

VERSION 1.0
March 17, 2021



BOARD OF DIRECTORS MEETING

MARCH 17, 2021

SUPERSTITION FIRE & MEDICAL DISTRICT BOARD

KATHLEEN CHAMBERLAIN, BOARD CHAIRMAN

JEFF CROSS, BOARD CLERK

TODD HOUSE, BOARD DIRECTOR

JASON MOELLER, BOARD DIRECTOR

SHAWN KURIAN, BOARD DIRECTOR



Superstition Fire & Medical District

Board of Directors Meeting Agenda

March 17, 2021

Call-in Phone Number: 1-408-418-9388

Meeting Number: 126 875 2580

Password: 1234

Mission Statement

Preserve Life ~ Protect Property ~ Add Value to *OUR* Community

The Board will hold a meeting on **Wednesday, March 17, 2021**. The meeting will be held at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting will be open to the public and will begin at 5:30 p.m. local time.

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

The following agenda items are scheduled for discussion at the board meeting. The Governing Board may or may not decide to take action on any or all items. The order of the agenda items may or may not be taken in the order listed.

1. Review and approval of the February 2021 financial reports and bank reconciliations. (BOD #2021-03-01)

2. Recognition of employee performance, achievements, and special recognition for community members. (BOD #2021-03-02)

3. Call to the Public. (BOD #2021-03-N/A)

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

4. Consideration and possible approval of all consent agenda items listed below (BOD #2021-03-03):

- A. Special Board Meeting Minutes from February 11, 2021
- B. Executive Session Minutes from February 11, 2021
- C. Special Board Meeting Minutes from February 12, 2021
- D. Executive Session Minutes from February 12, 2021
- E. Board Meeting Minutes from February 17, 2021
- F. Vincere Cancer Screening Invoices (2)
- G. Mutual Ambulance Aid Agreement with The City of Mesa
- H. LifePac 15 Heart Monitor Purchase
- I. Special Board Meeting Minutes from March 8, 2021
- J. Executive Session Minutes from March 8, 2021

5. **Discussion and possible approval of recommendation regarding elimination of longstanding interfund payable / receivable balances. (BOD #2021-03-04)**
6. **Discussion and possible direction regarding the automation of Board signatures on payroll and payables checks for the District. BOD #2021-03-05)**
7. **Discussion and review of Budget planning, and approval of the Tax Rates to be used in preparing the Preliminary Budget for Fiscal Year 2021/2022. (BOD #2021-03-06)**
8. **Discussion and possible approval of Resolution #2021-03-17-14 for the annexation of the Arizona State Land Trust property. (BOD #2021-03-07)**
9. **Discussion and possible approval of revision to the Promotional Testing Process. (BOD #2021-03-08)**
10. **Reports. (BOD #2021-03-09)**
 - Senior Leadership Team (SLT):**
 - Fire Chief Mike Farber**
 - Assistant Chief of Emergency Operations Richard Mooney**
 - Assistant Chief of Planning & Logistics Richard Ochs**
 - Acting Assistant Chief Jeff Cranmer**
 - Administrative Services Director Anna Butel**
 - Finance Director Roger Wood**
 - Captain John Walka**
11. **Possible vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1) for personnel matters and for legal advice pursuant to A.R.S. § 38-431.03(A)(3) and for instructions to legal counsel pursuant to A.R.S. § 38-431.03(A)(4) regarding possible selection of the fire chief position and consideration of the fire chief candidates qualifications; possible discussion of the terms of employment for the fire chief position; and direction to legal counsel regarding the terms of the employment contract for the fire chief position. (BOD #2021-03-10)**

Note: Executive Sessions are confidential pursuant to A.R.S. §38-431.03(C).
12. **Public Session. Discussion and possible action regarding possible selection of a candidate for the fire chief position; possible instructions to legal counsel regarding the terms of a contract for the fire chief position; possible instructions to the Board Chairman and Staff relating to the same. (BOD #2021-03-11)**
13. **New Business / Future Agenda Items. (BOD #2021-03-12)**
14. **Announcements (BOD #2021-03-N/A)**
15. **Adjourn (BOD #2021-03-13)**

NOTICE: The Governing Board may go into executive session for the purpose of obtaining legal advice from the Fire District's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).
One or more members of the Governing Board may attend the meeting telephonically.
Governing Board meeting agenda dated and posted (at least 24-hours before the scheduled meeting date and time).

Posted on: March 16, 2021
At: 1100 Hours
By: Sherry Mueller

The Superstition Fire & Medical District (SFMD) Administrative Office Board Meeting Room is accessible to the handicapped. In compliance with the American with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the SFMD Administration Office (480-982-4440) at least 24-hours before the Board Meeting.

Governing Board Meeting – March 17, 2021

Agenda Item: 1

BOD#: 2021-03-01

Agenda Item Title

Review and approval of the February 2021 financial reports and bank reconciliations.

Submitted By

Finance Director Roger Wood

Background/Discussion

The District's accounting department staff prepares the monthly financial reports. The District's annual budget, which is adopted by the Board each June for the following fiscal year (July 1 – June 30), is formatted to mirror the monthly financial statements. The financial reports provide the Board with a monthly recap of expenditures and revenues, along with year-to-date account balance information.

In compliance with A.R.S. §48-807(O), the following reports have been added to the monthly financial statements packet:

1. Cash Flow – All Governmental Funds.

The Cash Flow report consists of the combined cash balances of all District Funds. These balances include the General (100), Transport Services (150), Capital Projects (200), Bond Proceeds (300), Special Revenue (400), Debt Principal (500), and Debt Interest (600) Funds. The Cash Flow report is updated monthly with the actual revenues deposited into and actual expenditures disbursed from the District's cash accounts. It is important to note the revenues and expenditures are reported on a Cash Basis. This report is generated to demonstrate that the fire District maintains sufficient cash available to satisfy the projected expenditures budgeted over the course of the fiscal year.

2. Fund Account Bank Reconciliations.

The reconciliation of each of the District's Fund Cash Accounts (General (100), Transport Services (150), Capital Projects (200), Bond Proceeds (300), Special Revenue (400), Debt Principal (500), and Debt Interest (600) Funds) between the Pinal County Treasurer's monthly bank statement and the District's Fund balance sheet report is provided. To signify Board approval of the monthly financial statements and bank reconciliations, the Board Chairman is requested to sign the attached Letter of Acceptance which will be kept on file at the District.

Financial Impact(s)/Budget Line Item

N/A

Enclosure(s)

*Monthly Financials provided under separate cover

Recommended Motion

"Motion to approve the February 2021 financial reports and bank reconciliations."



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Superstition Fire & Medical District
Governing Board Acceptance of Fire District's
Financial Statements and Bank Reconciliations

Pursuant to A.R.S. §48-807, by the signature(s) below, the Governing Board of the Superstition Fire & Medical District attests to the review and approval of the following financial report(s) of the fire district for the month of **February 2021**:

1. Financial Statement
2. Bank Reconciliations
 - a. General (100) Fund
 - b. Transport Services (150) Fund
 - c. Capital Projects (200) Fund
 - d. Special Projects (400) Fund
 - e. Debt Principle (500) Fund
 - f. Debt Interest (600) Fund

Kathleen Chamberlain, Board Chair

Date



February 2021

Governing Board Meeting – March 17, 2021

Agenda Item: 2

BOD#: 2021-03-02

Agenda Item Title

Recognition of employee performance, achievements, and special recognition for community members.

Submitted By

Fire Chief Mike Farber

Assistant Chief Rick Ochs

Background/Discussion

This is a recurring monthly item to provide the Board with information concerning superior employee performance, achievements, and special recognition for community members.

March Service Anniversaries

15 Years of Service:

Fleet & Facilities Support Specialist **Barb Duffel**

9 Years of Service:

Firefighter / Paramedic **Matt Dold**

Engineer / Paramedic **Ryan Ledbetter**

Firefighter / Paramedic **Dan Elliott**

Firefighter / Paramedic **Matt Perez**

Firefighter **Wayne Emerson**

Firefighter / Paramedic **Ryan Philips**

Firefighter / Paramedic **Lance Frawley**

Firefighter / Paramedic **Adam Rodriguez**

Firefighter / Paramedic **Brian Garten**

Engineer **Bryan Heun**

1 Year of Service:

Paramedic **Justin Elliott**



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Governing Board Meeting – March 17, 2021

Agenda Item: 3

BOD#: 2021-03-n/a

Agenda Item Title

Call to the Public

A.R.S. §38-431.01(H)

A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body.

At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda.

However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Background / Discussion

Call to the Public is provided so citizens may address the public body (Governing Board) with matters concerning the fire district. Arizona public meeting law provides that the public body may discuss, consider, or decide only matters listed on the agenda and other matters related thereto. Since the public body will generally not know what specific matters may be raised at call to the public, they will be unable to act until the matter is placed on a subsequent meeting agenda (at the Board's discretion). The Board may also direct staff to follow up on the issue with the citizen.

Scheduled

None



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Governing Board Meeting – March 17, 2021

Agenda Item: 4

BOD#: 2021-03-03

Agenda Item Title

Consideration and possible approval of all consent agenda items as listed below:

- A. Special Board Meeting Minutes from February 11, 2021 – **Appendix A**
- B. Executive Session Minutes from February 11, 2021 - **Appendix B**
- C. Special Board Meeting Minutes from February 12, 2021 - **Appendix C**
- D. Executive Session Minutes from February 12, 2021 - **Appendix D**
- E. Board Meeting Minutes from February 17, 2021 - **Appendix E**
- F. Vincere Cancer Screening Invoices (2) - **Appendix F**
- G. Mutual Ambulance Aid Agreement with The City of Mesa - **Appendix G**
- H. LifePac 15 Heart Monitor Purchase – **Appendix H**
- I. Special Board Meeting Minutes from March 8, 2021 – **Appendix I**
- J. Executive Session Minutes from March 8, 2021 – **Appendix J**

Background/Discussion

The consent agenda allows the Board of Directors (BOD) to consider contracts, purchases, and other routine administrative matters having authorized funding within the current fiscal year budget as a single decision. Items may be withdrawn from the consent agenda and discussed separately upon request by any member of the BOD or staff. Information for each consent agenda item and corresponding supporting document is within the packet.

Recommended Motion

“Motion to approve the consent agenda items for March 17, 2021.”



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Governing Board Meeting – March 17, 2021

Agenda Item: #5

BOD#: 2021-03-04

Agenda Item Title

Presentation and possible approval of recommendation regarding elimination of longstanding interfund payable / receivable balances.

Submitted By

Finance Director Roger Wood

Fire Chief Mike Farber

Background/Discussion

The District’s external audit firm, Henry & Horne, LLP, has recommended that the District comply with General Accounting Standards Board (GASB) Statement 34 paragraph 112.a.1 that requires interfund financing not expected to be repaid in a reasonable time to be reduced, effectively writing it off.

Interfund payable / receivable balances are an accounting principle used to keep the financial statements of each fund in balance throughout the year without directly impacting each funds’ equity.

