 - Transportation Recruitment
 - 1 Paramedic position filled
 - Hiring list established for TSP – EMT and Paramedic

Administrative Services Continued

- Engineer Written Exam – 8/11/2022
 - Pump/Drive Evaluation – 8/25/2022
 - Panel Interview – 8/30/2022
 - Fire Chief / Labor President Interview – 8/31/2022
- Captain Promotional Process – 9/1/2022
 - Process Prep Classes – 9/19/2022
- Technology
 - Email Spam Filter
 - Scheduled computer replacements in progress



Superstition Fire & Medical District

Phone (480) 982-4440 ~ sfmd.az.gov

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119
Fax (480) 982-0183

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119
Fax (480) 982-3268

Fleet & Facilities Services
1455 East 18th Avenue
Apache Junction, AZ 85119
Fax (480) 983-7443

- CLM Essentials – Migration / Templates / DocuSign
- UKG Implementation – HR Configuration
- Miscellaneous
 - Maricopa County FY23 Coordination – Hazmat
 - Planning for Upcoming AFG, SAFER, FPS FEMA grants
 - HeartFit for Duty
 - Pro Shred – Document Destruction
 - Annual Report for September Meeting

Financial Services

- FY21/22 Audit Preparation
- COP Bond Compliance Reporting due 9/15
- PARS Section 115 Trust for PSPRS
- Tier 2 refund conference next week

8. New Business / Future Agenda Items

Clerk Cross asked for an update on the sale of District vehicles for the September 21, 2022 Board Meeting.

9. Announcements / Document Signing

Chairman Chamberlain wanted to thank the SFMD employees who have been posting things on social media. They are doing a good job and it is appreciated (Tina Gerola, Sophie Boukatch, Sedona Aulik).

10. Adjourn

Motion by Director Moeller to adjourn the board meeting at 6:53 p.m.

Seconded by Director House

Vote 4 ayes, 0 nays, MOTION PASSED

Governing Board Approval:

Board Clerk Jeff Cross
Sherry Mueller

Appendix B

B. Disposition of Surplus Property – Two (2) Gas Monitors - Disposal

Submitted By

Assistant Chief Brian Read
Batallion Chief Brett Broman

Background / Discussion

We have two multi gas detectors in the SCBA shop that are no longer working and not being used. We were advised by our representative that they were older, discontinued models and not worth the cost of repair or maintenance. They are both "MSA Altair 5 multi-gas detector" models (predecessor to our "5X" models). They are out of warranty and no longer supported like the newer models.

Serial numbers:

- 00007047
- 00007041
 - No asset tag numbers

These monitors were in addition to the ones we have on all front line units and will be kept in the SCBA shop until you advise it is okay to properly dispose of them.

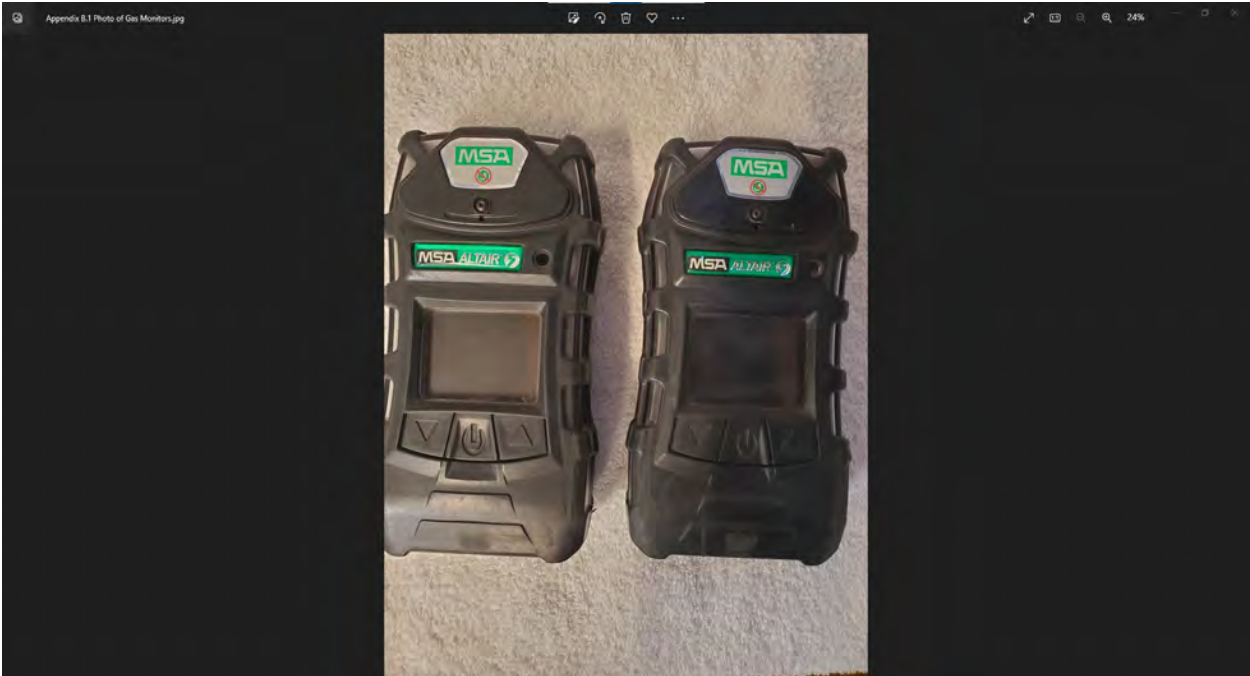
Financial Impact/Budget Line Item

N/A

Enclosure(s)

Photo of Gas Monitors for Disposition





Appendix C

C. 2023 Native American Arts Festival Medical Staffing Agreement

Submitted By

Assistant Chief Richard Mooney

Background/Discussion

The Native American Arts Festival Medical Staffing Agreement is an annual contract between the Superstition Fire & Medical District and the Superstition Mountain Museum. The Native American Arts Festival is scheduled for January 28 & 29, 2023. The Superstition Mountain Museum will be providing a medical room on site.

Financial Impact(s)/Budget Line Item

The contract provides for cost recovery for personnel, while generating some revenue for the ambulance.

