Superstition Fire & Medical District
Phone (480) 982-4440 ~ sfmd.az.gov

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119
Fax (480) 982-0183

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119
Fax (480) 982-3268

Fleet & Facilities Services
1455 East 18th Avenue
Apache Junction, AZ 85119
Fax (480) 983-7443

Governing Board Meeting Minutes

October 17, 2018

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, OCTOBER 17, 2018. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 PM.

A. Call to Order

Chairman House called the meeting to order at 5:30 PM.

B. Pledge of Allegiance

The Pledge of Allegiance was led by Chairman House.

C. Roll Call

Board Members in attendance were Chairman Todd House, Clerk Gene Gehrt, Director Jeff Cross, Director Jason Moeller and Director Larry Strand.

Senior Leadership Team in attendance were Fire Chief Mike Farber, Assistant Chief Richard Ochs, Assistant Chief Richard Mooney, Administrative Services Director Anna Butel, and Finance Director Roger Wood.

Legal Counsel Gene Neil was in attendance, along with Board Secretary and HR Generalist Sherry Mueller.

1. Review and approval of the September 2018 financial reports and bank reconciliations. (BOD #2018-10-01)

Motion by Director Cross to approve the September 2018 financial reports and bank reconciliations.

Seconded by Director Strand.

Vote 5 ayes, 0 nays, **MOTION PASSED.**

2. Recognition of employee performance, achievements, and special recognition for community members. (BOD #2018-10-02)

October Employee Service Anniversaries were recognized:

19 Years:

Engineer / Paramedic **Mitch McCollough**

Captain / Paramedic **Craig Horvath**

Captain / Paramedic **Dave Pohlmann**

Captain / Paramedic **Jeremy Rocha**

11 Years:

Firefighter / Paramedic **Sammy Ramirez**

Firefighter **Chris Robson**

Captain / Paramedic **John Walka**

4 Years:

Firefighter / Paramedic **Jason Chapman**

Firefighter **Sean Matuszewski**

Firefighter / Paramedic **Jay Nelson**

Firefighter **Casey Schreiner**

Firefighter **Joe Stiglitz**

Firefighter **Andrew Tryon**

Firefighter **Colt Weddell**

3 Years:

Firefighter **Wes Fimbrez**

Firefighter **Trace Leggett**

Firefighter **Trey Schow**

Fire Mechanic II **Roger Nasello**

2 Years: Emergency Medical Technician **Sarah Koupal**

1 Year: Emergency Medical Technician **Chris Wohlforth**

Official Pinning Ceremony – Engineer

Engineer Ryan Ledbetter

Engineer Bill Tavares

3. Call to the Public. (BOD #2018-10-N/A)

No requests from anyone in the Public to speak.

4. Consideration and possible approval of all consent agenda items listed below (BOD #2018-10-03):

A. Board Meeting Minutes from September 19, 2018

B. 2019 Gold Canyon Arts Festival Medical Staffing Agreement

C. The Pre-Planners GIS Agreement

D. Purchase of Cradle Point

E. Agreement with The Salt River Project

Motion by Director Strand to approve all consent agenda items.

Seconded by Clerk Gehrt.

Vote 5 ayes, 0 nays, **MOTION PASSED.**

5. Discussion and possible adoption of Resolution #2018-10-17-17, formally adopting the Pinal County Community Wildfire Protection Plan. (BOD #2018-10-04)

Fire Chief Mike Farber introduced Wade Brannon from Pinal County Emergency Management. Assistant Chief Rick Ochs explained to the Board that Pinal County is asking for our support. There is no binding obligation on our end and the agreement would bring some benefit and protection to our area of Pinal County.

Wade Brannon explained to the Board that this is a cooperative planning agreement between Pinal County, Federal agencies and the State Department of Fire & Forestry Management. The purpose of the agreement is a communications planning document regarding fuel treatments and fire management within wildland, urban and interface areas. This agreement does not obligate SFMD to anything. Apache Junction is identified as a low risk area community.

Motion by Director Strand to adopt the Pinal County Community Wildfire Protection Plan formally adopting Resolution #2018-10-17-17.

