



Superstition Fire & Medical District

565 North Idaho Road, Apache Junction, AZ 85119

Phone (480) 982-4440, Fax (480) 982-0183

www.sfmd.az.gov



Governing Board Meeting Minutes January 21, 2015

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, JANUARY 21, 2015. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 P.M.

- A. Chairman Cross called the meeting to order at 5:30 p.m.
- B. The Pledge of Allegiance was led by Director House.
- C. Roll Call showed Chairman Jeff Cross, Clerk Gene Gehrt, Director Todd House, Director Charlie Fox, and Director Barbara Cobb as present.

Senior Leadership in attendance: Fire Chief Paul Bourgeois, Assistant Chief Jerome Schirmer, Assistant Chief Dave Montgomery, Assistant Chief Mike Farber, Legal Counsel Donna Aversa, and Executive Assistant acting as Board Secretary Jasmin Jones were also present for the meeting.

Item 1: *Review and approval of the December 2014 financial reports and bank reconciliations. (BOD #2015-01-01)*

Motion by Director House to approve the December 2014 financial reports and bank reconciliations. Seconded by Director Fox and Director Cobb.

Vote 5 ayes, 0 nays. Motion passed.

Item 2: *Recognition of employee performance, achievements and special recognition for community members. (BOD #2015-01-02)*

Chairman Cross read the list of the following January Service Anniversaries

Fire Engineer John Christensen	26 Years
Fire Captain / Paramedic Rob Bessee	14 Years
Fire Engineer / Paramedic Chuck Hanson	12 Years

Assistant Chief Jerome Schirmer introduced SFMD's new fire recruits.

Jason Chapman
Sean Matuszewski
Jay Nelson
Casey Schreiner
Josiah Stiglitz
Andrew Tryon
Colt Weddell
Travis Yates

Assistant Chief Jerome Schirmer introduced our new Fire Captains

Fire Captain Jeff Ehrlich
Fire Captain Ruben Briones
Fire Captain Alex Dupuis (not in attendance)

Fire Chief Paul Bourgeois recognized 2014 Firefighter of the Year

Engineer / Paramedic Mark Blackstone

Battalion Chief Rick Ochs recognized crews for their assistance with cardiac arrest calls

Captain / Paramedic Mark Castaneda
Engineer / Paramedic Drew Colby
Firefighter Paul Garcia
Captain / Paramedic Doug Taylor (not in attendance)
Firefighter / Paramedic Ken Simkins
Firefighter / Paramedic Matthew Perez
Firefighter / Paramedic Lance Frawley (not in attendance)
Captain / Paramedic Craig Halver (not in attendance)
Engineer / Paramedic Jim Crowley (not in attendance)
Firefighter Ryan Philips (not in attendance)
Firefighter David Endres (not in attendance)

Item 3: *Call to the Public. (BOD #2015-01-n/a)*

Constable John Acton briefly spoke stating, he is newly elected and he recently took CPR classes from the Constable School, however, what he learned was not as good as the CPR class our department teaches. He looks forward to working with our people any way he can, he is friends with Director House and Director Fox.

Item 4: *Consideration and possible approval of all consent agenda items listed below: (BOD #2015-01-03)*

- a) *Board Meeting Minutes from December 17, 2014*
- b) *ImageTrend Elite Product Upgrade Software Licensing Agreement - Amendment*
- c) *Contract with Arizona Renaissance Limited partners for Fire and Medical Services*

Battalion Chief Rick Ochs stated the Renaissance Manager was at the meeting and he approved of the positive changes to the contract.

Motion by Director House to approve consent agenda items for January 21, 2015. Seconded by both Director Cobb and Clerk Gehrt.

Vote 5 ayes, 0 nays. Motion passed.

Item 5: *Discussion and possible approval for the SFMD's Financial Statements and Independent Auditor's Report for the fiscal year ending June 30, 2014. As required by Arizona Revised Statutes §48-253, submitted by Henry & Horne, LLP. (BOD #2015-01-04)*

Assistant Chief Mike Farber introduced Marilyn Mayes from Henry & Horne, LLP to go over the district's audit report.

