



# Superstition Fire & Medical District

Phone (480) 982-4440 ~ [sfmd.az.gov](http://sfmd.az.gov)

**Administration Office**  
565 North Idaho Road  
Apache Junction, AZ 85119  
Fax (480) 982-0183

**Regional Training Center**  
3700 East 16<sup>th</sup> Avenue  
Apache Junction, AZ 85119  
Fax (480) 982-3268

**Fleet & Facilities Services**  
1455 East 18<sup>th</sup> Avenue  
Apache Junction, AZ 85119  
Fax (480) 983-7443



---

## Governing Board Meeting Minutes October 18, 2017

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, OCTOBER 18, 2017. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 PM.

---

### A. Call to Order

Chairman Cross called the meeting to order at 5:30 PM.

### B. Pledge of Allegiance

Pledge of Allegiance was led by Chairman Cross.

### C. Roll Call

Chairman Jeff Cross, Clerk Gene Gehrt, Director Todd House, and Director Larry Strand as present. Director Jason Moeller was absent.

Senior Leadership Team in attendance: Interim Fire Chief Mike Farber, Acting Assistant Chief Richard Ochs, Acting Assistant Chief Richard Mooney, Finance Director Roger Wood, and Acting Administrative Director Anna Butel.

Legal Counsel Donna Aversa and Executive Assistant acting as Board Secretary Jasmin Jones were also present for the meeting.

---

## 1. Review and approval of September 2017 financial reports and bank reconciliations. (BOD #2017-10-01)

**Motion** by Director House to approve the September 2017 financial reports and bank reconciliations.  
**Seconded** by Chairman Cross.

**Vote** 4 ayes (Director Moeller absent), 0 nays. **MOTION PASSED.**

---

## 2. Recognition of employee performance, achievements, and special recognition for community members. (BOD #2017-10-02) – [Addendum A](#)

Acting Assistant Chief Ochs read the list of October Service Awards – Captain/Paramedic John Walka (10 years of service), Firefighter Chris Robson (10 years of service), and not present to receive his award Firefighter/Paramedic Sammy Ramirez (10 years of service).

Chief Ochs read the list of October Anniversaries – Captain/Paramedic Craig Horvath (18 years of service), Captain/Paramedic Jeremy Rocha (18 years of service), Captain/Paramedic Dave Pohlmann (18 years of service), Firefighter/Paramedic Jason Chapman (3 years of service), Firefighter/Paramedic Jay Nelson (3 years of service), Firefighter/Paramedic Travis Yates (3 years of service), Firefighter Sean Matuszewski (3 years of service), Firefighter Casey Schreiner (3 years of service), Firefighter Joe Stiglitz (3 years of service), Firefighter Andrew Tryon (3 years of service), Firefighter Colt Weddell (3 years of service), Firefighter Wes Fimbrez (2

years of service), Firefighter Trace Leggett (2 years of service), Firefighter Trey Schow (2 years of service), and Fire Mechanic Roger Nasello (2 years of service).

---

**3. Call to the Public. (BOD #2017-10-n/a)**

N/A

---

**4. Consideration and possible approval of all consent agenda items listed below: (BOD #2017-10-03)**

- A. Board Meeting Minutes from September 20, 2017
- B. Executive Session Board Meeting Minutes from September 20, 2017
- C. Special Board Meeting Minutes from September 27, 2017
- D. First Amendment to the AJUSD/SFMD Lease Agreement
- E. First Amendment to the Intermedix Contract
- F. Purchase of five (5) Motorola APX8000XE Dual Band Portable Radios

Chairman Cross requested to pull Item E.

**Motion** by Clerk Gehrt to approve consent agenda items A,B,C,D, and F for October 18, 2017. **Seconded** by Director Strand.

**Vote** 4 ayes (Director Moeller absent), 0 nays. **MOTION PASSED.**

Interim Fire Chief Mike Farber stated he requested to have Item E pulled because the Intermedix Amendment is still going through legal review. He stated it will be on the November Board Agenda.

