



Superstition Fire & Medical District

Phone (480) 982-4440 ~ sfmd.az.gov

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119
Fax (480) 982-0183

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119
Fax (480) 982-3268

Fleet & Facilities Services
1455 East 18th Avenue
Apache Junction, AZ 85119
Fax (480) 983-7443



Governing Board Meeting Minutes April 18, 2018

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, APRIL 18, 2018. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 PM.

A. Call to Order

Chairman Cross called the meeting to order at 5:30 PM.

B. Pledge of Allegiance

Pledge of Allegiance was led by Director Strand.

C. Roll Call

Chairman Jeff Cross, Clerk Gene Gehrt, Director Todd House, Director Jason Moeller, and Director Larry Strand was present.

Senior Leadership Team in attendance were: Interim Fire Chief Mike Farber, Acting Assistant Chief Richard Ochs, Acting Assistant Chief Richard Mooney, Finance Director Roger Wood, and Acting Administrative Director Anna Butel.

Legal Counsel Gene Neil and Board Secretary Sherry Mueller were also present for the meeting.

1. Review and approval of March 2018 financial reports and bank reconciliations. (BOD #2018-04-01)

Motion by Director House to approve the March 2018 financial reports and bank reconciliations.

Seconded by Director Strand.

Vote 5 ayes, 0 nays. **MOTION PASSED.**

2. Recognition of employee performance, achievements, and special recognition for community members. (BOD #2018-04-02)

Volunteer Jack Hafer Sr. was recognized for his service to the organization with a plaque.

Employee Service Anniversaries were recognized: Community Risk Reduction Specialist Tina Gerola with 14 years of service; Paramedic Ryan Tonelli with 1 year of service.

Chief Farber read a letter from Director Strand and Michael Adams thanking the crews from the District for saving their lives.

3. Call to the Public. (BOD #2018-04-N/A)

N/A

4. Review, discussion and possible action regarding Chairmanship of the Fire Board under SFMD By-Laws Article III: Officer, Paragraph 7. (BOD #2018-04-03)

Motion by Director Moeller to vote on the Chairman position and to remove Chairman Cross at the end of the meeting and will replace him at the next meeting in May.

Seconded by Director House.

Roll Call Vote was taken:

Chairman Cross – nay

Clerk Gehrt – nay

Director House – aye

Director Moeller – aye

Director Strand – aye

Vote 3 ayes and 2 nays. **MOTION PASSED.**

Motion by Director Moeller to nominate and vote to approve Director House for the Chairman position to go into effect at the next meeting.

Seconded by Director Strand.

Vote 5 ayes, 0 nays. **MOTION PASSED.**

5. Consideration and possible approval of all consent agenda items listed below: (BOD #2018-04 – 04)

A. Board Meeting Minutes from March 21, 2018

B. Executive Session Meeting Minutes from March 21, 2018

C. Changing Refuse Collection Company to Right Away Disposal

D. Physio Control, Inc. Service Agreement

Motion by Director Strand to approve consent agenda items A, B, and C. Item D was pulled from the Agenda as additional verbiage is needed in the agreement. **Seconded** by Director House.

Vote 5 ayes, 0 nays. **MOTION PASSED.**

5)D. Motion by Director House to approve 5-D subject to legal counsel providing the statutory requirements for contracts. **Seconded** by Clerk Gehrt.

Vote 5 ayes, 0 nays. **MOTION PASSED.**

6. Discussion and possible action regarding Arizona Department of Forestry & Fire Management Cooperative Fire Rate Agreement. (BOD #2018-04-05)

This is an Agreement that has to be renewed every 2 years and it is for when we rent out our equipment while on Wildland fires. This Agreement is due by May 31, 2018. We have added an ambulance for additional potential revenue, which will be staffed mainly by Firefighters. We will be using the spare (white) ambulance for this purpose.

Motion by Director House to approve the AZ Department of Forestry & Fire Management Cooperative Fire Rate Agreement subject to legal counsel providing the statutory required language for contracts.
Seconded by Director Moeller.

Vote 5 ayes, 0 nays. MOTION PASSED.

