



**Public Safety Personnel Retirement System
Local Pension Board Meeting Agenda
Superstition Fire & Medical District**

PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the general public the Superstition Fire & Medical District (SFMD) Public Safety Personnel Retirement System Local Pension Board will hold a meeting on **Tuesday, September 7, 2021**. The meeting will be held at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting will be open to the general public and will begin at **4:00 pm** local time.

AGENDA:

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

The following items are to be discussed at the board meeting; action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

1. Review and possible approval of the August 3, 2021 Local Pension Board meeting minutes and the August 3, 2021 Executive Session Minutes.
2. Call to Public
A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.
Scheduled: none at time of printing
3. Discussion and possible approval of Andrew Kuhn's termination of his participation in the DROP program and to apply for normal retirement on 9/30/2021.
4. Discussion and possible approval of three new hires retirement membership into the Public Safety Personnel Retirement System.
5. Possible Vote to go into Executive Session. The Board may vote to go into Executive Session pursuant to A.R.S. §38-431.03(A) to discuss or consider confidential records exempt by law from public inspection, and/or to consult with the Board's attorney for legal advice and to consider the Board's position and to instruct the Board's attorney regarding its position on item 5(a) and 5(b). The Board will take action on these items in open session.
 - a. Consideration, Discussion and possible action and/or approval regarding the Application for a Medical Disability Retirement from PSPRS for Robert R. Vande Krol AND
 - b. Consideration, Discussion and possible action and/or approval regarding the Application for Medical Disability Retirement from PSPRS for Randall S. Vande Krol

6. Return to Public Session. Discussion and possible direction regarding the application for a Medical Disability Retirement from PSPRS for Robert R. Vande Krol.
7. Discussion and possible direction regarding the application for a Medical Disability Retirement from PSPRS for Randall S. Vande Krol.
8. Discussion and possible action to review the date / time of the next SFMD Public Safety Personnel Retirement System Local Pension Board Meeting.
9. Announcements and Information
10. Adjourn

Notice: The Local Pension Board may go into Executive Session for the purpose of obtaining legal advice from the Fire District's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3). One or more members of the Local Pension Board may attend the meeting telephonically.

Local Pension Board meeting agenda dated and posted: On: September 2, 2021 at 1730 hours by Sherry Mueller



Superstition Fire & Medical District

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Public Safety Personnel Retirement System **Local Pension Board Meeting Minutes**

August 3, 2021

PURSUANT TO A.R.S. 38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT (“SFMD”) PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (“PSPRS”), THE LOCAL PENSION BOARD HELD A MEETING ON TUESDAY, AUGUST 3, 2021. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT’S ADMINISTRATION OFFICE, AT 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA. THE MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 4:00 P.M.

- A. Chairman Todd House called the meeting to order at 4:05 p.m.
- B. The Pledge of Allegiance was led by Chairman House
- C. Roll Call showed Local Board Chairman Todd House, Board Member Jim Geil, Board Member James Crowley and Board Member Zachary Leon were present. Board Member Ron Olm was not present. Also present were Board Secretary Sherry Mueller. Legal Counsel Cynthia Kelley, Esq. attended via conference call.

1. Review and possible approval of the July 13, 2021 Local Pension Board meeting minutes.

Motion by Local Board Member Leon to approve the July 13, 2021 Local Pension Board minutes.

Seconded by Local Board Member Crowley.

Vote 4 Ayes, 0 Nays. **Motion passed.**

No Motion

2. Call to Public.

None.

3. **Possible Vote to go into Executive Session. The Board may vote to go into Executive Session pursuant to A.R.S. §38-431.03(A) to discuss or consider confidential records exempt by law from public inspection, and/or to consult with the Board's attorney for legal advice and to consider the Board's position and to instruct the Board's attorney regarding its position on item 3(a) and 3(b). The Board will take action on this item in open session.**
 - a. **Consideration, Discussion and possible action and/or approval regarding the Application for a Medical Disability Retirement from PSPRS for Robert R. Vande Krol.**
 - b. **Consideration, Discussion and possible action and/or approval regarding the Application for a Medical Disability Retirement from PSPRS for Randall S. Vande Krol.**

Employees Robert Vande Krol and Randall Vande Krol have applied for a Medical Disability Retirement from PSPRS.

Motion Local Board Member Geil to go in to Executive Session pursuant to A.R.S. §38-431.03(A) at 4:07 p.m. to discuss or consider confidential records exempt by law from public inspection, and/or to consult with Board's attorney for legal advice and to consider the Board's position and to instruct the Board's attorney regarding item 3(a) and 3(b): Consideration, Discussion and possible action and/or approval regarding the Application for a Medical Disability Retirement from PSPRS for Robert R. Vande Krol and Randall S. Vande Krol."

