



Superstition Fire & Medical District

Phone (480) 982-4440 ~ sfmd.az.gov

Administration Office
565 North Idaho Road
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Governing Board Meeting Minutes

January 20, 2021

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, JANUARY 20, 2020. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC (VIA CONFERENCE CALL) AND BEGAN AT 5:30 PM.

A. Call to Order

Chairman Chamberlain called the meeting to order at 5:30 PM.

B. Pledge of Allegiance

The Pledge of Allegiance led by Director House

C. Roll Call

Board Members in attendance were Chairman Kathleen Chamberlain, Clerk Jeff Cross, Director Todd House and Director Shawn Kurian. Director Jason Moeller attended via conference call just after Agenda Item #1. Senior Leadership Team in attendance were Fire Chief Mike Farber, Assistant Chief Richard Mooney, Assistant Chief Rick Ochs, Finance Director Roger Wood, Acting Assistant Chief Jeff Cranmer and Administrative Services Director Anna Butel. Also in attendance was Sherry Mueller, Human Resources Generalist and Board Secretary. Legal Counsel William Whittington attended via conference call.

1. Review and approval of the December 2021 financial reports and bank reconciliations. (BOD #2021-01-01)

Motion by Director House to approve the December 2020 financial reports and bank reconciliations.

Seconded by Director Kurian

Vote 4 ayes, 0 nays, **MOTION PASSED.**

2. Recognition of employee performance, achievements, and special recognition for community members. (BOD #2021-01-02)

Historical Review

Review of Special Operations Teams



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Thank-You to Billy Warren

Thank-you to Billy Warren for his dedicated service to SFMD; August 3, 2015 – January 24, 2021

January Anniversaries

32 Years of Service: John Christensen, Engineer

20 Years of Service: Rob Bessee, Captain / Paramedic

18 Years of Service: Chuck Hanson, Engineer / Paramedic

4 Years of Service: Brian Dover, Firefighter / Paramedic

3. Call to the Public. (BOD #2021-01-N/A)

Due to the Covid-19 virus, the Board Meeting was a closed-door meeting to the public. A notice was posted on our website, front door, Regional Training Center and Station 264 with our conference call number and pin code if anyone from the public wanted to call in and listen to the meeting. There was no person from the public over the conference phone.

NONE

4. Consideration and possible approval of all consent agenda items listed below (BOD #2021-01-03):

- A. Board Meeting Minutes from December 16, 2020
- B. Special Board Meeting Minutes from December 16, 2020
- C. Executive Session Minutes from December 16, 2020
- D. Special Board Meeting Minutes from December 28, 2020
- E. Cancer Screening Invoice from Vincere Cancer Center
- F. Special Board Meeting Minutes from December 3, 2020
- G. Disposition of Surplus Property – Computer Equipment
- H. Disposition of Surplus Property – Printer
- I. Disposition of Surplus Property – Fire Apparatus

Motion by Director House to approve all consent agenda items EXCEPT for item “E” for January 20, 2021.

Seconded by Director Cross

Vote 5 ayes, 0 nays, **MOTION PASSED**

Consent Agenda Item “E” was pulled for discussion.

Motion by Director Cross to approve consent agenda item “E” for January 20, 2021.

Seconded by Director House

Vote 5 ayes, 0 nays, **MOTION PASSED**



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5. Discussion, presentation, and possible approval for the SFMD's Financial Statements and Independent Auditor's Report for Fiscal year ending June 30, 2020. As required by Arizona Revised Statutes §48-253, submitted by Henry & Horne, LLP. (BOD #2021-01-04)

Aaron Funk, CPA with Henry & Horne gave a summary presentation to the Board of Directors. Mr. Funk discussed recommendations, long-term financial highlights and days / cash on hand. He stated that no audit findings were issued in fiscal year 2020.

Motion by Director House to approve the Fire District's Independent Auditor's Report and related Financial Statements for the fiscal year beginning July 1, 2019 and ending on June 30, 2020, as submitted by Aaron Funk, CPA, and to direct Staff to submit the auditor's report to Pinal County and Maricopa County as required by ARS§48-253."

Seconded by Director Kurian
Vote 5 ayes, 0 nays, **MOTION PASSED**

6. Discussion and possible action regarding the approval and adoption of a planning calendar and process for Fiscal Year 2021/2022 SFMD Revenue and Expenditure Budget. (BOD #2021-01-05)

Motion by Director House to adopt the Fiscal Year 2021/2022 Budget Planning Calendar as presented, and to schedule the July Governing Board Meeting for Wednesday, July 21, 2021 at 5:30 pm when the Fiscal Year 2021/2022 budget will be adopted.