7. Discussion of Policy 100.02: Immigration Reform Control Act brought forth for review at the April 18, 2018 Board Meeting for final approval at the May 16, 2018 Board Meeting. (BOD #2018-04-06)

Motion: N/A

8. Discussion of Policy 100.03: Loyalty Oath brought for review at the April 18, 2018 Board Meeting for final approval at the May 16, 2018 Board Meeting. (BOD #2018-04-07)

Motion: N/A

Chairman Cross moved **Agenda Item #16** here:

Discussion and possible action on a letter of support as required by FEMA for the SAFER Grant (BOD #2018-04-15)

Acting Administrative Director Anna Butel discussed the letter of support required by FEMA for the SAFER Grant. This letter must be from the SFMD Board Members and needs to include two main components: 1) We will maintain current staffing levels and 2) we will not lay anyone off for 3 years during that time span. SFMD requested to hire 12 employees through the SAFER Grant to staff an extra Engine Company.

Motion by Clerk Gehrt to approve the letter of support to accompany the 2018 SAFER Grant application.

Seconded by Director Strand and Director House.

Vote 5 ayes, 0 nays. MOTION PASSED.

9. Discussion and review of the Preliminary Budget, and determine Tax Rate for Fiscal Year 2018/2019. (BOD #2018-04-08)

Finance Director Roger Wood discussed the FY 2018/2019 budget year calendar.

Roger hopes to have the Preliminary (tentative) Budget for FY 2018/2019 approved at the May 16, 2018 Board Meeting. The major initiative in the 100 Fund (M & O Fund) is the SAFER Grant. SFMD is applying for 12 new hires and budgeting for 7. In looking at the next 10 years, Roger stated that the grant would cover 75% in year one, 75% in year two and 35% in year three. Then we will have to be able to carry those new employees. We do have people in the DROP, however, they won't be exiting the DROP at the same time as we bring on these new employees. We have to be prepared to be able to handle the cash flow of these new employees (\$560,000+ in cost).

The budget includes staffing for Station 263's second Engine with \$170,000 of shift overtime. Once the SAFER Grant new hires come out of The Academy, they will go into the leave pool and will fill vacancies that exist therefore, we expect overtime to be reduced. We have included Captains training in this budget and the Deputy Chiefs position.

We have applied for the Community Risk Reduction Grant. We did receive it this year which fully funds the Community Risk Reduction position along with the supplies that we use to serve the community.

We did receive some surprising news from Blue Cross Blue Shield in regard to the medical premiums for our upcoming fiscal year (18/19). The Tempe Trust wants to increase our premiums. We are working through a variety of options to try to maintain the current level of premiums. Our benefit broker, Ed Gussio, is working diligently on our behalf. One option we are looking at is the "stand alone self-funded" insurance plan. This option may turn out to be the best alternative to what we are doing now. Golder Ranch started doing this about 4 years ago and I have had some communication with my peer at Golder Ranch about this.

We have moved Open Enrollment out an additional week. We hope to have more information on April 24 where Senior Leadership can make a final decision. The Board would have to approve this within the Budget.

In light of this medical premium increase, we are still projecting including a cost of living adjustment (COLA) in the Budget of 2% (instead of 3%).

In the 150 Fund (Transport Services), we are assuming a 3% increase in the number of transports for next fiscal year. Staffing levels will remain the same. We are not including any changes to the billing rates. DHS is currently working on our application for the general rate increase.

One new cost that is coming in for the 150 Fund is medication costs. Mountain Vista Hospital used to pay for medication costs, but no longer will. We have included Dr. Smith's estimated costs in this budget.

The Capital Replacement Fund (200 Fund) projection of beginning cash balance is \$1,100,000. If the Board approves the \$0.25 special assessment for FY 18/19, that will bring in another \$994,654.00 (estimated). The planned purchases, \$1,700,000.00 includes paying cash for the new Pumper (\$720,000.00) that we are planning on buying. We would like to get away from leases. We are looking at trying to pay cash for this Pumper, and if not we will present a lease to the Board.

The major initiatives in the 200 Fund: the Pumper, existing leases (Pumper and Tendor), and leases for 5 ambulances. We are budgeting for a new Type III Wildland Vehicle, replacing our current 2004 vehicle. We have a staff vehicle contingency with \$100,000 in the budget in case a staff vehicle goes down which would roll from year to year. Will need a new Gator to use at the Renaissance Festival in addition to our current Gator. We budgeted \$75,000 to replace our current Scott Air Packs that have reached the end of their life. \$150,000 for a second set of turn-outs. Anna submitted a Grant for this, and our Grant share is about \$26,000, but we don't want to be dependent on that Grant therefore we are budgeting like we have to pay for it all. We budgeted for three A/C Units which are \$7500 each. We budgeted for heart monitors, the replacement of EPCR tablets, exchange server software, G-2 System two year catch-up, portable radios have to be maintained, and our commitment to TOPAZ (East Valley dispatch process).

