

**Public Safety Personnel Retirement System  
Local Pension Board Meeting Agenda  
Superstition Fire & Medical District**

**PURSUANT TO A.R.S. §38.431.02**

Notice is hereby given to the general public the Superstition Fire & Medical District (SFMD) Public Safety Personnel Retirement System Local Pension Board will hold a meeting on Monday, December 22, 2014. The meeting will be held at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting will be open to the general public and will begin at 4:00 pm local time.

**AGENDA:**

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Roll Call.

*The following items are to be discussed at the board meeting; action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:*

1. Discussion and possible action regarding the election of SFMD Public Safety Personnel Retirement System Local Pension Board members.
2. Review and possible approval of the May 28, 2014 local pension board meeting minutes.
3. Call to Public.  
A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.  
**Scheduled:** none at time of printing
4. Discussion and possible approval of new hire retirement membership into the Public Safety Personnel Retirement System.
5. Discussion and possible action regarding setting the date / time of the next SFMD Public Safety Personnel Retirement System Local Board meeting.
6. Announcements and Information.
7. Adjourn.

Notice: The Local Pension Board may go into Executive Session for the purpose of obtaining legal advice from the Fire District's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3). One or more members of the local pension board may attend the meeting telephonically.

Local Pension Board meeting agenda dated and posted:

On: December 18, 2014  
At: 1730 hours  
By: Roger Wood

**Local Pension Board Meeting – December 22, 2014**

**Agenda Item: 1**

**Agenda Item Title: Discussion and possible action regarding the election of SFMD Public Safety Personnel Retirement System Local Pension Board members.**

**Background / Discussion:**

Per ARS §38-847(A)(3), the Board Clerk of the Superstition Fire & Medical District's Governing Board is to serve as the Board Chairperson for the PSPRS Local Pension Board (LPB). At the December 17, 2014 Governing Board meeting, Gene Gehrt was elected as Board Clerk.

The term of Board member Paul Perkins expired in June 2014. Carlos Rivera was elected by the sworn ranks in a secret ballot to replace Perkins on the local pension board.

The position of Local Board Secretary is now vacant due to the departure of Rachel Krause from SFMD. A new Local Board Secretary needs to be appointed by the Local Pension Board Chairperson to fill this vacant position. Roger Wood has volunteered to serve as the Local Pension Board Secretary.

**Recommended Motion: *Motion to approve the appointment of Roger Wood as Local Pension Board Secretary to the SFMD Local Pension Board.***

**Enclosure: None.**

**Local Pension Board Meeting – December 22, 2014**

**Agenda Item: 2**

**Agenda Item Title:** Review and possible approval of the May 27, 2014 local pension board meeting minutes.

**Background / Discussion:**

The local board meeting minutes are provided for Local Board review, comment, and approval. After approval, minutes are signed and kept as official public record and a copy is sent to Public Safety Personnel Retirement System.

**Recommended Motion:** *Motion to approve the May 27, 2014 local pension board meeting minutes.*

**Enclosure:** Minutes from May 27, 2014.



***Superstition Fire & Medical District***  
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**Public Safety Personnel Retirement System**  
**Local Pension Board Meeting Minutes**

**May 27, 2014**

PURSUANT TO A.R.S. 38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM, LOCAL PENSION BOARD HELD A MEETING ON TUESDAY, MAY 27, 2014. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, AT 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA. THE MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 4:01 P.M.

- D. Acting Chairperson Jim Geil called the meeting to order at 4:01 p.m.
- E. The Pledge of Allegiance was led by Board Member Perkins.
- F. Roll Call showed Board Member Jim Geil, Board Member Ruth Heer, and Board Member Paul Perkins present. Chairperson Linda Shank and Board Member Ryan Philips were absent. Also present was Assistant Chief Mike Farber and Local Board Secretary Rachel Krause.

*1. Review and possible approval of the December 23, 2013 local pension board meeting minutes.*

Motion by Board Member Heer to approve the December 23, 2013 local pension board meeting minutes. Seconded by Board Member Perkins. Vote 3 ayes, 0 nays. Motion passed.

*2. Call to Public. None*

*3. Discussion and possible action regarding the re-employment of a PSPRS retiree.*

Ms. Krause stated that PSPRS advises that the local board address and acknowledge that a PSPRS position is being filled by a retiree and there is no violation with respect to return to work provisions under A.R.S. 38-849. SFMD pays an Alternative Contribution Rate (ACR) of 17.07%

Motion by Board Member Heer to acknowledge that the Assistant Chief position, a PSPRS position, is being filled by Jerome Schirmer, a retiree from the Plan, and there is no violation occurring with respect to the return to work provisions under A.R.S. §38-849. Seconded by Board Member Perkins. Vote 3 ayes, 0 nays. Motion passed.

4. *Discussion and possible approval of Michael Gregorie's termination of his participation in the DROP Program and application for normal retirement.*

Ms. Krause stated that Captain Gregorie has been in the DROP program since last May, and has notified the District that he is retiring. All his paperwork was submitted when he entered DROP and have only the Board's form and minutes, and transfer/deposit paperwork to submit.