Enclosure(s)

2023 Native American Arts Festival; Medical Staffing Agreement

Recommended Motion

"Motion to"



Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

September 20, 2022

Dave McElligott– Assistant Director
Superstition Mountain Museum
4087 N. Apache Trail
Apache Junction, AZ 85119
giftshop@superstitionmountainmuseum.org
Phone: 602-733-4925

Re: **2023 Native American Arts Festival; Medical Staffing Agreement**

Dave McElligott,

This Medical Staffing Agreement represents the cost associated with providing Emergency Medical Services (EMS) to staff a Medical Aid Station for the Native American Arts Festival on January 28 & 29th, 2023. This is a joint agreement between the Superstition Mountain Museum and the Superstition Fire & Medical District, and is only valid for the scheduled event of January 28 & 29, 2023. This agreement provides for one EMT Basic provider and one Paramedic Advanced provider to serve as medical aid services as required by the Pinal County Special Event Permit.

The following obligations are agreed upon by both parties as per the execution of this agreement for services:

Fire District's Obligations:

1. Provide one (1) State Certified Paramedic, advanced level provider and one (1) State Certified EMT, basic level provider to staff a medical aid station at the special event located at 4087 N. Apache Trail, Apache Junction, AZ 85119 on Saturday & Sunday, January 28 & 29, 2023 from the hours of 9:00 am until 4:00 pm.
2. Provide all necessary advanced life support equipment required for Paramedic level care.
3. Provide all necessary disposable medical supplies.
4. Provide communications equipment for contact with Mesa Regional Dispatch Center for requesting additional resources for the treatment or transport of patients at the event.

5. Provide for the disposal of medical waste or other biohazard materials generated by the treatment of patients at the event.

Superstition Mountain Museum Obligations:

1. Agree to payment for services of one (1) State Certified Paramedic provider and one (1) State Certified EMT provider to staff a medical aid station at the special event located at 4087 N. Apache Trail, Apache Junction, AZ 85119 on Saturday, January 28, 2023 & Sunday, January 29, 2023 from the hours of 8:00am until 4:30pm (8.5 hours total per provider) per Schedule 'A' (attached).
2. Provide a secure and centralized location for the staging of an Emergency Vehicle. This location shall have direct access in and out of the festival grounds to avoid any delays in transportation of patients or response of additional emergency vehicles.
3. Signage to identify the medical aid services location.
4. Provide radio equipment to facilitate communications between the medical aid station staff, the event security staff, and the event coordinators throughout the duration of the event.
5. Provide an un-obstructed access at all times for emergency vehicle traffic into the event.
6. Hand washing station equipped with water and hand soap/sanitizer located within the medical aid station.

Miscellaneous Provisions:

1. Indemnification: To the fullest extent permitted by law, Superstition Mountain Museum shall defend, indemnify, and hold harmless the Fire District, its agents, representatives, officers, directors, officials, and employees from and against all claims, damages, losses and expenses, including, but not limited to, attorney fees, court costs, expert witness fees, and the cost of appellate proceedings, relating to, arising out of, or alleged to have resulted from the negligent acts, errors, omissions, mistakes or malfeasance relating to the performance of this Agreement by the Superstition Mountain Museum, as well as any person or entity for whose acts, errors, omissions, mistakes or malfeasance the Superstition Mountain Museum may be legally liable. Nothing herein shall be construed to modify the gross negligence standard in A.R.S. § 48-818.
2. Non-appropriation: This Agreement shall be subject to available funding for the Fire District, and nothing in this Agreement shall bind the Fire District to expenditures in excess of funds appropriated and allotted for the purposes outlined in this Agreement.

If all conditions and obligations are agreed upon by parties, the Fire District and Superstition Mountain Museum, this document and representative(s) signature(s) shall be considered and accepted as a binding agreement. Affixed signatures and receipt of payment must be received in advance of the scheduled event date at our administration office located at 575 N. Idaho Rd, Apache Junction, AZ, 85119 for this agreement to remain valid.

Pursuant to A.R.S. Section 38-511, the Fire District may terminate this Agreement.

Superstition Fire and Medical District

Native American Arts Festival

Board Chair: _____

Agent: _____

Printed: _____

Printed: _____

Board Clerk: _____

Co-Agent: _____

Printed: _____

Printed: _____



Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

SCHEDULE 'A'

Cost based on two personnel for a total of 8.5 hours each (8:00 am through 4:30 pm) [.5 hours for travel, and pre and post event for set-up and take-down]

Personnel costs for each position who may work the event:

Cost for 8.5 hours

- | | |
|-----------------------------------|--------------|
| • Certified Paramedic/Firefighter | \$64.50/hour |
| • Certified Paramedic/Engineer | \$71.85/hour |
| • Certified Paramedic/Captain | \$84.75/hour |
| • Certified Paramedic TSP | \$45.20/hour |
| • Certified EMT/Firefighter | \$56.00/hour |
| • Certified EMT/Engineer | \$66.70/hour |
| • Certified EMT/Captain | \$76.50/hour |
| • Certified EMT/TSP | \$36.50/hour |

Apparatus Cost (0800-1600) 8 hours

- | | | | |
|-------------|---------------|--------------|----------|
| • Ambulance | Cost per Hour | \$60.00/hour | \$480.00 |
|-------------|---------------|--------------|----------|

Total Cost: (Personnel cost/hour plus apparatus cost/hour)

*These costs represent actual hourly overtime rates for personnel based on current SFMD special event overtime rates. These costs can be used to calculate additional resources if needed.

Upon provision of services the Superstition Fire & Medical District will Invoice the total cost based on the personnel who work the event as displayed above. The Invoice is payable within 30 days of receipt.

Appendix D

D. Thunder Mountain Middle School Lease Agreement with AJUSD

Submitted By

Fire Chief John Whitney

Background / Discussion

Since 2016, SFMD has leased space at Thunder Mountain Middle School from the Apache Junction Unified School District (AJUSD). This facility is used primarily as a training center, office space, equipment storage and Battalion Chief living quarters. In 2018, SFMD renegotiated the lease with AJUSD to allow for sub-leasing with a revenue share. Since that time SFMD has sub-leased to the Department of Forestry and Fire Management (DFFM). Recently it was determined that AJUSD would no longer do sub-leases for the property. Moving forward we will each, SFMD and DFFM, have independent leases with AJUSD for our respective spaces. SFMD has dramatically decreased the footprint of leased space. Additionally, the utility split has been flipped from the way it was set-up previously. SFMD will now pay a flat-rate utility to AJUSD. DFFM will be paying a percentage-based amount.

