

VERSION 1.0
June 17, 2020



BOARD OF DIRECTORS MEETING

JUNE 17, 2020

SUPERSTITION FIRE & MEDICAL DISTRICT BOARD

TODD HOUSE, BOARD CHAIRMAN

KATHLEEN CHAMBERLAIN, BOARD CLERK

JEFF CROSS, BOARD DIRECTOR

JASON MOELLER, BOARD DIRECTOR

LARRY STRAND, BOARD DIRECTOR



Superstition Fire & Medical District

Board of Directors Meeting Agenda

June 17, 2020

Mission Statement

Preserve Life ~ Protect Property ~ Add Value to *OUR* Community

The Board will hold a meeting on Wednesday, June 17, 2020. The meeting will be held at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting will be open to the public and will begin at 5:30 p.m. local time.

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

The following agenda items are scheduled for discussion at the board meeting. The Governing Board may or may not decide to take action on any or all items. The order of the agenda items may or may not be taken in the order listed.

- 1. Review and approval of the May 2020 financial reports and bank reconciliations. (BOD #2020-06-01)**
- 2. Recognition of employee performance, achievements, and special recognition for community members. (BOD #2020-06-02)**
- 3. Call to the Public. (BOD #2020-06-N/A)**

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.
- 4. Consideration and possible approval of all consent agenda items listed below (BOD #2020-06-03):**
 - A. Board Meeting Minutes from May 20, 2020
 - B. Approval of the Combined Resolution affecting County Treasurer Transactions for FY20/21
 - C. Transfer Funds for the 6/30/2020 Debt Service Payments
 - D. Preplanners, LLC Agreement Renewal
 - E. Professional Services Agreement for GIS Data Custodian Services (Preplanners, LLC)
 - F. FY20/21 Benefit Insurance Confirmation / Renewals: United Healthcare, Delta Dental, VSP, The Standard, AETNA
 - G. Mediacom Contract Change Order

5. **Discussion, consideration, and possible action regarding the development of the Tentative Fiscal Year 2020 / 2021 Revenue and Expenditure Budget and adoption of Resolution 2020-06-17-06. (BOD #2020-06-04)**
6. **Discussion and possible approval of the consolidated results of the June 30, 2019 Arizona Public Safety Personnel Retirement System actuarial validation. (BOD #2020-06-05)**
7. **Discussion and possible approval of the annual actuarial valuation as of June 30, 2019 for the Superstition Fire & Medical (Apache Junction Fire District – 148) District’s participation in the Arizona Public Safety Personnel Retirement System. (BOD #2020-06-06)**
8. **Discussion and possible action regarding Superstition Fire & Medical District’s PSPRS Annual Pension Funding Policy #2020-06. (BOD #2020-06-07)**
9. **Discussion and update of outstanding IRS items. (BOD #2020-06-08)**
10. **Discussion and update regarding Staff trucks. (BOD #2020-06-09)**
11. **Discussion and wrap-up on new Policies for all employees. (BOD #2020-06-10)**
12. **Reports. (BOD #2020-06-11)**
Senior Leadership Team (SLT):
Fire Chief Mike Farber
Assistant Chief of Emergency Operations Richard Mooney
Assistant Chief of Planning & Logistics Richard Ochs
Deputy Chief Jeff Cranmer
Administrative Services Director Anna Butel
Finance Director Roger Wood
Captain John Walka
Transportation Services Manager Billy Warren
13. **New Business / Future Agenda Items. (BOD #2020-06-12)**
14. **Announcements (BOD #2020-06-N/A)**
15. **Adjourn (BOD #2020-06-13)**

NOTICE: The Governing Board may go into executive session for the purpose of obtaining legal advice from the Fire District's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

One or more members of the Governing Board may attend the meeting telephonically.

Governing Board meeting agenda dated and posted (at least 24-hours before the scheduled meeting date and time).

Posted on: June 11, 2020

At: 1500 Hours

By: Sherry Mueller

The Superstition Fire & Medical District (SFMD) Administrative Office Board Meeting Room is accessible to the handicapped. In compliance with the American with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the SFMD Administration Office (480-982-4440) at least 24-hours before the Board Meeting.

Governing Board Meeting – June 17, 2020

Agenda Item: 1

BOD#: 2020-06-01

Agenda Item Title

Review and approval of the May 2020 financial reports and bank reconciliations.

Submitted By

Finance Director Roger Wood

Background/Discussion

The District's accounting department staff prepares the monthly financial reports. The District's annual budget, which is adopted by the Board each June for the following fiscal year (July 1 – June 30), is formatted to mirror the monthly financial statements. The financial reports provide the Board with a monthly recap of expenditures and revenues, along with year-to-date account balance information.