As of June 30, 2020		Entire District		
		Asset	Liability	Equity
100 Fund Receivable from 150 Fund		1,859,558.23		1,859,558.23
150 Fund Payable to 100 Fund			1,859,558.23	(1,859,558.23)
200 Fund Receivable from 150 Fund		1,499,247.41		1,499,247.41
150 Fund Payable to 200 Fund			1,499,247.41	(1,499,247.41)
Entire District		3,358,805.64	3,358,805.64	-
Proposal				
100 Fund Receivable from 150 Fund		-		-
150 Fund Payable to 100 Fund			-	-
200 Fund Receivable from 150 Fund		485,075.77		485,075.77
150 Fund Payable to 200 Fund			485,075.77	(485,075.77)
Entire District		485,075.77	485,075.77	-

Staff is recommending the 150 Fund payable to the 100 Fund be eliminated in its entirety, and that \$1,014,171.64 of the payable to the 200 fund be eliminated. The remaining \$485,075.77 payable to the 200 Fund from the 150 Fund relates to the first 3 years of ambulance lease payments, and in my opinion should remain an expectation of the 150 Fund to repay. Henry & Horne, LLP has agreed with this proposal.

Financial Impact(s)/Budget Line Item

\$0 impact on District Total Equity

Recommended Motion

“Motion to eliminate the June 30, 2020 interfund payable / receivable between the 100 Fund and 150 Fund, and reduce the interfund payable / receivable between the 150 Fund and 200 Fund to \$485,075.77 as of June 30, 2020.”



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Governing Board Meeting – March 17, 2021

Agenda Item: #6

BOD#: 2021-03-05

Agenda Item Title

Discussion and possible direction regarding the automation of Board signatures on payroll and payables checks for the District.

Submitted By

Finance Director Roger Wood

Fire Chief Mike Farber

Background/Discussion

The Board has asked Accounting Staff to research the possibility of automating the Board signatures on the District’s payroll and payables checks. The following are issues that require Board direction and or approval before Accounting Staff can move forward on this request:

1. The District’s Accounting software has the ability to support 5 combinations of the 10 potential combinations of two Directors’ signatures through the “template” process.

In order to automate the check signing process, the Board would need to agree to specific combination(s) of signatures. For example, if the Board agreed that a template containing the automated signature of the Board Chair and Board Clerk REGARDLESS of who approved the check runs for payroll and payables, then every check from the District would bear those two automated signatures.

2. Since the Board will be asked to approve the expenditures BEFORE the checks are created, the reports available for review and approval will need to contain an acceptable level of information. (Examples will be provided at the Board meeting.)
3. The Board will need to agree to an established approval process. Staff will not be able to move forward with printing the checks until the approval from 2 Directors has been received. The process of notifying Board of the need for approval, and the response of two Directors will need to be established.
4. The constraint(s) of the Open Meeting Law (OML) need to be considered. For example, if Accounting sends out a payroll and/or payables file to all five Board members, how do we comply with the OML unless each Director only responds back to Accounting? If so, then how will the Board know if two Directors have approved the file(s)?

Staff is requesting more direction from the Board on if/how to move this initiative forward.

Financial Impact(s)/Budget Line Item

N/A

Enclosure(s)

N/A

Recommended Motion

“TBD”



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Governing Board Meeting – March 17, 2021

Agenda Item: 7

BOD#: 2021-03-06

Agenda Item Title

Discussion and review of Budget planning, and approval of the Tax Rates to be used in preparing the Preliminary Budget for Fiscal Year 2021 / 2022.

Submitted By

Fire Chief Mike Farber

Finance Director Roger Wood

Background/Discussion

A high level overview of the current plans for Fiscal Year 2021 / 2022 budget that includes options for accomplishing a range of strategic compensation & benefits and operational initiatives by fund will be provided for Board discussion and potential direction.

The Board will be asked to set the Tax Rates for Fiscal Year 2021/ 2022 for planning purposes.

Financial Impact(s)/Budget Line Item

NA

Enclosure(s)

A copy of the presentation will be presented to the Board of Directors at the Board Meeting.

Recommended Motion

“Motion to approve the tax rate of \$3.25 per hundred dollars of secondary valuation for District operations, a \$0.25 special assessment related to the Tax Override Initiative, and \$0.15 special assessment related to the 2018 Refinancing Bond for development of the Tentative Budget for Fiscal Year 2021 / 2022.”



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Governing Board Meeting – March 17, 2021

Agenda Item: #8

BOD#: 2021-03-07

Agenda Item Title

Discussion and possible approval of Resolution #2021-03-17-14 for the annexation of the Arizona State Land Trust property.

Submitted By

Fire Chief Mike Farber

Background/Discussion

Once the Board approves the annexation request, the property will become part of the District after 30 days. At that point, the annexation will be recorded by the county.

Financial Impact(s)/Budget Line Item

Enclosure(s)

Resolution #2021-03-17-14

Recommended Motion

“Motion to approve Resolution #2021-03-17-14 for the annexation of the Arizona State Land Trust property”



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SUPERSTITION FIRE & MEDICAL DISTRICT

Resolution No. 2021-03-17-14

(Annexation of Arizona State Trust Land, Apache Junction, Arizona –
Parcel No. ASLD 8500

(Multiple Parcel Annexation)

A FORMAL RESOLUTION OF THE ELECTED BOARD OF THE SUPERSTITION FIRE & MEDICAL DISTRICT ORDERING A CHANGE OF THE FIRE DISTRICT BOUNDARIES TO INCLUDE THAT PROPERTY DESCRIBED IN EXHIBIT “A” AS ATTACHED HERETO;

WHEREAS, the Superstition Fire & Medical District Governing Board has been presented with a valid request for annexation of the property described in **Exhibit “A”** as attached hereto, requesting that said property be annexed into the jurisdictional boundaries of the District; and

WHEREAS, the subject property is located within Pinal County and is contiguous to the boundaries of the Superstition Fire & Medical District as shown on the map attached hereto as **Exhibit “B”**; and

WHEREAS, the Superstition Fire & Medical District Governing Board believes that said annexation would be in the best interest of the District and the property owner, and would promote the public health, comfort, convenience, necessity or welfare; and

WHEREAS, all other pertinent requirements of A.R.S. §48-262 have been addressed and met according to law; and

WHEREAS, the Superstition Fire & Medical District Governing Board has determined that the inclusion of the subject property within the boundaries of the Superstition Fire & Medical District will benefit the Superstition Fire & Medical District and the property owner.

NOW THEREFORE, BE IT RESOLVED that the Fire District Board does hereby find that the proposed annexation satisfies the requirements of A.R.S. §48-262(I),

and does hereby order the change to its boundaries to include the property described above, as more specifically set forth in the attached legal description and map.

APPROVED AND ADOPTED this 17th day of March, 2021.

Kathleen Chamberlain
Board Chairperson
Superstition Fire & Medical District

Jeff Cross
Board Clerk



“EXHIBIT A”



Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

State Trust Land Annexation

March, 2021

Pinal County Assessor Parcel

Township 1, Range 8, Sections (as described below)

- **Section 5, Township 01S, Range 08E**
 - Boarders: CAP Canal alignment (North), CAP Canal alignment (East), South border of this section (South) and West border of this section (West).
- **Section 6, Township 01S, Range 08E**
 - Boarders: Baseline Road (North), the CAP Canal alignment (East), Houston Ave (South), Meridian Road (West).
- **Section 7, Township 01S, Range 08E**
 - Boarders: Encompasses the entire Section (701S08E)
- **Section 8, Township 01S, Range 08E**
 - Boarders: Guadalupe Road and the CAP Canal alignment (North), the CAP Canal alignment (East), the Southern border of this Section (South) and Ironwood Road (West).
 - *Not to include the Superstition Mountain Community Facilities District #1 (Sewer District) properties, located in the North/West portion of this Section.
- **Section 9, Township 01S, Range 08E**
 - Boarders: CAP Canal alignment (North), the CAP Canal alignment (East), the Southern border of this Section (South) and the West border of this section (West).
- **Section 16, Township 01S, Range 08E**
 - Boarders: North alignment of this Section / CAP Canal alignment (North), the CAP Canal alignment (East), the Southern border of this Section (South) and the West border of this Section (West).
- **Section 17, Township 01S, Range 08E**
 - Boarders: Encompasses the entire Section (1701S08E)
- **Section 18, Township 01S, Range 08E**
 - Boarders: Encompasses the entire Section (1801S08E)

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119

Fleet Services
1455 East 18th Avenue
Apache Junction, AZ 85119

- **Section 19, Township 01S, Range 08E**
 - Boarders: Encompasses the entire Section (1901S08E)
- **Section 20, Township 01S, Range 08E**
 - Boarders: Encompasses the entire Section (2001S08E)
- **Section 21, Township 01S, Range 08E**
 - Boarders: North alignment of this Section (North), the CAP Canal alignment, to include a small portion of the East border (East), the Southern border of this Section (South) and the West border of this Section (West).
- **Section 22, Township 01S, Range 08E**
 - Boarders: The CAP Canal alignment (North), the CAP Canal alignment (East), the Southern border of this Section (South) and the West border of this section (west).
- **Section 27, Township 01S, Range 08E**
 - Boarders: The North border of this section (North), the CAP Canal alignment (East), the Southern border of this Section (South) and the West border of this section, south of the CAP Canal (West).
- **Section 28, Township 01S, Range 08E**
 - Boarders: Encompasses the entire Section (2801S08E)
- **Section 29, Township 01S, Range 08E**
 - Boarders: Encompasses the entire Section (2901S08E)
- **Section 30, Township 01S, Range 08E**
 - Boarders: Encompasses the entire Section (3001S08E)
- **Section 31, Township 01S, Range 08E**
 - Boarders: North alignment of this Section, (North), east alignment of this Section (East), the State Route 24 (Gateway Freeway) is the Southern border of this Section (South) and the West border of this Section (West).
- **Section 32, Township 01S, Range 08E**
 - Boarders: North alignment of this Section, (North), east alignment of this Section (East), the State Route 24 (Gateway Freeway) and/or the Frye Road alignment is the South border Section (South) and the West border of this Section (West).
- **Section 33, Township 01S, Range 08E**
 - Boarders: North alignment of this Section, (North), east alignment of this Section (East), the State Route 24 (Gateway Freeway) and/or the Frye Road alignment is the South border (South) and the West border of this Section (West).
- **Section 34, Township 01S, Range 08E**
 - Boarders: North alignment of this Section, (North), the CAP Canal alignment (East), the State Route 24 (Gateway Freeway) and/or the Frye Road alignment is the South border (South) and the West border of this Section (West).

Douglas A. Ducey
Governor



Lisa A. Atkins
Commissioner

Arizona State Land Department

1616 West Adams, Phoenix, Arizona 85007
(602) 542-4631

February 26, 2021

Mr. Mike Farber, Fire Chief
Superstition Fire & Medical District
565 North Idaho Road
Apache Junction, AZ 85119

RE: Annexation of State Trust Land Into Superstition Mountain Fire District

Dear Chief Farber,

Thank you for notifying me of the Superstition Fire & Medical District's (SFMD) intention to annex State Trust lands into your service area. As you know, the Arizona State Land Department recently held a successful public auction of approximately 2800 acres within the area SFMD seeks to annex, with DR Horton as the successful bidder. ASLD staff continues to work with both DR Horton and the City of Apache Junction as plans progress to annex and develop the sale parcel and additional surrounding State Trust land.

