



# Superstition Fire & Medical District

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## Special Board Meeting Minutes September 27, 2017

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, SEPTEMBER 27, 2017. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 4:00 PM.

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### A. Call to Order

Chairman Cross called the meeting to order at 4:00 PM.

### B. Pledge of Allegiance

Pledge of Allegiance was led by Director Moeller.

### C. Roll Call

Chairman Jeff Cross, Clerk Gene Gehrt, Director Todd House, Director Jason Moeller, and Director Larry Strand as present.

Senior Leadership Team in attendance: Interim Fire Chief Mike Farber, Acting Assistant Chief Richard Ochs, Acting Assistant Chief Richard Mooney, Finance Director Roger Wood, and Acting Administrative Director Anna Butel.

Executive Assistant acting as Board Secretary Jasmin Jones was also present for the special meeting.

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## 1. Public Hearing in accordance with ARS §48-805(A)(2) in order to hear taxpayer's comments on the proposed Superstition Fire & Medical District Amended Revenue and Expenditure Budget for Fiscal year 2017/2018. (BOD #2017-09-27)

Chairman Cross opened the Public Hearing at 4:01 PM and called for comments three (3) times.

Chair Cross closed the Public Hearing at 4:02 PM.

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## 2. Discussion and possible approval of the proposed Amended FY 2017/2018 Budget and adoption of Resolution 2017-10: Amended Budget Adoption. (BOD #2017-09-28) – [Addendum A](#)

Finance Director Roger Wood presented this item to the Board ([Addendum A](#)).

Key items discussed were as follows:

- **Revenue Budget Changes**

- General (100) Fund Revenue – \$101,997 increase
- Capital Projects (200) Fund Revenue – \$28,358 increase
- Special Projects (400) Fund Revenue – \$377,906 decrease
- Total Impact – \$247,551 decrease

- **Expense Budget Changes**

- General (100) Fund Expense – \$101,997 increase

- Transport Services (150) Fund Expense – \$0 change
- Capital Projects (200) Fund Revenue – \$28,358 increase
- Special Projects (400) Fund Revenue – \$377,906 decrease
- Total Impact – \$247,551 decrease
- **Forecast Assumptions**
  - General (100) Fund – +\$211,528
  - Transport Services (150) Fund – +\$191,703
  - Capital Projects (200) Fund – +237,121
  - Special Projects (400) Fund – +\$354,335
  - Debt Principal (500) / Debt Interest (600) Funds – -\$48,662
  - Total Impact – \$946,024 increase

**Motion** by Director House to adopt Resolution 2017-10: Amended Budget Adoption, fully adopting the Amended Revenue and Expenditure Budget for Superstition Fire & Medical District for fiscal year beginning July 1, 2017 and ending June 30, 2018 in the amount of \$20,457,675.00 and declaring that such shall establish the amended budget of the Superstition Fire & Medical District for Fiscal Year 2017/2018.. **Seconded** by Director Strand.

**Vote** 5 ayes, 0 nays. **MOTION PASSED.**

**3. Discussion and possible approval of the Medical Emergencies, and Rescue Mutual-Aid Agreement between Superstition Fire & Medical District and Rural Metro Fire Department and rate schedule for services. (BOD #2017-09-29)**

Interim Fire Chief Mike Farber brought this item forward to the Board, stating this agreement is a win-win for both departments. Superstition Fire & Medical District (SFMD) has provided assistance to Rural/Metro Fire (RMFD) when requested, outside of our responding area. This utilizes District resources that are paid for by the citizens of the SFMD. He went on to explain this agreement allows for reimbursement of services provided by both SFMD and RMFD. SFMD will be reimbursed for equipment provided to RMFD for fires and other emergency services. The corresponding rate scheduled has a breakdown for each type of apparatus based on an hour rate and charges can be broken down to 15-minute increments.

Legal Counsel Donna Aversa stated the agreement has passed legal – there was one item that needs to be corrected, however RMFD has already approved the change.

**Motion** by Clerk Gehrt to approve the Medical Emergencies, and Rescue Mutual-Aid Agreement between Superstition Fire & Medical District and Rural Metro Fire Department, including the rate schedule with the changes as presented by legal counsel. **Seconded** by Director House

**Vote** 5 ayes, 0 nays. **MOTION PASSED.**

**4. Call to Public. (BOD #2017-09-n/a)**

N/A

**5. Adjourn (BOD #2017-09-30)**

**Motion** by Director Strand at 4:21 PM to adjourn the meeting. **Seconded** by Director House.

**Vote** 5 ayes, 0 nays. **MOTION PASSED.**

**Governing Board Approval:**

A handwritten signature in blue ink, appearing to be 'Gene Gehrt', written over a horizontal line.

