



Superstition Fire & Medical District

Phone (480) 982-4440 ~ sfmd.az.gov

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119
Fax (480) 982-0183

Regional Training Center
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Fleet & Facilities Services
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Governing Board Meeting Minutes

July 17, 2019

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, JULY 17, 2019. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 PM.

A. Call to Order

Chairman House called the meeting to order at 5:30 PM.

B. Pledge of Allegiance

The Pledge of Allegiance led by Director Moeller.

C. Roll Call

Board Members in attendance were Chairman Todd House, Clerk Kathleen Chamberlain (via conference call), Director Jason Moeller, Director Larry Strand and Director Jeff Cross.

Senior Leadership Team in attendance were Fire Chief Mike Farber, Assistant Chief Richard Mooney, Assistant Chief Rick Ochs, Deputy Chief Jeff Cranmer, Finance Director Roger Wood and Administrative Services Director Anna Butel.

Legal Counsel Gene Neil (attended via conference call) and Board Secretary and HR Generalist Sherry Mueller attended.

1. Review and approval of the June 2019 financial reports and bank reconciliations. (BOD #2019-07-01)

Motion by Director Strand to approve the June 2019 financial reports and bank reconciliations.

Seconded by Director Cross.

Vote 5 ayes, 0 nays, **MOTION PASSED.**

2. Recognition of employee performance, achievements, and special recognition for community members. (BOD #2019-07-02)

July Employee Service Anniversaries were recognized

35 Years of Service:

- Mark Blackstone, Engineer / Paramedic



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26 Years of Service:

- Amy Brooks, Captain / Paramedic

24 Years of Service:

- Brett Broman, Battalion Chief

23 Years of Service:

- Andrew Colby, Engineer / Paramedic
- Steve Gereg, Firefighter / Paramedic
- Brian Logsdon, Captain
- Brian White, Battalion Chief
- Brian Wyatt, Captain / Paramedic

19 Years of Service:

- Jeff Ehrlich, Captain / Paramedic
- Joe Garcia, Captain

18 Years of Service:

- Mark Castaneda, Captain / Paramedic
- Dan McKinney, Firefighter / Paramedic

1 Year of Service:

- Kelsey Christensen, EMT

3. **Call to the Public. (BOD #2019-07-N/A)**
None.

4. **Consideration and possible approval of all consent agenda items listed below (BOD #2019-07-03):**

- A. Board Meeting Minutes from June 19, 2019
- B. Intergovernmental Agreement with Mesa Fire and Medical Department Regional Dispatch System

Motion by Director Moeller to approve all consent agenda items.

Seconded by Director Cross.

Vote 5 ayes, 0 nays, **MOTION PASSED.**



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5. Public Hearing in accordance with ARS §48-805.02 in order to hear taxpayer's comments on the proposed Superstition Fire & Medical District revenue and expenditure for Fiscal Year 2019/2020. (BOD #2019-07-04)

No Taxpayers in attendance. No comments.

6. Discussion and possible approval of FY2019/2020 budget and adoption of Resolution #2019-07-17-05: Budget Adoption. (BOD# 2019-07-05)

Superstition Fire & Medical District Budget - FY 2019 / 2020				
Budget Income Summary				
Revenue Summary by Fund Account (Includes beginning cash balance)				
FUND	2018 / 2019 Actual	2018 / 2019 Approved Amended Budget	2019 / 2020 Approved Budget	2020 / 2021 Budget Forecast
General Operating (M&O)	15,820,875.64	\$ 15,463,225.01	\$ 16,464,075.89	\$ 17,191,935.00
Transport Services	3,162,434.18	\$ 3,063,724.05	\$ 3,170,075.10	\$ 3,256,297.00
Capital Projects	2,022,462.70	\$ 1,915,443.69	\$ 1,792,596.74	\$ 1,437,643.74
Special Revenue	96,863.61	\$ 365,712.95	\$ 79,537.86	\$ 80,400.00
Debt Retirement Principal	794,911.97	\$ 612,776.64	\$ 771,692.27	\$ 770,968.27
Debt Retirement Interest	185,844.16	\$ 347,197.57	\$ 231,145.03	\$ 289,822.23
	\$22,083,392.26	\$21,768,079.91	\$22,509,122.89	\$23,027,066.24

FY 19/20 Budget Summary:

Major Initiatives

- Cancer Screening for all 94 suppression employees
- Nomex hoods
- Active Shooter Vests and Equip. (26 sets - \$40,000)
- Battalion Chief Academy
- Battalion Chief Testing
- Captain's Quarterly Conferences
- Paramedic School
- Additional Fire Investigation Training
- Holiday Pay Incentives for Shift Employees
- Civilian Market Adjustment
- Benefit Dollars Increased to \$425 PPP
- Labor Relations Consulting (The Working Group)
- Fire Chief Search Contingency
- SAFER Grant Participation
- New Pumper & Equipment
- SCBA Bottle and Fill Station Replacements
- Fire View Dashboard Software



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- FARO ScanPlan 2d Mapping Device

Motion by Director Cross to adopt Resolution 2019-07-17-05: Budget Adoption, fully adopting the estimates of proposed revenues and expenditures by the Superstition Fire & Medical District for the fiscal year beginning July 1, 2019 and ending June 30, 2020 in the amount of \$22, 509,122.89 and declaring that such shall establish the budget of the Superstition Fire & Medical District for Fiscal Year 2019/2020.