We are able to lower the assessment by \$0.04 for our residents. We will begin the Fiscal Year with a little over \$100,000 in each of the funds (principal and interest funds). We will end the year with money in the bank. We request that the Board approve the tax rates we are using in planning this budget. You'll see in the Motion the tax rates for the 100 Fund, 200 Fund and the GADA Bond.

Motion by Director House to approve the tax rate of \$3.25 per hundred dollars of secondary valuation for District operations, a \$0.25 special assessment related to the Tax Override Initiative, and \$0.18 special assessment related to the 2006 GADA Bond for development of the Tentative Budget for Fiscal Year 2018/2019. **Seconded** by Director Strand.

Vote 5 ayes, 0 nays. MOTION PASSED

10. Discussion and possible approval of Resolution #2018-04-18-02 relating to the adoption of the Amended Fee Schedule. (BOD #2018-04-09)

Acting Assistant Chief Richard Ochs explained that Exhibit A includes two annual fee schedules for permitting for businesses. The second part of that relates to new businesses or business remodels that have to be physically inspected. We are bringing our fees schedules in line with the majority of the Metro Valley.

Motion by Director Strand to approve Resolution #2018-04-18-02 amending and adopting the permit fee schedule for the District. **Seconded** by Clerk Gehrt and Director Moeller.

Vote 5 ayes, 0 nays. MOTION PASSED

11. Discussion and possible direction regarding the District's GADA Bond application. (BOD #2018-04-10)

Finance Director Roger Wood talks about the 2006 issued GADA Bond. The Bond itself is now in a stage of its life where there is no longer a prepayment penalty. In talking with a Bond Underwriter Firm and the Bond Attorney, we've been discussing the opportunity to take advantage of the lower interest rates. Our current bond is at 5% interest rate and current market rates are between 2.5% - 2.7%. This gives us an opportunity to save between \$460,000 and \$500,000 in interest costs after fees. All of the fees and underwriting costs would just be a part of the total package and we wouldn't have to come up with money up front. The remaining debt is about \$5,355,000 and 8 years left. Roger is asking for direction from the Board if they wish to pursue this opportunity.

Motion by Clerk Gehrt to direct Staff to pursue the possibility of refinancing the remaining principal debt related to the District's 2006 GADA Bond, and provide detail as needed at future Board meetings. **Seconded** by Director House.

Vote 5 ayes, 0 nays. MOTION PASSED

12. Discussion and possible action re: possible approval of Ratification Resolution #2018-04-18-03 ratifying the approval of Resolution #2018-321 and the hiring of William R. Whittington as legal counsel. (BOD #2018-04-11)

This was a housekeeping item from our last Board meeting.

Motion by Director House to ratify March 2018 Agenda Resolution #3018-321 and approve Ratification Resolution #2018-04-18-03 and the hiring of William R. Whittington as legal counsel. **Seconded** by Director Strand.

Vote 5 ayes, 0 nays. **MOTION PASSED**

13. Possible vote to go into Executive Session. The Board may vote to go into Executive Session pursuant to ARS §38-431.03(A)(1) for personnel matters; ARS §38-431.03(A)(3) for legal advice; and ARS §38-431.03(A)(4) to give instructions to legal counsel re: Interim Fire Chief's evaluation; possible appointment of Interim Fire Chief to permanent Fire Chief position; possible form and terms of Fire Chief's contract. (BOD #2018-04-12)

Motion by Director House to go in to Executive Session at 6:46 PM. **Seconded** by Clerk Gehrt.

Vote 5 ayes, 0 nays. **MOTION PASSED**

14. Review, discussion and possible action regarding the Interim Fire Chief's evaluation. (BOD #2018-04-13)

The Board returned to regular session at 7:24 PM. The Interim Fire Chief was previously provided a 24 hour notice of the Executive Session discussion of his performance evaluation. Overall, it was an excellent review for Chief Farber.

Motion: N/A

15. Discussion and possible action regarding the appointment of a Fire Chief. (BOD #2018-04-14)

Director House stated that he would like to remove the "Interim" from the Fire Chiefs title and move to make Chief Mike Farber the permanent Fire Chief. All Board members agreed that Fire Chief Mike Farber should be the permanent Fire Chief at the beginning of the next Fiscal Year beginning July 1, 2018.

