

**Public Safety Personnel Retirement System
Local Pension Board Meeting Agenda
Superstition Fire & Medical District**

PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the general public the Superstition Fire & Medical District (SFMD) Public Safety Personnel Retirement System Local Pension Board will hold a meeting on Tuesday, January 14th, 2020. The meeting will be held at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting will be open to the general public and will begin at 4:00 pm local time.

AGENDA:

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Roll Call.

The following items are to be discussed at the board meeting; action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

1. Swearing in of Local Pension Board Director Ron Olm for a new four-year term.
2. Review and possible approval of the September 17, 2019 Local Pension Board meeting minutes.
3. Call to Public.
A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.
Scheduled: none at time of printing
4. Discussion and possible approval of new hire retirement membership into the Public Safety Personnel Retirement System.
5. Discussion and possible action to review the date / time of the next SFMD Public Safety Personnel Retirement System Local Board meeting.
6. Announcements and Information.
7. Adjourn.

Notice: The Local Pension Board may go into Executive Session for the purpose of obtaining legal advice from the Fire District's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3). One or more members of the Local Pension Board may attend the meeting telephonically.

Local Pension Board meeting agenda dated and posted:

On: January 6, 2020
At: 1730 hours
By: Sherry Mueller

January 14, 2020

Local Pension Board Meeting – January 14, 2020

Agenda Item 1:

Agenda Item Title: Swearing in of Local Pension Board Member Ron Olm for a new 4-year term.

Background / Discussion:

Ron Olm has been selected for an additional term and is being sworn in.

Recommended Motion:

NONE

Agenda Item 2:

Agenda Item Title: Review and possible approval of the September 17, 2019 Local Pension Board meeting minutes.

Background / Discussion:

The Local Pension Board meeting minutes are provided for Local Board review, comment, and approval. After approval, minutes are signed and kept as official public record and a copy is sent to Public Safety Personnel Retirement System.

Recommended Motion: *(please read motion as written)*

“Motion to approve the September 17, 2019 Local Pension Board meeting minutes.”

Enclosure: Local Pension Board Meeting Minutes from September 17, 2019.



Superstition Fire & Medical District

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Public Safety Personnel Retirement System Local Pension Board Meeting Minutes

September 17, 2019

PURSUANT TO A.R.S. 38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT (“SFMD”) PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (“PSPRS”), THE LOCAL PENSION BOARD HELD A MEETING ON TUESDAY, SEPTEMBER 17, 2019. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT’S ADMINISTRATION OFFICE, AT 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA. THE MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 4:00 P.M.

- A. Chairman Larry Strand called the meeting to order at 4:00 p.m.
- B. The Pledge of Allegiance was led by Chairman Strand.
- C. Roll Call showed Local Board Chairman Larry Strand, Board Member Ron Olm, Board Member Chuck Hanson and Board Member Ruben Briones (via conference call) were present. Also present were Board Secretary Sherry Mueller, Administrative Services Director Anna Butel, Fire Chief Mike Farber and Assistant Chief Rich Mooney.

1. *Review and possible approval of the August 20, 2019 Local Pension Board meeting minutes.*

Motion by Local Board Member Olm to approve the August 20, 2019 Local Pension Board minutes. **Seconded** by Local Board Member Hanson. Vote 4 ayes, 0 nays. **Motion passed.**

2. *Call to Public.*

None.

3. *Discussion and possible approval of Craig Horvath’s application to participate in the DROP program entering on 10/18/2019.*

Captain Craig Horvath has applied to enter the DROP program on October 18, 2019. He has completed all the necessary paperwork.

Craig must terminate employment with SFMD no later than 10/31/2024. Craig started with SFMD on 10/18/1999 and enters the DROP with 20.003 years of service.

Motion by Local Board Member Olm to approve Craig Horvath's application to enter the DROP program on 10/18/2019 and acknowledge that Craig must terminate employment with Superstition Fire & Medical District no later than 10/31/2024. **Seconded** by Local Board Member Hanson.

Vote 4 ayes, 0 nays. **Motion passed.**

4. Discussion and possible approval of new hire retirement membership in to the Public Safety Personnel Retirement System.

Participation in the PSPRS requires that the Local Board approve new membership and note if there are any pre-existing medical conditions as employees are hired. Currently, HR staff reviews the medical reports and advises the Local Board of any pre-existing conditions. Human Resources confirmed that the new hire does not have any pre-existing conditions.

Motion by Local Board Member Olm to *approve* Firefighter Brian Olsen with a start date of October 21, 2019, with no pre-existing conditions. **Seconded** by Board Member Briones.

Vote 4 ayes, 0 Nays. **Motion passed.**

5. Discussion and possible action to review the date / time of the next SFMD Public Safety Personnel Retirement System Local Board Meeting.