Seconded by Director Cross

Vote 5 ayes, 0 nays. **MOTION PASSED.**

6. **Discussion and possible approval of the Affidavit of Compliance for the Board of Supervisors in Pinal and Maricopa Counties. (BOD #2018-10-05)**

This is a housekeeping item regarding A.R.S. §16-229 stating that SFMD has complied with the Federal and State Election laws for the 2018 elections.

Motion by Director Moeller to approve the Affidavit of Compliance stating that the SFMD has complied with all Federal and State election laws and to direct staff to send the Affidavit of Compliance to both Pinal and Maricopa Counties.

Seconded by Director Cross

Vote 5 ayes, 0 nays. **MOTION PASSED.**

7. **Discussion, presentation and possible approval of the 2017/2018 Annual Report and possible adoption of Resolution 2018-10-17-16, formally adopting the 2017/2018 Annual Report. (BOD #2018-10-06)**

Fire Chief Mike Farber presented the 2017/2018 Annual Report to the Board. He pointed out some of the highlights in the annual report beginning with the Pilot Program for Engine 263 adding a second Engine in January 2018. We implemented quarterly Captains training conferences. The self – inspection program was rolled out last year in 2017 for low hazard to businesses. We created and implemented an employee growth and development evaluation process. We onboarded two Firefighters, a Mechanic and eleven Transportation Services employees.

Administrative Services Director Anna Butel added that we had 5,068 transports last year, which is an 18% increase from the previous year. Response time and the ambulance collection rate both increased. Transportation Services was awarded the general rate increase from the Arizona Department of Services. Over the last 5 years we brought in approximately $3 million through State and Federal Grant funding. Most notably, this year we received the SAFER Grant, which will allow us to onboard new Firefighters. Training hours are up 39% from previous the year.

Motion by Clerk Gehrt to approve the 2017/2018 Annual Report and adoption of Resolution #2018-10-17-16, formally adopting the 2017/2018 Annual Report.

Seconded by Director Strand.

Vote 5 ayes, 0 nays. **MOTION PASSED.**

8. **Discussion and possible approval of the Pinal County Community College District Affiliation Agreement. (BOD #2018-10-07)**

Assistant Chief Rick Ochs said this agreement has been a mere handshake for the last several years. Central Arizona College has provided us with funding (approximately $6,400) every year to put one of our employees in a Paramedic class. In exchange for that, SFMD allows their Paramedic students to ride on our apparatus and complete there vehicular time. The only thing that has changed is they have asked to have this agreement in writing.

Motion by Director Strand to approve the Pinal County Community College District Affiliation Agreement.

Seconded by Director Cross and Clerk Gehrt.

Vote 5 ayes, 0 nays. **MOTION PASSED.**

9. **Discussion and possible action to change the date and/or time of the November, 2018 Board of Directors Meeting. (BOD #2018-10-08)**

Fire Chief Mike Farber explained that due to the November Board Meeting being the day before Thanksgiving, they may wish to move the November 2018 Board Meeting to an alternative date and time.

Motion by Clerk Gehrt to change the date and/or time of the November Board Meeting to **Tuesday, November 20, 2018 at 5:30 p.m.**

Seconded by Director Strand.

Vote 5 ayes, 0 nays. **MOTION PASSED.**

10. Reports. **(BOD #2018-10-09)**

Senior Leadership Team (SLT):

Fire Chief Mike Farber

- General Rate Increase thanks to Roger Wood and Billy Warren's hard work
- ISO – Evaluation in December 2018
- Life Safety Council & TRWC Board Updates
- Captain Conference (9/12/2018) completed by Chief Ruiz

Assistant Chief of Emergency Operations Richard Mooney

- E263-A Stand-by for AJHS Homecoming Bonfire
- Type I Tactical Tender deployed to Walden, Colorado
  - Crew: Captain Logsdon and Engineer Wolfe
- A-Shift assisted an injured hiker off of Silly Mtn. on October 10th.
- Residential Structure Fire at 715 E. Linda Ave. on October 6th.
- Training:
  - 4th Quarter Ladder Training; TRT Ladder Operations at Scottsdale Training Center
  - EMS Training; Airway Lab CE Provided by Air Evac Services, October 15th & 29th
  - TRT Training; End of Year Drills at Scottsdale Training Center

