

**Public Safety Personnel Retirement System
Local Pension Board Meeting Agenda
Superstition Fire & Medical District**

PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the general public the Superstition Fire & Medical District (SFMD) Public Safety Personnel Retirement System Local Pension Board will hold a meeting on Tuesday, September 17th, 2019. The meeting will be held at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting will be open to the general public and will begin at 4:00 pm local time.

AGENDA:

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Roll Call.

The following items are to be discussed at the board meeting; action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

1. Review and possible approval of the August 20, 2019 Local Pension Board meeting minutes.
2. Call to Public.
A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.
Scheduled: none at time of printing
3. Discussion and possible approval of Craig Horvath's application to participate in the DROP program entering on October 18, 2019.
4. Discussion and possible approval of new hire retirement membership into the Public Safety Personnel Retirement System.
5. Discussion and possible action to review the date / time of the next SFMD Public Safety Personnel Retirement System Local Board meeting.
6. Announcements and Information.
7. Adjourn.

Notice: The Local Pension Board may go into Executive Session for the purpose of obtaining legal advice from the Fire District's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3). One or more members of the Local Pension Board may attend the meeting telephonically.

Local Pension Board meeting agenda dated and posted:
On: September 12, 2019
At: 1730 hours
By: Sherry Mueller

September 17, 2019

Local Pension Board Meeting – September 17, 2019

Agenda Item 1:

Agenda Item Title: Review and possible approval of the August 20, 2019 Local Pension Board meeting minutes.

Background / Discussion:

The Local Pension Board meeting minutes are provided for Local Board review, comment, and approval. After approval, minutes are signed and kept as official public record and a copy is sent to Public Safety Personnel Retirement System.

Recommended Motion: *(please read motion as written)*

“Motion to approve the August 20, 2019 Local Pension Board meeting minutes.”

Enclosure: Local Pension Board Meeting Minutes from August 20, 2019.

Local Pension Board Meeting – September 17, 2019

Agenda Item: 2

Agenda Item Title: Call to Public.

A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Background / Discussion:

Call to Public is provided so citizens may address the public body (Local Pension Board) with matters concerning the retirement system. Arizona public meeting law provides that the public body may discuss, consider, or decide only matters listed on the agenda and other matters related thereto. Since the public body will generally not know what specific matters may be raised at call to public, they will be unable to act until the matter is placed on a subsequent meeting agenda (at the Local Board's discretion). The Local Board may also direct staff to follow up on an issue.

Recommended Motion: Not applicable

Enclosure: None

Local Pension Board Meeting – September 17, 2019

Agenda Item: 3

Agenda Item Title: Discussion and possible approval of Craig Horvath’s application to participate in the DROP program on October 18, 2019.

Background / Discussion:

Captain Craig Horvath has applied to enter the DROP program on October 18, 2019. He has completed all the necessary paperwork.

Craig must terminate employment with SFMD no later than 10/31/2024. Craig started with SFMD on 10/18/1999 and enters the DROP with 20.003 years of service.

Recommended Motion: *(please read motion as written)*

“Motion to approve Craig Horvath’s application to participate in the DROP program and acknowledge that Craig must terminate employment with Superstition Fire & Medical District on or before October 31, 2024.”

Enclosure: Completed forms will be provided at the Local Pension Board meeting.

Pension Board Meeting – September 17, 2019

Agenda Item: 4

Agenda Item Title:

Discussion and possible approval of new hire retirement membership in to the Public Safety Personnel Retirement System.

Background / Discussion:

Participation in the PSPRS requires that the Local Board approve new membership and note if there are any pre-existing medical conditions as employees are hired. Currently, HR staff reviews the medical reports and advises the Local Board of any pre-existing conditions. Human Resources confirmed that the new hire does not have any pre-existing conditions.

Recommended Motion: (please read motion as written)

“Motion to approve Firefighter Brian Olsen with a start date of October 21, 2019, with no pre-existing conditions”.

Enclosures:

None

Local Pension Board Meeting – September 17, 2019

Agenda Item: 5

Agenda Item Title: Discussion and possible action to review the date / time of the next SFMD Public Safety Personnel Retirement System Local Board Meeting.

Background / Discussion:

In accordance with ARS §38-847 (3), a local pension board meeting will be held at least twice annually, otherwise scheduled as needed. In the absence of a quorum (consisting of three member, at least one of whom shall be one of the members elected by secret ballot) for a scheduled meeting, the Chairperson or any two members of the Board may reschedule the meeting as a special meeting. Any meeting may be continued to a later date.

The following date is recommended for the next Local Board Meeting:

- **Tuesday, February 11, 2020**

In accordance with ARS §38-847 (3), a local pension board meeting will be held at least twice annually, otherwise scheduled as needed. In the absence of a quorum (consisting of three member, at least one of whom shall be one of the members elected by secret ballot) for a scheduled meeting, the Chairperson or any two members of the Board may reschedule the meeting as a special meeting. Any meeting may be continued to a later date.

Additional meetings may need to be held to address the following, with the actual dates to be determined at a future date.

All meetings would be held at 4:00 p.m. in the SFMD Administration Board Room.

If it is determined that there is no need for one of these regularly scheduled meetings, the Local Board Chairperson will have the authority to reschedule or cancel any meeting.

Recommended Motion: *Motion to confirm _____ as the date of the next scheduled Local Pension Board meeting.*

Enclosures: None.

Local Pension Board Meeting – September 17, 2019

Agenda Item: 6

Agenda Item Title: Announcements and Information.

Local Board may direct staff to act on any of these items or request that they be added to the next meeting agenda.

None.

Agenda Item: 7

Agenda Item Title: Adjourn.

Recommended Motion: *“Motion to adjourn the Local Pension Board meeting.”*