



# Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | [sfmd.az.gov](http://sfmd.az.gov)

Meeting Call-in Number (480) 646-1864 Access Pin Code: 1234

## PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the general public the Superstition Fire & Medical District (SFMD) will hold a meeting on **Wednesday, September 15, 2021**. The meeting will be held at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting will be open to the general public and will begin at **2:00 p.m.** local time.

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

The following agenda items are scheduled for discussion at the board meeting. The Governing Board may or may not decide to take action on any or all items. The order of the agenda items may or may not be taken in the order listed.

1. **Review and approval of the August 2021 financial reports and bank reconciliations. (BOD #2021-09-01)**
2. **Recognition of employee performance, achievements, and special recognition for community members. (BOD #2021-09-02)**
3. **Call to the Public. (BOD #2021-09-03)**  
A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.
4. **Consideration and possible approval of all consent agenda items listed below (BOD #2021-09-04):**
  - A. Board Meeting Minutes from August 18, 2021
  - B. Executive Session (#1) Minutes from August 18, 2021
  - C. Executive Session (#2) Minutes from August 18, 2021
  - D. Work Session Minutes from September 1, 2021
5. **Discussion, presentation, and possible approval of the 2020/2021 Annual Report and possible adoption of Resolution 2021-09-15-05. (BOD #2021-09-05)**
6. **Discussion, presentation, and possible approval of the SFMD Governing Board Handbook and Bylaws version September 15, 2021. (BOD #2021-09-06)**

**Administration Office**  
565 North Idaho Road  
Apache Junction, AZ 85119

**Regional Training Center**  
3700 East 16<sup>th</sup> Avenue  
Apache Junction, AZ 85119

**Fleet Services**  
1455 East 18<sup>th</sup> Avenue  
Apache Junction, AZ 85119

- 7. Discussion, presentation, and possible approval of the SFMD policies 1000 Recruitment and Selection, 1002 Promotions and Transfers, 1003 Position Descriptions, 1004 Classification Specifications and Mandatory Hire Back for Overtime Policy. Additionally, remove policies 1005 Career Tracks, and 1006 Fire Officer Development and relocate the following forms; Employee Grievance, Employee Concern, Citizen Concern, Employee Corrective Action, and Educational Requirements to new locations. (BOD #2021-09-07)**
- 8. Discussion and possible action regarding the Fire Chief's annual evaluation process. (BOD #2021-09-08)**
- 9. Senior Leadership Team Reports (BOD #2021-09-09)**
  - Fire Chief John Whitney
  - Assistant Chief Richard Ochs
  - Assistant Chief Richard Mooney
  - Deputy Chief Jeff Cranmer
  - Administrative Services Director Anna Butel
  - Finance Director Roger Wood
  - Transportation Services Director Billy Warren
  - Captain John Walka
- 10. Possible vote to go into Executive Session for legal advice pursuant to A.R.S. § 38-431.03(A)(3) and possible instructions to legal counsel pursuant to A.R.S. § 38-431.03(A)(4) re: the pending White personnel matter; upcoming hearing regarding the same. (BOD #2021-09-10)**
- 11. Discussion and possible action re: the pending White personnel matter; upcoming hearing regarding the same; possible directions to the Fire Chief, staff and legal counsel relating to the same. (BOD #2021-09-11)**
- 12. New Business / Future Agenda Items (BOD #2021-09-12)**
- 13. Announcements / Document Signing (BOD #2021-09-13)**
- 14. Adjourn (BOD #2021-09-14)**

NOTICE: The Governing Board may go into executive session for the purpose of obtaining legal advice from the Fire District's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3). One or more members of the Governing Board may attend the meeting telephonically. Governing Board meeting agenda dated and posted (at least 24-hours before the scheduled meeting date and time).

Posted on: September 9, 2021  
At: 1600 Hours  
By: Sherry Mueller

The Superstition Fire & Medical District (SFMD) Administrative Office Board Meeting Room is accessible to the handicapped. In compliance with the Americans with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations, may request those through the SFMD Administration Office (480-982-4440) at least 24-hours before the Board Meeting.