



# **Superstition Fire & Medical District**

Phone (480) 982-4440 ~ [sfmd.az.gov](http://sfmd.az.gov)

**Administration Office**  
565 North Idaho Road  
Apache Junction, AZ 85119  
Fax (480) 982-0183

**Regional Training Center**  
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**Fleet & Facilities Services**  
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## **Governing Board Meeting Minutes**

### **February 16, 2022**

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, FEBRUARY 16, 2022. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

**THIS MEETING WAS OPEN TO THE GENERAL PUBLIC (VIA CONFERENCE CALL) AND BEGAN AT 5:30 PM.**

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#### **A. Call to Order**

Chairman Chamberlain called the meeting to order at 5:30 PM.

#### **B. Pledge of Allegiance**

The Pledge of Allegiance led by Chief Whitney

#### **C. Roll Call**

Board Members in attendance were Chairman Kathleen Chamberlain, Clerk Jeff Cross, Director Todd House, Director Jason Moeller and Director Shawn Kurian.

Senior Leadership Team in attendance were Fire Chief John Whitney, Assistant Chief Brian Read, Assistant Chief Richard Mooney, Deputy Chief Jeff Cranmer, Administrative Services Director Anna Butel, Finance Director Roger Wood, Transportation Services Director Billy Warren and Fire Captain John Walka. Also in attendance was Sherry Mueller, Human Resources Generalist / Board Secretary and Legal Counsel William Whittington.

#### **1. Review and approval of the January 2022 financial reports and bank reconciliations.**

Motion by Director House to approve the January 2022 financial reports and bank reconciliations.

Seconded by Clerk Cross

Vote 5 ayes, 0 nays, **MOTION PASSED.**

#### **2. Recognition of employee performance, achievements, and special recognition for community members.**

##### **February Anniversaries**

##### **22 Years of Service:**

**Carlos Rivera, Captain / Paramedic**



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### **13 Years of Service:**

**Vaughn Croshaw**, Fleet Services Manager

### **9 Years of Service:**

**Dave Endres**, Engineer / Paramedic

**Monte Fuller**, Firefighter

**Chris Furgeson**, Captain / Paramedic

### **3 Years of Service:**

**Matt Leon**, Firefighter / Paramedic

**Ryan Markham**, Paramedic

### **3. Call to the Public.**

Due to the Covid-19 virus, the Board Meeting was a closed-door meeting to the public. A notice was posted on our website, front door, Regional Training Center and Station 264 with our conference call number and pin code if anyone from the public wanted to call in and listen to the meeting. There was no person from the public over the conference phone.

NONE

### **4. Consideration and possible approval of all consent agenda items listed below:**

- A. Board Meeting Minutes from January 19, 2022
- B. Executive Session Minutes from January 19, 2022
- C. Gold Canyon Golf Resort Fire Watch and Standby Contract
- D. Intergovernmental Agreement for Backup Ambulance Services Between the Town of Gilbert and the Superstition Fire & Medical District
- E. Purchase of three (3) Portable Motorola Radios
- F. Medical Director Agreement
- G. UKG Software Agreement
- H. Disposition of Surplus Property from the RTC

Items "G" and "H" were pulled for further discussion.

**Motion** by Director House to approve consent agenda items A through F for February 16, 2022.

**Seconded** by Director Cross

**Vote 5 ayes, 0 nays, MOTION PASSED**

Director House stated he would like this item to be brought back to the Board in March for a full review and in depth discussion of how Item "G" will fit our needs for payroll. He asked for a break-down of all costs for the program.



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Clerk Cross asked about the camera equipment, tri-pod, i-pads and other equipment on the list. Administrative Services Director Anna Butel stated the outdated equipment hasn't been used since 2016.

**Motion** by Clerk Cross to approve consent agenda item "H" for February 16, 2022.

**Seconded** by Director Moeller

**Vote 5 ayes, 0 nays, MOTION PASSED**

5. **Discussion of the 2022 Fire District Tax Abstract / Levy Limit Worksheet for Pinal and Maricopa counties, and its impact on the development of the Fiscal Year 2022 / 2023 Revenue Budget.**

**Total District NAV: +\$30,913,810 / +6.74%**

**Tax Rates for Planning Purposes:**

**100 Fund: \$3.36**

**\$3.25 for M&O, \$0.11 targeted for 200 Fund**

**200 Fund: \$0 (Special Override ends 6/30/22)**

**500/600 Funds: \$0.125**

**Total Net Effect: FY2022 / 2023 Combined Tax Rate**

**Down \$0.145 / \$100 NAV**

**100 Fund Tax Rate below cap for first time since FY15/16**

**No Motion**

6. **Discussion and possible approval regarding the renewal of SFMD's Property, Casualty and General Liability Insurance.**

**Motion** by Clerk Cross to select ESIP for our Property, Casualty and General Liability Insurance Policy beginning March 1, 2022 ending March 1, 2023.

**Seconded** by Director House

**Vote 5 ayes, 0 nays, MOTION PASSED**





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### **7. Discussion and possible action regarding the Superstition Vistas Land Agreement.**

Chief Whitney discussed the agreement between SFMD and DR Horton / Brookfield for the land agreement for the Superstition Vistas development and the future Fire Station 266.

Chief Whitney talked about the previous land donation agreement. He met with DR Horton to vet the previous agreement and make sure SFMD's interest were secure. They discussed the NAV, growth, the timing of the growth, any potential market decrease, housing crisis and economic downturn. We want to make sure we didn't get in to a situation that we have enough population there to require fire service but not enough population to pay for the station. We renegotiated the agreement to include an off-set for a temporary fire station if needed. The rest of the agreement stayed consistent to the previous agreement.