Gene Gehrt, Board Clerk

*Jasmin Jones*

## FY 2017 / 2018 Amended Budget

Superstition Fire & Medical District Budget - FY 2017 / 2018					
Budget Income Summary					
Revenue Summary by Fund Account (includes beginning cash balance)					
FUND	2016 / 2017 Actual	2016 / 2017 Approved Budget	2017 / 2018 Approved Budget	2017 / 2018 Tentative Amended Budget	2018 / 2019 Tentative Amended Forecast
General Operating (M&O)	\$ 14,310,662.40	\$ 14,623,391.89	\$ 14,539,554.57	\$ 14,641,551.57	\$ 14,853,079.57
Transport Services	\$ 2,561,208.35	\$ 2,542,025.58	\$ 2,863,454.36	\$ 2,863,454.36	\$ 3,055,157.00
Capital Projects	\$ 1,423,496.90	\$ 1,415,436.18	\$ 1,833,714.39	\$ 1,862,072.39	\$ 2,099,193.39
Special Revenue	\$ 136,703.09	\$ 237,744.51	\$ 478,171.20	\$ 100,265.20	\$ 454,600.00
Community Medicine Grant	\$ 247,900.09	\$ 403,341.00	\$ -	\$ -	\$ -
Debt Retirement Principal	\$ 534,417.78	\$ 531,141.14	\$ 583,616.87	\$ 583,616.87	\$ 574,603.87
Debt Retirement Interest	\$ 372,691.82	\$ 374,880.42	\$ 406,714.61	\$ 406,714.61	\$ 367,065.61
	\$19,587,080.43	\$20,127,960.72	\$20,705,226.00	\$20,457,675.00	\$21,403,699.44

## FY 2017 / 2018 Amended Budget

### Summary of revenue budget changes.

#### General (100) Fund Revenue - \$101,997 increase

- Addition of \$9,800 in CM Grant Reimbursement income
- Addition of \$92,197 from Community Risk Reduction / Fall Prevention Grant.

#### Capital Projects (200) Fund Revenue - \$28,358 increase

- Elimination of matching cost for the VICC Training and 2<sup>nd</sup> Set of Turnouts grants.

#### Special Projects (400) Fund Revenue - \$377,906 decrease

- Elimination of funds related to the VICC Training and 2<sup>nd</sup> Set of Turnouts grants.
- Addition of full impact of Community Risk Grant the District has been awarded.

#### Total Impact to Revenue Budget across all Funds: \$247,551 decrease

# FY 2017 / 2018 Amended Budget

## Summary of expense budget changes.

### General (100) Fund Expense - \$101,997 increase

- Addition of \$51,896 in Emergency Services wages & benefits including 2 new firefighters hired 10/1/18 to facilitate second engine at S263 starting 1/1/18.
- Delay of hiring 3<sup>rd</sup> mechanic to 1/1/18.
- Increase in Financial Reserve of \$64,906.

### Transport Services (150) Fund Expense - \$0 Change

- Hiring 4 full time 42-hour ( 2 paramedics and 2 EMTs) starting 12/4/17.

### Capital Projects (200) Fund Revenue - \$28,358 increase

- Elimination of matching cost for the VICC Training and 2<sup>nd</sup> Set of Turnouts grants.

### Special Projects (400) Fund Revenue - \$377,906 decrease

- Elimination of funds related to VICC Training and 2<sup>nd</sup> Set of Turnouts grants.
- Addition of full impact of Community Risk Grant the District has been awarded.

**Total Impact to Revenue Budget across all Funds: \$247,551 decrease**

# FY 2018 / 2019 Amended Forecast Assumptions

## General (100) Fund: +\$211,528

- 3% increase in NAV, offset by on-going cost of 2<sup>nd</sup> engine at S263.
- Total increase over FY17/18: +1.44%

## Transport Services (150) Fund: +\$191,703

- 3% increase in transport rates and 3% increase in transport levels.

## Capital Projects (200) Fund: +\$237,121

- 3% increase in tax override funds due to increase in NAV.
- Increase in financial reserve as spending is less than revenue in FY17/18.

## Special Projects (400) Fund: +\$354,335

- Inclusion of VICC training and 2nd set of turnout grants.

## Debt Principal (500) and Debt Interest (600) Funds: -\$48,662

- Reduction of tax rate \$0.04 from \$0.22 to \$0.18 per \$100 of LPV.

**Total Impact across all Funds: \$946,024 increase**

# FY 2017 / 2018 Amended Budget

<b>Superstition Fire &amp; Medical District Budget - FY 2017 / 2018</b>			
<b>Budget Income Summary</b>			
Revenue Summary by Fund Account (includes beginning cash balance)			
FUND	2017 / 2018 Approved Budget	2017 / 2018 Tentative Amended Budget	2018 / 2019 Tentative Amended Forecast
General Operating (M&O)	\$ 14,539,554.57	\$ 14,641,551.57	\$ 14,853,079.57
Transport Services	\$ 2,863,454.36	\$ 2,863,454.36	\$ 3,055,157.00
Capital Projects	\$ 1,833,714.39	\$ 1,862,072.39	\$ 2,099,193.39
Special Revenue	\$ 478,171.20	\$ 100,265.20	\$ 454,600.00
Community Medicine Grant	\$ -	\$ -	\$ -
Debt Retirement Principal	\$ 583,616.87	\$ 583,616.87	\$ 574,603.87
Debt Retirement Interest	\$ 406,714.61	\$ 406,714.61	\$ 367,065.61
	\$20,705,226.00	\$20,457,675.00	\$21,403,699.44