Assistant Chief of Planning & Logistics Richard Ochs

- Oct. 20th Frontier ACE Hardware Home Safety Event
- Oct. 25th CCR/AED City of AJ Employees
- Oct. 27th City of AJ Halloween Event
- Nov. 3rd Superstition Mountain Museum Family Day Event
- Residential development at Idaho & Junction, and Superstition & Apache Tr.
- Transportation Services update

Administrative Services Director Anna Butel

SAFER Grant Update

- SFMD has requested to take 7 of the 12 firefighters in the original grant
- *Therefore, for the next 3 years SAFER requires that SFMD has a minimum of 90 operational firefighters on staff during the performance period of 2/28/19 - 2/28/22*
- Open recruiting has been posted on our Website & closed at 5pm today
- Candidates have already taken a written test and passed the CPAT
- Next step: go through all of the applications/resumes and invite 50 candidates for interviews scheduled throughout November

Administrative Services Continued

- The best 24 candidates will be invited to the Intern Academy on Dec 14th & 15th
- The final piece will be a Chiefs interview on 12/20/2018

Finance Director Roger Wood

- FY 2017 / 2018 financial audit fieldwork will be begin on November 12, with delivery of the final audit report to the Board at the January Board meeting.
- General Rate Increase for Transportation Division

Pension Board

Clerk Gene Gehrt gave a Pension Board update. He stated that Brian Wyatt will be entering the DROP on October 31, 2018. His DROP date is October 31, 2023. We have two more individuals who will be entering the DROP this year. They are currently still working on paperwork. There is one more individual who will be entering the DROP early next year.

Board Sanctioned Committees

- N/A

11. New Business / Future Agenda Items. (BOD #2018-10-10)

None.

12. Announcements (BOD #2018-10-N/A)

None.

13. Adjourn (BOD #2018-10-11)

Motion by Director Cross at 6:25 PM to adjourn the meeting.

Seconded by Clerk Gehrt.

Vote 5 ayes, 0 nays. **MOTION PASSED.**

Governing Board Approval:

Gene Gehrt, Board Clerk

Sherry Mueller

Superstition Fire & Medical District

Governing Board Meeting

Wednesday, October 17, 2018
5:30 pm

Agenda Item #1

BOD # 2018-10-01

Review and approval of the September 2018 financial reports and bank reconciliations.

Agenda Item #2

BOD # 2018-10-02

Recognition of employee performance, achievements, and special recognition for community members.