In accordance with ARS §38-847 (3), a local pension board meeting will be held at least twice annually, otherwise scheduled as needed. In the absence of a quorum (consisting of three member, at least one of whom shall be one of the members elected by secret ballot) for a scheduled meeting, the Chairperson or any two members of the Board may reschedule the meeting as a special meeting. Any meeting may be continued to a later date.

The following date is recommended for the next Local Board Meeting:

- **Tuesday, February 11, 2020 at 4:00 p.m.**

In accordance with ARS §38-847 (3), a local pension board meeting will be held at least twice annually, otherwise scheduled as needed. In the absence of a quorum (consisting of three member, at least one of whom shall be one of the members elected by secret ballot) for a scheduled meeting, the Chairperson or any two members of the Board may reschedule the meeting as a special meeting. Any meeting may be continued to a later date.

Motion by Board Member Olm to confirm Tuesday, February 11, 2020 as the date of the next scheduled Local Pension Board Meeting. **Seconded** by Board Member Briones.

Vote 4 ayes, 0 Nays. **Motion passed**

September 17, 2019

6. *Announcements.*

Chief Farber and Roger Wood (Finance Director) will be attending a PSPRS educational class on 9/30/2019.

Board Member Olm would be interested in another four-year term on the Local Pension Board. His current term ends December, 2019.

7. *Adjourn.*

Motion by Board Member Hanson to adjourn the meeting at 4:07 p.m. **Seconded** by Board Member Olm.

Vote 4 ayes, 0 nays. **Motion passed.**

Board Approval:

Preliminary minutes mailed to PSPRS on September 18, 2019.

Board Chairman Larry Strand

Sherry Mueller

September 17, 2019

Local Pension Board Meeting – January 14, 2020

Agenda Item: 3

Agenda Item Title: Call to Public.

A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Background / Discussion:

Call to Public is provided so citizens may address the public body (Local Pension Board) with matters concerning the retirement system. Arizona public meeting law provides that the public body may discuss, consider, or decide only matters listed on the agenda and other matters related thereto. Since the public body will generally not know what specific matters may be raised at call to public, they will be unable to act until the matter is placed on a subsequent meeting agenda (at the Local Board's discretion). The Local Board may also direct staff to follow up on an issue.

Recommended Motion: Not applicable

Enclosure: None

Local Pension Board Meeting – January 14, 2020

Agenda Item: 4

Agenda Item Title:

Discussion and possible approval of new hire retirement membership in to the Public Safety Personnel Retirement System.

Background / Discussion:

Participation in the PSPRS requires that the Local Board approve new membership and note if there are any pre-existing medical conditions as employees are hired. Currently, HR staff reviews the medical reports and advises the Local Board of any pre-existing conditions. Human Resources confirmed that the new hire does not have any pre-existing conditions.

Recommended Motion: (please read motion as written)

“Motion to approve Firefighter Joseph Potter with a start date of October 21, 2019, with no pre-existing conditions”.

Enclosures:

None

Meeting – January 14, 2020

Agenda Item: 5

Agenda Item Title: Discussion and possible action to review the date / time of the next SFMD Public Safety Personnel Retirement System Local Board Meeting.

Background / Discussion:

In accordance with ARS §38-847 (3), a local pension board meeting will be held at least twice annually, otherwise scheduled as needed. In the absence of a quorum (consisting of three member, at least one of whom shall be one of the members elected by secret ballot) for a scheduled meeting, the Chairperson or any two members of the Board may reschedule the meeting as a special meeting. Any meeting may be continued to a later date.

The following date is recommended for the next Local Board Meeting:

- **Tuesday, May 12, 2020**
- **Tuesday, June 9, 2020**

In accordance with ARS §38-847 (3), a local pension board meeting will be held at least twice annually, otherwise scheduled as needed. In the absence of a quorum (consisting of three member, at least one of whom shall be one of the members elected by secret ballot) for a scheduled meeting, the Chairperson or any two members of the Board may reschedule the meeting as a special meeting. Any meeting may be continued to a later date.

Additional meetings may need to be held to address the following, with the actual dates to be determined at a future date.

All meetings would be held at 4:00 p.m. in the SFMD Administration Board Room.

If it is determined that there is no need for one of these regularly scheduled meetings, the Local Board Chairperson will have the authority to reschedule or cancel any meeting.

Recommended Motion: *Motion to confirm _____ as the date of the next scheduled Local Pension Board meeting.*

Enclosures: None.

Local Pension Board Meeting – January 14, 2020

Agenda Item: 6

Agenda Item Title: Announcements and Information.

Local Board may direct staff to act on any of these items or request that they be added to the next meeting agenda.

None.

Agenda Item: 7

Agenda Item Title: Adjourn.

Recommended Motion: *“Motion to adjourn the Local Pension Board meeting.”*