---

**5. Discussion, presentation, and possible approval of the 2016/2017 Annual Report and possible adoption of Resolution 2017-11, formally adopting the 2016/2017 Annual Report. (BOD #2017-10-04) – [Addendum B](#)**

Interim Fire Chief Mike Farber presented ([Addendum B](#)) a summary of the 2016/2017 Annual Report, key items discussed were:

- Total Incidents – 9,658
- Average Response Time 5:27
- 90% of Property & Content saved
- 2016 Cardiac Survival Rate 40% - Statewide average 35%
- Transportation Services Total Transports – 4,262 (averaging 12 per day)
- Code 3 Ambulance Response Time Compliance Rate
- Training Hours
- Trained 1,324 community members on Hands-Only CPR
- Grant Funding - \$1,024,256 total since 2013
- Accomplishments
  - Adopted the 2015 International Uniform Fire Code
  - Temporary Override Initiative
  - BLS Transport Services to SFMD from an outside provider
  - Deployed an additional full-time ambulance
  - ImageTrend training
  - Configured and transitioned to the Elite Fire Module and deployed the Transfer button in the Elite EMS Module.
  - Three (3) EMT's chosen to attend Paramedic school
  - Three (3) Technical Rescue Team Members selected and sent to training
  - East Valley Wellness implementation of FF medical exams

- Promotions – 1 BC, 2 Captains, and 1 Engineer
- Procured and deployed a 2016 Pierce Quantum Fire Engine
- Deployed CPAP and BiPAP to all front-line providers
- Attended National Fire Academy Training
- Collaborated with the NFPA using SFMD incident data in development of predictive analysis applications
- Celebrated Retirees

**Motion** by Director Strand to approve the 2016/2017 Annual Report and adoption of Resolution 2017-11: Formally Adopting the 2016/2017 Annual Report. **Seconded** by Chairman Cross.

**Vote** 4 ayes (Director Moeller absent), 0 nays. **MOTION PASSED.**

**6. Discussion and possible approval of amending Volume I: Administrative Policy, Policy 102.16, subsection Sick Leave Caps and Payouts, Items D and E. (BOD #2017-10-05) – [Addendum C](#)**

Interim Fire Chief Mike Farber presented this item to the Board, he stated this item was added at the request of Chairman Cross. Chief Farber requested to bring this item back in November with more data and a recommendation from staff.

**7. Discussion and possible approval of Policy 101.03: Smoking and Policy 102.46: Arizona Safe Haven for Newborn Infants brought forth at the September 20, 2017 BOD meeting (BOD #2017-09-17), and presentation of Policy 102.45: Labor Management Relations for final approval at the November 2017 BOD meeting. (BOD #2017-10-06)**

Clerk Gehrt brought this item to the Board stating that this is the process the Board voted to follow at the August 2017 Board Meeting (BOD #2017-08-11).

Comments from the Board were as follows:

**Director Strand**

*“Policy 101.03: Smoking I would like a full definition of that because at 264, I go every Thursday and we announce it at meetings no smoking in the facility. What about on the grounds?”*

Chief Farber clarified the policy by stating this policy is referring to employee’s use of tobacco while on duty. The public will need to follow State laws regarding smoking.

**Chairman Cross**

*“When we hire do we have them sign documentation stating they won’t smoke at all?”*

Legal Counsel Donna Aversa stated employees can be encouraged not to smoke and the current policy does just that. She went on to say that the District’s insurance carrier would love if there was a no tolerance policy for the health and well-being of employees, however, there would be serious enforcement issues.

**Director House**

*“I have to ask, we don’t have anything on marijuana use and illicit drugs and I know federally it is illegal. Are we under federal law or are we under state law? Maybe down the road we have to come up with some designation for marijuana, seeing as we are under both state and federal law. We need to clarify that and make sure the Union and all those guys have their say in that too, because it is a touchy subject.”*

Legal Counsel Donna Aversa stated that members currently go through a fit-for-duty exam and would be screened for drugs, including marijuana. If you have a medical marijuana issue, you have a medical condition for the use of medical marijuana and may render someone not be fit-for-duty.

