

**Public Safety Personnel Retirement System  
Local Pension Board Meeting Agenda  
Superstition Fire & Medical District**

**PURSUANT TO A.R.S. §38.431.02**

Notice is hereby given to the general public the Superstition Fire & Medical District (SFMD) Public Safety Personnel Retirement System Local Pension Board will hold a meeting on Tuesday, August 18, 2020. The meeting will be held at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting will be open to the general public and will begin at 4:00 pm local time.

**AGENDA:**

- A. Call to Order.
- B. Pledge of Allegiance.
- C. Roll Call.

*The following items are to be discussed at the board meeting; action or decisions may or may not be taken on any or all items. Agenda items may or may not be considered in the order listed:*

1. Review and possible approval of the June 16, 2020 Local Pension Board meeting minutes.

2. Call to Public.

A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

**Scheduled:** none at time of printing

3. Discussion and possible approval of William Tavares' application to retire from PSPRS on 9-4-2020.

4. Discussion and possible approval of Paul Perkins application for termination of his participation in the DROP program and to apply for normal retirement on 9-8-2020.

5. Discussion and possible approval of John Taylor's application to participate in the DROP program entering on 9/30/2020

6. Discussion and possible approval of John Suniga's application to retire from PSPRS on 10/22/2020.

7. Discussion and possible action to review the date / time of the next SFMD Public Safety Personnel Retirement System Local Board meeting.

8. Announcements and Information.

9. Adjourn.

Notice: The Local Pension Board may go into Executive Session for the purpose of obtaining legal advice from the Fire District's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3). One or more members of the Local Pension Board may attend the meeting telephonically.

Local Pension Board meeting agenda dated and posted: On: August 11, 2020 at 1730 hours by Sherry Mueller

August 18, 2020

## **Local Pension Board Meeting – August 18, 2020**

### **Agenda Item 1:**

**Agenda Item Title:** Review and possible approval of the June 16, 2020 Local Pension Board meeting minutes.

### **Background / Discussion:**

The Local Pension Board meeting minutes are provided for Local Board review, comment, and approval. After approval, minutes are signed and kept as official public record and a copy is sent to Public Safety Personnel Retirement System.

**Recommended Motion:** *(please read motion as written)*

*“Motion to approve the June 16, 2020 Local Pension Board meeting minutes.”*

**Enclosure:** Local Pension Board Meeting Minutes from June 16, 2020.



## *Superstition Fire & Medical District*

565 North Idaho Road, Apache Junction, AZ 85119

Phone (480) 982-4440, Fax (480) 982-0183

[www.sfmd.az.gov](http://www.sfmd.az.gov)

---

### **Public Safety Personnel Retirement System** **Local Pension Board Meeting Minutes**

**June 16, 2020**

PURSUANT TO A.R.S. 38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT ("SFMD") PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM ("PSPRS"), THE LOCAL PENSION BOARD HELD A MEETING ON TUESDAY, JUNE 16, 2020. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, AT 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA. THE MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 4:00 P.M.

- A. Chairman Larry Strand called the meeting to order at 4:00 p.m.
- B. Pledge of Allegiance was led by Director John Walka

C. Roll Call showed Local Board Chairman Larry Strand, Board Member Ron Olm, Board Member Jim Geil, Board Member John Walka and Board Member Chuck Hanson (via conference call) were present. Also present were Fire Chief Mike Farber, Board Secretary Sherry Mueller, Administrative Services Director Anna Butel, Assistant Chief Richard Mooney, Acting Assistant Chief Jeff Cranmer and Finance Director Roger Wood.

*Prior to the meeting, there was a Swearing in of Local Pension Board Member Captain John Walka for a temporary term in replacement of Captain Ruben Briones who retires this month from PSPRS.*

**Background / Discussion:** Board Member Ruben Briones is retiring from PSPRS on June 30, 2020. Captain John Walka has been selected to sit temporarily on the Local Pension Board until membership can vote on a new Pension Board member.

1. *Review and possible approval of the January 14, 2020 Local Pension Board meeting minutes.*

**Motion** by Local Board Member Ron Olm to approve the January 14, 2020 Local Pension Board minutes.  
**Seconded** by Local Board Member Jim Geil.  
Vote 5 ayes, 0 nays. **Motion passed.**

2. *Call to Public.*  
None.

3. Discussion and possible approval of Brett Broman's application to participate in the DROP program entering on 7/9/2020.

August 18, 2020

Battalion Chief Brett Broman has applied to enter the DROP program on 7/9/2020. He has completed all the necessary paperwork.

