



Superstition Fire & Medical District

Phone (480) 982-4440 ~ sfmd.az.gov

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119
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Regional Training Center
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Fleet & Facilities Services
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Governing Board Meeting Minutes

April 20, 2022

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, APRIL 20, 2022. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 PM.

A. Call to Order

Chairman Chamberlain called the meeting to order at 5:33 PM.

B. Pledge of Allegiance

The Pledge of Allegiance led by Connie Vandriel

C. Roll Call

Board Members in attendance were Chairman Kathleen Chamberlain, Clerk Jeff Cross, Director Todd House and Director Shawn Kurian. Director Jason Moeller attended via conference call.

Senior Leadership Team in attendance were Fire Chief John Whitney, Assistant Chief Brian Read, Assistant Chief Richard Mooney, Transportation Services Director Billy Warren, Administrative Services Director Anna Butel, Finance Director Roger Wood and Chief Dave Pohlmann. Also in attendance was Sherry Mueller, Human Resources Generalist / Board Secretary and Attorney William Whittington.

1. Review and approval of the March 2022 financial reports and bank reconciliations.

Motion by Director House to approve the March 2022 financial reports and bank reconciliations.

Seconded by Clerk Cross

Vote 5 ayes, 0 nays, MOTION PASSED.



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2. **Recognition of employee performance, achievements, and special recognition for community members.**

April Anniversaries

29 Years of Service:

Captain / Paramedic, **Mark Gomez**

18 Years of Service:

Community Risk Reduction Specialist, **Tina Gerola**

5 Years of Service:

Paramedic, **Ryan Tonelli**

4 Years of Service:

Paramedic, **Michael Bigg**

3 Years of Service:

Paramedic, **Levi Unzeitig**

Promotions

David Endres – Captain

Trey Schow - Engineer

3. **Call to the Public.**

None

4. **Consideration and possible approval of all consent agenda items listed below:**

- A. Board Meeting Minutes from March 16, 2022
- B. Arizona Department of Forestry and Fire Management Cooperative Fire Rate Agreement
- C. Lightweight Traditional Fire Helmet with Mesh Bag Replacement Kit Order
- D. Dynamic Duo Janitorial LLC Contract
- E. Republic Services Refuse Agreement
- F. Stryker LifePak 15 Service Contract

Motion by Clerk Cross to approve all consent agenda items for April 20, 2022.

Seconded by Director Kurian

Vote 5 ayes, 0 nays, MOTION PASSED



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5. Discussion and possible approval of Policies 1014 Personnel Complaints; 1020 Grievance Procedure; 1033 Transitional Duty Assignments

Motion by Director Kurian to approve policies 1014 Personnel Complaints; 1020 Grievance Procedure; 1033 Transitional Duty Assignments.

Seconded by Clerk Cross

Vote 5 ayes, 0 nays, MOTION PASSED

6. Discussion and possible approval regarding Fire Board Members riding in District apparatus during public events.

Fire Chief Whitney stated that Staff did a review of the Governing Board Bylaws of the A.R.S. statutes relating to the topic of campaigning. Staff is not recommending any changes at this time.

No Motion

7. Discussion presentation and possible approval of a commitment to purchase (through a Capital Lease) one 2023 Horton 623 Ambulance with power loader and cot.

Transportation Services Direct Billy Warren stated our Transportation Services Division has been in operation for over 6 years now. It is now time to plan for the replacement of our front-line ambulances. Due to chassis shortages and build out, the lead-time on the delivery of a new ambulance is 18+ months. Knowing this, we have created a five-year plan that allows for the replacement of our 5 front line ambulance while having the least impact on the budget. The following items were discussed:

- Timeline
- Incremental Lease Costs
- Net Budgetary Impact

Motion by Clerk Cross to approve and sign the proposal from Professional Sales and Service, L.C. for the purchase of one 2023 Horton 623 ambulance through a capital lease in the amount of \$354,050.00 subject to the terms of the District's non-appropriation provisions.

Seconded by Director Kurian

Vote 5 ayes, 0 nays, MOTION PASSED



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8. Discussion, presentation and possible approval of a commitment to purchase (through a capital lease) one 2023 Pierce Velocity Pumper.

Fire Chief Whitney stated that due to the current 2-year + commitment lead-time on the purchase and build-out of new fire apparatus, Staff is recommending the Board approval the purchase of a new 2023 Pierce Velocity Pumper. The commitment to purchase prior to May 1 will save the District 7% (approximately \$63,700) on the cost of the new pumper, and put the District's order in queue for delivery in late FY2023 / 2024. Staff recommends a seven-year lease, with the first payment made in April 2023.

Motion by Clerk Cross to approve and sign the proposal from PNC Equipment Finance for the purchase of one 2023 Pierce Velocity Pumper through a capital lease in the amount of \$859,922.81 subject to the terms of the District's non-appropriation provisions.