Financial Impact/Budget Line Item

SFMD will pay \$1000/month in utilities to AJUSD. Monthly lease rate will be (TBD) directly to AJUSD

Enclosure(s)

Forthcoming



Appendix E

E. Purchase of a Bauer Verticus Stand-Alone Fresh Air Breathing Compressor Unit

Submitted By

Vaughn Croshaw

Background / Discussion

SFMD is in need of replacing our fresh air breathing compressor for the system at station 262. This air system is what the fire district uses to fill our SCBA bottles, Cascade Systems (Utility 262) and L264 breathing air systems.

The present air compressor has cylinder block problems and is not repairable. The parts for this block are no longer available.

SFMD is recommending purchasing the Bauer Verticus 25 cfm system. This unit is comparable to the present system.

The purchase price includes the following: Installation, Training & Freight

The warranty for the system is five years.

Financial Impact/Budget Line Item

The total cost is \$58,112.46

Capital purchase (200 fund)

Line Item 200-70-7276547

Enclosure(s)

Bauer Verticus Quote

Verticus Description

Bauer Warranty

Sole Source Letter

Procurement Form

Purchase Order





335 N. Fourth Avenue, Tucson, AZ 85705
t. 800.362.0150 f. 800.882.3991

QUOTE

Number UFEQ34871

Date Aug 24, 2022

Acct No APA030

Sold To

Superstition Fire & Medical District
Vaughn Croshaw
1455 E 18th Ave
Apache Junction, AZ 85219

Ship To

Superstition Fire & Medical District
Vaughn Croshaw
1455 E 18th Ave
Apache Junction, AZ 85219

Your Sales Rep



Paul Fraser
(800) 362-0150
PaulF@ufec.com

Phone (480)982-5929
Fax (480)983-7443

Phone (480)982-5929
Fax (480)983-7443

Offer Prepared By: Paul Fraser

Paul Fraser

Here is the quote you requested.

Dept	Terms	Tx Code	Due	P.O. Number	Ship Via	W#	P#	FOB	Location
	NET 30	LOCATIO	8/26/2022		MF			Factory	

Qty	Part Number	Description	Unit Price	Ext. Price
1	BAUVAC-25H-E3/GT/CO/III	Compressor, Verticus 25 cfm, 5-Stage, 20 HP, 6000 PSIG STANDARD SCOPE OF SUPPLY BAUER breathing air purification system with P5 B-SECURUS [150,000 cu. ft] BAUER PLC based controller with 7 color HMI touchscreen display NEMA 4 rated electrical enclosure with UL® listed control panel Compressor low oil pressure and high temperature safety shutdowns Emergency stop push button and automatic start/stop control Zero loss automatic condensate drain system with non-corrosive condensate reservoir and integrated float sensor and automatic Full indication and compressor shutdown Interstage pressure gauges (locally mounted) Vertically hinged front operations panel and lift-off side maintenance access doors Unique hinged front operations panel Drive belt adjustment tool Leveling feetMonitor	\$50,750.00	\$50,750.00
OPTIONAL EQUIPMENT INCLUDED IN COMPRESSOR PRICING Electronic carbon monoxide monitor complete with calibration kit wired for alarm and shutdown (calibration gas included) [GT/CO/III] DIMENSIONS L X W X H inches 55" x 35" x 70"				

Terms & Conditions of Sale: Prices quoted are firm for thirty (30) days unless otherwise noted. When you accept a quote it is our indication that you have selected any required changes, carefully reviewed all part numbers, descriptions, unit quantities, taxes, shipping, and handling charges. A 50% deposit is required on all engineered projects and orders for non-stock items without approved payment terms. United Fire accepts all major credit cards, cash, business checks, and EFT's. Automatic monthly and quarterly credit card billing options are offered for inspection and maintenance packaged services. We hope you use our products safely. In the event that an item needs to be replaced or returned we will attempt to make reasonable accommodations. In accordance with United Fire's return policy, a re-stocking fee may be applied at the time of a return. There is a \$35.00 fee for cancelling scheduled services within 24 Hours of a set appointment. The order process begins when you sign and accept the quote and make any required incremental payments. Orders do not ship until a full payment has been authorized via approved purchase order or credit card. There is a 1.5% per month late charge on all past due invoices. LIMITATION OF LIABILITY: The Seller's liability whether in contract, in tort, under any warranty, in negligence or otherwise, shall not exceed One Thousand Dollars (\$1000.00) and buyer's remedy or damages shall be limited to, the return of the purchase price paid. Under no circumstances shall seller be liable for consequential or special damages.

Qty	Part Number	Description	Unit Price	Ext. Price
1	AUG44DTXS	Elbow,90 deg,1/4 JIC M X F NPT	\$8.09	\$8.09
1	AUG44CTXS	Elbow,90 Deg,1/4 NPTM X 1/4 37	\$6.09	\$6.09
30	AUGFHOSE3	Hose, 6000, PSI	\$6.50	\$195.00
1	AUGFEND35	Hose, End, JIC, FM	\$9.12	\$9.12
1	AUGFEND34	Hose, End, NPT, Male	\$9.12	\$9.12
1	ICOMPRESSOR	Compressor Install + Training [BILLED SEPARATELY]	\$950.00	\$950.00
1	FRT	Freight & Handling (IF HYDRAULIC LIFT TAIL GATE IS REQUIRED AN ADDITIONALCHARGE WILL BE ADDED.	\$1,750.00	\$1,750.00

NOTES

[NOTE A:] Customer Responsibilities:

- 1) Removal of the compressor from freight delivery vehicle
- 2) Placement of Equipment (The unit does not need to be bolted or permanently mounted to the floor)
- 3) Proper Electrical hook up, (by certified electrician), to compressor before start up. It is preferred to have the final connection to the compressor coordinated at the time the compressor is placed into service by the Bauer technician.
- 4) The unit must NOT be started prior to the installation process. Prior start-up not performed by a certified Bauer technician & inspection will result in voiding the warranty.