Seconded by Board Member Crowley
Vote 4 ayes, 0 Nays. **Motion passed.**

4. **Return to Public Session at 4:24 p.m. Discussion and possible direction regarding the application for a Medical Disability Retirement from PSPRS for Robert R. Vande Krol.**

Pension Board Chairman House stated he would like to thank Rob Vande Krol for his years of service to Superstition Fire & Medical District.

Motion Local Board Member Crowley to accept and acknowledge the application by Robert R. Vande Krol for his request to move forward on his Medical Disability Retirement from PSPRS.

Seconded by Board Member Geil
Vote 4 ayes, 0 Nays. **Motion passed.**

5. **Discussion and possible direction regarding the application for a Medical Disability Retirement from PSPRS for Randall S. Vande Krol.**

Pension Board Chairman House stated he would like to thank Randy Vande Krol for his years of service to Superstition Fire & Medical District

Motion Local Board Member Leon to accept and acknowledge the application by Randall S. Vande Krol for his request to move forward on his Medical Disability Retirement from PSPRS.

Seconded by Board Member Geil
Vote 4 ayes, 0 Nays. **Motion passed.**

6. Discussion and possible approval of Mark Gomez's application to participate in the DROP program entering on 8/31/2021.

Captain Mark Gomez has applied to enter the DROP program on 8/31/2021. He has completed all the necessary paperwork.

Mark must terminate employment with SFMD no later than 8/31/2026. Mark started with SFMD on 11/18/1991 and enters the DROP with 28.419 years of service.

Motion by Board Member Geil to approve Mark Gomez's application to participate in the DROP program and acknowledge that Mark must terminate employment with Superstition Fire & Medical District on or before 8/31/2026."

Seconded by Local Board Member Crowley
Vote 4 Ayes, 0 Nays. **Motion passed.**

7. Discussion and possible action to review the date / time of the next SFMD Public Safety Personnel Retirement System Local Board meeting.

In accordance with ARS §38-847 (3), a local pension board meeting will be held at least twice annually, otherwise scheduled as needed. In the absence of a quorum (consisting of three member, at least one of whom shall be one of the members elected by secret ballot) for a scheduled meeting, the Chairperson or any two members of the Board may reschedule the meeting as a special meeting. Any meeting may be continued to a later date.

The following dates have already been approved for the next Local Board Meetings to accommodate any unknown Exit / Enter DROP participants and/or other types of retirements.

- **Tuesday, September 7th, 2021 at 4:00 p.m.**
- **Tuesday, October 5th, 2021 at 4:00 p.m.**
- **Tuesday, November 2nd, 2021 at 4:00 p.m.**
- **Tuesday, December 7th, 2021 at 4:00 p.m.**
- **Tuesday, January 4th, 2022 at 4:00 p.m.**

No Motion

8. Announcements.

None.

9. Adjourn.

Motion by Board Member Crowley to adjourn the meeting at 4:28 p.m.

Seconded by Board Member Geil

Vote 4 ayes, 0 nays. **Motion passed.**

Board Approval: Preliminary minutes emailed to PSPRS on August 4, 2021.

Board Chairman Todd House

Sherry Mueller

Local Pension Board Meeting – September 7, 2021

Agenda Item 1:

Agenda Item Title:

Review and possible approval of the August 3, 2021 Local Pension Board Meeting Minutes and the August 3, 2021 Executive Session Minutes.

Background / Discussion:

The Local Pension Board Meeting Minutes are provided for Local Board review, comment and approval. After approval, minutes are signed and kept as official public record and a copy is sent to Public Safety Personnel Retirement System.

Recommended Motion: *(please read motion as written)*

“Motion to approve the August 3, 2021 Local Pension Board Meeting Minutes and the August 3, 2021 Executive Session Minutes.”

Enclosure:

Local Pension Board Meeting Minutes from August 3, 2021

Agenda Item 2:

Agenda Item Title:

Call to the Public

A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

None

Background / Discussion:

Call to Public is provided so citizens may address the public body (Local Pension Board) with matters concerning the retirement system. Arizona public meeting law provides that the public body may discuss, consider, or decide only matters listed on the agenda and other matters related thereto. Since the public body will generally not know what specific matters may be raised at call to public, they will be unable to act until the matter is placed on a subsequent meeting agenda (at the Local Board's discretion). The Local Board may also direct staff to follow up on an issue.