Phoenix Fire Academy 10/15/18

Brian Dover
Firefighter Recruit / Paramedic

Clint Musgrave
Firefighter Recruit / Paramedic

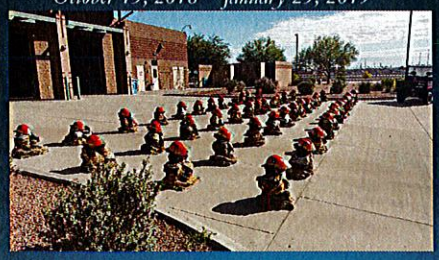
Phoenix Fire Academy

Kevin Montgomery
Firefighter Recruit / EMT

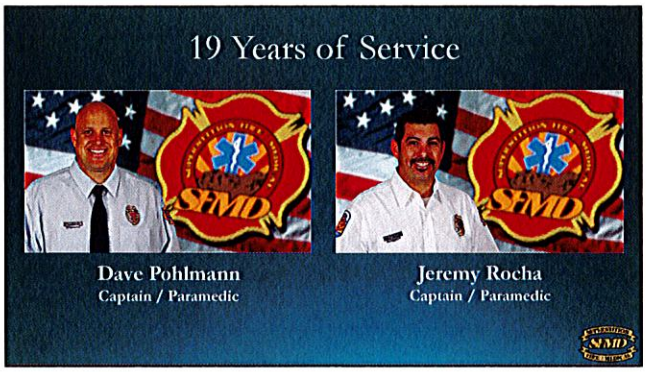
Dustin Farber
Captain / RTO

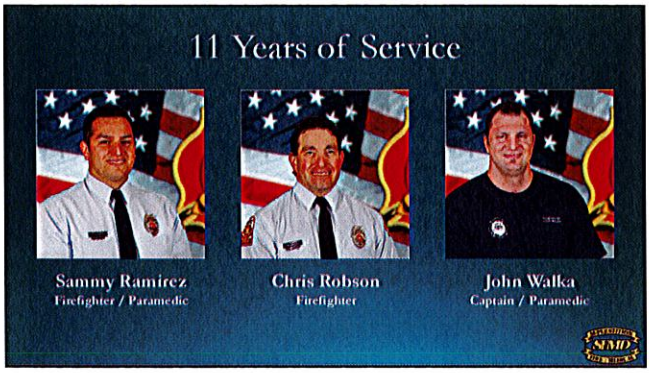
Phoenix Fire Academ

October 15, 2018 – January 25, 2019



19 Years of Service
Mitch McCollough
Engineer / Paramedic
Craig Horvath
Captain / Paramedic


19 Years of Service
Dave Pohlmann
Captain / Paramedic
Jeremy Rocha
Captain / Paramedic


11 Years of Service
Sammy Ramirez
Firefighter / Paramedic
Chris Robson
Firefighter
John Walka
Captain / Paramedic

4 Years of Service
Jason Chapman
Firefighter / Paramedic
Sean Matuszewski
Firefighter

4 Years of Service
Jay Nelson
Firefighter / Paramedic
Casey Schreiner
Firefighter

4 Years of Service
Joe Stiglitz
Firefighter
Andrew Tryon
Firefighter / Paramedic
Colt Weddell
Firefighter / Paramedic

3 Years of Service

Wes Fimbrez
Firefighter

Trace Leggett
Firefighter

3 Years of Service

Trey Schow
Firefighter

Roger Nasello
Fire Mechanic II

2 Years of Service

Sarah Koupal
Emergency Medical Technician

1 Year of Service

Chris Wohlforth
Emergency Medical Technician

Badge Pinning Ceremony

Ryan Ledbetter
Engineer / Paramedic

Bill Tavares
Engineer / Paramedic

Agenda Item #3

BOD # 2018-10-n/a

Call to the Public

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Agenda Item #4

BOD # 2018-10-03

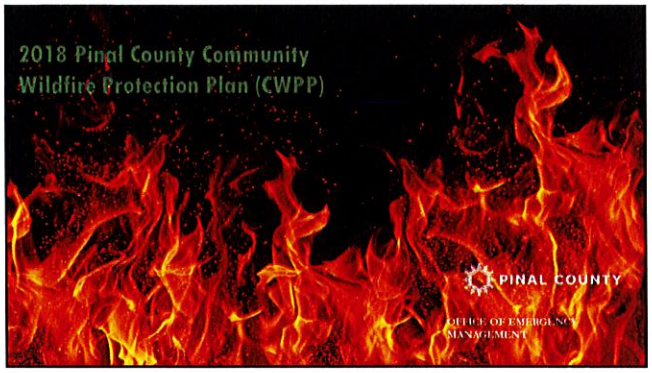
Consideration and possible approval of all consent agenda items listed below.

a. Board Meeting Minutes from September 19, 2018
b. 2019 Gold Canyon Arts Festival Medical Staffing Agreement
c. The Pre-Planners GIS Agreement
d. Purchase of Cradle Point
e. Agreement with Salt River Project

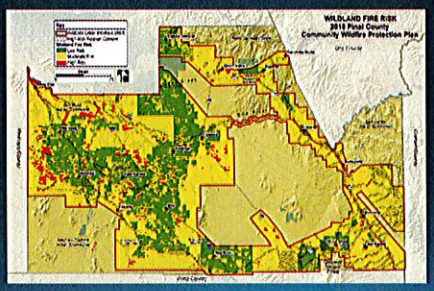
Agenda Item #5

BOD #2018-10-04

Discussion and possible adoption of Resolution #2018-10-17-17 formally adopting the Pinal County Community Wildfire Protection Plan.



Pinal County



The 2018 Pinal County Community Wildfire Protection Plan can be found online at:

pinalcountyaz.gov/EmergencyManagement

PINAL COUNTY

OFFICE OF EMERGENCY MANAGEMENT

Agenda Item #6

BOD #2018-10-05

Discussion and possible approval of the Affidavit of Compliance for the Board of Supervisors in Pinal and Maricopa Counties.