Motion to promote Interim Fire Chief Farber to full time Fire Chief. Direction is given to the Staff to work with legal on the specifics of pay and range at level 75 with an effective date of July 1, 2018. Chief Farber has elected to stay at will. **Seconded** by Director Strand.

Vote 5 ayes, 0 nays. **MOTION PASSED**

16. Discussion and possible action on a letter of support as required by FEMA for the SAFER Grant. (BOD# 2018-04-15)

Item #16 was previously discussed right after agenda item number 8.

17. Reports (BOD #2018-04-16)

- Senior Leadership Team
- Labor
- Pension Board
- Board Sanctioned Committees

Fire Chief Report

Interim Fire Chief Mike Farber

- Met with Queen Valley Fire District regarding pooling resources or Management Agreement
- Golf Tournament - Board Members and Labor benefiting the Community Alliance Against Family Abuse (CAAFa)
- Review of Response Times and Working Fires in March, displaying benefits of Engine 263 (additional unit)

Operations

Acting Assistant Chief Richard Mooney

- Review of current Training
- Review of March Responses
- Review of Working Fire Incidents during March

Planning & Logistics Update

Acting Assistant Chief Richard Ochs

- New Hires - Transportation Division
 - Full Time EMT - Christopher Donahue
 - Part Time EMT – Kelsey Christensen
 - Part Time EMT - Jake Leshner
- The MDRC and the City of Apache Junction Police Department have begun accepting 911 Text Messages
- The MDRC will begin to operate hazard zone incidents on VHF radio channels beginning on May 1, 2018
- Sexual Harassment & Hostile Work Environment Training on April 19 and April 26
- National Public Safety Tele-communicators Week (April 8 – 14)
 - April 10 visit to the Apache Junction Police Department
 - April 12 visit to the Mesa Regional Dispatch Center (MRDC)
- April 14 - Community HOA Spring Event
- April 15 – 21 - National Volunteer Appreciation Week
- April 19 - Volunteer Appreciation Luncheon at De La Cruz
- April 23 - Water Safety at Headstart
- April 24 - Senior Center Luncheon - Partner with Manor Health to present Falls Prevention and to provide fall prevention grant items
- April 28 - April Pools Day from 10:00 a.m. to 1:00 p.m. at Superstition Shadows Aquatic Center

Administrative Services Update

Acting Administrative Director Anna Butel

- Cardiac Situation Tool
- 265 Verizon
 - Installation of a Signal Extender has been scheduled for April 26
 - There have also been some adjustments on different towers in the area to improve the signal
- SAFER Grant due April 27

Labor Update

Captain John Walka

- Fill the Boot Event – Muscular Dystrophy Association (MDA)
- Fifteenth Annual Poker Run - East Valley Firefighters Charities

Pension Board Update

Clerk Gene Gehrt

- 1 more person who will be going into the DROP next month (May 2018)
 - that makes a total of 9 in the DROP with the potential for a tenth employee going into the DROP

18. New Business / Future Agenda Items (BOD #2018-04-17)
N/A

19. Announcements (BOD 2018-04-N/A)
N/A

20. Adjourn (BOD #2018-04-18)

Motion by Director House at 7:59 p.m. to adjourn the meeting. **Seconded** Director Strand.

Vote 5 ayes, 0 nays. **MOTION PASSED.**

Governing Board Approval:



Gene Gehrt, Board Clerk

Sherry Mueller



Agenda Item #1

BOD # 2018-04-01

Review and approval of the March, 2018 financial reports and bank reconciliations.



Agenda Item #2

BOD # 2018-MM-02

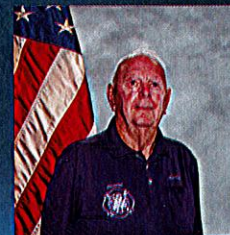
Recognition of employee performance, achievements, and special recognition for community members.



Volunteer Appreciation

Jack Hafer Sr.

- Began volunteering in 2015
- In 2015/16 there were 3 generations of Hafer's serving at SFMD
- Thank you for always helping out it is greatly appreciated!



14 Years of Service



Community Risk Reduction Specialist **Tina Gerola**



1 Year of Service



Paramedic **Ryan Tonelli**



Agenda Item #3

BOD # 2018-MM-n/a

Call to the Public

A.R.S. §38-431.01(1) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.