In compliance with A.R.S. §48-807(O), the following reports have been added to the monthly financial statements packet:

1. Cash Flow – All Governmental Funds.

The Cash Flow report consists of the combined cash balances of all District Funds. These balances include the General (100), Transport Services (150), Capital Projects (200), Bond Proceeds (300), Special Revenue (400), Debt Principal (500), and Debt Interest (600) Funds. The Cash Flow report is updated monthly with the actual revenues deposited into and actual expenditures disbursed from the District's cash accounts. It is important to note the revenues and expenditures are reported on a Cash Basis. This report is generated to demonstrate that the fire District maintains sufficient cash available to satisfy the projected expenditures budgeted over the course of the fiscal year.

2. Fund Account Bank Reconciliations.

The reconciliation of each of the District's Fund Cash Accounts (General (100), Transport Services (150), Capital Projects (200), Bond Proceeds (300), Special Revenue (400), Debt Principal (500), and Debt Interest (600) Funds) between the Pinal County Treasurer's monthly bank statement and the District's Fund balance sheet report is provided. To signify Board approval of the monthly financial statements and bank reconciliations, the Board Chairman is requested to sign the attached Letter of Acceptance which will be kept on file at the District.

Financial Impact(s)/Budget Line Item

N/A

Enclosure(s)

*Monthly Financials provided under separate cover

Recommended Motion

"Motion to approve the May 2020 financial reports and bank reconciliations."



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Superstition Fire & Medical District
Governing Board Acceptance of Fire District's
Financial Statements and Bank Reconciliations

Pursuant to A.R.S. §48-807, by the signature(s) below, the Governing Board of the Superstition Fire & Medical District attests to the review and approval of the following financial report(s) of the fire district for the month of **May 2020**:

1. Financial Statement
2. Bank Reconciliations
 - a. General (100) Fund
 - b. Transport Services (150) Fund
 - c. Capital Projects (200) Fund
 - d. Bond Proceeds (300) Fund
 - e. Special Projects (400) Fund
 - f. Debt Principle (500) Fund
 - g. Debt Interest (600) Fund

Todd House, Board Chair

Date



May 2020

Governing Board Meeting – June 17, 2020

Agenda Item: 2

BOD#: 2020-06-02

Agenda Item Title

Recognition of employee performance, achievements, and special recognition for community members.

Submitted By

Fire Chief Mike Farber

Assistant Chief Rick Ochs

Background/Discussion

This is a recurring monthly item to provide the Board with information concerning superior employee performance, achievements, and special recognition for community members.

Historical Information

June Service Anniversaries

26 Years of Service

Battalion Chief **Jeff Cranmer**

Engineer **Mike Wolfe**

19 Years of Service

Firefighter **Ryan Elowe**

14 Years of Service

Captain **Alex Dupuis**

Firefighter / Paramedic **Bill Tavares**

13 Years of Service

Engineer **Brandon Blessum**

Firefighter / Paramedic **Ryan Rodriguez**

Captain **Geof Shively**



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Governing Board Meeting – June 17, 2020

Agenda Item: 3

BOD#: 2020-06-n/a

Agenda Item Title

Call to the Public

A.R.S. §38-431.01(H)

A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body.

At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda.

However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Background / Discussion

Call to the Public is provided so citizens may address the public body (Governing Board) with matters concerning the fire district. Arizona public meeting law provides that the public body may discuss, consider, or decide only matters listed on the agenda and other matters related thereto. Since the public body will generally not know what specific matters may be raised at call to the public, they will be unable to act until the matter is placed on a subsequent meeting agenda (at the Board’s discretion). The Board may also direct staff to follow up on the issue with the citizen.

Scheduled

None



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Governing Board Meeting – June 17, 2020

Agenda Item: 4

BOD#: 2020-06-03

Agenda Item Title

Consideration and possible approval of all consent agenda items as listed below:

- A. Board Meeting Minutes from May 20, 2020 – **Appendix A**
- B. Approval of Combined Resolution affecting County Treasurer for FY20/21- **Appendix B**
- C. Transfer Funds for 6/30/2020 Debt Service Payments - **Appendix C**
- D. Preplanners, LLC Agreement Renewal - **Appendix D**
- E. Professional Services Agreement for GIS Data Custodian Services (Preplanners, LLC) - **Appendix E**
- F. FY20/21 Benefit Insurance Confirmation / Renewals: United Healthcare, Delta Dental, VSP, The Standard, AETNA – **Appendix F**
- G. Mediacom Contract Change Order – **Appendix G**

Background/Discussion

The consent agenda allows the Board of Directors (BOD) to consider contracts, purchases, and other routine administrative matters having authorized funding within the current fiscal year budget as a single decision. Items may be withdrawn from the consent agenda and discussed separately upon request by any member of the BOD or staff. Information for each consent agenda item and corresponding supporting document is within the packet.