**Clerk Gehrt**

*“We have a policy on alcohol, so it is probably not a whole lot different as it is specifically said that has levels, etc.”*

**Motion** by Director House to approve Policy 101.03: Smoking and Policy 102.46: Arizona Safe Haven for Newborn Infants. **Seconded** by Director Strand.

**Vote** 4 ayes (Director Moeller absent), 0 nays. **MOTION PASSED.**

---

**8. Discussion and possible approval of an increase in the fee for security access cards for the Fitness Center located at 3945 E. Superstition Blvd., AJ, 85119. (BOD #2017-10-07)**

Finance Director Roger Wood introduced this item to the Board. He stated that it was past practice to charge public safety agencies \$10.00 for the cost of a key access card for the SFMD Fitness Center, the fee recoups the cost of the cards.

Mr. Wood went on to say, when the new security system was installed, the District received a cache of free access cards. Those cards have all been assigned and more access cards will be purchased. He stated that the fee would not be retroactive, it would be going forward.

**Motion** by Director Strand to approve amending the Districts fee schedule to include a \$10.00 non-refundable fee for a security access card needed to gain access to the District’s Fitness Center. **Seconded** by Director House.

**Vote** 4 ayes (Director Moeller absent), 0 nays. **MOTION PASSED.**

---

**9. New Business/Future Agenda Items. (BOD #2017-10-08)**

The Board directed staff to begin working on gathering information regarding the use of illicit drugs and medical marijuana. Interim Fire Chief Mike Farber stated this would not be complete for the November agenda, but he would have staff begin working on it.

Chairman Cross requested to add the Tuition Reimbursement and Educational Incentive policies to the November agenda.

---

**10. Reports (BOD #2017-10-09) – [Addendum D](#)**

**Interim Fire Chief**

- Chief Alan Brunacini Memorial Service – November 4<sup>th</sup>
- Auto-Aid Update – will be added to November Agenda
- JPA/Merger/Consolidation Committee Update
- Employee Evaluation Taskforce
- Station Bid
- Fry’s Marketplace Grand Opening

**Operations**

- Wildland Update
  - Nun Fire – Sonoma, CA
  - Departed October 12, 2017
    - Mike Wolfe
    - Bill Tavares
    - Ruben Briones

- Run for the Fallen Event – October 14<sup>th</sup>
- CAC Job Fair – November 2<sup>nd</sup>
- Quarterly Training
  - EMS – Airway
  - Fire – MCS Drills
  - Ladder – Palm Tree Rescue
- Annual Hose Testing – October 28<sup>th</sup> through November 3<sup>rd</sup>
- Pinal County Community Wildfire Protection Plan Update – October 17<sup>th</sup>
- Working Fire – October 17<sup>th</sup>
- Thank You to the Intern Academy Volunteers / Intern Academy Video (created by Captain Mark Gomez)
  - Trey Schow
  - Jay Nelson
  - Sammy Ramirez
  - Matt Perez
  - Casey Schreiner
  - Andrew Tryon
  - Joe Stiglitz
  - Dan Elliott
  - John Walka
  - Ryan Ledbetter
  - Carlos Rivera
  - David Endres
  - Mark Gomez
- September Operations Reports
  - Call Times
  - Incident Type
  - Transportation Division Compliance
  - Transportation Services Call Type
  - Transportation Revenue

### 11. Announcements (BOD #2017-10-n/a)

Director Strand thanked the crew that we sent to the wildland fires in California. He also thanked Captain John Walka for teaching CPR at Dolce Vita.