Given the area's pending development, we agree that annexing the land proposed by the SFMD is appropriate at this time. Please be sure to coordinate with the Department of Forestry and Fire Management in order to ensure the necessary updates to the State's Fire District annexation maps.

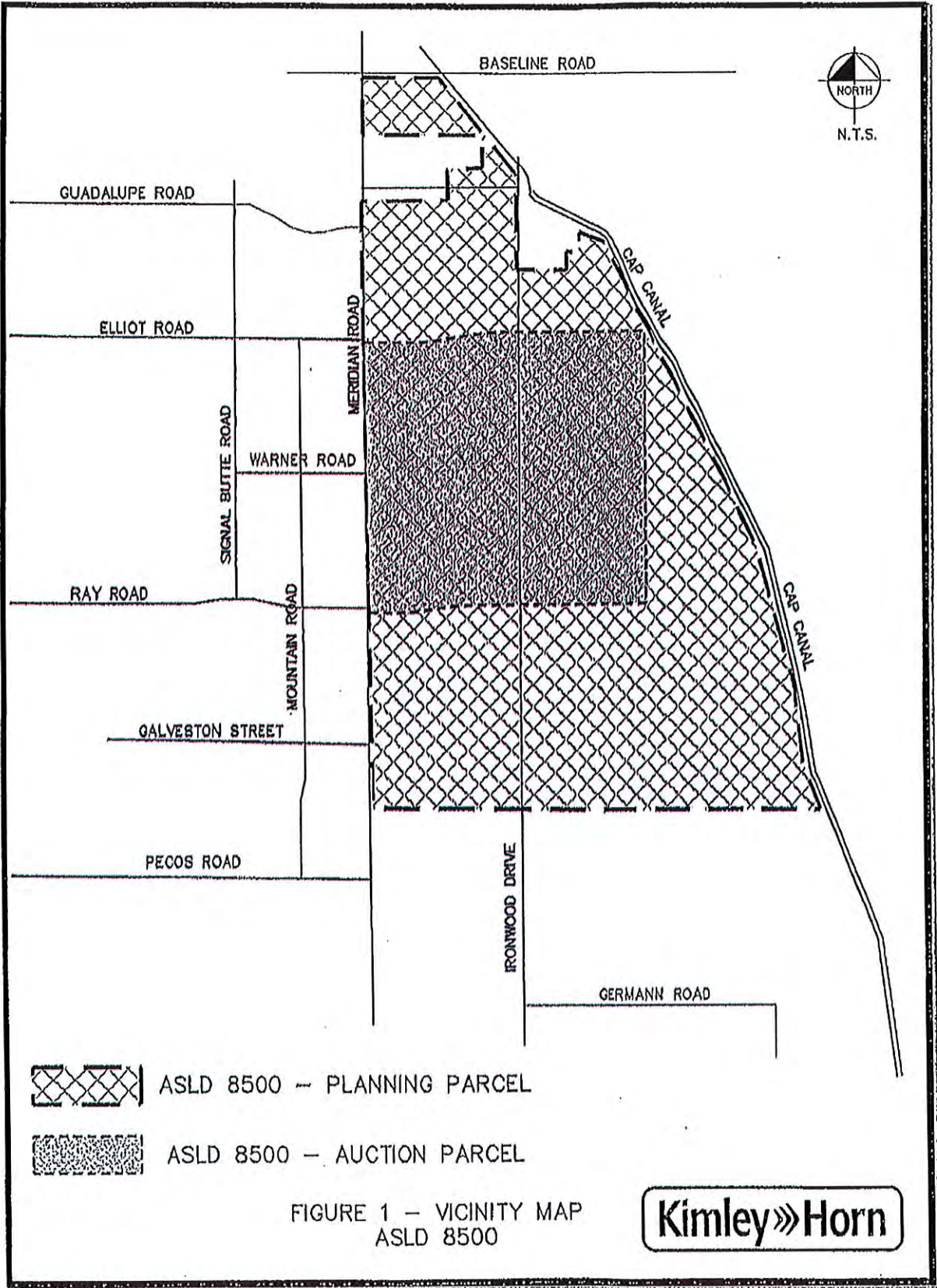
Should you require any assistance from ASLD, please don't hesitate to let me know, or feel free to contact Karen Dada, who is our Planning and Engineering Section Manager, at 602-542-3118, or kdada@azland.gov

Best wishes.

Sincerely,

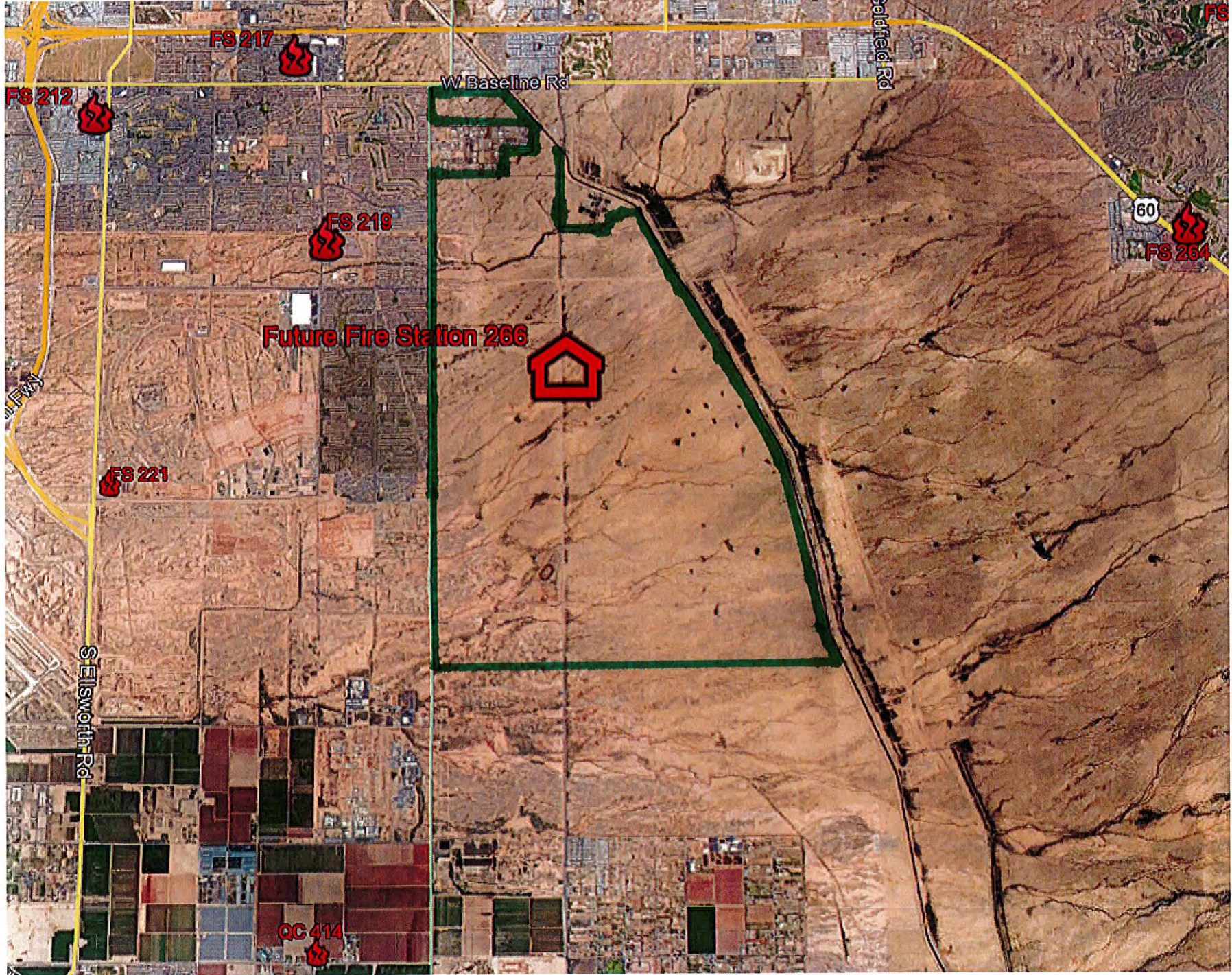
Lisa A. Atkins, Commissioner
Arizona State Land Department

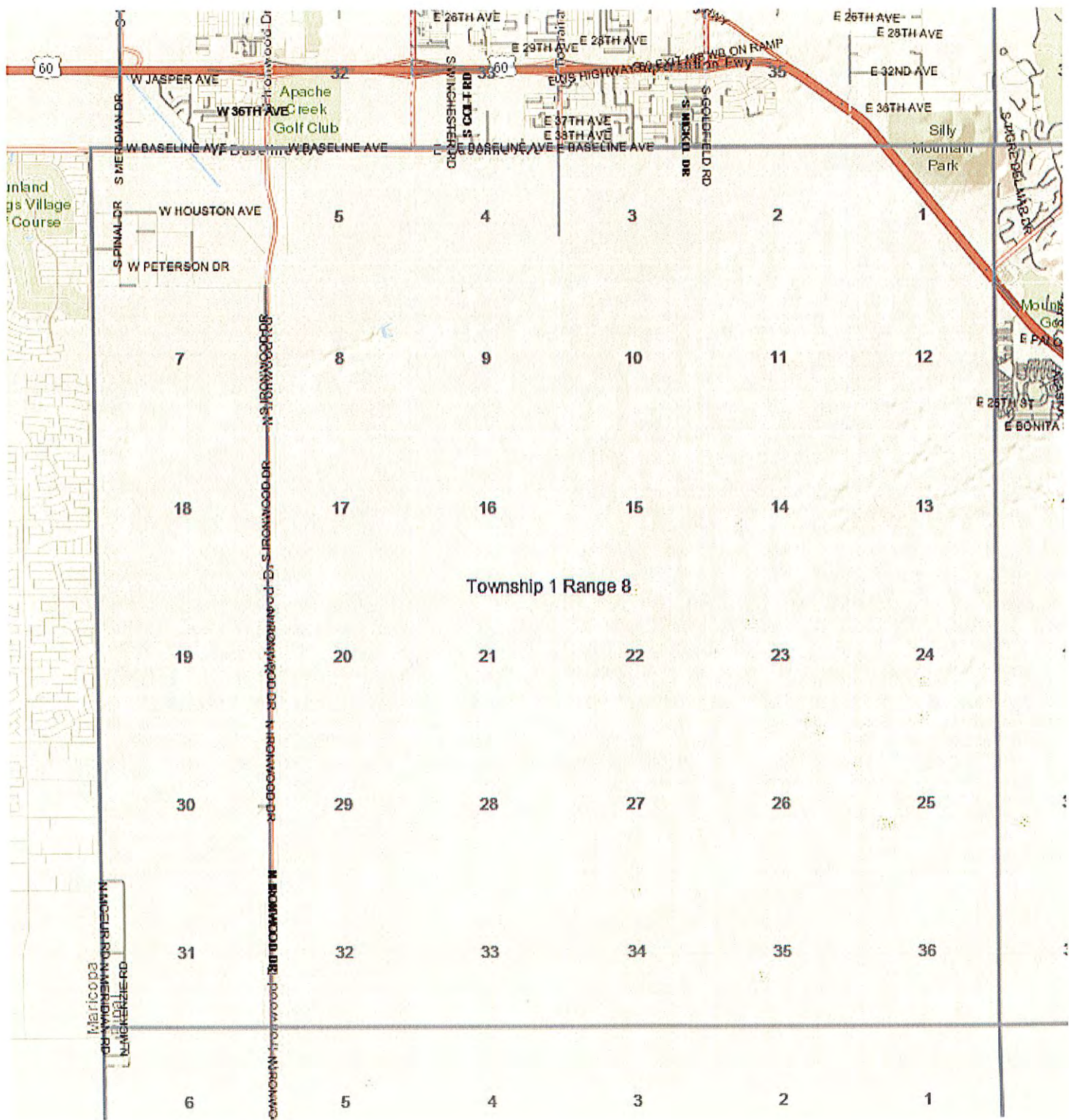
Attachment: Proposed SFMD annexation area