[NOTE B:] Electric Requirements / Specs

Voltages and Frequencies requirements must be specified at the time an order is placed. If you have specific requirements they must be confirmed with Bauer prior to the order being place.

*The unit(s) being proposed is:
"E3" = Three phase electric, 208 VAC or 230 VAC/60 Hz
(MUST BE CONFIRMED PRIOR TO PLACING THE ORDER WITH BAUER)*

SubTotal		\$53,677.42
Tax		\$4,435.04
Shipping		\$0.00
Total		\$58,112.46

Please contact me if I can be of further assistance.

Terms & Conditions of Sale: Prices quoted are firm for thirty (30) days unless otherwise noted. When you accept a quote it is our indication that you have selected any required changes, carefully reviewed all part numbers, descriptions, unit quantities, taxes, shipping, and handling charges. A 50% deposit is required on all engineered projects and orders for non-stock items without approved payment terms. United Fire accepts all major credit cards, cash, business checks, and EFT's. Automatic monthly and quarterly credit card billing options are offered for inspection and maintenance packaged services. We hope you use our products safely. In the event that an item needs to be replaced or returned we will attempt to make reasonable accommodations. In accordance with United Fire's return policy, a re-stocking fee may be applied at the time of a return. There is a \$35.00 fee for cancelling scheduled services within 24 Hours of a set appointment. The order process begins when you sign and accept the quote and make any required incremental payments. Orders do not ship until a full payment has been authorized via approved purchase order or credit card. There is a 1.5% per month late charge on all past due invoices. LIMITATION OF LIABILITY: The Seller's liability whether in contract, in tort, under any warranty, in negligence or otherwise, shall not exceed One Thousand Dollars (\$1000.00) and buyer's remedy or damages shall be limited to, the return of the purchase price paid. Under no circumstances shall seller be liable for consequential or special damages.

VERTICUS™

3, 4 AND 5-STAGE ENCLOSED HIGH PRESSURE BREATHING AIR COMPRESSORS

The days of “Breadbox” designed compressor packages are over! Step up to the BAUER VERTICUS. The updated sound attenuated cabinet is equipped with a unique aesthetically pleasing horizontally hinged, and gas shock supported, operations panel, assuring direct and easy access to the drive belts. Vertically hinged and lift-off side maintenance access doors incorporating fast pin technology make removal of the doors a snap – no hand tools are required! The rear panel incorporates integral handles and tabbed lift off design. The front vertically hinged access door is affixed with a hex keyed latch to eliminate the accidental opening of the door while the system is operating. Sound attenuation has been incorporated on every possible panel to provide a nice and quiet operating level of approximately 72 dB (within one-meter). One package size accommodates BAUER high pressure aircooled compressors from 5 to 20 Hp motors. Our new, larger, 7” HMI enhances monitoring of system functions.

› PRESSURE:

Up to 6000 PSIG
(414 BAR)

› CHARGING RATE:

5 to 42 SCFM
(142 to 1190 L/MIN)

› POWER:

5 to 30 HP (3.7 to 22 kW)

**› VERTICUS**

STANDARD SCOPE OF SUPPLY

- › BAUER breathing air purification system with SECURUS
- › BAUER PLC based controller with 7” color HMI touchscreen display
- › NEMA 4 rated electrical enclosure with **UL®** listed control panel
- › Compressor low oil pressure and high temperature safety shutdowns
- › Emergency stop push button and automatic start/stop control
- › Zero loss automatic condensate drain system with non-corrosive condensate reservoir and integrated float sensor and automatic “Full” indication and compressor shutdown
- › Interstage pressure gauges (locally mounted)
- › Vertically hinged front operations panel and lift-off side maintenance access doors
- › Inlet filter maintenance indicator
- › Unique hinged front operations panel

AVAILABLE ACCESSORIES (FACTORY INSTALLED)

- › **CO monitoring system**
- › B-Kool (floor mount only)
- › H₂S monitoring system with audible alarm

TECHNICAL DATA

Model	Charging Rate¹		Number of Stages	Motor		FAD²	RPM	Purification System
	SCFM	L/MIN		HP	kW			
5000 PSIG (345 BAR)								
VAC8-E1/E3	8.4	238	3	7.5	5.6	7	1250	P2 SECURUS
VAC20-E3	21	595	4	15	11	17.5	1300	P5 SECURUS
VAC26-E3	26.4	748	4	20	15	22	1350	P5 SECURUS
VAC42-E3³	42	1190	4	30	22	35	1300	P10 SECURUS
6000 PSIG (414 BAR)								
VAC5-E1/E3	5	142	3	5	3.7	4	1050	P2 SECURUS
VAC10-E1/E3	9.7	275	4	7.5	5.6	8.1	1180	P2 SECURUS
VAC13-E1/E3	13	368	4	10	7.5	10.8	1420	P2 SECURUS
VAC18-E3	18	510	4	15	11	15	1325	P5 SECURUS
VAC25-E3	25.2	714	5	20	15	21	1300	P5 SECURUS
VAC35-E3³	35.9	1017	4	30	22	29.8	1200	P10 SECURUS

1) Based on recharging an 80 cubic foot tank from 500 to 3000 psig.
2) Compressor capacity referenced to standard inlet conditions.
3) 30 HP units are in a cabinet other than depicted.
E1= Single phase electric, 230 VAC/60 Hz. E3=Three phase electric, 208/230/460 VAC/60 Hz. Other voltages available on request. mVT= MINI VERTICUS. Dimensions and weight are approximate and are subject to change.