Seconded by Director House

Vote 5 ayes, 0 nays, MOTION PASSED

9. Senior Leadership Team Reports

Fire Chief Report

- Hiring & Promotion Interviews
- Strategic Planning
- Policy Revision
- Budget Management
- Gold Canyon Lion's Club
- Dolce Vita Grand Opening
- Meridian MHP
- American Legion Americanism Dinner
- Boys & Girls Club Charity Dinner
- TRT Graduation
- AJHS Senior Interviews
- Mariposa Point of Mesa
- Lost Dutchman Marathon Celebration Banquet
- Dispatcher Appreciation
- Governor's Prayer Breakfast
- Battle of the Badges



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- Special Thanks for honoring one of our Member's family during a difficult time of loss:
 - Mesa Fire & Medical
 - Gilbert Fire & Medical
 - IAFF Local 2260
 - AFCA – AZ L.A.S.T.
 - Captain Rivera
 - Captain Rocha
 - Region
 - All SFMD Personnel

Emergency Services

Operations

- Renaissance Festival Totals
 - 265,000 attendees over 19 event days
 - 530 interactions with SFMD Personnel
 - MC261 generated 42 calls for service with 23 transports
 - 779 total staffing hours
 - 4 person crew
 - 1 UTV
 - 1 Type 6 brush truck
- Wildland Deployment - Uvalde, TX
 - 4 person crew
 - Captain Brian Logsdon
 - Captain Chris Furgeson
 - Engineer James Crowley
 - Firefighter Mark Widick
 - Brush 262 – Type 3 Engine
 - 21 day deployment due to return 4/23-4/24
- Monthly Incident Call Volume

Training

- Regional TRT Training tower drill at Chandler Training Facility
 - FF Ritschel and FF Philips graduated Phoenix Regional TRT 200 class
 - Recruit academy skills course, hose loads, 40hr IAFF Hazmat Training
 - SFMD attendance of live burns at Gilbert Training Facility complete
 - Captains Promotional Process



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EMS

- Finishing Medical Director Meet & Greets with all the crews
- Completing EMS Continuing Education/ rolling out updated EMS equipment – Mass casualty system, supraglottic airway, and IO access device.
- Working on revamp of Continuous Quality Control to reflect new protocols
- Looking at Image Trend Changes that will assist crews with compliance with new protocols, Thank you to Captain Ehrlich (Light Duty) for your work on this and the CQI project.
- Have begun Vector solutions revamp with Lauren Daniel to improve EMS records management
- Working with Anna Butel on updating our EMS supplies contract to include an in-house pharmaceutical dispensing system reducing our ambulance hospital times.

Transportation Services

- Submitted a request for an automatic rate increase from AZDHS (11.65%). Request was granted.
- Awarded a grant from the American Ambulance Association for membership and "AAMBER" software. This software is vital to ensure accuracy when completing the upcoming Medicare Ground Ambulance Data Collection Project due in November of 2023.
- Attended the Medicare Ground Ambulance Data Collection Seminar and QA session.
- ROCC Ambulance Off-Load Plan goes into effect for SFMD on 4-28-2022
- Monthly Transport Volume

Support Services

- April Pool's Day
 - Saturday, April 30, 2022, at Superstition Aquatic Center
 - Due to lifeguard shortage (4 Sessions)
 - 0900-1000
 - 1015-1115
 - 1130-1230
 - 1245-1345
 - Chiefs Whitney & Mooney will be grilling hot dogs for the community event
- Future Community Projects / Apache Junction Apartment Homes



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Administrative Services

- Anti-Discrimination & Anti Retaliation Training
- Captain Testing – List Establishment
- Firefighter Recruitment until 5/1/2022
- Submitted Gila River Grant on 3/22
- Completed 5-year Server Infrastructure Replacement Plan
- Upgraded the Photo Storage Server
- ImageTrend and Telestaff Enhancements
- Grant Planning Meetings

Financial Services

- FY2022/2023 Budget preparation and meetings with Budget Managers
- Finalized new Fire Billing System (goes live April 20), Zoom meeting April 21 for final training
- Participated in health insurance renewal team meetings in collaboration with Administrative Services and Labor

10. New Business / Future Agenda Items

Clerk Cross would like Staff to research how much it would cost to build a grill for use at Community Events.

Chief Whitney would like an agenda item for “Surplus Property” in the May, 18, 2022 Board Meeting.

11. Announcements / Document Signing

Chief Whitney stated we will post a Public Notice for the “April Pool’s Day” event on Saturday, April 30, 2022.

12. Adjourn

Motion by Director House to adjourn the board meeting at 6:44 p.m.

Seconded by Clerk Cross

Vote 5 ayes, 0 nays, MOTION PASSED

Governing Board Approval:



Board Clerk Jeff Cross
Sherry Mueller