“EXHIBIT B”





Township 1 Range 8

Maricopa
COUNTY
SECTION
NUMBER

Governing Board Meeting – March 17, 2021

Agenda Item: #9

BOD#: 2021-03-08

Agenda Item Title

Discussion and possible approval of revision to the Promotional Testing Process.

Submitted By

Fire Chief Mike Farber

Background/Discussion

We anticipate future openings in some positions and may not have internal qualified candidates. This would lead us to go outside of SFMD which could lead to opportunities and/or challenges. Membership has asked us to consider other options.

Financial Impact(s)/Budget Line Item

N/A

Enclosure(s)

N/A

Recommended Motion

"TBD"



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Governing Board Meeting – February 17, 2021

Agenda Item: 10

BOD#: 2021-02-09

Agenda Item Title

Reports

Background / Discussion

This item is for the fire chief and his staff to share information with the Board of items occurring within, or related to, the fire district. Any item shared is for information only. Upon request of the Board, any item shared during this agenda item may be moved to the agenda for future meetings. Board discussion, other than clarifying questions, cannot occur and no action, position, or direction may occur until the specific item is placed on the agenda.

- **Senior Leadership Team**
- **Labor**

Recommended Motion:

N/A



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Governing Board Meeting – March 17, 2021

Agenda Item: #11

BOD#: 2021-03-10

Agenda Item Title

Possible vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1) for personnel matters and for legal advice pursuant to A.R.S. § 38-431.03(A)(3) and for instructions to legal counsel pursuant to A.R.S. § 38-431.03(A)(4) regarding possible selection of the fire chief position and consideration of the fire chief candidates qualifications; possible discussion of the terms of employment for the fire chief position; and direction to legal counsel regarding the terms of the employment contract for the fire chief position.

Note that executive sessions are confidential pursuant to ARS §38-431.03(C)

Submitted By

Legal Counsel William Whittington

Background/Discussion

Financial Impact(s)/Budget Line Item

N/A

Enclosure(s)

N/A

Recommended Motion

“Motion to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1) at (STATE TIME) for personnel matters and for legal advice pursuant to A.R.S. §38-431.03(A)(3) and for instructions to legal counsel pursuant to A.R.S. §38-431.03(A)(4) re: possible selection of the fire chief position and consideration of the fire chief candidates qualifications, and possible discussion of the terms of employment for the fire chief position, and direction to legal counsel regarding the terms of the employment contract for the fire chief position”.



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Governing Board Meeting – March 17, 2021

Agenda Item: #12

BOD#: 2021-03-11

Agenda Item Title (Public Session)

Public Session. Discussion and possible action regarding possible selection of a candidate for the fire chief position; possible instructions to legal counsel regarding the terms of a contract for the fire chief position; possible instructions to the Board Chairman and Staff relating to the same.

Submitted By

Legal Counsel William Whittington

Background/Discussion

Financial Impact(s)/Budget Line Item

Enclosure(s)

N/A

Recommended Motion

TBD



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Governing Board Meeting – March 17, 2021

Agenda Item: 13

BOD#: 2021-03-12

Agenda Item Title

New Business / Future Agenda Items

Submitted By

Board of Directors

Background/Discussion

This item is used as a placeholder to discuss New Business / Future Agenda Items, the Board may want on a future agenda.

Financial Impact

N/A

Enclosure(s)

N/A

Recommended Motion:

N/A



Go to Item 14

Go to Agenda

Governing Board Meeting – March 17, 2021

Agenda Item: 14

BOD#: 2021-03-n/a

Agenda Item Title

Announcements

Background / Discussion

The BOD and staff may share and discuss items to be placed on future BOD agendas.

Recommended Motion:

N/A



Go to Item 15

Go to Agenda

Governing Board Meeting – March 17, 2021

Agenda Item: 15

BOD#: 2021-03-13

Agenda Item Title

Adjournment

Recommended Motion:

“Motion to adjourn the Board meeting.”



[Go to Agenda](#)

Appendix A

A. Special Board Meeting Minutes from February 11, 2021

Submitted By

Board Secretary Sherry Mueller

Background / Discussion

The board meeting minutes of the previous meeting(s) are provided for the BOD to approve. If the BOD would like to discuss the minutes, they may be removed from the consent agenda. After approval, minutes are signed by the Clerk of the Board and kept as the official public record.

Financial Impact/Budget Line Item

N/A

Enclosure(s)

February 11, 2021 Special Board Meeting Minutes





Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

Special Board Meeting Minutes

February 11, 2021

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON THURSDAY, FEBRUARY 11, 2021. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC (VIA CONFERENCE CALL) AND BEGAN AT 1:00 PM.

A. Call to Order

Chairman Kathleen Chamberlain called the meeting to order at 1:03 PM.

B. Pledge of Allegiance

The Pledge of Allegiance led by Director Kurian

C. Roll Call

Board Members in attendance were Chairman Kathleen Chamberlain, Clerk Jeff Cross, Director Todd House, Director Jason Moeller and Director Shawn Kurian. Senior Leadership Team in attendance were Director Roger Wood and Administrative Services Director Anna Butel. Also in attendance was Captain John Walka and Sherry Mueller, Human Resources Generalist and Board Secretary. Recruiter, Heather Renschler from Ralph Anderson & Associates attended via Zoom video conference call.

1. **Call to the Public. (BOD #2021-02-n/a)** A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to a reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

NONE

2. **Possible vote to go into Executive Session. The Board may vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1) for personnel matters re: consideration of employment candidate interviews and A.R.S. § 38-431.03(A)(3) for legal advice; re: pending Fire Chief's employment issues; the recruitment and selection of the Fire Chief position. (BOD #2021-02-01)**

Note: Executive Sessions are confidential pursuant to A.R.S. §38-431.03(C).

Motion by Director House at 1:05 p.m. to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1) for personnel matters re: consideration of employment candidate interviews and A.R.S. § 38-431.03(A)(3) for legal advice; re: pending Fire Chief's employment issues; the recruitment and selection of the Fire Chief position

Seconded by Director Moeller

Vote 5 ayes, 0 nays, MOTION PASSED

3. **Discussion and possible direction regarding the Fire Chief selection process. (BOD #2021-02-02)**
The Public Session resumed at 5:49 p.m. The Fireboard conducted four interviews via ZOOM Meetings with qualified candidates for the next Fire Chief position. Two more interviews will be conducted on Friday, February 12, 2021 beginning at 8:00 a.m.

No Motion

4. **Discussion and possible direction regarding the next meeting date. (BOD #2021-02-03)**

The next meeting date will be:

- Friday, February 12, 2021 at 8:00 a.m.

No Motion

5. **Adjourn (BOD #2021-02-04)**

Motion by Director House to adjourn the meeting at 5:51 p.m.

Seconded by Director Moeller

Vote 5 ayes, 0 nays, MOTION PASSED

Governing Board Approval:

Board Clerk Jeff Cross

Sherry Mueller

Appendix B

B. Executive Session Minutes from February 11, 2021

Submitted By

Board Secretary Sherry Mueller

Background / Discussion

Executive Session Minutes are not provided to the public.

Financial Impact/Budget Line Item

N/A

Enclosure(s)

None



Appendix C

C. Special Board Meeting Minutes from February 12, 2021

Submitted By

Board Secretary Sherry Mueller

Background / Discussion

The board meeting minutes of the previous meeting(s) are provided for the BOD to approve. If the BOD would like to discuss the minutes, they may be removed from the consent agenda. After approval, minutes are signed by the Clerk of the Board and kept as the official public record.

Financial Impact/Budget Line Item

N/A

Enclosure(s)

February 12, 2021 Special Board Meeting Minutes





Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

Special Board Meeting Minutes

February 12, 2021

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON THURSDAY, FEBRUARY 12, 2021. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC (VIA CONFERENCE CALL) AND BEGAN AT 8:00 AM.

A. Call to Order

Chairman Kathleen Chamberlain called the meeting to order at 8:00 AM.

B. Pledge of Allegiance

The Pledge of Allegiance led by Director Moeller

C. Roll Call

Board Members in attendance were Chairman Kathleen Chamberlain, Clerk Jeff Cross, Director Todd House, Director Jason Moeller and Director Shawn Kurian. Senior Leadership Team in attendance were Director Roger Wood and Administrative Services Director Anna Butel. Also in attendance was Captain John Walka and Sherry Mueller, Human Resources Generalist and Board Secretary. Recruiter, Heather Renschler from Ralph Anderson & Associates attended via Zoom video conference call.

1. **Call to the Public. (BOD #2021-02-n/a)** A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to a reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

NONE

- Possible vote to go into Executive Session. The Board may vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1) for personnel matters re: consideration of employment candidate interviews and A.R.S. § 38-431.03(A)(3) for legal advice; re: pending Fire Chief’s employment issues; the recruitment and selection of the Fire Chief position. (BOD #2021-02-01)**

Note: Executive Sessions are confidential pursuant to A.R.S. §38-431.03(C).

Motion by Director Moeller at 8:01 a.m. to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1) for personnel matters re: consideration of employment candidate interviews and A.R.S. § 38-431.03(A)(3) for legal advice; re: pending Fire Chief’s employment issues; the recruitment and selection of the Fire Chief position

Seconded by Director House

Vote 5 ayes, 0 nays, **MOTION PASSED**

- Discussion and possible direction regarding the Fire Chief selection process. (BOD #2021-02-02)**
The Executive Session ended at 12:07 p.m. The Public Session resumed at 12:08 p.m. The Fireboard conducted two interviews via ZOOM Meetings with the last two qualified candidates for the next Fire Chief position.