SYSTEM FOOTPRINT

- VERTICUS:**
VAC5 - VAC26
DIMENSIONS L X W X H inches (mm)
› **55" x 35" x 70"** (1397mm x 737mm x 1778mm)
WEIGHT pounds (kg)
› 1000 - 1400 lb (453.6 - 635 kg)

WARRANTY

RECIPROCATING COMPRESSOR PRODUCTS for MUNICIPAL BREATHING AIR SYSTEMS

Scope of Warranty: BAUER COMPRESSORS, INC. ("BAUER") warrants that, for a period of **twenty-four (24) months** from date of shipment from BAUER, this product shall conform to the applicable drawings and specifications approved in writing by BAUER, and that such product shall be free of defects in both material and workmanship. This warranty is specific to this product and applies only to the first purchaser ("Customer") during the twenty-four month warranty period and may not be transferred or enforced by any other party. **The foregoing warranty period shall be extended to five (5) years from the date of shipment from BAUER for Customers that are Municipal Fire Departments with respect to the compressor block (breathing air application), provided that such extended warranty period shall only apply to product parts with proof of proper maintenance being completed in accordance with published BAUER factory recommendations. To be eligible for this limited warranty to cover Customer's product, Customer must return a properly completed start-up/warranty registration form to BAUER at the address below within ninety (90) days from the date of start-up.**

Warranty Service: If, in the sole judgement of BAUER or its designated representative, the product does not conform to the applicable drawings and specifications approved in writing by BAUER for the product, or is found to be defective in material or workmanship, BAUER will at its option, either: (a) Repair or replace the product, or refund the product purchase price to the Customer, or (b) Furnish a service representative to correct the defects with the product.

Obtaining Service: To obtain warranty service, Customer should contact BAUER directly at the address below. BAUER may, at its option, refer customer to a BAUER designated representative, such as an authorized distributor, or provide Customer with authorized instructions on the return of the product to BAUER for assessment. Any product shipped to BAUER pursuant to BAUER's authorized return instructions shall be shipped F.O.B. to BAUER at the address below or as otherwise specified by BAUER. All return freight charges incurred shall be the sole responsibility of the Customer.

Warranty Exclusions: This warranty does not cover or shall be void with respect to the following:

- a. Any product for which the Customer has not submitted to BAUER a start-up/warranty registration form within **ninety (90) days** of the start-up of such product.
- b. Any product which Customer fails to ship to BAUER within thirty (30) days of receipt of BAUER's authorized return instructions after submitting a warranty claim to BAUER.
- c. Any defective or damaged products, parts or components resulting directly or indirectly from the use of repair or replacement parts, including filter and separator elements or oil, not manufactured or approved by BAUER or from Customer's failure to store, maintain, and operate the product according to recommendations contained in the INSTRUCTION MANUAL AND REPLACEMENT PARTS LIST included with the product as well as under standard engineering practices.
- d. Any product for which Customer does not have a service record book showing that regular maintenance work has been carried out utilizing Genuine Bauer Components. **BAUER or its designated representative may require proof of maintenance prior to rendering any decision on the validity of a warranty request.**
- e. Any alleged product defect resulting from deterioration or wear occasioned by chemical and/or abrasive action.
- f. Component parts or assemblies not manufactured by BAUER to the extent that such component parts or assemblies are not warranted by the original manufacturer. Further, BAUER shall have no responsibility for any cost or expense incurred by Customer due to the inability of BAUER to repair a component part or assembly under said third-party manufacturer warranty when such inability is beyond the control of BAUER or is caused solely by the Customer.

Additional Limitations: The warranty service and procedures described in this warranty constitutes Customer's sole and exclusive remedy for any claim hereunder. **BAUER MAKES NO WARRANTIES, REPRESENTATIONS OR PROMISES AS TO THE QUALITY, PERFORMANCE OR OTHERWISE WITH RESPECT TO ITS PRODUCTS OTHER THAN THOSE SPECIFICALLY STATED IN THIS WARRANTY. FURTHER, TO THE EXTENT PERMITTED BY APPLICABLE LAW, BAUER EXPRESSLY DISCLAIMS ALL IMPLIED WARRANTIES, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTY OF MERCHANTABILITY AND/OR FITNESS FOR A PARTICULAR PURPOSE. UNDER NO CIRCUMSTANCES SHALL BAUER'S LIABILITY, WHETHER BASED ON CONTRACT, TORT, WARRANTY, STRICT LIABILITY, OR ANY OTHER THEORY, EXCEED THE PRICE OF THE INDIVIDUAL PRODUCT WHOSE DEFECT FOR DAMAGE IS THE BASIS OF THE CLAIM. BAUER SHALL NOT BE RESPONSIBLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES, INCLUDING WITHOUT LIMITATION, LOSS OF PROFITS, OR LOSS OF USE OF FACILITIES OR EQUIPMENT.**

BAUER COMPRESSORS, INC.
1328 Azalea Garden Road, Norfolk Virginia 23502
Phone: (757) 855-6006 Telefax (757) 855-8654



267 East Airway Blvd
Livermore, CA 94551
Phone: 925-449-7210
Fax: 925-449-7201

Superstition Fire & Medical District
Vaughn Croshaw
1455 E. 18th Ave.
Apache Junction, AZ 85219

Date: 9/20/2022

Dear Vaughn,

This letter is intended to inform you that United Fire is the Factory Authorized Sales and Service provider for Bauer Compressors in the State of Arizona. United Fire's main office is located at 335 N. 4th Avenue, Tucson, Arizona 85705. Their phone number is 520-622-3639.

If you have any questions or need additional information, please do not hesitate to call.

Thank you for your interest in Bauer Compressors and have a great day.

Tim McGuire

Sincerely,
Tim McGuire
Bauer Compressors, Inc.
San Francisco
267 E. Airway Blvd.
Livermore, CA 94551
Phone: 925-449-7210
Cell: 510-909-2476
Fax: 925-449-7201
timmcguire@bauersf.com

PURCHASING / PROCUREMENT FORM BY PURCHAS ORDER (PO)

BOD # _____

PO # _____

LIMITS	REQUIREMENTS	APPROVALS
Goods: \$0 - \$2,499.99	FORM Not Required	Budget Mgr*, Fleet & Facilities Specialist, HR Generalist
Goods: \$2,500 - \$24,999.99	3 Written Bids	PO Originator/Budget Mgr*, Fin Director, AND Fire Chief
Services: \$0 - \$4,999.99	FORM Not Required	Budget Mgr*, Fleet & Facilities Specialist, HR Generalist
Services: \$5,000 - \$24,999.99	3 Written Bids	PO Originator/Budget Mgr*, Fin Director, AND Fire Chief
Goods & Service: \$25,000 or more	3 Written Bids	PO Originator/Budget Mgr*, Fin Director AND Fire Chief AND Governing Board

