

**Public Safety Personnel Retirement System
Local Pension Board Meeting Agenda
Superstition Fire & Medical District**

PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the general public the Superstition Fire & Medical District (SFMD) Public Safety Personnel Retirement System Local Pension Board will hold a meeting on Tuesday, August 7, 2018. The meeting will be held at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting will be open to the general public and will begin at 4:00 pm local time.

AGENDA:

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Roll Call.

The following items are to be discussed at the board meeting; action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:

1. Review and possible approval of the July 10, 2018 Local Pension Board meeting minutes.
2. Call to Public.
A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.
Scheduled: none at time of printing
3. Discussion and possible approval of Kevin Johnston's application to participate in the DROP program.
4. Discussion and possible action to review the date / time of the next SFMD Public Safety Personnel Retirement System Local Board meeting.
5. Announcements and Information.
6. Adjourn.

Notice: The Local Pension Board may go into Executive Session for the purpose of obtaining legal advice from the Fire District's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3). One or more members of the Local Pension Board may attend the meeting telephonically.

Local Pension Board meeting agenda dated and posted:

On: July 31, 2018
At: 1730 hours
By: Sherry Mueller

August 7, 2018

Local Pension Board Meeting – August 7, 2018

Agenda Item 1:

Agenda Item Title: Review and possible approval of the July 10, 2018 Local Pension Board meeting minutes.

Background / Discussion:

The Local Pension Board meeting minutes are provided for Local Board review, comment, and approval. After approval, minutes are signed and kept as official public record and a copy is sent to Public Safety Personnel Retirement System.

Recommended Motion: *(please read motion as written)*

“Motion to approve the July 10, 2018 Local Pension Board meeting minutes.”

Enclosure: Local Pension Board Meeting Minutes from July 10, 2018.



Superstition Fire & Medical District
565 North Idaho Road, Apache Junction, AZ 85119
Phone (480) 982-4440, Fax (480) 982-0183
www.sfmd.az.gov



Public Safety Personnel Retirement System
Local Pension Board Meeting Minutes

July 10, 2018

PURSUANT TO A.R.S. 38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT (“SFMD”) PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (“PSPRS”), THE LOCAL PENSION BOARD HELD A MEETING ON TUESDAY, JULY 10, 2018. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT’S ADMINISTRATION OFFICE, AT 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA. THE MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 4:15 P.M.

- A. Chairperson Gene Gehrt called the meeting to order at 4:15 p.m.
- B. The Pledge of Allegiance was led by Board Director Ruben Briones.
- C. Roll Call showed Local Board Chairperson Gene Gehrt and Local Board Members Jim Geil, Ron Olm and Ruben Briones were present. Also present were Board Secretary Sherry Mueller, Finance Director Roger Wood and Acting Administrative Services Director Jeff Cranmer. Not present was Local Board Director Carlos Rivera.

1. *Review and possible approval of the May 30, 2018 Local Pension Board meeting minutes.*

Motion by Local Board Member Olm to approve the May 30, 2017 Local Pension Board minutes. Seconded by Local Board Member Geil. Vote 4 ayes, 0 nays. Motion passed.

2. *Call to Public.*

None.

3. *Discussion and possible approval of Amy Brooks’ revised application to participate in the DROP program.*

Chairperson Gehrt informed the Pension Board Members that today’s meeting was being held to reconsider Amy Brooks’ previous DROP application. Amy had decided to delay her entry in to DROP by one month in order to attain her 25 years of service.

Captain Amy Brooks has applied to enter the DROP program on 8/1/2018. She has completed all the necessary paperwork. Amy must terminate employment with SFMD no later than 8/31/2023 in order to comply with DROP guidelines. Amy started with SFMD on 7/1/1993 and enters the DROP with 25.049 years of service.

Motion by Local Board Member Briones to approve Amy Brooks' revised application to enter the DROP on 8/1/2018 and acknowledge that Amy must terminate employment with Superstition Fire & Medical District no later than 8/31/2023. Seconded by Local Board Member Geil. Vote 4 ayes, 0 nays. Motion passed.