Motion by Director House that SFMD work together with DR HORTON and Brookfield Properties for the Superstition Vistas Land Agreement for a minimum of a 2-acre parcel located at Ironwood and Warner for the site of future Fire Station 266. Additionally, \$500,000 will be set aside based on specific construction time parameters going forward.

**Seconded** by Director Kurian

**Vote 5 ayes, 0 nays, MOTION PASSED**

### **8. Discussion and possible action regarding revision to the Procurement Policy.**

**Motion** by Kurian to approve the recommended revisions to the District's Policy 1200 – Procurement Policy, Section 4.4 Signature Approval – Authorized Personnel as indicated in the draft dated February 16, 2022."

**Seconded** by Director House

**Vote 5 ayes, 0 nays, MOTION PASSED**

### **9. Discussion regarding the potential re-opening of District Facilities.**

Potential reopening of all District facilities on April 1, 2022 will be discussed at the March 16, 2022 Board of Directors Meeting.

**No Motion**

### **10. Senior Leadership Team Reports**

#### **Fire Chief Report**

- Captain's Pre-Promotional – Systems of Conflict Resolution
- Chief Executive Officer Program



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- AJ State of the City
- Chamber of Commerce introduction
- Strategic Planning\*
- Budget Process\*\*
- SWOT Analysis
  - FF/Eng.
  - Capt./Chiefs
  - Transport
  - Civilian
  - Board
- Identify themes
- Work towards consensus
- Articulate Initiatives, Objectives & Tasks

## **Operations**

### **Special Events**

- Renaissance Festival
  - 77 Calls for service – 3 transports
- Native American Arts Festival
- Lost Dutchman Marathon
- Lost Dutchman Days Rodeo

## **Training**

- Regional Ladder Training – Vertical Ventilation
- F500 encapsulate extinguishing agent
- Live Fire with Gilbert Fire and Queen Creek Fire
- Regional Command Training at Tempe Fire Training Center – Big Box tactics
- SFMD Recruit Pre – Academy
- SFMD Recruit Academy at City of Mesa Public Safety Training Facility –16 weeks
- Regional ARFF Training at Phoenix Mesa Gateway

## **EMS**

- National Registry Recertification Process
- Updating Special Event Medical packs
- Deployment of Special Event Resources
- Paramedic Testing Process
- Medical Director Interview Panel
- Continuing education – Applied Research Education & Specialized Training (AREST) - ACLS and CPR
- Special Recognition for their assistance....
  - Captain Brian Logsdon, FF Ryan Philips, and CEP Justin Elliot



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## **Transportation Services**

- Backup ambulance agreement with the Town of Gilbert (on consent agenda)
- Update to the Ambulance Deployment Model
- Hospital bed delays update:
  - Meeting with the CEO of Banner Baywood
  - Implementation of escalation charts:
    - Banner Baywood, Banner Desert, Banner Goldfield, Mountain Vista
- Ongoing Hospital Relationship and structural implementation

## **Support Services**

- Peralta Trail Development & Sleepy Hollow Gate
- Collaborative Solution between Homeowners, Pinal County, SFMD & Developer
- Pinal County is converting to a track gate with the HOA taking ownership
- SFMD is maintaining gate requirements (20', Knox key, & Opticom)
- Gold Canyon Golf Resort Event Pavillion Firewatch Standby Agreement
- Occupancy Permit Extension
- Events over 100 people will require FD Standby
- Events less than 100, Golf Resort provides Firewatch
- Compromise between Golf Resort, Pinal County & SFMD
- Facilities Improvement Project
  - Station walk-through of 261, 262 & 263
  - Senior staff & Labor members
  - List of station repairs created
  - Facilities Committee will prioritize repairs
  - Submit recommendations to the Labor Management Group
  - Use current budget availability and decisions packages
- Prevention
  - National Reading Day (Feb 2) Tina read Sparky the Fire Dog on Zoom, to students at Peralta Trail Elementary School
- Lost Dutchman Days February 25th- 27th
  - Parade on Saturday February 26th

## **Administrative Services**

- SAFER grant submitted on February 3, 2022
- Administrative Medical Director Interviews February 3, 2022
- Captain Written test is February 22, 2022
- Mandatory Training -Anti-Discrimination & Harassment has been scheduled for April 12 & 13
- NFIRS (National Fire Incident Reporting System)
- Onboarding of six Firefighter Recruits





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### **Financial Services**

- New Wildland Billing database
- Health Insurance Renewals
- Building budget infrastructure files, process

### **Labor**

- Sales Tax Initiative

### **11. New Business / Future Agenda Items**

UKG Software Agreement – Director House would like item 4.G added as a separate line item on the March 16, 2022 Board Meeting Agenda to further discuss the cost, ability to customize the product and the security of the program.

### **12. Announcements / Document Signing**

Director House thanked Station 262 crew for taking good care of his guest that needed to be v transported.

Chief Whitney has tentatively scheduled Saturday, April 2, 2022 for a Police Department / Fire Department softball game to benefit a good cause.

### **13. Adjourn**

**Motion** by Director House to adjourn the board meeting at 6:54 p.m.

**Seconded** by Director Moeller

**Vote 5 ayes, 0 nays, MOTION PASSED**

### **Governing Board Approval:**

A handwritten signature in blue ink, appearing to read 'Sherry Mueller', is written over a horizontal line.

Board Clerk Jeff Cross

Sherry Mueller