Mrs. Mayes went through the SFMD Financial Statements and Independent Auditor's Report for the fiscal year ending June 30, 2014. Some of the points she touched on were the following:

- Financial statements are fairly presented in accordance with Generally Accepted Accounting Principles (GAAP).

- No Significant Deficiencies or Material Weaknesses
- No Instances of material Non-Compliance
- There were no difficulties encountered when performing the audit or dealing with management.
- Per §ARS 48-253, the district has not incurred any debt or liability in excess of taxes levied or to be collected
- Per §ARS 48-253 the district has not violated registered warrants requirements
- Starting next year the financial standards will change and the unfunded liability will be shown on the financial statements.

Motion by Clerk Gehrt to approve the fire district's Financial Statements and Independent Auditor's Report for the fiscal year beginning on July 1, 2013 and ending on June 30, 2014, as submitted by Marilyn Mayes, CPS, and to direct staff to submit the auditor's report to Pinal and Maricopa County as required by Arizona Revised Statute §48-253. Seconded by Director House.

Vote 5 ayes, 0 nays. Motion passed.

Item 6: *Discussion and approval of the Fire Chief's updated contract. (BOD #2015-01-05)*

Legal Counsel Donna Aversa stated the contract has updated language regarding the district's name change as well as updated salary information.

Motion by Director House to approve the employment contract for Fire Chief Paul Bourgeois with updated salary information and the district name change and to direct staff to remove typo. Seconded by Clerk Gehrt.

Vote 5 ayes, 0 nays. Motion passed.

Item 7: *Presentation, discussion, and possible action regarding out of district responses. (BOD# 2015-01-06)*

Assistant Chief Dave Montgomery presented to the board information about out of district responses. The fire district responds on a regular basis outside of its recognized jurisdictional boundaries on emergency calls that are not part of our Auto-Aid System. With few exceptions, the district has not historically collected any revenue off of these calls. Current economic conditions are persistently hampering the fire district's ability to increase revenue. The real and potential losses to our taxpayers are in the form of slower response times, resources obligated outside the fire district, and other major compromises to the Auto-Aid System financially impacts the organization and the taxpayers.

Chairman Cross expressed his appreciation for addressing this issue, educating the businesses and citizens that the district is not trying to make money, just recover costs will be beneficial.

Motion by Director House to move forward with the out of district response research initiative. Seconded by both Clerk Gehrt and Director Cobb.

Vote 5 ayes, 0 nays. Motion passed.

Item 8: *Discussion and overview of the CMS grant and the CoN process. (BOD# 2015-01-07)*

Firefighter / Paramedic Dave Pohlmann gave a brief update on the CoN and the CMS grant:

CoN

- Responded to Phase II
- Waiting for secondary request or hearing date
- Moving FAST

CMS Grant – CCU 263

- Captains came off-line on January 5, 2015
- Crew Outreach
- Met with Dr. Smith and Mesa Grant Administrator
- Advanced Practice Providers were assigned
- All three have extensive backgrounds in Emergency and Community Health
- Training is complete on January 23, 2015
- CCU 263 begins 24/7 operation on January 26, 2015

Item 9: *Chief's Report. (BOD# 2015-01-08)*

Fire Chief Paul Bourgeois reported on the following

- Lost Dutchman RV Park had their annual brunch and hat contest to raise money for our district. The park has raised money for over 30 years for our district, they have donated an estimated \$230,000 through the years.
- 20 informational bags were handed out at 400 N. Plaza for our After the Fire Walk Program, crews were able to speak to several citizens about the importance of fire safety.

Item 10: *Announcements (BOD# 2015-01-n/a)*

Director House stated he will be attending the Recruit Graduation and he hopes the other board members will join him.

Item 11: *Adjourn (BOD# 2015-01-09)*

Motion by Director House at 6:49 p.m. to adjourn the meeting. Seconded by Clerk Gehrt.

Vote 5 ayes, 0 nays. Motion passed.

Governing Board Approval:



 Gene Gehrt, Board Clerk

Jasmin Jones