*** Budget Mgr includes Asst Chief, Deputy Chief, Battalion Chief, Administrative Services Director, Fleet Manager, Capt – Training Officer, Community Risk Reduction Specialist**

Quote #1	Vendor Name: _____ Vendor Phone #: _____ Vendor Address: _____ Quote Description: _____ _____ See Attached Quote - \$ _____
Quote #2	Vendor Name: _____ Vendor Phone #: _____ Vendor Address: _____ Quote Description: _____ _____ See Attached Quote - \$ _____
Quote #3	Vendor Name: _____ Vendor Phone #: _____ Vendor Address: _____ Quote Description: _____ _____ See Attached Quote - \$ _____

COMPETITIVE QUOTES/BIDS CAN BE WAIVED FOR THE FOLLOWING REASONS:

- ☐ STATE CONTRACT/INTERGOVERNMENTAL (State Contract Number or Government Agency Must Be On PO)
- ☐ SINGLE/SOLE SOURCE PROCURMENT (Supporting Documentation Must Be With PO)
- ☐ EMERGENCY ACTION (Explanation Sent to Governing Board Must Be With PO)
- ☐ COMPETITION SOLICITED WITH NO OFFERS
- ☐ STANDARDIZATION/COMPATIBILITY REQUIREMENTS FOR EQUIPMENT

APPROVAL:

DATE	BUDGET MANAGER/PO ORIGINATOR SIGNATURE
DATE	FINANCE DIRECTOR SIGNATURE
DATE	FIRE CHIEF SIGNATURE



Superstition Fire & Medical District

Purchase Order



565 North Idaho Rd. Apache Junction, AZ 85119-4014
Phone: (480) 982-4440 Fax: (480) 982-0183

Date: September 20, 2022

TO: Matlick Enterprises Inc dba
United Fire Equipment
335 N 4th Ave
Tucson, AZ 85705

Vendor ID: UNI001

Purchase Order #: 022723

Requisition #: 21,840

Buyer: VFM

Created by: JDB

Created Date: 9/20/2022

Updated by: JDB

Updated Date: 9/20/2022

Ship To: Support Services
1455 E 18th Av
Apache Junction, AZ 85219

Page #: 1

Order Description: SCBA Compressor

<u>Line</u>	<u>AJFD Product #</u>	<u>Description</u>	<u>GL Acct #</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
1	200SCBAEQUIP	SCBA Compressor	200707276547	1.00	\$58,112.4600	\$58,112.46

Important Conditions

TOTAL

\$58,112.46

1. Invoice in Duplicate
2. If price(s) are higher than specified, do not ship, advise us.
3. Do not ship or render any service prior to specified date, unless noted.
4. Goods subject to our inspection on arrival, not withstanding prior payment to obtain cash discount.
5. Goods rejected due to inferior quality or workmanship will be returned to you with charge for transportation both ways, and are not to be replaced except upon receipt of replacement PO from us.
6. Orders not shipped on date specified may be cancelled by us.
7. If these conditions are not acceptable, please advise us on receipt of the orders and before you make any shipment.

Purchasing Manager

Fire Chief

Appendix F

F. Preliminary Purchase of EMS Equipment

Submitted By

John Whitney, Fire Chief

Dave Pohlmann, Division Chief

Background / Discussion

SFMD applied for Health Resources and Services Administration (HRSA) grant last month. This grant was made available to SFMD through Congressionally Directed Spending, and we are expected to receive the funding within the next few weeks.

Due to a 10% price increase slated to take effect on October 1, 2022, we are requesting to place the order now. Because these items are unbudgeted, we are delaying delivery until November 2022 to ensure SFMD has the funding from HRSA prior to delivery. There is no risk to the District financially as the order can be canceled.

Financial Impact/Budget Line Item

UcapIt & Video Laryngoscopes \$22,048.98

Imagetrend Continuum \$10,000.00

LifePak 15 and accessories & Lucas Compression Devices \$83,554.14

Total Cost \$115,603.10

Enclosure(s)

Quotes





Quotation

Quotation#: 0831221

08/31/2022

Account Number: 104987-ESHIP002

BILL-TO

SUPERSTITION FIRE AND MEDICAL DISTR
565 N IDAHO RD
APACHE JUNCTION, AZ 85119-4014

Ship Method: NO FRT

Payment Terms: NET 30

Contact Name David Pohlmann

Phone Number (480) 650-2960

SHIP-TO

SUPERSTITION FIRE AND MEDICAL DISTR
3700 E 16TH AVE
APACHE JUNCTION, AZ 85119-4573

Item	UOM	Description	Qty	Price	Ext.Price	Exp.Date
4800-0-03-R	1/EA	*DS ONLY* CAP 5 Refrigerated (Bottom Half) EMS Machine w/Controller and Parts Kit, BTM	1	\$ 10,431.49	\$10,431.49	12/31/2022
4800-SCREEN	1/EA	*DS ONLY* Entry Option: Touch Screen Upgrade for CAP or Locker Machine - Replaces Pin Pad	1	\$ 502.99	\$ 502.99	12/31/2022
4800-43110	1/EA	*DS ONLY* UCapIt Annual Software	1	\$ 1,200.00	\$ 1,200.00	12/31/2022

Quote Total \$12,134.48

Comments: Please let me know if you have any questions.

Annie Bryant

Boundtree | Account Manager

Phone: 480-259-9479 | Fax:

annie.bryant@boundtree.com |

Sales tax will be applied to customers who are not exempt.

Shipping charges will be prepaid and added to the invoice unless otherwise stated.

This quotation is valid until the quote expires or the manufacturer's price to Bound Tree Medical increases.