Agenda Item #4

BOD #2018-04-03

Review, discussion and possible action regarding Chairmanship of the Fire Board under SMD By-Laws Article III: Officer, Paragraph 7.



Agenda Item #5

BOD # 2018-04-04

Consideration and possible approval of all consent agenda items listed below.

- a. Board Meeting Minutes from March 21, 2018
- b. Executive Session Meeting Minutes from March 21, 2018
- c. Changing Refuse Collection Company to *Right Away Disposal*
- d. Physio Control, Inc. Service Agreement



Agenda Item #6

BOD #2018-04-05

Discussion and possible action regarding AZ Dept. of Forestry & Fire Management Cooperative Fire Rate Agreement.



Agenda Item #7

BOD # 2018-04-06

Discussion and review of Policy 100.02: Immigration Reform Control Act brought for review at the April 18, 2018 Board Meeting for final approval at the May 16, 2018 Board Meeting.



Agenda Item #8

BOD # 2018-04-07

Discussion and review of Policy 100.03: Loyalty Oath brought for review at the April 18, 2018 Board Meeting for final approval at the May 21, 2018 Board Meeting.



Agenda Item #9

BOD #2018-04-08

Discussion and review of the Preliminary Budget, and determine Tax Rates for Fiscal Year 2018 / 2019.



Agenda Item #9

BOD # 2018-04-08

General (100) Fund.

Initiatives included:

1. SAFER Grant – 7 new hires / District's match is 25% of wages and benefits for years 1 & 2, 65% for year 3.
2. Staffing for S263 second engine - \$170k in shift overtime. Overtime expected to decrease dramatically when SAFER new hires graduate.
3. Increased training commitment – Quarterly Captain's conference, etc.
4. Deputy Chief position funded starting July 1.
5. Community Risk Reduction grant renewal.



Agenda Item #9

BOD # 2018-04-08

General (100) Fund.

Remaining Issues to be resolved.

1. Benefit dollar increase due to higher medical insurance costs.

Tempe Trust wants 10% premium increase for the current fully funded policy for the period July – December 2018. If the Trust is successful in their efforts to convince the Phoenix firefighters to join the Trust, then they would change to a self-funded plan as of January 1, 2019. No idea of that cost at this time.



Agenda Item #9

BOD # 2018-04-08

General (100) Fund.

Remaining Issues to be resolved (continued).

1. Benefit dollar increase due to higher medical insurance costs (continued).

Staff is evaluating establishing a stand alone self-funded insurance plan for the District for FY 2018 / 2019, either through the current provider BCBS or UHC. The exact costs of this initiative are not known at this time, expected on April 24. Open Enrollment has been pushed back a week to provide time for a decision, and alignment of the corresponding medical plan information.



Agenda Item #9

BOD # 2018-04-08

General (100) Fund.

Remaining Issues to be resolved.

2. Cost of Living Adjustment (COLA). If possible, Staff is wanting to budget for a COLA to the extent budget exists to do so. Currently looking at a 2% COLA, but is dependent on outcome of #1 above.



Agenda Item #9

BOD # 2018-04-08

Transport (150) Fund.

1. Assuming +3.0% in transports (actuals through March 2018).
2. ALS / BLS transport mix has been corrected.
3. Staffing remains the same as current levels.
4. No change to billing rates.
5. Drug costs previously provided by Mountain Vista have been fully included.
6. Medical insurance costs and COLA issues apply.



Agenda Item #9

BOD # 2018-04-08

Capital Replacement (200) Fund.

Beginning Cash Balance (Projected)	\$1,123,443
Estimated Tax Revenue (\$0.25)	\$ 994,654
Investment Income (Estimated)	\$ 4,000
Planned Purchases	\$1,700,188*
Ending Cash Balance (Estimated)	\$ 417,909

*Includes \$720,000 for paying cash for new pumper truck and associated equipment



Agenda Item #9

BOD # 2018-04-08

Capital (200) Fund

Planned Purchases

Pumper	\$ 720,000
Pumper Lease	\$ 86,098
Tender	\$ 42,256
Ambos	\$ 175,148
Type III Wildland	\$ 80,000
Staff Vehicle Contingency	\$ 100,000
Gator	\$ 25,000
Scott Air Packs	\$ 75,000
Thermal Imaging Camera	\$ 10,350
2nd Set of Turnouts	\$ 150,000
A/C Unit Replacements	\$ 22,500
Heart Monitor	\$ 42,500
e-PCR Tablets	\$ 25,000
Exchange Server Software	\$ 21,450
G2	\$ 60,000
Portable Radios	\$ 48,000
TOPAZ	\$ 16,886
Total Planned Purchases	\$ 1,700,188