Motion by Board Member Heer to approve Mike Gregorie's termination of his participation in the DROP Program and approve his application for normal retirement, with the monthly benefit of \$5,633.92. Seconded by Board Member Perkins. Vote 3 ayes, 0 nays. Motion passed.

Board Member Heer expressed her thanks to Captain Gregorie for his years of service.

5. *Announcements and Information.*

PSPRS Local Board Newsletters are in the packets.

The District received notification of a security incident at PSPRS, and subsequent offering of credit monitoring for members. This email was forwarded to the membership as soon as received from PSPRS, and a copy of the letter is in the packet.

Board Member Perkins' term expires June 2014. Ms. Krause will solicit interested members to run for the opening, and utilize Survey Monkey for voting. She will keep the Board apprised.

6. *Adjourn.*

Motion by Board Member Perkins to adjourn the meeting at 4:06 p.m. Seconded by Board Member Heer. Vote 3 ayes, 0 nays. Motion passed.

**Board Approval:**

*Absent*

\_\_\_\_\_  
*Linda Shank, Board Chairwoman*

\_\_\_\_\_  
*Jim Geil, Board Member*

\_\_\_\_\_  
*Ruth Heer, Board Member*

\_\_\_\_\_  
*Paul Perkins, Board Member*

*Absent*

\_\_\_\_\_  
*Ryan Philips, Board Member*

Rachel Krause

**Local Pension Board Meeting – December 22, 2014**

**Agenda Item: 3**

**Agenda Item Title: Call to Public.**

A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

**Background / Discussion:**

Call to Public is provided so citizens may address the public body (Local Pension Board) with matters concerning the retirement system. Arizona public meeting law provides that the public body may discuss, consider, or decide only matters listed on the agenda and other matters related thereto. Since the public body will generally not know what specific matters may be raised at call to public, they will be unable to act until the matter is placed on a subsequent meeting agenda (at the Local Board's discretion). The Local Board may also direct staff to follow up on an issue.

**Recommended Motion:** Not applicable

**Enclosure:** None

**Local Pension Board Meeting – December 22, 2014 Agenda  
Item: 4**

**Agenda Item Title: Discussion and possible approval of new hire retirement membership into the Public Safety Personnel Retirement System.**

**Background / Discussion:**

Participation in the PSPRS requires that the Local Board approve new membership and note if there are any pre-existing medical conditions as employees are hired. Currently, HR staff reviews the medical reports and advises the Local Board of any pre-existing conditions.

**Recommended Motion: *(please read motion as written)***

*Motion to approve Firefighters Jason Chapman, Sean Matuszewski, Jay Nelson, Casey Schreiner, Josiah Stiglitz, Andrew Tyson, Colt Weddell, and Travis Yates with a start date of October 9, 2014, all with no pre-existing condition(s).*

**Enclosures: None**

## **Local Pension Board Meeting – December 22, 2014**

### **Agenda Item: 5**

#### **Agenda Item Title: Discussion and possible action regarding setting the date / time of the next SFMD Public Safety Personnel Retirement System Local Board Meeting.**

#### **Background / Discussion:**

In accordance with ARS §38-847 (3), a local pension board meeting will be held at least once annually, otherwise scheduled as needed. In the absence of a quorum (consisting of three member, at least one of whom shall be one of the members elected by secret ballot) for a scheduled meeting, the Chairperson or any two members of the Board may reschedule the meeting as a special meeting. Any meeting may be continued to a later date.

In light of the fact that the last official local pension board meeting was held in May 2014, it is recommended that the Local Pension Board consider establishing a regular quarterly meeting schedule to ensure all local pension matters are addressed in a timely manner.

For consideration, the following dates are being proposed for future Local Pension Board meetings during 2015. All meetings would be held at 4:00 p.m. in the SFMD Administration Board Room.

- Tuesday, April 7, 2015
- Tuesday, July 14, 2015
- Tuesday, October 6, 2015
- Tuesday, December 8, 2015

If it is determined that there is no need for one of these regularly scheduled meetings, the Local Board Chairperson will have the authority to reschedule or cancel any meeting.

**Recommended Motion:** *Motion to approve April 7, July 14, October 6, and December 8, 2015 as the dates for the regularly scheduled Local Pension Board meetings in 2015.*

**Enclosures:** None.



**Local Pension Board Meeting – December 22, 2014 Agenda**

**Item: 6**

**Agenda Item Title: Announcements and Information.**

*Local Board may direct staff to act on any of these items or request that they be added to the next meeting agenda.*

- Recent PSPRS newsletters.
- June 30, 2014 Arizona Public Safety Retirement actuarial consolidated report.

**Local Pension Board Meeting – December 22, 2014 Agenda**

**Item: 7**

**Agenda Item Title: Adjourn.**

**Recommended Motion:** *Motion to adjourn the Local Pension Board meeting.*

**Enclosure:** None.