To place an order, please visit our website at www.boundtree.com, login and add to your shopping cart

or call (800) 533-0523

fax (800) 257-5713



Continuum

Prepared For

Superstition Fire/Medical District

Lauren Daniel

565 N Idaho RD

Apache Junction, Arizona 85119-4014

Prepared By

Mike Tamasi

Jul 14, 2022

IMAGETREND®

Prepared For

Lauren Daniel
 Superstition Fire/Medical District
 565 N Idaho RD
 Apache Junction, Arizona 85119-4014
 480-982-4440
 lauren.daniel@sfmd.az.gov

Bill To

Lauren Daniel
 Superstition Fire/Medical District
 565 N Idaho RD
 Apache Junction, Arizona 85119-4014
 480-982-4440
 lauren.daniel@sfmd.az.gov

Salesperson	Quote Number	Date
Mike Tamasi, Senior Account Executive, 952-469-6472	QUO-13648-C5D5M	Jul 14, 2022

Description	Qty	Frequency	Unit Price	Total
Recurring Fees				
Continuum®	1	Recurring	\$6,000.00	\$6,000.00
- Continuum® EMS Content Package	1	Recurring	\$2,000.00	\$2,000.00
- Continuum® Fire Content Package	1	Recurring	\$2,000.00	\$2,000.00
TOTAL Year 1				\$10,000.00
*Annual Fees after Year 1				\$10,000.00

Prepared By: Mike Tamasi

Terms of Agreement: The above mentioned items will be invoiced upon Contract signature with payment terms of net 30 days.

- The recurring annual fees will be invoiced annually in advance.
- Project completion occurs upon receipt of the product.
- ImageTrend's license, annual support and hosting are based on up to 10,000 annual incidents as provided by Client.
- *IMAGETREND will perform price increases of the recurring fees. The first price increase will occur with the fees due for year two. These price increases will occur once a year and may not exceed 5% of the price then currently in effect.
- This proposal is valid for 90 days.
- This quote reflects ImageTrend's standard non-CJIS compliant framework, and is provided without any CJIS-related warranties, representations, or contractual commitments. Additional information and pricing for ImageTrend's advanced CJIS compliant offerings are available upon request.
- The estimates set forth herein do not constitute a binding offer or acceptance. This quote does not express the full agreement or understanding of the parties, is subject to additional due diligence and change, and shall not be binding on ImageTrend. The parties do not intend to be legally bound until they enter into definitive agreements regarding the subject matter hereof.

IMAGETREND will invoice sales tax to non-exempt CLIENTS where applicable

DISCLAIMER: This quote creates no legal obligations. This letter is intended to confirm the parties' current understanding of the terms, but it is not intended to create any legal obligations with respect to any of the terms. Neither party should rely on this quote and no legal or equitable remedy will arise from any such reliance. Instead, the parties must reach a final agreement. A final agreement will be a condition precedent to any binding obligations. A fully executed Contract Agreement will be required to be completed before an order is processed.

PRODUCT DESCRIPTIONS

Continuum®

Continuum is an integrated solution designed to make monitoring your system easy. Continuum analyzes the data within your system as it is added or updated to provide you with notifications and easy-to-view charts, tabular reports, and maps based on the data you need without requiring you to build reports or manually check your system.

The base Continuum offering includes the following primary components:

- **Monitors**

Continuum Monitors are predefined analytics, built by ImageTrend using industry-wide best practices and metrics. Groups of similar Monitors are organized in Continuum Domains. Within each Monitor, you can drill down and expand for more detail. The end result is easily accessible information that can help you turn your data into wisdom. Make more informed decisions, impact operations and improve patient care with Continuum.

- **Data Sets**

Following is a list of the available data sets that are currently available in Continuum to create new monitors based upon the information that you collect with your Elite system. New data sets are added to Continuum as they become available for Elite, Patient Registry, LMS and other ImageTrend products.

- o Community Health Patients
- o Community Health Visits
- o Elite Agency Location
- o Elite EMS
- o Elite Facility
- o Elite Fire
- o Elite Personnel
- o EMS CAD
- o Inspections
- o Locations
- o Occupants

- **Domains**

In Continuum, a Domain is the term used to refer to dashboards and monitors related to different overarching subjects (e.g., Public Health Incidents).

The following two domains are available by default as part of what is included with the base Continuum offering. These domains include the charts, maps, and tabular reports that you need for presentations to your system stakeholders.

- o **EMS Board Report**

The Continuum EMS Board Report domain includes dashboard content and monitors that pertain to the following types of information that is useful for presentations to your EMS Board and other stakeholders. Topics included in this domain include: Overall System Statistics, 911 Responses, Inter-facility Transfers, and Mutual Aid.

The EMS Board Report domain is included as part of the base Continuum offering.

- o **Fire Board Report**

The Continuum Fire Board Report domain includes dashboard content and monitors that pertain to various types of information that is useful for presentations to your Fire Board of Directors and other stakeholders. Information included in this domain include: Overall System Statistics, 911 Responses, Incident Types, Mutual Aid given and received, Fire and Civilian Casualties, Property Lost and Saved, etc.

The Fire Board Report domain is included as part of the base Continuum offering.

Continuum® EMS Content Package

The Continuum EMS Content Package includes multiple Continuum EMS content domains. Each Continuum content domain can be purchased individually. The Continuum EMS Content Package allows you to purchase numerous EMS domains at a quantity discount versus purchasing them individually. The following EMS domains are currently included in this package:

- Ambulance Patient Offload Times (APOT)
- At Risk Populations
- Cardiac
- Cardiac Arrest
- Clinical
- Crew Insights
- EMS CAD
- EMS Compass Measures
- Maternal & Pediatric
- Public Health
- Overdose
- Stroke
- Trauma

Continuum® Fire Content Package

The Continuum Fire Content Package includes multiple Continuum Fire content domains. Each Continuum content domain can be purchased individually. The Continuum Fire Content Package allows you to purchase numerous Fire domains at a quantity discount versus purchasing them individually. The following Fire domains are currently included in this package:

- Arson
- Casualties
- Crew Participation / Call Attendance
- Data Quality and Completeness
- False Alarms
- Fire Information
- Fire Losses / Saves
- Fire Times
- Hazmat
- Historical Demand
- Incident Status
- Incident Types
- Mutual Aid
- Reliability (Overlapping Calls)
- Technical Rescue
- Utilization