Agenda Item #9

BOD # 2018-04-08

Recommended FY2018 / 2019 Special Assessment: \$0.18

Bond Debt Principal (500) Fund

Estimated Beginning Balance:	\$118,617
Estimated Tax Revenue:	\$461,034
Debt Principal Expense:	\$485,000

Bond Debt Interest (600) Fund

Estimated Beginning Balance:	\$115,714
Estimated Tax Revenue:	\$254,364
Debt Principal Expense:	\$267,750



Agenda Item #10

BOD #2018-04-08

Discussion and possible approval of Resolution #2018-04-18-02 to increase Fee Schedules for the SFMD Annual Operational Permit Fee Schedule and to increase cost for the SFMD New Business or Business Modification Permit Fee Schedule.



Agenda Item #11

BOD # 2018-04-10

Discussion and possible direction regarding the refinancing of the District's remaining 2006 GADA Bond principal debt.

The District's 2006 GADA Bond no longer contains prepayment penalties. This fact combined with favorable interest rates has created an opportunity to refinance the remaining bond principal resulting in an estimated \$460,000 - \$500,000 interest savings after fees.



Agenda Item #11

BOD # 2018-04-10

Stifel would facilitate the sale of the remaining \$5,355,000 of bond principal (after the principal payment scheduled for July 1, 2018) to a single lender. The estimated interest rate according to current conditions is 2.50% - 2.75%.

With the Board's permission, Staff would further investigate this opportunity and bring more definitive information to the May Board meeting.



Agenda Item #11

BOD # 2018-04-10

Stifel is recommending the Board ultimately pass a resolution that stipulates the exact parameters defining the authorization the District's Fire Chief and Finance Director would be permitted to operate within to expedite the refinancing process.

The final loan documents would still require Board signature.



Agenda Item #12

BOD 2018-04-10

Discussion and possible action re: possible approval of Ratification Resolution #2018-04-18-03 ratifying the approval of Resolution #2018-321 and the hiring of William R. Whittington as legal counsel for the District.



Agenda Item #13

BOD #2018-04-12

Possible vote to go into Executive Session. The Board may vote to go in to Executive Session pursuant to ARS §38-431.03(A)(1) for personnel matters; ARS §38-431.03(A)(3) for legal advice; and ARS §38-431.03(A)(4) to give instructions to legal counsel re: Interim Fire Chief's evaluation; possible appointment of Interim Fire Chief to permanent Fire Chief position; possible form and terms of Fire Chief's contract.

Note: Executive Sessions are conducted pursuant to ARS 38-431.03(5).



Agenda Item #14

BOD #2018-04-13

Review, discussion and possible action regarding the Interim Fire Chief's evaluation.



Agenda Item #15

BOD #2018-04-14

Review, discussion and possible action regarding the appointment of Fire Chief.



Agenda Item #16

BOD #2018-04-15

Discussion and possible action on a letter of support as required by FEMA for the SAFER Grant.



Agenda Item #17

BOD # 2018-04-16

Reports

- Senior Leadership Team
- Labor
- Pension Board
- Board Sanctioned Committees



Fire Chief Report

- Met with Queen Valley Fire District regarding pooling resources or Management Agreement.
- Golf Tournament – Board Members and Labor benefiting the Community Alliance Against Family Abuse (CAAFA)



Travel Times with Additional Unit



March Fires – Impact of E263

March 28th – 461 W Apache Trail

Unit	Travel Time	<8 Minutes
E263	2:30	✓
E261	2:55	✓
E263	3:15	✓
B261	6:43	✓
E262	6:52	✓
M263	7:27	✓
M264	7:42	✓

March 3rd – 1083 W Frontier (Motor Home)

Unit	Travel Time	<8 Minutes
E263	6:26	✓
B261	9:09	-
E262	9:10	-
E213	12:55	-
E261	14:10	-
B202	14:10	-

March Fires – Impact of E263

March 15th – 2320 S Belair

Unit	Travel Time	<8 Minutes
B261	3:17	✓
E217	7:34	✓
E261	7:45	✓
E263	7:54	✓

March 18th – 1125 N Delaware

Unit	Travel Time	<8 Minutes
B261	3:21	✓
E217	6:40	✓
E262	7:14	✓
E263	9:03	-
B202	9:45	-
E263	11:49	-