Brett must terminate employment with SFMD no later than **7/31/2025**. Brett started with SFMD on 7/10/1995 and enters the DROP with 25.002 years of service.

**Motion** by Board Member Jim Geil to approve Brett Broman's application to participate in the DROP program and acknowledge that Brett must terminate employment with Superstition Fire & Medical District on or before **7/31/2025**."

**Seconded** by Local Board Member Ron Olm  
Vote 5 ayes, 0 Nays. **Motion passed.**

4. Discussion and possible approval of Michael Wolfe's application to participate in the DROP program on 6/30/2020.

Engineer Michael Wolfe has applied to enter the DROP program on 6/30/2020. He has completed all the necessary paperwork.

Mike must terminate employment with SFMD no later than **6/30/2025**. Mike started with SFMD on 6/27/1994 and enters the DROP with 26.012 years of service.

**Motion** by Board Member Ron Olm to approve Michael Wolfe's application to participate in the DROP program and acknowledge that Mike must terminate employment with Superstition Fire & Medical District on or before **6/30/2025**

**Seconded** by Local Board Member Jim Geil  
Vote 5 ayes, 0 Nays. **Motion passed.**

5. Discussion and possible approval of Ruben Briones' application to retire from PSPRS on 6/30/2020.

Captain Ruben Briones has applied to retire from PSPRS on 6/30/2020. He has completed all the necessary paperwork.

Ruben must terminate employment with SFMD no later than 6/30/2020. Ruben started with SFMD on 9/12/2005 and retires with 20.044 years of service.

**Motion** by Board Member John Walka to approve Ruben Briones' application to retire on 6/30/2020 and acknowledge that Ruben must terminate employment with Superstition Fire & Medical District on June 30, 2020.

**Seconded** by Local Board Member Jim Geil and Board Member Chuck Hanson  
Vote 5 ayes, 0 Nays. **Motion passed.**

6. Discussion and possible approval of the Comprehensive Annual Financial Report (CAFR) that documents the consolidated actuarial valuation results for the Arizona Public Safety Personnel Retirement System as of June 30, 2019.

**Background / Discussion:**

Per A.R.S. §38-847(D)(7), the Local Board is “To receive and review the actuarial valuation of the system for its group of members.” This report is the consolidated result of the total fund for all of the Arizona PSPRS as of June 30, 2019.

The entire Comprehensive Annual Financial Report (CAFR) can be accessed via the following link:

<http://www.psprs.com/investments--financials/annual-reports>

At the highest summary level, the report indicates the following key metrics for the consolidated PSPRS pension system:

A. Funded percentage:	June 30, 2019	June 30, 2018
Tier 1 & 2 Pension	46.4%	45.8%
Tier 1 & 2 Health	120.2%	110.4%
Tier 3 Pension	123.1%	92.1%
Tier 3 Health	234.5%	104.2%

B. PSPRS received a clean audit opinion from the audit firm Heinfeld, Meech & Co., P.C.

**Motion** by Board Member Jim Geil to approve the Comprehensive Annual Financial Report that documents the consolidated actuarial valuation results of the Arizona Public Safety Personnel Retirement System as of June 30, 2019”.

**Seconded** by Local Board Member Ron Olm  
Vote 5 ayes, 0 Nays. **Motion passed**

7. Discussion and possible approval of the annual actuarial valuation report prepared by Foster & Foster Actuaries and Consultants as of June 30, 2019 for the Superstition Fire & Medical District’s (148) participation in the Arizona Public Safety Personnel Retirement System.

**Background / Discussion:**

This report is also to be received and reviewed per A.R.S. This report provides the annual actuarial valuation of the Superstition Fire & Medical District’s participation in the Arizona Public Safety Personnel Retirement System as of June 30, 2019, and applies directly to SFMD, with our current benefits and liabilities.

	July 1, 2018	July 1, 2019
SFMD Tier 1 & Tier 2 Contribution Rate	29.48%	31.84%
SFMD Tier 2 Defined Contribution Rate	4.00%	4.00%
SFMD Tier 3	25.34%	26.01%
SFMD Tier 3 Defined Contribution Rate	3.00%	3.00%
Employee Contribution Rate	7.65% / 11.65%	7.65%/11.65%
SFMD Tier 1 & 2 Funded Ratio	66.4%	65.0%

SFMD Tier 3 Funded Ratio

116.9%

89.3%

The entire report can be accessed via the following link:

<https://members2.psprs.com/Estimators/actuarials.aspx>

Use the Drop Down windows to choose Superstition Fire And Medical District (PSPRS) (148) and Fiscal year 2019 to retrieve the full report.