No Motion

- Discussion and possible direction regarding the next meeting date. (BOD #2021-02-03)**

The next meeting date will be:

- To Be Determined (TBD) depending on the availability of the selected candidates for the next round of interviews. The group said the week of March 8 – 12, 2021 may be a good timeframe for the next round of interviews

No Motion

- Adjourn (BOD #2021-02-04)**

Motion by Director House to adjourn the meeting at 12:08 p.m.

Seconded by Director Cross

Vote 5 ayes, 0 nays, **MOTION PASSED**

Governing Board Approval:

Board Clerk Jeff Cross

Sherry Mueller

Appendix D

D. Executive Session Minutes from February 12, 2021

Submitted By

Board Secretary Sherry Mueller

Background / Discussion

Executive Session Minutes are not provided to the public.

Financial Impact/Budget Line Item

N/A

Enclosure(s)

None



Appendix E

E. Board Meeting Minutes from February 17, 2021

Submitted By

Board Secretary Sherry Mueller

Background / Discussion

The board meeting minutes of the previous meeting(s) are provided for the BOD to approve. If the BOD would like to discuss the minutes, they may be removed from the consent agenda. After approval, minutes are signed by the Clerk of the Board and kept as the official public record.

Financial Impact/Budget Line Item

N/A

Enclosure(s)

February 17, 2021 Board Meeting Minutes





Superstition Fire & Medical District

Phone (480) 982-4440 ~ sfmd.az.gov

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119
Fax (480) 982-0183

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119
Fax (480) 982-3268

Fleet & Facilities Services
1455 East 18th Avenue
Apache Junction, AZ 85119
Fax (480) 983-7443

Governing Board Meeting Minutes

February 17, 2020

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, FEBRUARY 17, 2021. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC (VIA CONFERENCE CALL) AND BEGAN AT 5:30 PM.

A. Call to Order

Chairman Chamberlain called the meeting to order at 5:30 PM.

B. Pledge of Allegiance

The Pledge of Allegiance led by Director House

C. Roll Call

Board Members in attendance were Chairman Kathleen Chamberlain, Clerk Jeff Cross, Director Todd House and Director Shawn Kurian. Director Jason Moeller attended via conference call.

Senior Leadership Team in attendance were Fire Chief Mike Farber, Assistant Chief Richard Mooney, Assistant Chief Rick Ochs, Finance Director Roger Wood, Acting Assistant Chief Jeff Cranmer and Administrative Services Director Anna Butel. Also in attendance was Sherry Mueller, Human Resources Generalist and Board Secretary and Legal Counsel William Whittington.

1. Review and approval of the January 2021 financial reports and bank reconciliations. (BOD #2021-02-01)

Motion by Director House to approve the January 2021 financial reports and bank reconciliations.

Seconded by Director Cross

Vote 5 ayes, 0 nays, **MOTION PASSED.**

2. Recognition of employee performance, achievements, and special recognition for community members. (BOD #2021-02-02)

Historical Review

Review of Historical Promotional Testing Processes

Thank-You to Xavier Hansen

Thank-you to Xavier Hansen for making us the *Thin Red Line of Courage Flag* made out of fire hose.



Superstition Fire & Medical District

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Fax (480) 983-7443

February Anniversaries

21 Years of Service:

Administrative Services Director **Anna Butel**
Fire Captain / Paramedic **Carlos Rivera**

12 Years of Service:

Fleet Services Manager **Vaughn Croshaw**

8 Years of Service:

Firefighter / Paramedic **Dave Endres**
Firefighter **Monte Fuller**
Firefighter / Paramedic **Chris Furgeson**

5 Years of Service:

Human Resources Generalist **Sherry Mueller**

2 Years of Service:

Firefighter **Matt Leon**
Paramedic **Ryan Markham**
Paramedic **Kyle Fischer**

New Probationary Firefighters graduated from the Phoenix Fire Academy on January 29, 2021

- Shane Gereg
- Caleb Brown
- Sophie Boukatch
- Anthony Pezzino
- Thomas Merrill
- Luke Mays

3. Call to the Public. (BOD #2021-02-N/A)

Due to the Covid-19 virus, the Board Meeting was a closed-door meeting to the public. A notice was posted on our website, front door, Regional Training Center and Station 264 with our conference call number and pin code if anyone from the public wanted to call in and listen to the meeting. There was no person from the public over the conference phone.

NONE

4. Consideration and possible approval of all consent agenda items listed below (BOD #2021-02-03):

- A. Special Board Meeting Minutes from December 7, 2020
- B. Special Board Meeting Minutes from January 14, 2021
- C. Executive Session Minutes from January 14, 2021



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Fax (480) 983-7443

- D. Board Meeting Minutes from January 20, 2021
- E. Special Board Meeting Minutes from January 28, 2021
- F. Renewal of contract for property and casualty insurance service

Motion by Director Kurian to approve all consent agenda items February 17, 2021.

Seconded by Director Cross

Vote 5 ayes, 0 nays, **MOTION PASSED**

5. **Possible vote to go into Executive Session. The Board may vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1) for personnel matters re: discussion of candidate qualifications and A.R.S. § 38-431.03(A)(3) for legal advice; re: pending Fire Chief’s employment issues; the recruitment and selection of the Fire Chief position. (BOD #2021-02-04)**

Note: Executive Sessions are confidential pursuant to A.R.S. §38-431.03(C).

Note: Legal action involving a final vote or decision shall not be taken at an executive session.

No Executive Session needed at this time.

No Motion

6. **Public Session. Discussion and possible direction regarding the Fire Chief Selection process. (BOD #2021-02-05)**

Chairman Chamberlain stated the candidates have been narrowed down to three final candidates. The next dates for the Fire Chief selection process will be Thursday, March 4, 2021 when the three finalists will be taken on a District Station tour. Board Clerk Cross, Director House and Union Vice President Walka will be providing the tours. The second round of interviews will take place on Monday, March 8, 2021.

Chairman Chamberlain read the “Official Statement – Fire Chief Recruitment”:

The SFMD Board of Directors and Committee conducted six Fire Chief interviews on Thursday and Friday of last week. All candidates brought unique aspects to their interviews. Based on their performance in the first round of interviews, the top three candidates are Jeff Case, Avondale Fire & Medical Department (retired), space John Whitney, Scottsdale Fire & Medical Department, and Rusty Colfelt, Eagle Fire Protection District (Idaho / Retired).

The Board of Directors, Selection Committee, and the Ralph Anderson Consultant are working towards the next steps in the process. The second-round interviews space are scheduled for Monday, March 8, 2021. Additionally, candidates will participate in station tours with Board Clerk Cross, Director House and Union Vice President Walka on Thursday, March 4, 2021.

Also, Chairman Chamberlain said the candidates will also have an opportunity to meet with Chief Farber on Thursday, March 4, 2021.

No Motion



Superstition Fire & Medical District

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Fax (480) 983-7443

7. Discussion of the 2021 Fire District Tax Abstract / Levy Limit Worksheet for Pinal and Maricopa counties, and its impact on the development of the Fiscal Year 2021 / 2022 Revenue Budget. (BOD #2021-02-06)

The Combined Pinal County & Maricopa County Fire District Levy Limit Worksheet (Tax Abstract) for FY 2020 / 2021 was delivered on February 8. A summary of the District's Net Assessed Valuation (NAV) and its impact on the property tax revenues for FY 2021 / 2022 is as follows:

	Pinal	Maricopa	Total	% Increase
Centrally Assessed Property	11,055,630	29	11,055,659	4.09%
Locally Assessed Property	32,608,946	143,009	32,751,955	4.37%
Locally Assessed Personal Property	<u>414,571,126</u>	<u>318,662</u>	<u>414,889,788</u>	<u>6.70%</u>
Total	458,235,702*	461,700	458,697,402	6.47%

*NOTE: The FY 2021 / 2022 NAV total for Pinal County represents 93.7% of the FY 2010 / 2011 NAV (11 years ago).

At the current tax rate of \$3.25 per \$100 of Net Assessed Value, the NAV increase results in an additional \$905,014 in tax revenues for the General (100) Fund.

At the current special assessment rate of \$0.25 per \$100 of NAV, the NAV increase results in an additional \$69,616 in tax revenues for the Capital Replacement (200) Fund.

At the current special assessment rate of \$0.17 per \$100 of NAV, the NAV increase results in an additional \$11,450 in tax revenues for the Debt Principal (500) and Debt Interest (600) funds combined.

The District Salt River Project (SRP) NAV is still not known.

This information does not require Board action; it is being provided for FY 2021 / 2022 Budgeting purposes for the General (100), Capital Replacement (200), and the Debt Principal (500) and Debt Interest (600) funds.

No Motion

8. Review and discussion regarding the Fireboard Bylaws. (BOD #2021-02-07)

Chairman Chamberlain requested this agenda item be delayed and the Board will have a special work session to go over the details of the Bylaws at a future date to be determined.

9. Discussion regarding the Engagement and Retainer Agreement to retain Cynthia K. Kelley, Esq. of Ryan Rapp Underwood & Pacheco PLC as the Local Pension Board attorney. (BOD #2021-02-08)

Director of Administrative Services, Anna Butel stated this agenda item is for information only. The Local Pension Board is expected to approve retaining of services of outside counsel of Cynthia K. Kelley, Esq. of Ryan Rapp Underwood & Pacheco PLC as the Local Pension Board attorney at the next Pension Board Meeting on Thursday, February 18, 2021.

No Motion



Superstition Fire & Medical District

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Fax (480) 983-7443

10. Reports (BOD #2021-02-09)

Senior Leadership Team (SLT):

Fire Chief Mike Farber

- IGA with City of AJ
- Annexation of 8,100 acres
- List Establishment; Captain Promotional Process:
 - Dan Elliott
 - Chris Robson
 - Chris Furgeson
 - Lance Frawley
- Cancer Screening Completed for Sworn Members
- State of the City Video

Acting Assistant Chief Jeff Cranmer

- Fire Incidents
- Crew training
- Recruit training
- EMS training

Assistant Chief Rick Ochs

- Review of Captain Testing Process

Fire Prevention & Growth & Development

- Company level Business Inspections to begin in March
- Tenant Improvements, Fire Protection System installations
- Updates on new construction

Administrative Services Director Anna Butel

- FEMA gave final approval for Award Package #1 related to COVID-19 expenses
- AZ DEMA is competing an additional review before issuing the award
- Cost Share is 75%
- Net - \$57,543.04
- Federal Share - \$43,157.28
- SFMD Share - \$14,385.76
- FEMA is still reviewing Award Package #2
- Requested additional information on usage rates of certain Personal Protective Equipment.
- Net - \$14,225.10
- Federal Share - \$10,668.82
- SFMD Share - \$3,556.28
- We are working on our next submission for continued COVID expense reimbursement



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Administrative Services Director Anna Butel Continued

Pension Board

- Training is scheduled for Thursday, February 18th at 14:00 hours.
- Brian Moore from PSPRS will provide the training.