Seconded by Director Cross
Vote 5 ayes, 0 nays, **MOTION PASSED**

7. Discussion of the Comprehensive Annual Financial Report (CAFR) that documents the consolidated actuarial valuation results for the Arizona Public Safety Personnel Retirement System as of June 30, 2020. (BOD #2021-01-06)

Per A.R.S. §38-847(D)(7), the Local Board is "To receive and review the actuarial valuation of the system for its group of members." This report is the consolidated result of the total fund for all of the Arizona PSPRS as of June 30, 2020.

The entire Comprehensive Annual Financial Report (CAFR) for the period ending June 30, 2020, can be accessed via the following link:

<http://www.psprs.com/investments--financials/annual-reports>

At the highest summary level, the report indicates the following key metrics for the consolidated PSPRS pension system:

- A. Funded percentage as of June 30, 2020: 48.2% (including health insurance subsidy)
- B. PSPRS received a clean audit opinion from Clifton Larson Allen LLP, their external audit firm.

No Motion



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8. Discussion of the annual actuarial valuation report as of June 30, 2020 for Superstition Fire & Medical District’s (148) participation in the Arizona Public Safety Personnel Retirement System. (BOD #2021-01-07)

This report is also to be received and reviewed per A.R.S. This report provides the annual actuarial valuation of the Superstition Fire & Medical District’s participation in the Arizona Public Safety Personnel Retirement System as of June 30, 2020, and applies directly to SFMD, with our current benefits and liabilities.

	July 1, 2020	July 1, 2021	
SFMD Tier 1 & Tier 2 Contribution Rate	31.84%	32.54%	+0.70%
SFMD Tier 2 Defined Contribution Rate	4.00%	4.00%	
SFMD Tier 3	26.01%	27.50%	+1.49%
SFMD Tier 3 Defined Contribution Rate	3.00%	3.00%	
Employee Contribution Rate	7.65% / 11.65%	7.65% / 11.65%	

SFMD’s Funded Status (including pension and health insurance subsidy)

Tier 1 & 2	67.7%	+ 0.50%
Tier 3	103.0%	-15.40%

The entire report can be accessed via the following link:

<https://members2.psprs.com/Estimators/actuarials.aspx>

Use the drop-down windows to choose Superstition Fire And Medial Dis (PSPRS) (148) and Fiscal year 2020 to retrieve the full report.

No Motion

9. Discussion, presentation and possible approval of changing the EMS Coordinator position from civilian to sworn. (BOD #2021-01-08)

This item was pulled from the agenda to be discussed at a future date.

No Motion

10. Reports (BOD #2021-01-09)

Senior Leadership Team (SLT):

Fire Chief Mike Farber



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- Annexation – Meeting with the City of AJ
- Ongoing IGA Meeting with the City of AJ
- Graduation of Firefighter Recruits on 1/29/2021
- Captains Testing begins next week – Written exam 1/26/2021
- Overtime savings
- COVID Vaccinations update

Acting Assistant Chief Jeff Cranmer

- Recruits update – Phoenix Fire Academy
- Review of Incidents

Assistant Chief Rick Ochs

Fire Prevention & Community Events

- Meeting with City of AJ regarding IGA and Fire Code
- 2021 edition of International Fire code
- Amendments to Fire Code
- Plan Review

New Pierce Velocity Pumper

- Review and update of apparatus build
- Apparatus upgrades (current fleet)
 - WARD Diesel Filtration Systems
 - “Clean Cab” conversions

Assistant Chief Richard Mooney

- December 2020 was record month for transports.
- SFMD ran 551 transports for December.
- Previous high was 550 in March of 2019.
- Accepted as a Peer Assessor-Level 2.
- Preparing to meet with SLT members to get status updates.

Administrative Services Director Anna Butel

- Records Management / Retention Overview
- New Employees – Transportation
 - Bradley Powers, EMT
 - Brady Harmon, EMT
 - Andrew Silva, Paramedic

Finance Director Roger Wood



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- District is joining the Health Information Exchange, which will increase on-line efficiency of completing billing records for the Transportation Division.
- Small up-front programming cost to incorporate Patient Rights Process verbiage into Image Trend.
- Cost of programming more than offset by Medicaid Eligibility Payment of \$5,000.
- Patients will automatically participate in the PRP unless they opt out

11. New Business / Future Agenda Items. (BOD #2021-01-10)

- A. Need to review Bylaws for the Pension Board to assure accuracy
- B. Need to review Bylaws for the Regular Board to assure accuracy

12. Announcements (BOD #2021-01-N/A)

NONE


13. Adjourn (BOD #2021-01-11)

Motion by Director House to adjourn the meeting at 7:07 p.m.

Seconded by Director Kurian

Vote 5 ayes, 0 nays. **MOTION PASSED.**

Governing Board Approval:


Board Clerk Jeff Cross
Sherry Mueller