Agenda Item #7

BOD #2018-10-06

Discussion, presentation and possible approval of the 2017/2018 Annual Report and possible adoption of Resolution 2018-10-17-16, formally adopting the 2017/2018 Annual Report.

SERVICE DELIVERY ENHANCEMENTS

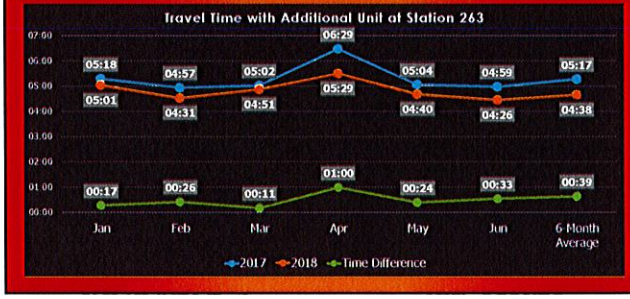
On January 8, 2018, SFMD embarked on a new strategy to enhance service delivery, increase survival rates, reduce fire spread, and lessen firefighter fatigue. This came by the way of adding a second unit to Station 263, now housing both an Engine and Ladder Company.

The purpose of adding a second unit is to prioritize an identified community risk with the integration and strategic allocation of emergency response resources to reduce negative impacts.

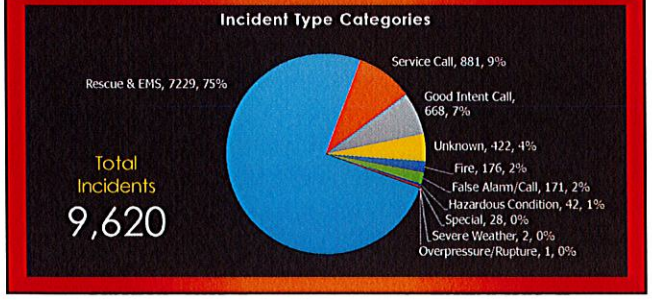
In recent years, response data has shown Station 263 to be our busiest station, and often times our crews were subjected to a "standup 48," meaning the crews were running call after call with very little down time in between. When a unit is so busy running calls all day, at some point it affects response times due to firefighter fatigue or because they are often not responding from the station, but rather from the location of the last call. With the second unit at Station 263, the impact on response times has been significant.

During the pilot study, it was identified early on that response times decreased significantly. From January through June, the average response time decrease was 39 seconds.

SERVICE DELIVERY ENHANCEMENTS



ANNUAL STATISTICS



ANNUAL STATISTICS

Accomplishments

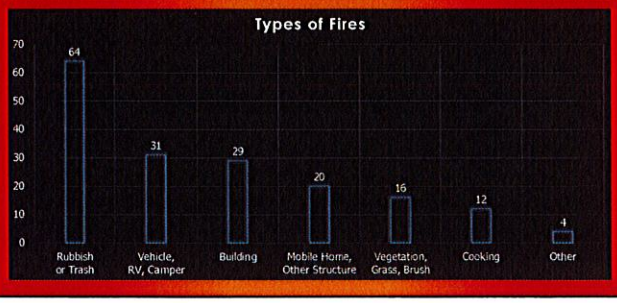
- The second unit out of Station 263 was added which lowered response times district-wide.
- SFMD identified the need for additional training and has implemented quarterly Captain Conferences throughout the year.
- The Self-Inspection Program was rolled out for low hazard small businesses in our district.
- The Training Division facilitated additional EMS training and East Valley Command Training.
- Created and implemented an Employee Growth and Development Evaluation process.
- Successfully on boarded two Firefighters, one Mechanic, and eleven Transport Services employee.
- Hosted and facilitated Hostile Work Environment, Harassment, and Sexual Harassment classes for all employees.

Average Response Time Emergent Incidents

4:38

This is a 15% decrease from last year's 5:27.