**Motion** by Board Member John Walka to approve the annual actuarial valuation report as of June 30, 2019 for the Superstition Fire & Medical District's participation in the Arizona Public Safety Personnel Retirement System."

**Seconded** by Local Board Member Ron Olm  
Vote 5 ayes, 0 Nays. **Motion passed**

8. Superstition Fire & Medical District's PSPRS Annual Pension Funding Policy #2020-06

**Background / Discussion**

House Bill 2097 Amending Title 38, Chapter 5, Article 4, Arizona Revised Statutes, By Adding Section 38-863.01; Relating to the Public Safety Personnel Retirement System.

38-863.01 Pension Funding Policies: Employers

BEGINNING ON OR BEFORE JULY 1, 2020, EACH **GOVERNING BODY** OF AN EMPLOYER SHALL ANNUALLY:

1. Adopt a pension funding policy for the system for employees who were hired before July 1, 2017. The pension funding policy shall include funding objectives that address at least one of the following:
  - a. How to maintain stability of the governing body's contributions to the system.
  - b. How and when the governing body's funding requirement of the system will be met.
  - c. Defining the governing body's funded ratio target under the system and the timeline for reaching the targeted funded ratio.
2. Formally accept the employer's share of the assets and liabilities under the system based on the system's actuarial valuation report.
3. The governing body shall post the pension funding policy on the governing body's public website.

**Financial Impact(s)/Budget Line Item**

Based on the Board's decision to extend the PSPRS amortization period to 30 years effective July 1, 2017, Staff recommends that the Board officially adopt the attached SFMD PSPRS funding policy effective July 1, 2020.

**Enclosures:**

PSPRS Annual Pension Funding Policy #2020-06

**Motion** by Board Member Ron Olm to approve the District's PSPRS Annual Pension Funding Policy #2020-06 in accordance with House Bill 2097 ARS 38-863.01."

**Seconded** by Local Board Member Jim Geil  
Vote 5 ayes, 0 Nays. **Motion passed**

August 18, 2020

9. Discussion and possible action to review the date / time of the next SFMD Public Safety Personnel Retirement System Local Board Meeting.

In accordance with ARS §38-847 (3), a local pension board meeting will be held at least twice annually, otherwise scheduled as needed. In the absence of a quorum (consisting of three member, at least one of whom shall be one of the members elected by secret ballot) for a scheduled meeting, the Chairperson or any two members of the Board may reschedule the meeting as a special meeting. Any meeting may be continued to a later date.

The following date is recommended for the next Local Board Meeting:

- **Tuesday, August 18, 2020 at 4:00 p.m.**

In accordance with ARS §38-847 (3), a local pension board meeting will be held at least twice annually, otherwise scheduled as needed. In the absence of a quorum (consisting of three member, at least one of whom shall be one of the members elected by secret ballot) for a scheduled meeting, the Chairperson or any two members of the Board may reschedule the meeting as a special meeting. Any meeting may be continued to a later date.

**Motion** by Board Member Olm to confirm **Tuesday, August 18, 2020** as the date of the next scheduled Local Pension Board Meeting.

**Seconded** by Board Member Geil.

Vote 5 ayes, 0 Nays. **Motion passed**

10. Announcements.  
None.

11. Adjourn.

**Motion** by Board Member Geil to adjourn the meeting at 4:20 p.m.

**Seconded** by Board Member Ron Olm. Vote 5 ayes, 0 nays. **Motion passed.**

**Board Approval:** **Preliminary minutes emailed to PSPRS on June 17, 2020.**

---

*Board Chairman Larry Strand*

Sherry Mueller

## **Local Pension Board Meeting – August 18, 2020**

### **Agenda Item: 2**

#### **Agenda Item Title: Call to Public.**

A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

#### **Background / Discussion:**

Call to Public is provided so citizens may address the public body (Local Pension Board) with matters concerning the retirement system. Arizona public meeting law provides that the public body may discuss, consider, or decide only matters listed on the agenda and other matters related thereto. Since the public body will generally not know what specific matters may be raised at call to public, they will be unable to act until the matter is placed on a subsequent meeting agenda (at the Local Board's discretion). The Local Board may also direct staff to follow up on an issue.

**Recommended Motion:** Not applicable

**Enclosure:** None



**Local Pension Board Meeting – August 18, 2020**

**Agenda Item: 3**

**Agenda Item Title: Discussion and possible approval of William Tavares' application to retire from PSPRS on 9/4/2020.**

**Background Discussion:**

Engineer William Tavares has applied to retire from PSPRS on 9/4/2020. He has completed all the necessary paperwork.