New Recruit Training

- Overview of Human Resources and Payroll
- Essential Policies
- On-The-Job Injury Policy and Procedure
- Paycheck deductions

Finance Director Roger Wood

- FY 2021/2022 budget Development
- Updating 3-Year Forecast
- Interfund Accounts Receivable / Accounts Payable analysis and proposal for March BOD
- Preparing Fund Overview for new Fire Chief

11. New Business / Future Agenda Items. (BOD #2021-02-10)

The Board would like to review options for electronic signatures for check signing. A presentation of options will be scheduled for the March 2021 Board Meeting.

12. Announcements (BOD #2021-02-N/A)

Chairman Chamberlain thanked the on-duty personnel who attended today's Board Meeting.

13. Adjourn (BOD #2021-02-11)

Motion by Director House to adjourn the meeting at 6:41 p.m.

Seconded by Director Moeller

Vote 5 ayes, 0 nays. **MOTION PASSED.**

Governing Board Approval:

Board Clerk Jeff Cross

Sherry Mueller

Appendix F

F Cancer Screening Invoices for Vincere Cancer Center for Approval

Agenda Item Title

Cancer Screening Invoices for Approval

Submitted By

Fire Chief Mike Farber

Assistant Chief Richard Mooney

Background/Discussion

These invoices represents the cost of cancer screenings and related tests during the months of May 2020 and January 2021 covering 53 firefighters.

Invoice 052020 for \$42,040 is a part of the cost related to 28 cancer screenings performed in May 2020. This invoice was received in January 2021, yet it really pertains to the previous fiscal year. Unless the District is successful in obtaining an amendment to the FEMA cancer grant, this cost is 100% that of the SFMD. The District paid the first \$50,000 against this invoice in June 2020.

Invoice 0102021 for \$83,000 relates to 25 cancer screenings performed in January 2021. The cost of the Whole Body MRI tests and some of the other tests are to be covered by the FEMA grant at a 90% reimbursement rate. The person being screened must be 40 years old or older, and have 5 years of fire service to be considered eligible for coverage by the FEMA grant.

The logistics of payment are that the District pays Vincere Physician's Group for the total invoice, and then requests reimbursement from FEMA.

Efforts are on-going to determine the exact amount of reimbursement for the screenings in October and November 2020, and January 2021. At present the FEMA reimbursement rate of the costs incurred by the District is approximately 50% due to the limitation that the FEMA grant only covers a portion of the cost of cancer screening for firefighters age 40 and older.

The District is asking if FEAM would consider an amendment to the grant to include the cost of screenings performed in May 2020. The current FEMA grant has a start date of August 8, 2020.

Financial Impact(s)/Budget Line Item

100-10-61920-10: \$125,040 less approximately \$70,000 FEMA reimbursement

Enclosure(s)

Vincere Physician's Group Invoice 052020 (\$42,040) and SFMD Purchase Order 019902

Vincere Physician's Group Invoice 0102021 (\$83,000) and SFMD Purchase Order 019901





VINCERE PHYSICIAN'S GROUP
7469 E MONTE CRISTO AVE, SCOTTSDALE, AZ
85260 | 480-306-5390
TAX ID: 82-2539609

INVOICE

INVOICE DATE: JANUARY 4, 2021
DATE DUE: Upon receiving invoice
INVOICE NO: 052020

Superstition Fire District
565 N Idaho Rd
Gold Canyon, AZ 85118

PAYMENT METHOD

Please make check out to
Vincere Physician's Group
7469 E Monte Cristo Ave
Scottsdale, AZ 85260

ITEM	QTY	PRICE	TOTAL
May 6th			
Consult with Dr. Shukla	14	\$180	\$2,520
Consult with Dr. Bans	13	\$200	\$2,600
Low Dose Lung CT	14	\$400	\$5,600
Whole Body MRI	14	\$2,500	\$35,000
Breast Scan	1	\$600	\$600
		Sub Total:	\$46,320
May 7th			
Consult with Dr. Shukla	14	\$180	\$2,520
Consult with Dr. Bans	13	\$200	\$2,600
Low Dose Lung CT	14	\$400	\$5,600
Whole Body MRI	14	\$2,500	\$35,000
		Sub Total:	\$45,720
		Subtotal	\$92,040
Questions? Email: drshukla@vincerecancer.com or call at O: (480) 306-5390		Payment on Account	-\$50,000
		GRAND TOTAL	\$42,040

Vincere Physician's Group
7469 E Monte Cristo Ave, Scottsdale, AZ 85260 | 480-306-5390



Superstition Fire & Medical District

Purchase Order



565 North Idaho Rd. Apache Junction, AZ 85119-4014
 Phone: (480) 982-4440 Fax: (480) 982-0183

Date: February 23, 2021

TO: Vincere Physician's Group
 PO Box 207429
 Dallas, TX 75320-7529

Vendor ID: VIPHGR
 Purchase Order #: 019902

Requisition #: 19,012

Buyer: FIRE
 Created by: JDB
 Created Date: 2/23/2021
 Updated by: JDB
 Updated Date: 2/23/2021

Ship To: Support Services
 1455 E 18th Av
 Apache Junction, AZ 85219

Page #: 1

Order Description: May 2020 Cancer Screenings

Line	AJFD Product #	Description	GL Acct #	Quantity	Unit Price	Amount
1	NIL	May 2020 Cancer Screenings	100106192012	1.00	\$42,040.0000	\$42,040.00

Important Conditions

1. Invoice in Duplicate
2. If price(s) are higher than specified, do not ship, advise us.
3. Do not ship or render any service prior to specified date, unless noted.
4. Goods subject to our inspection on arrival, not withstanding prior payment to obtain cash discount.
5. Goods rejected due to inferior quality or workmanship will be returned to you with charge for transportation both ways, and are not to be replaced except upon receipt of replacement PO from us.
6. Orders not shipped on date specified may be cancelled by us.
7. If these conditions are not acceptable, please advise us on receipt of the orders and before you make any shipment.

TOTAL **\$42,040.00**

 Purchasing Manager

 Fire Chief



VINCERE PHYSICIAN'S GROUP
7469 E MONTE CRISTO AVE, SCOTTSDALE, AZ
85260 | 480-306-5390
TAX ID: 82-2539609

INVOICE

INVOICE DATE: FEBRUARY 15, 2021
DATE DUE: Upon receiving Invoice
INVOICE NO: 0102021

Superstition Fire District
565 N Idaho Rd
Gold Canyon, AZ 85118

PAYMENT METHOD

Please make check out to
Vincere Physician's Group
7469 E Monte Cristo Ave.
Scottsdale, AZ 85260

ITEM	QTY	PRICE	TOTAL
January 6, 2021			
Consult with Dr. Shukla	11	\$180	\$1,980
Consult with Dr. Bans	3	\$200	\$ 600
Low Dose Lung CT	11	\$400	\$4,400
Whole Body MRI	11	\$2,500	\$27,500
Consult with Dr. Prichard	11	\$200	\$ 2,200
		Sub Total:	\$36,680
January 27, 2021			
Consult with Dr. Shukla	14	\$180	\$2,520
Consult with Dr. Bans	2	\$200	\$ 400
Low Dose Lung CT	14	\$400	\$5,600
Whole Body MRI	14	\$2,500	\$35,000
Consult with Dr. Prichard	14	\$200	\$2,800
		Sub Total:	\$46,320
		Subtotal	\$83,000
Questions? Email: drshukla@vincerecancer.com or call at O: (480) 306-5390		Payment on Account!	
		GRAND TOTAL	\$83,000



Superstition Fire & Medical District

Purchase Order

565 North Idaho Rd. Apache Junction, AZ 85119-4014
Phone: (480) 962-4440 Fax: (480) 962-0183



Date: February 23, 2021

TO: Vincere Physician's Group
PO Box 207429
Dallas, TX 75320-7529

Vendor ID: VIPHGR

Purchase Order #: 019901

Requisition #: 19,011

Buyer: FIRE
Created by: JDB
Created Date: 2/23/2021
Updated by: JDB
Updated Date: 2/23/2021

Ship To: Support Services
1455 E 18th Av
Apache Junction, AZ 85219

Page #: 1

Order Description: Jan 2021 Cancer Screenings

<u>Line</u>	<u>AJFD Product #</u>	<u>Description</u>	<u>GL Acct #</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Amount</u>
1	NIL	Jan 2021 Cancer Screenings	100106192012	1.00	\$83,000.0000	\$83,000.00

Important Conditions

1. Invoice in Duplicate
2. If price(s) are higher than specified, do not ship, advise us.
3. Do not ship or render any service prior to specified date, unless noted.
4. Goods subject to our inspection on arrival, notwithstanding prior payment to obtain cash discount.
5. Goods rejected due to inferior quality or workmanship will be returned to you with charge for transportation both ways, and are not to be replaced except upon receipt of replacement PO from us.
6. Orders not shipped on date specified may be cancelled by us.
7. If these conditions are not acceptable, please advise us on receipt of the orders and before you make any shipment.

TOTAL **\$83,000.00**

Purchasing Manager

Fire Chief

Appendix G

G. Mutual Ambulance Aid Contract with The City of Mesa

Submitted By

Assistant Chief Richard Mooney

Background / Discussion

The contract is an intergovernmental agreement between the Supersition Fire & Medical District and the City of Mesa that allows each agency to provide back up ambulance services for the other. SFMD is currently providing ambulance service for the City of Mesa as needed. The governmental agreement would make it official for both agencies. Currently, SFMD does have a mutual aid agreement American Medical Response Corporation.

Financial Impact/Budget Line Item

N/A

Enclosure(s)

Contract Document: Intergovernmental Agreement between Superstition Fire & Medical Distrcit and the City of Mesa for Back-up Ambulance Services



**INTERGOVERNMENTAL AGREEMENT BETWEEN
SUPERSTITION FIRE & MEDICAL DISTRICT AND
THE CITY OF MESA FOR BACK-UP AMBULANCE SERVICES**

THIS INTERGOVERNMENTAL AGREEMENT ("AGREEMENT") is made and entered into on March 1, 2021 between the Superstition Fire & Medical District, a political subdivision of the State of Arizona ("Superstition") and the City of Mesa, Arizona, a municipal corporation ("Mesa"), both of whom are collectively referred to as the "Parties" or individually as "Party".

RECITALS

WHEREAS, the City of Mesa and the Superstition (hereinafter collectively referred to as the "Parties") are authorized to enter into this Agreement pursuant to A.R.S. §§ 11-951 through 11-954, as amended, and A.A.C. R9-25-907; and

WHEREAS, both Superstition and Mesa provide ambulance service within their respective Certificates of Necessities (CON), and

WHEREAS, on March 17, 2015 the Arizona Department of Health Services granted Superstition's application for an initial Certificate of Necessity ("CON") to provide ambulance services (CON 149); and

WHEREAS, on July 23, 2015 the Arizona Department of Health Services granted Mesa's application for an initial Certificate of Necessity ("CON") to provide ambulance services (CON 140); and

WHEREAS, both Superstition and Mesa recognize the occurrence of a major emergency or simultaneous emergencies could overtax available equipment and resources within their respective CON service areas; and

WHEREAS, the Parties desire to provide ambulance services to each other in times of peak overload, simultaneous emergencies, when resources are otherwise overtaxed.