FIRE SUPPRESSION



FIRE SUPPRESSION

Fires - 2 Engines + 1 Ladder

	2018 Jan-Jun	2017 Jan-Jun
Total Fires	20	12
Arrived in less than 8 minutes	7 - 35%	0 - 0%
Arrived between 8 - 9 minutes	3 - 15%	0 - 0%

Pre-Incident Value of Property & Content
$12 million

Property & Content Saved Value
$8.7 million

Percentage of Property & Content Saved
71%

FIRE SUPPRESSION

Average Response Times by Unit

	Processing Time	Turnout Time	Travel Time	Reflex Time
Battalion 261	0:56	0:56	6:08	8:00
Engine 261	0:35	0:53	4:02	5:30
Engine 262	0:35	0:57	5:27	6:58
Ladder 263	0:37	0:58	4:40	6:15
Engine 263	0:42	0:53	4:29	6:04
Ladder 264	0:37	0:50	4:50	6:23
Engine 265	0:41	0:59	5:39	7:18
All Fire Apparatus	**0:38**	**0:55**	**4:38**	**6:11**

EMERGENCY MEDICAL SERVICES

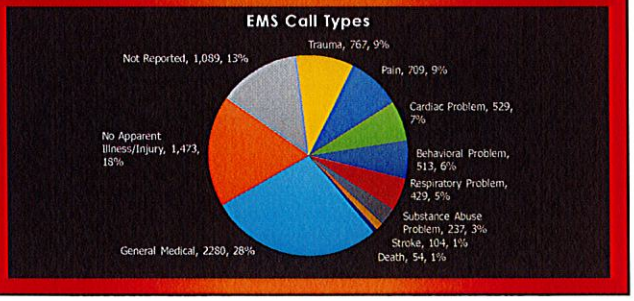
2017 Cardiac Arrest Survival Rate

AZ Statewide Survival Rate	SFMD Survival Rate
9.6%	28%

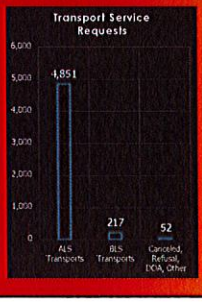
Cardiac Arrest Survival Rate

	2013	2014	2015	2016	2017	5 Years
Initial Rhythm V-Fib/V-Tach	11	8	13	10	25	67
Survived to Hospital Discharge	4	3	4	4	7	22
Overall Survival Rate	**36.4%**	**37.5%**	**30.8%**	**40.0%**	**28.0%**	**32.8%**

EMERGENCY MEDICAL SERVICES



TRANSPORT SERVICES



Total Transports
5,068

Average Ambulance Transports per Day
14

During the 2017/18 fiscal the Transport Services Division had improvements across the board. Aside from the increase in call volume there were other notable accomplishments;

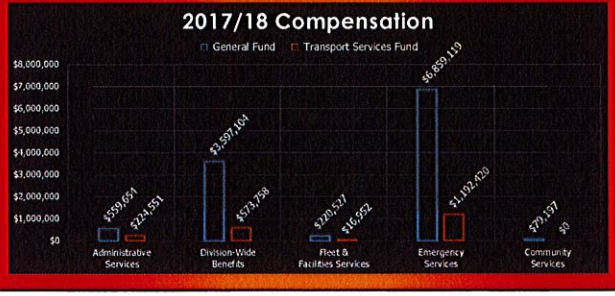
- Our Response Time compliance went from 94% just last year to 95% this year.
- Ambulance Collection Rates increased 2% from last year.
- SFMD was awarded a General Rate increase from the Arizona Department of Health Services.

TRANSPORT SERVICES

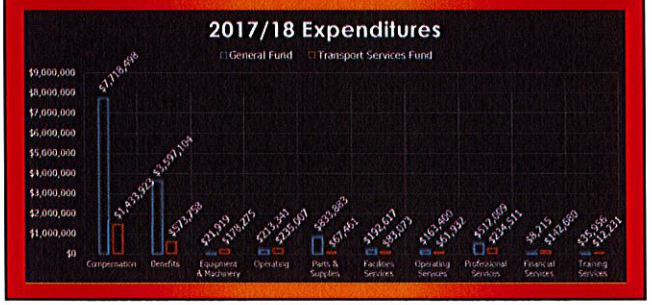
Code 3 Ambulance Response Time Compliance Rates