### 12. Adjourn (BOD #2017-10-10)

**Motion** by Director House at 6:31 PM to adjourn the meeting. **Seconded** by Clerk Gehrt.

**Vote** 4 ayes (Director Moeller absent), 0 nays. **MOTION PASSED.**

Governing Board Approval:

Gene Gehrt, Board Clerk

Jasmin Jones

**Addendum A**

**10 Years of Service**



Captain / Paramedic John Walka

**10 Years of Service**



Firefighter Chris Robson

**10 Years of Service**



Firefighter / Paramedic Sammy Ramirez

**October Service Anniversaries**



Captain / Paramedic Craig Horvath  
18 Years of Services



Captain / Paramedic Jeremy Rocha  
18 Years of Services



Captain / Paramedic Dave Pohlmann  
18 Years of Services

**October Service Anniversaries**



Firefighter / Paramedic Jason Chapman  
3 Years of Services



Firefighter / Paramedic Jay Nelson  
3 Years of Service



Firefighter / Paramedic Travis Yates  
3 Years of Service



Firefighter Sean Matuszewski  
3 Years of Service

**October Service Anniversaries**



Firefighter Casey Schreiner  
3 Years of Services



Firefighter Joe Stiglitz  
3 Years of Service



Firefighter Andrew Tryon  
3 Years of Service



Firefighter Colt Weddell  
3 Years of Service

**October Service Anniversaries**



Firefighter Wes Fimbrez  
2 Years of Services



Firefighter Trace Leggett  
2 Years of Service



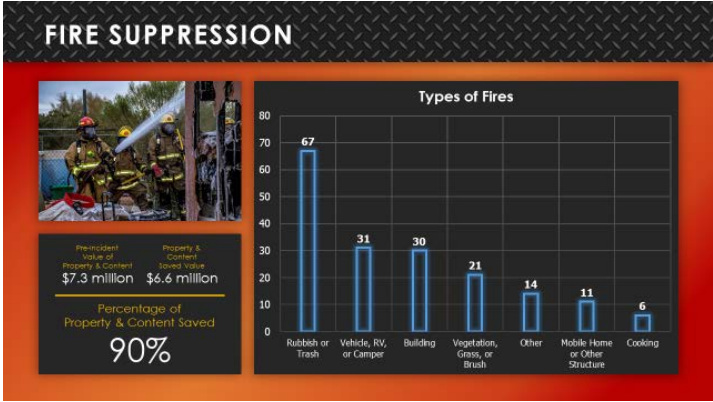
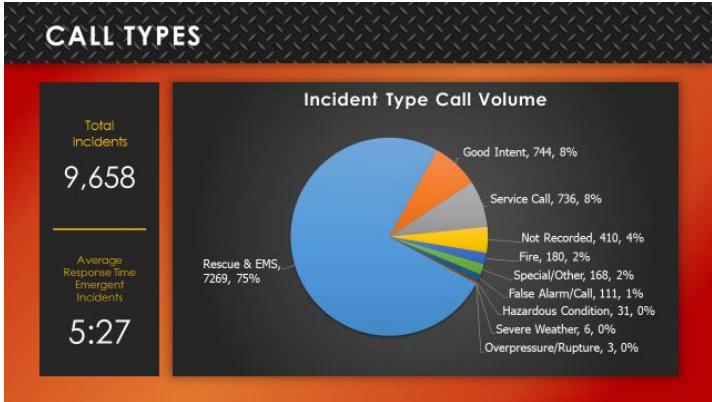
Firefighter Trey Schow  
2 Years of Service



Fire Mechanic Roger Nasello  
2 Years of Service

**Addendum B**

# Superstition Fire & Medical District Annual Report 2016/2017



## FIRE SUPPRESSION

### Average Response Times by Unit

Unit	Processing Time	Turnout Time	Travel Time	Reflex Time
Battalion 261	0:55	0:55	6:08	7:58
Station 261	0:47	0:53	4:54	6:34
Station 262	0:50	0:50	6:45	8:24
Station 263	0:47	0:48	5:14	6:48
Station 264	0:50	0:48	5:34	7:12
Station 265	0:51	0:53	6:24	8:08