4. Discussion and possible action to review the date / time of the next SFMD Public Safety Personnel Retirement System Local Board Meeting.

Tuesday, August 7, 2018

Motion by Local Board Member Geil to approve Tuesday, August 7, 2018 as the date for the next regularly scheduled Local Pension Board meeting. Seconded by Board Member Olm. Vote 4 ayes, 0 nays. Motion passed.

5. *Announcements and Information.*

None.

6. *Adjourn.*

Motion by Board Member Olm to adjourn the meeting at 4:20 p.m. Seconded by Board Member Geil. Vote 4 ayes, 0 nays. Motion passed.

Board Approval:

Preliminary minutes mailed to PSPRS on July 11, 2018.

Gene Gehrt, Board Chairperson

Sherry Mueller

July 10, 2018

Local Pension Board Meeting – August 7, 2018

Agenda Item: 2

Agenda Item Title: Call to Public.

A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Background / Discussion:

Call to Public is provided so citizens may address the public body (Local Pension Board) with matters concerning the retirement system. Arizona public meeting law provides that the public body may discuss, consider, or decide only matters listed on the agenda and other matters related thereto. Since the public body will generally not know what specific matters may be raised at call to public, they will be unable to act until the matter is placed on a subsequent meeting agenda (at the Local Board's discretion). The Local Board may also direct staff to follow up on an issue.

Recommended Motion: Not applicable

Enclosure: None

Local Pension Board Meeting – July 10, 2018

Agenda Item: 3

Agenda Item Title: Discussion and possible approval of Kevin Johnston’s application to participate in the DROP program.

Background / Discussion:

Engineer Kevin Johnston has applied to enter the DROP program on 9/14/2018. He has completed all the necessary paperwork.

Kevin must terminate employment with SFMD no later than 9/30/2023. Kevin started with SFMD on 9/14/1998 and enters the DROP with 20.003 years of service.

Recommended Motion: *(please read motion as written)*

“Motion to approve Kevin Johnston’s application to participate in the DROP program and acknowledge that Kevin must terminate employment with Superstition Fire & Medical District on or before September 30, 2023.”

Enclosure: Completed forms will be provided at the Local Pension Board meeting.

Local Pension Board Meeting – August 7, 2018

Agenda Item: 4

Agenda Item Title: Discussion and possible action to review the date / time of the next SFMD Public Safety Personnel Retirement System Local Board Meeting.

Background / Discussion:

In accordance with ARS §38-847 (3), a local pension board meeting will be held at least twice annually, otherwise scheduled as needed. In the absence of a quorum (consisting of three member, at least one of whom shall be one of the members elected by secret ballot) for a scheduled meeting, the Chairperson or any two members of the Board may reschedule the meeting as a special meeting. Any meeting may be continued to a later date.

An employee has indicated he might want to enter the DROP program in December. He is still doing his due diligence with Galloway to make sure he is choosing the right date. To facilitate this potential application into the DROP program, the following date is being proposed for the next Local Board Meeting:

- **Tuesday, October 30, 2018**

Additional meetings may need to be held to address the following, with the actual dates to be determined at a future date:

- A. To facilitate DROP applications not currently known.

All meetings would be held at 4:00 p.m. in the SFMD Administration Board Room.

If it is determined that there is no need for one of these regularly scheduled meetings, the Local Board Chairperson will have the authority to reschedule or cancel any meeting.

Recommended Motion: *Motion to confirm October 30, 2018 as the date of the next scheduled Local Pension Board meeting.*

Enclosures: None.

Local Pension Board Meeting – August 7, 2018

Agenda Item: 5

Agenda Item Title: Announcements and Information.

Local Board may direct staff to act on any of these items or request that they be added to the next meeting agenda.

None.

Agenda Item: 6

Agenda Item Title: Adjourn.

Recommended Motion: *“Motion to adjourn the Local Pension Board meeting.”*