Seconded by Director Strand.

Vote 5 ayes, 0 nays, **MOTION PASSED.**

7. Discussion and possible approval of a Memorandum of Understanding (MOU) between Superstition Fire & Medical District and United Mesa Firefighters, Local 2260, Superstition Chapter, and possible adoption of Resolution 2019-07-17-06. (BOD #2019-07-06)

The MOU was first established and approved by the SFMD Board of Directors in 2017. This document is updated annually to reflect changes within the District. This was a collaborative effort between the Senior Leadership Team and the Superstition Fire & Medical Firefighters Chapter of Local 2260.

Motion to approve the 2019 Memorandum of Understanding (MOU) between the Superstition Fire & Medical District and United Mesa Firefighters, Local 2260, Superstition Chapter and adopt Resolution 2019-07-17-06. **Seconded** by Director Cross.

Vote 5 ayes, 0 nays, **MOTION PASSED.**

8. Discussion and possible approval to pursue the development of any Fire Code Amendments, Policy modification, and any IGAs needed to permit the enforcement of code requirements for code violations relating to illegal burns, parking obstructions, fireworks violations and code inspection requirements. (BOD #2019-07-07)

Fire Chief Mike Farber stated that we need to go back to being able to issue citations for illegal burns, fireworks violations and Fire Code violations. This will require an Intergovernmental Agreement with Pinal County and will give the Fire Captains the authority to issue citations when needed. Chairman House would like more details at future meetings as to the path going forward to accomplish this. Director Cross stated that we would want to put an education piece about this in the paper. Legal Counsel Gene Neil explained this motion gives the District and Attorneys the ability to go out and explore the possibilities of obtaining the authority to issue citations.

Motion by Director Strand to pursue the development of any Fire Code Amendments, Policy modification, and any IGAs needed to permit the enforcement of code requirements for code violations relating to illegal burns, parking obstructions, fireworks violations and code inspection requirements. **Seconded** by Director Cross.

Vote 5 ayes, 0 nays, **MOTION PASSED.**



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9. Discussion and possible approval of a new District Logo. (BOD #2019-07-08)



Motion by Director Moeller to approve the new District logo. **Seconded** by Director Strand.

Vote 5 ayes, 0 nays, **MOTION PASSED.**

10. Discussion and presentation of the following Policies Brought for review at the June 19, 2019 Board Meeting for final approval at the July 17, 2019 Board Meeting. (BOD #2019-06-09)

- 1036 – Line of Duty Death
- 1038 – Family Support Liaison
- 1039 - Funerals
- 1040 – Family and Medical Leave Act

Motion by Director Strand to approve policies Line of Duty Death, Family Support Liaison, Funerals and Family and Medical Leave Act. **Seconded** by Director Moeller.

Vote 5 ayes, 0 nays, **MOTION PASSED.**

11. Discussion and presentation of the following Policies brought for review at the July 17, 2019 Board Meeting for final approval at the August 21, 2019 Board Meeting. (BOD #2019-07-10)

- 1043 – Nepotism and Conflicting Relationships
- 1044 – Member Speech, Expression and Social Networking
- 1045 – Anti-Retaliation
- 1103 – Flag Display

NO MOTION



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12. Reports (BOD #2019-07-11)

Senior Leadership Team (SLT):

Fire Chief Mike Farber

- AFDA / AFCA Conference last week
- RBO Committee Update – Annexations
- AJ City Manager Bryant Powell – Growth Update
- Spoke to the Rotary Club – Updated them about the Woodbury Fire and talked about the Fire District Fireworks Ban
- Labor Management Summit – Sept. 4th and 5th
- Wildland Response suspension

Assistant Chief of Operations Richard Mooney

Incidents

- July 12th, Structure Fire at 677 N. Valley
- June 30th, Brush Fire at 4650 N. Mammoth Mine Rd.
- July 14th, Major MVA at Highway 88 and MP202

Training

- July 15th, Battery Energy Storage System at Mesa Fire
- Active Shooter Training
- Multi-Agency Training
- AJPD
- Imagine Preparatory School
- A & C-Shift

Assistant Chief of Planning & Logistics Richard Ochs

- New pumper update
- L263 frame damage
- Meeting with Superstition Mountain Golf and Country Club
- Growth & Development
- Leisure Plaza
- Old West Hwy Village
- Americas Best Contacts & Lenses

Administrative Services Director Anna Butel

- In preparation of the October 2019 bid
- Training Captain Process; August 27th
- Battalion Safety Officer List Establishment; August 28th
- Battalion Chief Process September 25th and 26th
- 89% Reduction of on-the-job Injuries
 - Last 6 months of 2018 = 9 injuries / First 6 months of 2019 = 1 Injury



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Finance Director Roger Wood

- Closed FY 2018 / 2019 in FIRE, consolidated the data into AUDIT database.
- Beginning preparation for Audit fieldwork scheduled for week of November 18th
- Working with Billy Warren and R1 to analyze transport receivables for collectability or write off.

13. New Business / Future Agenda Items. (BOD #2019-07-12)

None

14. Announcements (BOD #2019-07-N/A)

None

15. Adjourn (BOD #2019-07-13)

Motion by Director Strand at 6:40 PM to adjourn the meeting

Seconded by Director Cross

Vote 5 ayes, 0 nays. MOTION PASSED.

Governing Board Approval:

Board Clerk Kathleen Chamberlain
Sherry Mueller