Recommended Motion

N/A

Enclosure:

None

Local Pension Board Meeting – September 7, 2021

Agenda Item 3:

Agenda Item Title:

Discussion and possible approval of Andrew Kuhn’s termination of his participation in the DROP program and apply for normal retirement on 9/30/2021.

Background / Discussion:

Captain Andrew Kuhn entered the DROP program on 9/1/2016 when he agreed to terminate his employment with SFMD on or before 9/30/2021. He has provided notice to SFMD of his retirement effective **September 30th, 2021.**

Recommended Motion: *(please read motion as written)*

“Motion to approve Andrew Kuhn’s termination of his participation in the DROP program and approve his application for normal retirement on 9/30/2021”.

Enclosure:

Completed forms will be provided at the Local Pension Board meeting

Agenda Item 4:

Agenda Item Title:

Discussion and possible approval of three new hires retirement membership into the Public Safety Personnel Retirement System.

Background / Discussion:

Participation in the PSPRS requires that the Local Board approve new membership and note if there are any pre-existing medical conditions as employees are hired. Currently, HR staff reviews the medical reports and advises the Local Board of any pre-existing conditions. Human Resources confirmed that none of the three has any pre-existing conditions.

Recommended Motion: *(please read motion as written)*

“Motion to approve Firefighters Michael Gallagher, Zachary Rodenburg and David Spidle with a start date of October 8, 2021, all with no pre-existing conditions, into the Public Safety Personnel Retirement System”.

Local Pension Board Meeting – September 7, 2021

Agenda Item 5:

Agenda Item Title:

Possible Vote to go into Executive Session. The Board may vote to go into Executive Session pursuant to A.R.S. §38-431.03(A) to discuss or consider confidential records exempt by law from public inspection, and/or to consult with the Board's attorney for legal advice and to consider the Board's position and to instruct the Board's attorney regarding its position on items 5(a) and 5(b). The Board will take action on these items in open session.

- a. **Consideration, Discussion and possible action and/or approval regarding the Application for a Medical Disability Retirement from PSPRS for Robert R. Vande Krol.**
- b. **Consideration, Discussion and possible action and/or approval regarding the Application for a Medical Disability Retirement from PSPRS for Randall S. Vande Krol.**

Background / Discussion:

Employees Robert Vande Krol and Randall Vande Krol have applied for Medical Disability Retirements from PSPRS.

Recommended Motion: *(Please read motion as written)*

“Motion to go in to Executive Session pursuant to A.R.S. §38-431.03(A) at STATE TIME to discuss or consider confidential records exempt by law from public inspection, and/or to consult with Board's attorney for legal advice and to consider the Board's position and to instruct the Board's attorney regarding item 4.(a) and 4.(b): Consideration, Discussion and possible action and/or approval regarding the Application for a Medical Disability Retirement for Robert R. Vande Krol and Randall S. Vande Krol.”

Enclosures:

Medical documentation

Agenda Item 6:

Agenda Item Title:

Return to Public Session. Discussion and possible direction regarding the application for the Medical Disability Retirement from PSPRS for Robert R. Vande Krol.

Background / Discussion:

Due to a medical condition from almost 20 years in the fire service, Robert has decided to apply for retirement.

Recommended Motion: *(Please read motion as written)*

Motion TBD

Local Pension Board Meeting – September 7, 2021

Agenda Item 7:

Agenda Item Title:

Discussion and possible direction regarding the application for a Medical Disability Retirement from PSPRS for Randall S. Vande Krol.

Background / Discussion:

Due to a medical condition from over 16 years in the fire service, Randy has decided to apply for retirement.

Recommended Motion: *(Please read motion as written)*

Motion TBD

Agenda Item 8:

Agenda Item Title:

Discussion and possible action to review the date / time of the next SFMD Public Safety Personnel Retirement System Local Pension Board Meeting.

Background / Discussion:

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- **Tuesday, November 2nd, 2021 at 4:00 p.m.**
- **Tuesday, December 7th, 2021 at 4:00 p.m.**
- **Tuesday, January 4th, 2022 at 4:00 p.m.**

Recommended Motion:

N/A

Enclosures: None.

Local Pension Board Meeting – September 7, 2021

Agenda Item 9:

Agenda Item Title:

Announcements and Information

Local Board may direct staff to act on any of these items or request that they be added to the next meeting agenda.

NONE

Agenda Item 10:

Agenda Item Title:

Adjourn

Recommended Motion:

“Motion to adjourn the Local Pension Board Meeting.”