	AZ Dept. of Health Services Compliance Standard	SFMD Compliance Rate for Evaluation Period (to date) *Jan. 2016 thru Jan. 2019*
Percentage of Calls at 8:59 or less	90%	95% ✓
Percentage of Calls at 14:59 or less	95%	99% ✓
Percentage of Calls at 19:59 or less	100%	100% ✓

ANNUAL BUDGET



ANNUAL BUDGET



GRANT FUNDING

Grant Awards

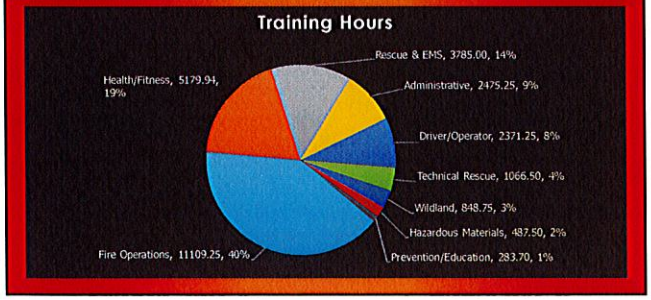
Grant Name	Amount	Year Awarded
SCBA	$147,000	2013/14
Smoke Alarms	$17,622	2013/14
Rescue	$136,943	2013/14
Wind Contenders	$9,000	2015/16
Ambulance	$206,339	2015/16
Commercial Boiler	$41,939	2016/17
Fire Prevention	$9,000	2016/17
Community Risk	$110,755	2017/18
SAFER	$2,003,706	2018/19
Total	**$3,027,962**	

Grant Funding

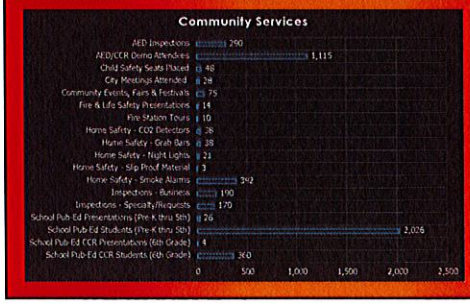
Each year SFMD authors applications for Federal, State, and private grant funding. This year the district is proud to announce our award of $2,003,706 in Federal funding for the hiring of firefighters. This grant covers compensation of these new firefighters over a 3 year period.

SFMD will continue its relentless pursuit of grant funding in years to come!

TRAINING & COMMUNITY SERVICES



TRAINING & COMMUNITY SERVICES



CCR Demonstrations (Hands-Only CPR)

1,115 community members were trained to perform this life-saving technique

THANK YOU!

Questions or comments?

Agenda Item #8

BOD #2018-10-07

Discussion and possible approval of the Pinal County Community College District Affiliation Agreement.

Agenda Item #9

BOD #2018-10-08

Discussion and possible action to change the date and/or time of the November 2018 Board of Directors Meeting.

* Tuesday, November 20, 2018 at 5:30 p.m.
* Wednesday, November 21, 2018 at 1:30 p.m.

Agenda Item #10

BOD #2018-10-09

Reports

- Senior Leadership Team
- Labor
- Pension Board
- Board Sanctioned Committees

Fire Chief Report

- General Rate Increase
- ISO – Evaluation in December 2018
- Life Safety Council & TRWC Board Updates
- Captain Conference (9/12/2018) completed by Chief Ruiz

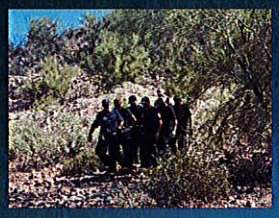
Operations Update

- A- Shift E-263
- Stand-by
- AJHS Homecoming Bonfire

Operations Update

- Wildland Type I Tactical Tender
- Wolfe & Logsdon
- Walden, Colorado

Operations Update

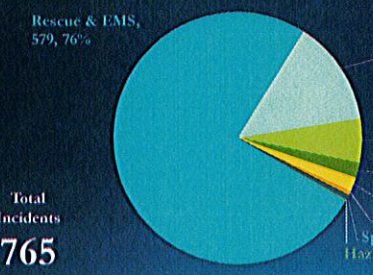


- October 10, 2018
- A-Shift
- Injured Hiker Rescue
- Silly Mountain

Operations Update

- Residential Structure Fire
- October 6, 2018
- 715 E. Linda Ave.
- Structure Value $199,000 Structure Lost $5,000 Contents Lost $1000
- **Dispatched:** 0427
- **1st Unit On Scene:** 0431 (E263)
- **2nd Unit On Scene:** 0431 (L263)
- **3rd Unit On Scene:** 0434 (E261)
- **On-Scene B261:** 0434
- **4th Unit On Scene:** 0435 (E262)