## EMERGENCY MEDICAL SERVICES

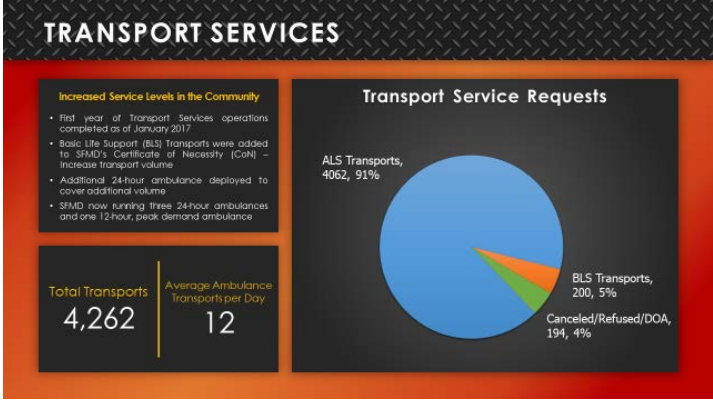
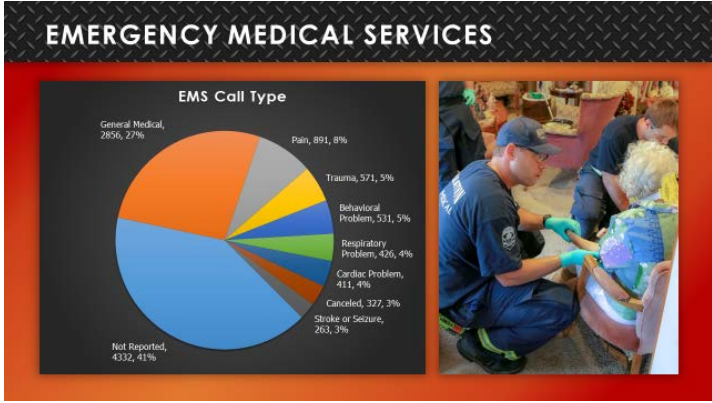
**2016 Cardiac Arrest Survival Rate**

**SFMD Survival Rate**  
**40%**

**AZ Statewide Survival Rate**  
**35%**

### Cardiac Arrest Survival Rate

	2012	2013	2014	2015	2016	5 Years
Initial Rhythm V-ib/V-tach	6	11	8	13	10	48
Survived to Hospital Discharge	1	4	3	4	4	16
<b>Overall Survival Rate</b>	<b>16.7%</b>	<b>36.4%</b>	<b>37.5%</b>	<b>30.8%</b>	<b>40.0%</b>	<b>33.3%</b>



## TRANSPORT SERVICES

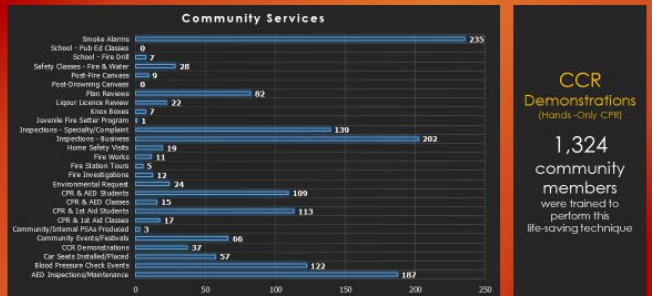
### Code 3 Ambulance Response Time Compliance Rates

	AZ Dept. of Health Services Standard	2016 SFMD Compliance Rate	2017 SFMD Compliance Rate (Year to Date)
Percentage of Calls at 8:59 or less	90%	92% ✓	94% ✓
Percentage of Calls at 14:59 or less	95%	99% ✓	100% ✓
Percentage of Calls at 19:59 or less	100%	100% ✓	100% ✓