1 LP15 3 Lucas with trade of 2 LP12s & 2 LP15

Quote Number: 10576327

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Version: 1

Prepared For: SUPERSTITION FIRE AND MED DISTRICT

Rep: April Espinoza

Attn: Dave Pohlmann

Email: april.espinoza@stryker.com

Phone Number: 602-620-4294

(480) 982-4440

Quote Date: 09/01/2022

Expiration Date: 11/30/2022

Delivery Address

Name: SUPERSTITION FIRE AND MED DISTRICT

Account #: 1322511

Address: 3700 E 16TH AVE

APACHE JUNCTION

Arizona 85119-4544

End User - Shipping - Billing

Name: SUPERSTITION FIRE AND MED DISTRICT

Account #: 1322511

Address: 3700 E 16TH AVE

APACHE JUNCTION

Arizona 85119-4544

Bill To Account

Name: SUPERSTITION FIRE AND MED DISTRICT

Account #: 1322511

Address: 3700 E 16TH AVE

APACHE JUNCTION

Arizona 85119-4544

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99577-001957	LIFEPAK 15 V4 Monitor/Defib - Manual & AED, Trending, Noninvasive Pacing, SpO2, SpCO, NIBP, 12-Lead ECG, EtCO2, BT. Incl at N/C: 2 pr QC Electrodes (11996-000091) & 1 Test Load (21330-001365) per device, 1 Svc Manual CD (26500-003612) per order	1	\$33,057.01	\$33,057.01
2.0	41577-000288	Ship Kit -QUIK-COMBO Therapy Cable; 2 rolls100mm Paper; RC-4, Patient Cable, 4ft.; NIBP Hose, Coiled; NIBP Cuff, Reusable, adult; 12-Lead ECG Cable, 4-Wire Limb Leads, 5ft; 12-Lead ECG Cable, 6-Wire Precordial attachment	1	\$0.00	\$0.00
3.0	21330-001176	LP 15 Lithium-ion Battery 5.7 amp hrs	2	\$423.00	\$846.00
4.0	11171-000049	Masimo Rainbow DCI Adult Reusable SpO2, SpCO, SpMet Sensor, 3 FT. For use with RC Patient Cable.	1	\$576.00	\$576.00
5.0	11171-000082	Masimo RC Patient Cable - EMS, 4 FT.	1	\$225.00	\$225.00
6.0	11220-000028	LIFEPAK 15 Carry case top pouch	1	\$54.00	\$54.00
7.0	11260-000039	LIFEPAK 15 Carry case back pouch	1	\$78.00	\$78.00
8.0	11577-000002	LIFEPAK 15 Basic carry case w/right & left pouches; shoulder strap (11577-000001) included at no additional charge when case ordered with a LIFEPAK 15 device	1	\$303.00	\$303.00
9.0	11171-000017	Masimo LNCS DCI, Adult SpO2 only Reusable Sensor. For use with LNC Patient Cable.	1	\$295.00	\$295.00
10.0	11996-000323	Masimo RED LNC?? Patient Cable, 4 FT. For use with LNCS Patient Sensors.	1	\$185.00	\$185.00



1 LP15 3 Lucas with trade of 2 LP12s & 2 LP15

Quote Number: 10576327

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Version: 1

Prepared For: SUPERSTITION FIRE AND MED DISTRICT

Rep: April Espinoza

Attn: Dave Pohlmann

Email: april.espinoza@stryker.com

Phone Number: 602-620-4294

(480) 982-4440

Quote Date: 09/01/2022

Expiration Date: 11/30/2022

#	Product	Description	Qty	Sell Price	Total
11.0	11996-000480	4G Titan III Trio Modem: Verizon or AT&T WiFi/Cellular/Audio (audio on/off configurable by customer), for use with customer data plan. Customer will obtain SIM card to configure for Verizon or AT&T	3	\$2,065.00	\$6,195.00
12.0	11996-000369	LIFEPAK Monitor to PC USB Cable	1	\$278.00	\$278.00
14.0	99576-000063	LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	3	\$15,071.01	\$45,213.03
15.0	11576-000060	LUCAS Desk-Top Battery Charger	3	\$1,149.27	\$3,447.81
16.0	11576-000071	LUCAS External Power Supply	3	\$363.66	\$1,090.98
17.0	11576-000080	LUCAS 3 Battery - Dark Grey - Rechargeable LiPo	3	\$702.96	\$2,108.88
18.0	11576-000047	LUCAS Disposable Suction Cup (12 pack)	1	\$562.00	\$562.00
19.0	11576-000090	LUCAS Grip Tape (3-pack) for Slim Back Plate	1	\$78.00	\$78.00
Equipment Total:					\$94,592.71

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-LP12B-LUC3	TRADE-IN-STRYKER LIFEPAK 12B TOWARDS PURCHASE OF LUCAS 3.1	2	-\$5,000.00	-\$10,000.00
TR-15V1V2-LP15	TRADE-IN-STRYKER LP15V1/V2 TOWARDS PURCHASE OF LIFEPAK 15	2	-\$6,500.00	-\$13,000.00

ProCare Products:

#	Product	Description	Qty	Sell Price	Total
22.1	78000707	ProCare LUCAS Prevent Service: Annual onsite preventive maintenance inspection, Unlimited ship in repairs including parts, labor and travel with battery coverage for LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	3	\$3,674.70	\$11,024.10
ProCare Total:					\$11,024.10



1 LP15 3 Lucas with trade of 2 LP12s & 2 LP15

Quote Number: 10576327

Version: 1

Prepared For: SUPERSTITION FIRE AND MED DISTRICT

Attn: Dave Pohlmann

(480) 982-4440

Quote Date: 09/01/2022

Expiration Date: 11/30/2022

Remit to: Stryker Medical

P.O. Box 93308

Chicago, IL 60673-3308

Rep: April Espinoza

Email: april.espinoza@stryker.com

Phone Number: 602-620-4294

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$937.33
Grand Total:	\$83,554.14

Prices: In effect for 30 days

Terms: Net 30 Days

Contact your local Sales Representative for more information about our flexible payment options.

Capital Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's Acute Care capital terms and conditions can be found at https://techweb.stryker.com/Terms_Conditions/index.html. A copy of Stryker Medical's Emergency Care capital terms and conditions can be found at <https://www.strykeremergencycare.com/terms>.