NOW, THEREFORE, in consideration of the premises and the mutual covenants contained herein the Parties agree as follows:

ARTICLE 1 - TERM

1.1 Term. The effective date of this Agreement shall be March 1, 2021 and shall renew automatically annually unless terminated by the Parties as set forth below. Either Party may terminate this Agreement with ninety (90) days prior written notice.

ARTICLE 2- DUTIES AND LIMITATIONS

2.1 Services provided. Subject to such limitations as may be imposed by law and this Agreement, Superstition and Mesa are hereby authorized, empowered, and directed to provide ALS and BLS ambulance services in each other's CON areas, as requested by the other Party, to cover responses during times of peak overload, simultaneous emergencies, major emergencies when resources are otherwise overtaxed.

Requests.

A. The "Answering Agency" is the Agency that responds to the request for emergency medical services or non-emergency medical services. The "Requesting Agency" is the Agency requesting medical transportation services assistance under this Agreement.

B. An authorized official representing a Requesting Agency shall make all requests for aid. Each request for aid is subject to approval by an official of the Answering Agency, without charge to the Requesting Agency, and with the understanding that personnel and equipment of the Answering Agency shall be subject only to the liability, workers' compensation, and/or other insurance of that Answering Agency. Any request for assistance hereunder should include a statement of the amount and type of equipment and personnel requested and shall specify the location to which the equipment and response personnel are to be dispatched. However, an official of the Answering Agency shall determine the type and quantity of equipment and personnel to be furnished. The equipment and personnel of the Answering Agency shall at all times be under the supervision and control of the official(s) of that answering Agency. When emergency medical services are requested, the Answering Agency shall have its personnel report to the Incident Commander ("IC") or other scene commander at the location to which the equipment and personnel are dispatched. All activities shall be coordinated with the IC. Though coordination of activities occurs by the IC, the equipment and personnel of the Answering Agency shall be under the ultimate supervision of the designated personnel of the Answering Agency. The personnel of the Answering Agency shall coordinate the Answering Agency's efforts with the IC.

C. At no time shall the Answering Agency be expected to operate contrary to standing orders or protocols of its physician advisor, company policies, operating licenses, or federal or state regulations, except as specifically provided for in writing by local, state or federal authority and/or except when destination policies are otherwise modified as necessary.

D. If at any time the Answering Agency responds to a mutual aid call for emergency medical services where the Requesting Agency is not at the scene, the Answering

Agency will follow the treatment protocols and procedures of its physician advisor or other medical control, pursuant to the applicable Incident Command System. Response personnel shall contact the medical base of their own Agency for further orders and designation sites.

E. The personnel of each Agency, while engaged in performing any mutual aid service, activity, or undertaking under provisions of this Agreement, shall have and retain all rights and privileges notwithstanding that mutual aid service is being performed in or for the other Agency. Additionally, the Answering Agency's physician advisor and appropriate medical protocols shall govern the Answering Agency's actions.

F. The Answering Agency shall be responsible for all patient and third party billing and agrees that the rates to be billed shall comply with applicable laws.

ARTICLE 3 - MISCELLANEOUS

3.1 Headings. Section headings contained in this Agreement are for reference purposes only and shall not affect in any way meaning or interpretation of this Agreement.

3.2 Entire Agreement: Modification. This Agreement contains the complete expression of the agreement between the Parties with respect to the subject matter hereof and there are no promises, representations or inducements except as herein provided. The terms and provisions of this Agreement may not be modified, supplemented or amended except in writing signed by both Parties hereto. All terms and provisions of this Agreement shall be binding upon and inure to the benefit of and be enforceable by the respective successors and permitted assigns of the Parties hereto.

3.3 No Waiver. Failure by either Party hereto to enforce at any time or for any period of time any provision or right hereunder shall not constitute a waiver of such provision or of the right of such party thereafter to enforce each and every such provision.

3.4 Governing Law. This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Arizona notwithstanding the conflict of law principals of such state. Any arbitration or litigation shall be conducted in Maricopa County, Arizona. The prevailing party in any litigation concerning this Agreement shall be entitled to reimbursement of its reasonable costs, including legal and accounting fees, incurred in connection with any such matter.

3.5 Conflict of Interest. Parties reserve the right to cancel this Agreement for possible conflicts of interest pursuant to A.R.S. §38-511, as amended.

3.6 Performance: Indemnification. In regard to performance of this Agreement, Superstition Fire & Medical District and Mesa both agree to indemnify and save harmless the other Party from and against all claims, suits, damages, liabilities, losses, and expenses arising out of or resulting from (i) damage to, or loss of use of, the other Parties property incurred by reason of the negligent act or omission of the indemnifying Party, (ii) injury or death of a third party which is a result of the negligent act or omission of the

indemnifying party in the course of performance of this Agreement, or (iii) the indemnifying Party's failure to comply with any applicable laws or regulations. Nothing herein shall be construed to modify the gross negligence standard of A.R.S. § 48-818.

3.7 Execution. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The signature pages from one or more counterparts may be removed from such counterparts and such signature pages all attached to a single instrument so that the signatures of all Parties may be physically attached to a single document.

3.8 Notices. All notices from the Parties shall be mailed or hand-delivered to:

Superstition Fire & Medical District
565 N. Idaho Rd.
Apache Junction, AZ 85119
Attention: Fire Chief

City of Mesa
13 West 1st Street
Mesa, AZ 85201
Attention: Fire and Medical Chief

3.9 Privacy –Confidential Information.

Each Party acknowledges that its employees or agents may, in the performance of its obligations under this Agreement, come into possession of information that is confidential or privileged. In that event, said Party shall maintain the private or confidential nature of that information, and shall comply with state and federal law, including any requirements imposed by HIPAA. In addition, each Party agrees to execute a Business Associate Agreement if required.

3.10 HIPAA. Each Party agrees to comply with the privacy regulations pursuant to Public Law 104-191 of August 21, 1996, known as the Health Insurance Portability and Accountability Act of 1996, Subtitle F – Administrative Simplification, Sections 261, et seq., as amended (“HIPAA”), to protect the privacy of any personally identifiable protected health information (“PHI”) that is collected, processed or learned as a result of this Agreement. Each Party agrees not to use or disclose PHI except as permitted by law. The Parties agree to enter into a Business Associate Agreement with each other if required by law.

3.11 Legal Arizona Workers Act. To the extent applicable, the Parties are required to comply with A.R.S. §41-4401, and hereby warrant that they will, at all times during the term of this Agreement, comply with all federal immigration laws applicable to the employment of their respective employees, the requirements of A.R.S. §41- 4401, and with three-verification requirements of A.R.S. §23-214(A) (together the "state and federal immigration laws"). Mesa further agrees to ensure that each subcontractor that performs

any work on behalf of Mesa under this Agreement likewise complies with the state and federal immigration laws.

A breach by either Party of a warranty regarding compliance with the state and federal immigration laws shall be deemed a material breach of the Agreement and said Party may be subject to penalties up to and including termination of the Agreement.

3.12 Non-Appropriation. This Agreement shall be subject to available funding for either Party and nothing in this Agreement shall bind the other Party to expenditures in excess of funds appropriated and allotted for the purposes outlined in this Agreement.

3.13 While not anticipated, pursuant to the provisions of A.R.S. § 11-952(B)(4), in the event of termination, any property contributed by either Party shall be returned to the respective Party.

IN WITNESS WHEREOF the Parties hereto have placed signatures on the day and year noted below.

Superstition Fire & Medical District

City of Mesa Fire and Medical Department

Mike Farber, Fire Chief

Mary Cameli, Fire Chief

ATTEST:

ATTEST:

Jeff Cross, Board Clerk

DeeAnn Mickelson, City Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

William Whittington, Board Attorney

Jim Smith, City Attorney

Appendix H

H. Purchase of one (1) Stryker LP15 Heart Monitor Purchase

Submitted By

Acting EMS Chief David Pohlmann

Assistant Chief Jeff Cranmer

Background / Discussion

Two (2) LifePac 15V4 Heart Monitors were included for purchase in the Capital (200) Fund budget for FY 19/20. All necessary accessories are included in this purchase proposal.

Stryker Medical (who purchased Physio Control) is the sole source distributor for the LifePac monitors within Arizona. This is noted on the attached Procurement Form.

Stryker is providing a \$3,000 discount for the LifePak 12 monitor being traded in, which, according to Accounting asset records, were purchased in 1998.

Financial Impact/Budget Line Item

\$42,025.51 / 200-70-73240-41 (EMS Capital Medical Equipment)

Enclosure(s)

1. Stryker Quote #1033379 dated 2/24/2021
2. Purchase Order #019918
3. Procurement Form





Superstition Fire & Medical District

Purchase Order



565 North Idaho Rd. Apache Junction, AZ 85119-4014
 Phone: (480) 982-4440 Fax: (480) 982-0183

Date: February 24, 2021

TO: Stryker Sales Corporation
 3800 E Centre Ave
 Portage, MI 49002

Vendor ID: STRYCO
 Purchase Order #: 019918

Requisition #: 19,028
 Buyer: EMSC
 Created by: JDB
 Created Date: 2/24/2021
 Updated by: JDB
 Updated Date: 2/24/2021

Ship To: Support Services
 1455 E 18th Av
 Apache Junction, AZ 85219

Page #: 1

Order Description: LifePak 15

Line	AJFD Product #	Description	GL Acct #	Quantity	Unit Price	Amount
1	200EMSEQUIP	LifePak 15	200707342041	1.00	\$42,025.5100	\$42,025.51

Important Conditions

1. Invoice in Duplicate
2. If price(s) are higher than specified, do not ship, advise us.
3. Do not ship or render any service prior to specified date, unless noted.
4. Goods subject to our inspection on arrival, not withstanding prior payment to obtain cash discount.
5. Goods rejected due to inferior quality or workmanship will be returned to you with charge for transportation both ways, and are not to be replaced except upon receipt of replacement PO from us.
6. Orders not shipped on date specified may be cancelled by us.
7. If these conditions are not acceptable, please advise us on receipt of the orders and before you make any shipment.

