

**Public Safety Personnel Retirement System
Local Pension Board Meeting Agenda
Superstition Fire & Medical District**

PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the general public the Superstition Fire & Medical District (SFMD) Public Safety Personnel Retirement System Local Pension Board will hold a meeting on Tuesday, August 20, 2019. The meeting will be held at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting will be open to the general public and will begin at 4:00 pm local time.

AGENDA:

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Roll Call.

The following items are to be discussed at the board meeting; action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

1. Review and possible approval of the May 14, 2019 Local Pension Board meeting minutes.
2. Call to Public.
A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.
Scheduled: none at time of printing
3. Discussion and possible approval of Steve Gereg's application for termination of his participation in the DROP program and to apply for normal retirement.
4. Discussion and possible action regarding setting the date / time of the next SFMD Public Safety Personnel Retirement System Local Board meeting.
5. Announcements and Information.
6. Adjourn.

Notice: The Local Pension Board may go into Executive Session for the purpose of obtaining legal advice from the Fire District's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3). One or more members of the Local Pension Board may attend the meeting telephonically.

Local Pension Board meeting agenda dated and posted:

On: August 15, 2019
At: 1730 hours
By: Sherry Mueller

Local Pension Board Meeting – August 20, 2019

Agenda Item: 1

Agenda Item Title: Review and possible approval of the May 14, 2019 Local Pension Board meeting minutes.

Background / Discussion:

The Local Pension Board meeting minutes are provided for Local Board review, comment, and approval. After approval, minutes are signed and kept as official public record and a copy is sent to Public Safety Personnel Retirement System.

Recommended Motion: *(please read motion as written)*

Motion to approve the May 14, 2019 Local Pension Board meeting minutes.

Enclosure: Local Pension Board Meeting Minutes from May 14, 2019.



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Public Safety Personnel Retirement System
Local Pension Board Meeting Minutes

May 14, 2019

PURSUANT TO A.R.S. 38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT ("SFMD") PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM ("PSPRS"), THE LOCAL PENSION BOARD HELD A MEETING ON TUESDAY, MAY 14, 2019. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, AT 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA. THE MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 4:00 P.M.

- A. Chairman Larry Strand called the meeting to order at 4:00 p.m.
- B. The Pledge of Allegiance was led by Chairman Larry Strand.
- C. Roll Call showed Local Board Chairman Larry Strand, Board Member Ron Olm and Board Member Charles Hanson were present. Board Member Ruben Briones attended via conference call. Also present were Board Secretary Sherry Mueller, Administrative Services Director Anna Butel, and Fire Chief Mike Farber.

1. *Review and possible approval of the January 22, 2019 Local Pension Board meeting minutes.*

Motion by Local Board Member Ron Olm to approve the January 22, 2019 Local Pension Board minutes. **Seconded** by Local Board Member Charles Hanson. Vote 4 ayes, 0 nays. **Motion passed.**

2. *Call to Public.*

None.

3. *Discussion and possible approval of Paul Gruetzmacher's application to participate in the DROP program entering on 6/1/2019.*

Firefighter Paul Gruetzmacher has applied to enter the DROP program on 6/1/2019. He has completed all the necessary paperwork.

Paul must terminate employment with SFMD no later than 6/30/2024. Paul started with SFMD on 8/13/2001 and enters the DROP with 20.148 years of service.

Motion by Local Board Member Briones to approve Paul Gruetzmacher's application to enter the DROP on 6/1/2019 and acknowledge that Paul must terminate employment with Superstition Fire & Medical District no later than 6/30/2024. **Seconded** by Local Board Member Ron Olm and Charles Hanson.

Vote 4 ayes, 0 nays. **Motion passed.**

4. Discussion and possible approval of new hire retirement membership in to the Public Safety Personnel Retirement System.

Participation in the PSPRS requires that the Local Board approve new membership and note if there are any pre-existing medical conditions as employees are hired. Currently, HR staff reviews the medical reports and advises the Local Board of any pre-existing conditions. Human Resources confirmed that none of the four new hires has a pre-existing condition.

Motion by Local Board Member Ron Olm to *approve* Firefighters Christopher Wohlforth, Mark Nelson, John Rankin and Matthew Leon with a start date of February 25, 2019, all four with no pre-existing conditions. **Seconded** by Board Member Charles Hanson.

Vote 4 ayes, 0 Nays. **Motion passed.**

5. Discussion and possible action to review the date / time of the next SFMD Public Safety Personnel Retirement System Local Board Meeting.