## TRAINING



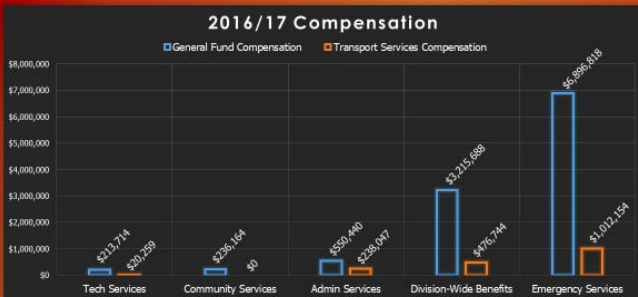
## COMMUNITY SERVICES



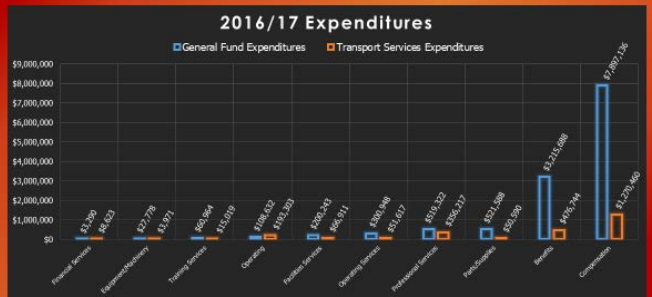
CCR Demonstrations (Hands-Only CPR)

1,324 community members were trained to perform this life-saving technique

## ANNUAL BUDGET



## ANNUAL BUDGET



## GRANT FUNDING

Grant Name	Amount	Year Awarded
SCBA	\$347,000	2013/14
Smoke Alarms	\$19,060	2013/14
Radios	\$138,943	2013/14
Video Conferencing	\$93,000	2015/16
Ambulance	\$200,539	2015/16
Command Training	\$91,979	2016/17
Fire Prevention	\$23,000	2016/17
Community Risk	\$110,735	2017/18
<b>Total</b>	<b>\$1,024,256</b>	



## ACCOMPLISHMENTS



- Adopted the 2015 International Uniform Fire Code.
- Successfully facilitated a temporary Tax Override.
- Opportunely negotiated Basic Life Support (BLS) transport services to SFMD from an outside provider.
- Deployed an additional full-time ambulance to increase reliability across the district.
- Accepted \$23,000 in grant funding for smoke alarms from the Gila River Indian Community.
- Trained 7 members as Administrators for the ImageTrend Records Management System.
- Configured and transitioned to the Elite Fire Module and deployed the Transfer button in the Elite EMS Module.
- Selected 3 EMT- Basics to attend Paramedic school that began in January 2017.

## ACCOMPLISHMENTS

- Selected 3 members to attend Technical Rescue Technician (TRT) Training.
- Implemented the utilization of East Valley Wellness for enhanced firefighter medical exams.
- Promoted 1 Battalion Chief, 2 Captains, and 1 Engineer to replace vacant positions caused by attrition.
- Procured and deployed a 2016 Pierce Quantum Fire Engine.
- Deployed Continuous Positive Airway Pressure (CPAP) and Bi-Level Positive Airway Pressure (BiPAP) to all front line providers.
- Attended the National Fire Academy Trainings for Executive Fire Officer, Community Risk Reduction, and Cultural Competence in Community Risk Reduction.
- Collaborated with the National Fire Protection Agency (NFPA) using SFMD incident data in development of predictive analysis applications.



## FOND FAREWELLS

Thank you to our 2016/17 Retirees for their dedicated service!