TOTAL **\$42,025.51**

 Purchasing Manager

 Fire Chief



Quick Quote 2/24/2021 11:14 AM

Quote Number: 10333379

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308

Chicago, IL 60673-3308

Prepared For: SUPERSTITION FIRE AND MED DISTRICT

Rep: April Espinoza

Attn:

Email: april.espinoza@stryker.com

Phone Number: 602-620-4294

Quote Date: 02/24/2021

Expiration Date: 05/25/2021

Delivery Address

End User - Shipping - Billing

Bill To Account

Name:	SUPERSTITION FIRE AND MED DISTRICT	Name:	SUPERSTITION FIRE AND MED DISTRICT	Name:	SUPERSTITION FIRE AND MED DISTRICT
Account #:	1276965	Account #:	1276965	Account #:	1276964
Address:	1455 E 18TH AVE APACHE JUNCTION Arizona 85119	Address:	1455 E 18TH AVE APACHE JUNCTION Arizona 85119	Address:	565 N IDAHO RD APACHE JUNCTION Arizona 85119-4014

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99577-001957	LIFEPAK 15 V4 Monitor/Defib - Manual & AED, Trending, Noninvasive Pacing, SpO2, SpCO, NIBP, 12-Lead ECG, EtCO2, BT. Incl at N/C: 2 pr QC Electrodes (11996-000091) & 1 Test Load (21330-001365) per device, 1 Svc Manual CD (26500-003612) per order	1	\$31,220.50	\$31,220.50
2.0	41577-000288	Ship Kit -QUIK-COMBO Therapy Cable; 2 rolls100mm Paper; RC-4, Patient Cable, 4ft.; NIBP Hose, Coiled; NIBP Cuff, Reusable, adult; 12-Lead ECG Cable, 4-Wire Limb Leads, 5ft; 12-Lead ECG Cable, 6-Wire Precordial attachment	1	\$0.00	\$0.00
3.0	11577-000004	Station Battery Charger - For the LP15	1	\$1,666.00	\$1,666.00
4.0	21330-001176	LP 15 Lithium-ion Battery 5.7 amp hrs	3	\$419.90	\$1,259.70
5.0	11171-000082	Masimo™;RC Patient Cable - EMS, 4 FT.	1	\$212.50	\$212.50
6.0	11171-000049	Masimo™Rainbow™ DCI Adult Reusable SpO2, SpCO, SpMet Sensor, 3 FT. For use with RC Patient Cable.	2	\$544.00	\$1,088.00
7.0	11577-000002	LIFEPAK 15 Basic carry case w/right & left pouches; shoulder strap (11577-000001) included at no additional charge when case ordered with a LIFEPAK 15 device	4	\$286.45	\$1,145.80
8.0	11260-000039	LIFEPAK 15 Carry case back pouch	4	\$73.95	\$295.80
9.0	11220-000028	LIFEPAK 15 Carry case top pouch	4	\$51.85	\$207.40
10.0	11996-000369	LIFEPAK Monitor to PC USB Cable	1	\$262.65	\$262.65
11.0	11171-000017	Masimo™ LNCS™ DCI, Adult SpO2 only Reusable Sensor. For use with LNC Patient Cable.	1	\$276.25	\$276.25
12.0	11996-000323	Masimo™;RED LNC® Patient Cable, 4 FT. For use with LNCS Patient Sensors.	1	\$175.10	\$175.10



Quick Quote 2/24/2021 11:14 AM

Quote Number: 10333379

Remit to: **Stryker Medical**

Version: 1

P.O. Box 93308

Chicago, IL 60673-3308

Prepared For: SUPERSTITION FIRE AND MED DISTRICT

Rep: April Espinoza

Attn:

Email: april.espinoza@stryker.com

Phone Number: 602-620-4294

Quote Date: 02/24/2021

Expiration Date: 05/25/2021

#	Product	Description	Qty	Sell Price	Total
13.0	11996-000480	4G Titan III Trio Modem: Verizon or AT&T WiFi/Cellular/Audio (audio on/off configurable by customer), for use with customer data plan. Customer will obtain SIM card to configure for Verizon or AT&T	1	\$1,950.75	\$1,950.75
Equipment Total:					\$39,760.45

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-LP12B-LP15	TRADE-IN-STRYKER LIFEPAK 12B TOWARDS PURCHASE OF LIFEPAK 15	1	-\$3,000.00	-\$3,000.00

ProCare Products:

#	Product	Description	Qty	Sell Price	Total
15.1	78000012	ProCare LIFEPAK 15 Prevent Service: Annual onsite preventive maintenance inspection, Unlimited ship in repairs including parts, labor and travel with batteries for LIFEPAK 15 V4 Monitor/Defib - Manual & AED, Trending, Noninvasive Pacing, SpO2, SpCO, NIBP, 12-Lead ECG, EtCO2, BT. Incl at N/C: 2 pr QC Electrodes (11996-000091) & 1 Test Load (21330-001365) per device, 1 Svc Manual CD (26500-003612) per order	1	\$1,584.00	\$1,584.00
ProCare Total:					\$1,584.00

Price Totals:

Estimated Sales Tax (9.600%):	\$3,681.07
Freight/Shipping:	\$0.00
Grand Total:	\$42,025.51

Prices: In effect for 60 days.

Terms: Net 30 Days

Ask your Stryker Sales Rep about our flexible financing options.



Quick Quote 2/24/2021 11:14 AM

Quote Number: 10333379

Version: 1

Prepared For: SUPERSTITION FIRE AND MED DISTRICT

Attn:

Remit to: **Stryker Medical**

P.O. Box 93308

Chicago, IL 60673-3308

Rep: April Espinoza

Email: april.espinoza@stryker.com

Phone Number: 602-620-4294

Quote Date: 02/24/2021

Expiration Date: 05/25/2021

AUTHORIZED CUSTOMER SIGNATURE

PURCHASING / PROCUREMENT FORM by PURCHASE ORDER (PO)

BOD # _____

PO # _____

LIMITS	REQUIREMENTS	APPROVALS
Goods: \$0 - \$2,499.99	FORM Not Required	Budget Mgr.*, Fleet & Facilities Specialist, HR Generalist
Goods \$2,500 - \$24,999.99	3 Written Bids	PO Originator/Budget Mgr.*, Fin Director, AND Fire Chief
Services: \$0 - \$4,999.99	FORM Not Required	Budget Mgr.*, Fleet & Facilities Specialist, HR Generalist
Services: \$5,000 - \$24,999.99	3 Written Bids	PO Originator/Budget Mgr.*, Fin Director, AND Fire Chief
Goods & Service: \$25,000 or MORE	3 Written Bids	PO Originator/Budget Mgr.*, Fin Director AND Fire Chief AND Governing Board

* Budget Mgr. Includes Asst Chief, Deputy Chief, Battalion Chief, Administrative Services Director, Fleet Manager, Capt - Training Officer, Community Risk Reduction Specialist

Quote # 1

Vendor Name: Strayer Vendor Phone #: 602 620 4294
 Vendor Address: PO Box 93308 Chicago IL 60673
 Quote Description: Lifepak 15 w/ Quick Charger battery
Cable, case, pouches, modem
 See Attached Written Quote \$ 42,025.51

Quote # 2

Vendor Name: _____ Vendor Phone #: _____
 Vendor Address: _____
 Quote Description: _____
 See Attached Written Quote \$ _____

Quote # 3

Vendor Name: _____ Vendor Phone #: _____
 Vendor Address: _____
 Quote Description: _____
 See Attached Written Quote \$ _____

COMPETITIVE QUOTES / BIDS CAN BE WAIVED FOR THE FOLLOWING REASONS:

- STATE CONTRACT /INTERGOVERNMENTAL
- SINGLE / SOLE SOURCE PROCUREMENT
- EMERGENCY ACTION
- COMPETITION SOLICITED WITH NO OFFERS
- STANDARDIZATION / COMPATABILITY REQUIREMENTS for EQUIPMENT



APPROVAL:

DATE BUDGET MANAGER / PO ORIGINATOR SIGNATURE

DATE FINANCE DIRECTOR SIGNATURE

DATE FIRE CHIEF SIGNATURE

Appendix I

I. Special Board Meeting Minutes from March 8, 2021

Submitted By

Board Secretary Sherry Mueller

Background / Discussion

The board meeting minutes of the previous meeting(s) are provided for the BOD to approve. If the BOD would like to discuss the minutes, they may be removed from the consent agenda. After approval, minutes are signed by the Clerk of the Board and kept as the official public record.

Financial Impact/Budget Line Item

N/A

Enclosure(s)

March 8, 2021 Special Board Meeting Minutes





Superstition Fire & Medical District

Serving the Communities of Apache Junction and Gold Canyon since 1955

Phone | (480) 982-4440

Website | sfmd.az.gov

Special Board Meeting Minutes

March 8, 2021

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON MONDAY, MARCH 8, 2021. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S REGIONAL TRAINING CENTER, LOST DUTCHMAN ROOM, 3700 E. 16TH AVENUE, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC (VIA CONFERENCE CALL) AND BEGAN AT 8:33 AM.

A. Call to Order

Chairman Kathleen Chamberlain called the meeting to order at 8:33 AM.

B. Pledge of Allegiance

The Pledge of Allegiance led by Director of Administrative Services Anna Butel

C. Roll Call

Board Members in attendance were Chairman Kathleen Chamberlain, Clerk Jeff Cross, Director Todd House, Director Jason Moeller and Director Shawn Kurian. Senior Leadership Team in attendance were Director Roger Wood and Administrative Services Director Anna Butel. Also in attendance was Captain John Walka and Sherry Mueller, Human Resources Generalist and Board Secretary. Recruiter, Heather Renschler from Ralph Anderson & Associates attended.

1. **Call to the Public. (BOD #2021-03-n/a)** A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to a reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

NONE

2. **Possible vote to go into Executive Session. The Board may vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1) for personnel matters re: consideration of employment candidate interviews for John Whitney, Jeffrey Case and Rusty Coffelt and A.R.S. § 38-431.03(A)(3) for legal advice; re: pending Fire Chief's employment issues; the recruitment and selection of the Fire Chief position. (BOD #2021-03-01)**

Note: Executive Sessions are confidential pursuant to A.R.S. §38-431.03(C).

Motion by Director House at 8:35 a.m. to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1) for personnel matters re: consideration of employment candidate interviews for John Whitney, Jeffrey Case and Rusty Coffelt and A.R.S. § 38-431.03(A)(3) for legal advice; re: pending Fire Chief's employment issues; the recruitment and selection of the Fire Chief position.

Seconded by Director Kurian

Vote 5 ayes, 0 nays, **MOTION PASSED**

The Executive Session ended at 2:05 p.m.

3. Public Session. Discussion and possible direction regarding the Fire Chief selection process. (BOD #2021-03-02)

The Public Session resumed at 2:05 p.m.

The Board Chairman directed Anna Butel and Roger Wood to work with the Board's attorney, William Whittington to put together a draft contract in preparation for candidate selection. The Board Chairman directed secretary Sherry Mueller to add an Executive Session to the next Board Meeting on Wednesday, March 17, 2021 for further discussion on the top candidate selection.

No Motion

4. Discussion and possible direction regarding the next meeting date. (BOD #2021-03-03)

The next meeting date will be:

- Wednesday, March 17, 2021 at 5:30 p.m.

No Motion

5. Adjourn (BOD #2021-03-04)

Motion by Director House to adjourn the meeting at 2:08 p.m.

Seconded by Clerk Cross

Vote 5 ayes, 0 nays, **MOTION PASSED**

Governing Board Approval:

Board Clerk Jeff Cross
Sherry Mueller

Appendix J

J. Special Board Meeting Executive Session Minutes from March 8, 2021

Submitted By

Board Secretary Sherry Mueller

Background / Discussion

Executive Session Minutes are not provided to the public

Financial Impact/Budget Line Item

N/A

Enclosure(s)

N/A