Recommended Motion

“Motion to approve the consent agenda items for June 17, 2020.”



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Governing Board Meeting – June 17, 2020

Agenda Item: #5

BOD#: 2020-06-04

Agenda Item Title

Discussion, consideration, and possible action regarding the development of the Tentative Fiscal Year 2020 / 2021 Revenue and Expenditure Budget and adoption of **Resolution 2020-06-17-06**.

Submitted By

Fire Chief Mike Farber

Finance Director Roger Wood

Background/Discussion

A Tentative Fiscal Year 2020 / 2021 Revenue and Expenditure Budget is scheduled to be adopted at this board meeting in correlation with the opening of a 20-day public comment period.

The Board will be presented with a budget that may still be modified and adjusted as the Board decides. It is suggested that the Board adopt a tentative budget by adopting **Resolution 2020-06-17-06** at this meeting after any adjustments, changes, or other modifications. This allows sufficient time for staff to post the budget as required by law and meet timelines necessary for allowing at least 20-day public review and comment period.

The budget the Staff is presenting represents a tax rate of \$3.25 per hundred dollars of secondary valuation for District operations, a \$0.25 special assessment related to the Tax Override Initiative, and a \$0.15 special assessment related to the JPMorgan Chase Refinancing Bond debt principal and interest repayment.

Staff Recommendation:

Approval of **Resolution 2020-06-17-06**: Tentative FY 2020 / 2021 Budget

Financial Impact(s)/Budget Line Item

N/A

Enclosure(s)

Resolution 2020-06-17-06

Recommended Motion:

“Motion to Adopt Resolution 2020-06-17-06 adopting a tentative budget in the amount of _____ for the fiscal year beginning July 1, 2020 and ending June 30, 2021 and giving notice to the public of the tentative budget, as well as a time and place for a public meeting to hear comments prior to final adoption of the budget as required by law.”



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RESOLUTION 2020-06-17-06
Superstition Fire & Medical District Medical
BUDGET HEARING

A RESOLUTION OF THE CHAIRMAN AND GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE & MEDICAL DISTRICT, ADOPTING A TENTATIVE BUDGET FOR THE FISCAL YEAR BEGINNING JULY 1, 2020 AND ENDING JUNE 30, 2021, AND GIVING NOTICE OF THE TIME AND PLACE FOR HEARING TAXPAYERS COMMENTS PRIOR TO THE ADOPTION OF THE BUDGET.

WHEREAS, in accordance with the provisions of Section 48-805, Arizona Revised Statutes, the Governing Board has on this seventeenth day of June 2020, made tentative estimates of the amount required to meet the public expenses for the ensuing year, and the receipts from sources other than direct taxation by the Superstition Fire and Medical District; and

WHEREAS, in accordance with said section of the Arizona Revised Statutes, the Governing Board wishes to establish a date of public comments.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE AND MEDICAL DISTRICT AS FOLLOWS:

That the estimates of revenues and expenditures provided for adoption now establish the adopted estimates of the proposed expenditures by the Superstition Fire & Medical District for the fiscal year beginning July 1, 2020 and ending June 30, 2021, and;

The Governing Board of Directors hereby authorizes the clerk of the Superstition Fire & Medical District to publish, in the manner prescribed by law, the adopted estimates. The Governing Board of Directors will meet for the purpose of holding a public hearing and taking public comment prior to adopting the annual budget for the 2019 / 2020 fiscal year for the Superstition Fire & Medical District, on July 17, 2019. The hearing and meeting will take place at 5:30 p.m. at the Administrative Office, located at 565 N. Idaho Rd., Apache Junction, Arizona.

PASSED AND ADOPTED THIS SEVENTEENTH DAY OF JUNE 2020, BY THE CHAIRMAN AND GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE & MEDICAL DISTRICT.

Todd House, Board Chairman

Kathleen Chamberlain, Board Clerk

Jason Moeller, Board Director

Larry Strand, Board Director

Jeff Cross, Board Director

Signed Copy on File with Board Secretary

Governing Board Meeting – June 17, 2020

Agenda Item: #6

BOD#: 2020-06-05

Agenda Item Title

Discussion and possible approval of the Comprehensive Annual Financial Report (CAFR) that documents the consolidated actuarial valuation results for the Arizona Public Safety Personnel Retirement System as of June 30, 2019.

Submitted By

Roger Wood, Finance Director

Background/Discussion

Per A.R.S. §38-847(D)(7), the Local Board is “To receive and review the actuarial valuation of the system for its group of members.” This report is the consolidated result of the total fund for all of the Arizona PSPRS as of June 30, 2019.

