



SUPERSTITION FIRE & MEDICAL DISTRICT 2017 JOB ANNOUNCEMENT



POSITION: Emergency Medical Technician (EMT) – **Full Time**
CLASSIFICATION: Civilian
REPORTS TO: Transportation Services Manager
JOB RANGE: \$11.06-\$14.82 hourly
FLSA STATUS: Non-Exempt

Candidates must submit a letter of interest to jobs@sfmd.az.gov
no later than Wednesday, October 4th, 2017 by 1700.

Candidate Required Training and Experience:

- The Full-Time EMT must be at least 18 years of age at date of hire.
- The Full-Time EMT must have a minimum of either a high school diploma or a GED as evidence of completion of a high school education.

Licenses and Certifications Requirements:

It is the responsibility of the employee to acquire and maintain the following licenses and certifications and to meet insurance requirements. (Every 2 years SFMD will provide classes to assist in maintaining certifications.)

- Current State Driver's License in good standing
- Current Arizona Department of Health Services (AzDHS) EMT Certification
- Current Cardiopulmonary Resuscitation Certification (CPR) from the American Heart Association (AHA)
- Annual Emergency Vehicle Operations Course (EVOC) – (SFMD provided)

Position Summary:

Under the Transportation Services Manager, the Full-Time EMT responds to emergency requests, provides emergency medical care, provides basic life support (BLS) as needed, and transports sick or injured persons to the appropriate medical facility in accordance with all applicable laws, regulations, and Superstition Fire & Medical Districts (SFMD) directives and policies.

Essential Functions:

The Full-Time EMT must possess and apply knowledge and skills necessary to perform the duties of an Emergency Medical Technician and Rescuer, in a dignified and compassionate manner, including but not limited to:

- Responding to emergency calls calmly, efficiently and promptly in accordance with SFMD's policies;
- Meeting and exceeding CON response time guidelines;
- Administering basic life support to patients at the scene, enroute to the hospital, and in a pre-hospital settings in accordance with federal, state, and local laws, regulations and standards;
- Operate and drive an ambulance with regard to state and agency safety policies.
- Comply with all protocols for treatment and transportation of the sick and injured as defined by SFMD, local, and state protocols;
- Communicating with professional medical personnel and treatment facilities to obtain instructions regarding further treatment and/ or to arrange reception of patients to the appropriate center;
- Completing patient care forms, insurance forms, evaluation forms, billing forms, and any other forms in a competent and timely fashion. Turns in appropriate documents prior to leaving duty;
- Monitoring and responding on communication equipment to maintain contact with the dispatcher and other emergency personnel;
- Modified schedule with an average of 42 hour work weeks; 12 hour shifts working 3 days one week and 4 days the next week; the EMT's assigned work shift schedule may vary and the EMT should be available to serve as a driver, attendant or stand-by employee and to respond immediately for a call during the assigned work period, and the start and shift times may vary due to the nature of the business;
- Assure that all certifications, licenses and registrations are up-to-date; and are on file with the EMS Division;
- Adheres to all Fire District policies and procedures;
- Maintain a safe and healthy workplace in accordance with all appropriate OSHA standards, company policies and local standard operating procedures.

Other Functions:

- Maintain a clean, professional appearance. Conduct themselves in a helpful, dignified, responsive, and professional manner at all times when dealing with patients, co-workers, supervisors and or the public;
- Perform other duties as assigned including those specific to the local operation (some operations require shift-work and overtime). Regular attendance consistent with scheduled hours.

Work Environment/ Physical Demands:

The physical demands described here are representative of those that be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disability to perform essential functions.

- Regularly works in outside weather and is regularly exposed to wet or dry conditions, extreme cold and extreme heat;
- Works in field environment that is subject to infectious diseases and other hazards;
- Physical demands including: Walking, twisting, stooping, standing, squatting, pushing, pulling, lifting, dragging, and carrying up to 150 lbs.
- Works near moving mechanical parts and is occasionally exposed to fumes or airborne particles (potential exposure to communicable diseases, blood-borne and airborne pathogens), toxic or caustic chemicals, risk of electrical shock, risk of radiation, and vibration;

- Exposure to loud noise at times;
- Working in high stress situations;
- Possible involvement in potentially dangerous situations (i.e. violent patients, crime scenes, etc.);
- May work irregular schedule/hours.

Process

- Interested candidates should send an email jobs@sfmd.az.gov indicating your interest in applying for the position.
- Eligibility for the position will be evaluated by Human Resources (HR).
- Eligible candidates will be notified and scheduled by HR for up to one (1) panel interview.
- All participating candidates will be notified of their status.