Dove Montgomery - Assistant Chief  
25 Years

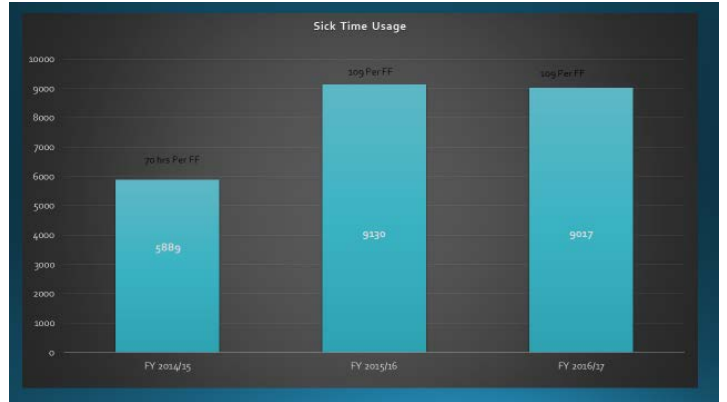


Jack Hafer - Captain  
29 Years



Doug Taylor - Captain  
25 Years

**Addendum C**



**Addendum D**

**Item 10**  
**BOD #2017-10-09**  
**Reports**



**Chief Alan Brunacini – Fire Service Legend**

- Bruno's Legacy
  - Fireground Safety
  - Fundamental Theories of Leadership
  - Taking Care of Our Own
  - Providing the Highest Level of Customer Service to "Mr. and Mrs. Smith"
  - Be Nice



**Fire Chief Report**

- Auto-Aid Update – Will be added to the November BOD Agenda
- JPA / Merger / Consolidation Committee Update
- Employee Evaluation Taskforce



**Station Bid**

- October 2, 2017
- Bid changes will take place in January 2018



**Fry's Marketplace Grand Opening**

October 27, 2017  
7:00 AM – Store Opens  
7:30 AM – Ribbon-Cutting Ceremony



**Wildland Update**

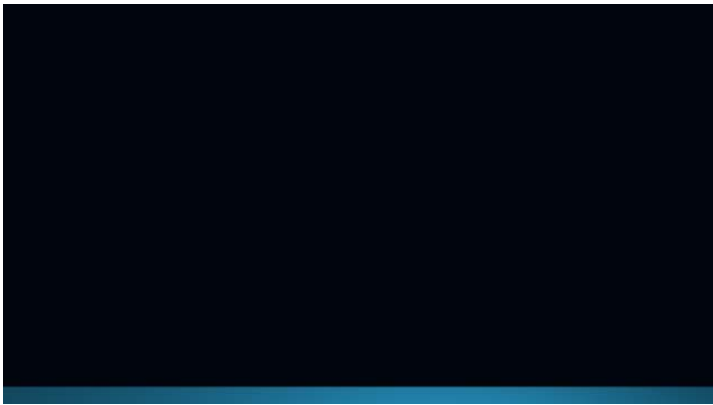
- Nun Fire – Sonoma, CA
- Departed October 12, 2017
  - Mike Wolfe
  - Bill Tavares
  - Ruben Briones



**Operations**

- Run for the Fallen Event – October 14<sup>th</sup>
- CAC Job Fair – November 2<sup>nd</sup>
- Quarterly Training
  - EMS – Airway
  - Fire – MCS Drills
  - Ladder – Palm Tree Rescue
- Annual Hose Testing – October 28<sup>th</sup> – November 3<sup>rd</sup>
- Pinal County Community Wildfire Protection Plan Update – October 17<sup>th</sup>
- Working Fire – October 17<sup>th</sup>





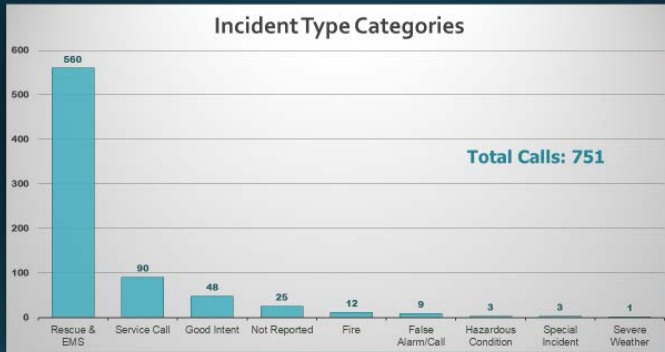
## September 2017 – Suppression Operations

### Response Times for Code 3 (Emergent) Responses

September 2017	September 2016	YTD (Fiscal)
4:38	5:19	4:44



## Incident Type Categories



## September 2017 – Transportation Operations

### Transport Types