Incident Type Categories



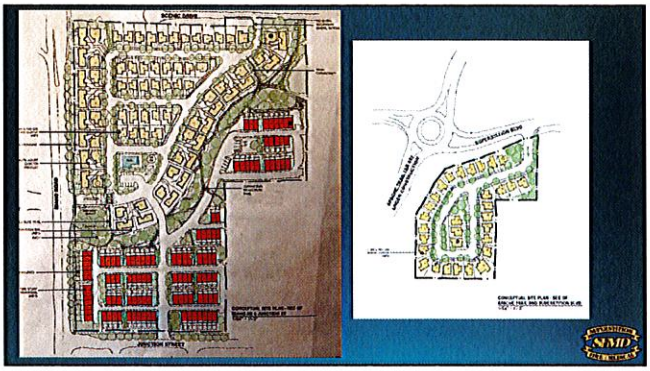
Total Incidents
765

Training

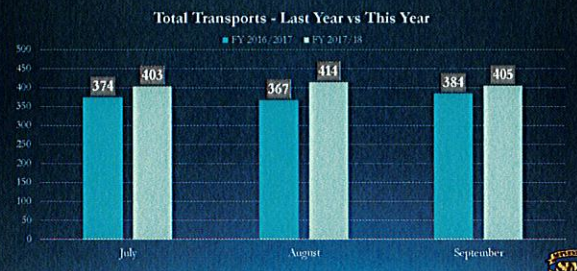
- 4th Quarter Ladder Training
  - TRT Ladder Operations
  - Scottsdale Training Center
- EMS Training
  - Airway Lab CE
  - Training Provided by Air Evac Services
  - Off-Duty Training October 15th & 29th
- TRT Training
  - End of Year Drill
  - Scottsdale Training Center

Planning & Logistics Update

- Oct. 20th City of AJ Mud Run
- Oct. 20th Frontier ACE Hardware Home Safety Event
- Oct. 25th CCR/AED City of AJ Employees
- Oct. 27th City of AJ Halloween Event
- Nov. 3rd Superstition Mountain Museum Family Day Event



Transportation Services Update



Administrative Services Update

SAFER Grant Update

- SFMD has requested to take 7 of the 12 firefighters in the original grant
- ** Therefore for the next 3 years SAFER requires that SFMD has a minimum of 90 operational firefighters on staff during the performance period of 2/28/19 through 2/28/22*
- Open recruiting was posted & closed today at 5pm
- Candidates have already taken a written test and passed the CPAT
- Next step: go through all of the applications/resumes and invite 50 candidates for interviews scheduled throughout November
- The best 24 candidates will be invited to the Intern Academy on Dec 14th & 15th
- The final piece will be a Chiefs interview on 12/20/2018

Finance/Accounting Services Update

FY 2017 / 2018 financial audit fieldwork will begin on November 12, with delivery of the final audit report to the Board at the January Board meeting.

Agenda Item #11

BOD # 2018-10-10

New Business/Future Agenda Items

Agenda Item 12

BOD #2018-10-n/a

Announcements

Agenda Item #13

BOD # 2018-10-11

Adjourn

Ray's Printing, Inc.

PO Box 5400
Apache Junction, AZ 85178

Phone #
4809823087

Invoice

Date	Invoice #
10/17/2018	184807

Bill To
Superstition Fire & Medical District 565 N. Idaho Rd. Apache Junction, AZ 85119 (480)982-4440

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		10/17/2018			

Quantity	Description	Price Each	Amount
25	annual reports	1.936	48.40T
	Ordered by Lauren		
	Sales Tax	9.60%	4.65

Total	$53.05
Payments/Credits	$0.00
Balance Due	$53.05