William must terminate employment with SFMD no later than 9/4/2020. William started with SFMD on 6/5/2006 and retires with 20.002 years of service.

**Recommended Motion:** (please read motion as written)

*“Motion to approve William Tavares' application to retire on 9/4/2020 and acknowledge that William must terminate employment with Superstition Fire & Medical District on September 4, 2020.”*

**Enclosure:** Completed forms will be provided at the Local Pension Board meeting.

**Local Pension Board Meeting – August 18, 2020**

**Agenda Item: 4**

**Agenda Item Title: Discussion and possible approval of Paul Perkins' application of termination of his participation in the DROP program and apply for normal retirement.**

**Background / Discussion:**

Captain Paul Perkins entered the DROP program on 2/28/2017 when he agreed to terminate his employment with SFMD on or before 2/28/2022. He has provided notice to SFMD of his retirement effective **September 8, 2020**.

**Recommended Motion: *(please read motion as written)***

*“Motion to approve Paul Perkins' termination of his participation in the DROP program and approve his application for normal retirement on 9/8/2020.”*

**Enclosure:** Completed forms will be provided at the Local Pension Board meeting.

**Local Pension Board Meeting – August 18, 2020**

**Agenda Item: 5**

**Agenda Item Title: Discussion and possible approval of John Taylor’s application to participate in the DROP program on 9/30/2020.**

**Background / Discussion:**

Engineer John Taylor has applied to enter the DROP program on 9/30/2020. He has completed all the necessary paperwork.

John must terminate employment with SFMD no later than **9/30/2025**. John started with SFMD on 9/5/2000 and enters the DROP with 20.071 years of service.

**Recommended Motion: *(please read motion as written)***

*“Motion to approve John Taylor’s application to participate in the DROP program and acknowledge that John must terminate employment with Superstition Fire & Medical District on or before 9/30/2025.”*

**Enclosure:** Completed forms will be provided at the Local Pension Board meeting.

**Local Pension Board Meeting – August 18, 2020**

**Agenda Item: 6**

**Agenda Item Title: Discussion and possible approval of John Suniga’s application to retire from PSPRS on 10/22/2020.**

**Background Discussion:**

Engineer John Suniga has applied to retire from PSPRS on 10/22/2020. He has completed all the necessary paperwork.

John must terminate employment with SFMD no later than **10/22/2020**. John started with SFMD on 12/18/1992 and retires with 27.847 years of service.

**Recommended Motion:** (please read motion as written)

*“Motion to approve John Suniga’s application to retire on 10/22/2020 and acknowledge that John must terminate employment with Superstition Fire & Medical District on October 22, 2020.”*

**Enclosure:** Completed forms will be provided at the Local Pension Board meeting.

**Local Pension Board Meeting – August 18, 2020**

**Agenda Item: 7**

**Agenda Item Title: Discussion and possible action to review the date / time of the next SFMD Public Safety Personnel Retirement System Local Board Meeting.**

**Background / Discussion:**

In accordance with ARS §38-847 (3), a local pension board meeting will be held at least twice annually, otherwise scheduled as needed. In the absence of a quorum (consisting of three member, at least one of whom shall be one of the members elected by secret ballot) for a scheduled meeting, the Chairperson or any two members of the Board may reschedule the meeting as a special meeting. Any meeting may be continued to a later date.

The following date is recommended for the next Local Board Meeting:

- **Tuesday, January 19, 2021**
- **Tuesday, February 16, 2021**

In accordance with ARS §38-847 (3), a local pension board meeting will be held at least twice annually, otherwise scheduled as needed. In the absence of a quorum (consisting of three member, at least one of whom shall be one of the members elected by secret ballot) for a scheduled meeting, the Chairperson or any two members of the Board may reschedule the meeting as a special meeting. Any meeting may be continued to a later date.

The following date is recommended for the next Local Board Meeting:

- **Tuesday, \_\_\_\_\_, 2021**

**Recommended Motion:** *“Motion to confirm Tuesday, \_\_\_\_\_ as the date of the next scheduled Local Pension Board Meeting”*

**Enclosures:** None.

**Local Pension Board Meeting – August 18, 2020**

**Agenda Item: 8**

**Agenda Item Title: Announcements and Information.**

*Local Board may direct staff to act on any of these items or request that they be added to the next meeting agenda.*

None.

**Agenda Item: 9**

**Agenda Item Title: Adjourn.**

**Recommended Motion:** *“Motion to adjourn the Local Pension Board meeting.”*