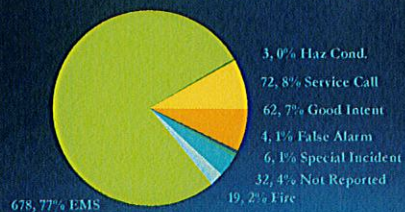
Operations Update

- Training this month:
 - Fire training (Wildland)
 - EMS Training (Pediatrics)
 - Ladder Training (Commercial Ventilation)
 - TRT (Trench & Tower Rescue)



Operations – Call Volume

876 MARCH RESPONSES



Operations Update Major Incidents:

Commercial
Structure Fire
March 28, 2018
2018-25755
461 W. Apache Trail
B-Shift



Operation Update Major Incidents (cont)

Residential Duplex
Structure Fire
April 5, 2018
2018-28137
1760 W. 10th Avenue
C-Shift



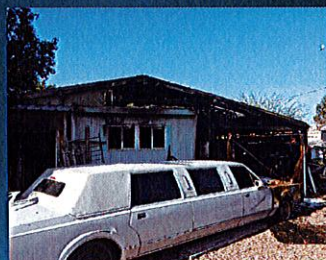
Operations Update Major Incidents (cont)

Commercial
Structure Fire
April 8, 2018
2018-29564
3695 E. Apache Trail
B-Shift



Operations Update Major Incidents (cont)

Car Fire w/
Extension to the
Residence
April 10, 2018
2018-29586
2424 W. Cholla St.
B-Shift



Operations Update Major Incidents (cont)

Injured Hiker
B261, E262 & L263
April 13, 2018
2018-30708
3998 S. Goldfield Rd.
A-Shift



Swearing in of 3 New TSP Employees

New Hires – Transportation

- Full Time EMT – Christopher Donahue
- Part Time EMT – Kelsey Christensen
- Part Time EMT – Jake Leshner



Planning & Logistics Update continued

- The Mesa Regional Dispatch Center and the City of Apache Junction Police Department have begun accepting 911 Text Messages
- Mandatory sexual harassment & hostile work environment training on April 19th and 26th



Planning & Logistics Update continued

- SFMD Challenged to Pickleball in Mountain Brook Village April 5th



Planning & Logistics – Community Events

- National Public Safety Telecommunicators Week (April 8-14)
April 10 visit to the Apache Junction Police Department
April 12 visit to the Mesa Regional Dispatch Center (MRDC)



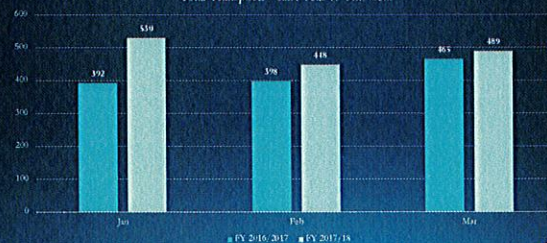
Planning & Logistics – Community Events

- April 14 – Community HOA Spring Event
- April 15 – 21 – National Volunteer Appreciation Week
- April 19 – Volunteer Appreciation Luncheon at De La Cruz
- April 23 – Water Safety at Headstart
- April 24 – Senior Center Luncheon – Partner with Banner Health to present Falls Prevention and to provide fall prevention grant items
- April 28 – April Pools Day from 10:00 a.m. – 1:00 p.m. at Superstition Shadows Aquatic Center



Transport Services Update

Total Transports - Last Year vs This Year



Administrative Services Update

• Cardiac Situation Tool

- This was designed and configured by part of the ImageTrend team to ensure quick time stamp documentation. Providers are able to complete procedure and use the time stamp to show the sequence of events.



Administrative Services Continued...

265 Verizon

- Installation of a Signal Extender has been scheduled for April 26th.
- There have also been some adjustments on different towers in the area to improve the signal.
- SAFER Grant Due April 27th!



Labor Update – Fill the Boot



Labor – East Valley Firefighter Charities 15th Annual Poker Run



Agenda Item #18

BOD # 2018-04-17

New Business / Future Agenda Items.



Agenda Item #19

BOD # 2018-04-n/a

Announcements



Agenda Item #20

BOD # 2018-04-18

Adjourn