In accordance with ARS §38-847 (3), a local pension board meeting will be held at least twice annually, otherwise scheduled as needed. In the absence of a quorum (consisting of three member, at least one of whom shall be one of the members elected by secret ballot) for a scheduled meeting, the Chairperson or any two members of the Board may reschedule the meeting as a special meeting. Any meeting may be continued to a later date.

The following date is recommended for the next Local Board Meeting:

- **Tuesday, September 17, 2019 at 4:00 p.m.**

In accordance with ARS §38-847 (3), a local pension board meeting will be held at least twice annually, otherwise scheduled as needed. In the absence of a quorum (consisting of three member, at least one of whom shall be one of the members elected by secret ballot) for a scheduled meeting, the Chairperson or any two members of the Board may reschedule the meeting as a special meeting. Any meeting may be continued to a later date.

Motion by Board Member Ruben Briones to confirm Tuesday, September 17, 2019 as the date of the next scheduled Local Pension Board Meeting. **Seconded** by Board Member Ron Olm.

Vote 4 ayes, 0 Nays. **Motion passed**

6. *Adjourn.*

Motion by Board Member Ruben Briones to adjourn the meeting at 4:04 p.m. **Seconded** by Board Member Charles Hanson.

Vote 4 ayes, 0 nays. **Motion passed.**

Board Approval:

Preliminary minutes mailed to PSPRS on May 15, 2019.

Board Chairman Larry Strand

Sherry Mueller

May 14, 2019

Local Pension Board Meeting – August 20, 2019

Agenda Item: 2

Agenda Item Title: Call to Public.

A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Background / Discussion:

Call to Public is provided so citizens may address the public body (Local Pension Board) with matters concerning the retirement system. Arizona public meeting law provides that the public body may discuss, consider, or decide only matters listed on the agenda and other matters related thereto. Since the public body will generally not know what specific matters may be raised at call to public, they will be unable to act until the matter is placed on a subsequent meeting agenda (at the Local Board's discretion). The Local Board may also direct staff to follow up on an issue.

Recommended Motion: Not applicable

Enclosure: None

Local Pension Board Meeting – August 20, 2019

Agenda Item: 3

Agenda Item Title: Discussion and possible approval of Steve Gereg's application of termination of his participation in the DROP program and to apply for normal retirement.

Background / Discussion:

Firefighter / Paramedic Steve Gereg entered the DROP program on May 16, 2017 when he agreed to terminate his employment with SFMD on or before May 31, 2022. He has provided notice to SFMD of his retirement effective August 27, 2019.

Recommended Motion: *(please read motion as written)*

Motion to approve Steve Gereg's termination of his participation in the DROP program and approve his application for normal retirement.

Enclosure: Completed forms will be provided at the Local Pension Board meeting.

Local Pension Board Meeting – August 20, 2019

Agenda Item: 4

Agenda Item Title: Discussion and possible action regarding setting the date / time of the next SFMD Public Safety Personnel Retirement System Local Board Meeting.

Background / Discussion:

In accordance with ARS §38-847 (3), a local pension board meeting will be held at least twice annually, otherwise scheduled as needed. In the absence of a quorum (consisting of three members, at least one of whom shall be one of the members elected by secret ballot) for a scheduled meeting, the Chairperson or any two members of the Board may reschedule the meeting as a special meeting. Any meeting may be continued to a later date.

To facilitate Captain Craig Horvath's application to enter the DROP program effective on or about October 18, 2019.

- Tuesday, September 17, 2019
- Tuesday, September 24, 2019
- Tuesday, October 1, 2019

Additional meetings may need to be held to address the following, with the actual dates to be determined at a future date:

- A. The swearing in of the Local Pension Board Chairperson if a change occurs.

All meetings would be held at 4:00 p.m. in the SFMD Administration Board Room.

If it is determined that there is no need for one of these regularly scheduled meetings, the Local Board Chairperson will have the authority to reschedule or cancel any meeting.

Recommended Motion: *Motion to approve [REDACTED] as the date of the next scheduled Local Pension Board meeting.*

Enclosures: None.

Local Pension Board Meeting – August 20, 2019

Agenda Item: 5

Agenda Item Title: Announcements and Information.

Local Board may direct staff to act on any of these items or request that they be added to the next meeting agenda.

None.

Local Pension Board Meeting – August 20, 2019

Agenda Item: 6

Agenda Item Title: Adjourn.

Recommended Motion: *Motion to adjourn the Local Pension Board meeting.*

Enclosure: None.