The entire Comprehensive Annual Financial Report (CAFR) can be accessed via the following link:

<http://www.psprs.com/investments--financials/annual-reports>

At the highest summary level, the report indicates the following key metrics for the consolidated PSPRS pension system:

A. Funded percentage:	June 30, 2019	June 30, 2018
Tier 1 & 2 Pension	46.4%	45.8%
Tier 1 & 2 Health	120.2%	110.4%
Tier 3 Pension	123.1%	92.1%
Tier 3 Health	234.5%	104.2%

B. PSPRS received a clean audit opinion from the audit firm Heinfeld, Meech & Co., P.C.

Financial Impact(s)/Budget Line Item

Enclosure(s)

None

Recommended Motion

“Motion to approve the Comprehensive Annual Financial Report that documents the consolidated actuarial valuation results of the Arizona Public Safety Personnel Retirement System as of June 30, 2019”.



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Governing Board Meeting – June 17, 2020

Agenda Item: #7

BOD#: 2020-06-06

Agenda Item Title

Discussion and possible approval of the annual actuarial valuation report prepared by Foster & Foster Actuaries and Consultants as of June 30, 2019 for the Superstition Fire & Medical District’s (148) participation in the Arizona Public Safety Personnel Retirement System.

Submitted By

Roger Wood, Finance Director

Background/Discussion

This report is also to be received and reviewed per A.R.S. This report provides the annual actuarial valuation of the Superstition Fire & Medical District’s participation in the Arizona Public Safety Personnel Retirement System as of June 30, 2019, and applies directly to SFMD, with our current benefits and liabilities.

	July 1, 2018	July 1, 2019
SFMD Tier 1 & Tier 2 Contribution Rate	29.48%	31.84%
SFMD Tier 2 Defined Contribution Rate	4.00%	4.00%
SFMD Tier 3	25.34%	26.01%
SFMD Tier 3 Defined Contribution Rate	3.00%	3.00%
Employee Contribution Rate	7.65% / 11.65%	7.65%/11.65%
SFMD Tier 1 & 2 Funded Ratio	66.4%	65.0%
SFMD Tier 3 Funded Ratio	116.9%	89.3%

The entire report can be accessed via the following link:

<https://members2.psprs.com/Estimators/actuarials.aspx>

Use the Drop Down windows to choose Superstition Fire And Medical District (PSPRS) (148) and Fiscal year 2019 to retrieve the full report.

Financial Impact(s)/Budget Line Item

Enclosure(s)

None

Recommended Motion

“Motion to approve the annual actuarial valuation report as of June 30, 2019 for the Superstition Fire & Medical District’s participation in the Arizona Public Safety Personnel Retirement System.”



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Governing Board Meeting – June 17, 2020

Agenda Item: #8

BOD#: 2020-06-07

Agenda Item Title

Superstition Fire & Medical District’s PSPRS Annual Pension Funding Policy #2020-06

Submitted By

Roger Wood, Finance Director

Mike Farber, Fire Chief

Background/Discussion

House Bill 2097 Amending Title 38, Chapter 5, Article 4, Arizona Revised Statutes, By Adding Section 38-863.01; Relating to the Public Safety Personnel Retirement System.

38-863.01 Pension Funding Policies: Employers

BEGINNING ON OR BEFORE JULY 1, 2019, EACH **GOVERNING BODY** OF AN EMPLOYER SHALL ANNUALLY:

1. Adopt a pension funding policy for the system for employees who were hired before July 1, 2017. The pension funding policy shall include funding objectives that address at least one of the following;
 - a. How to maintain stability of the governing body’s contributions to the system.
 - b. How and when the governing body’s funding requirement of the system will be met.
 - c. Defining the governing body’s funded ratio target under the system and the timeline for reaching the targeted funded ratio.
2. Formally accept the employer’s share of the assets and liabilities under the system based on the system’s actuarial valuation report.
3. The governing body shall post the pension funding policy on the governing body’s public website.

Financial Impact(s)/Budget Line Item

Based on the Board’s decision to extend the PSPRS amortization period to 30 years effective July 1, 2017, Staff recommends that the Board officially adopt the attached SFMD PSPRS funding policy effective July 1, 2020.

Enclosure(s)

PSPRS Annual Pension Funding Policy #2020-06

Recommended Motion

“Motion to approve the District’s PSPRS Annual Pension Funding Policy #2020-06 in accordance with House Bill 2097 ARS 38-863.01.”



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**SUPERSTITION FIRE & MEDICAL DISTRICT
PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM
ANNUAL PENSION FUNDING POLICY #2020-06**

The intent of this policy is to clearly communicate the Board's pension funding objectives and its commitment to our employees, the sound financial management of the Superstition Fire & Medical District, and to comply with new statutory requirements of Laws 2018, Chapter 112.

Terms used throughout this policy:

Unfunded Actuarial Accrued Liability (UAAL) – Is the difference between trust assets and the estimated future cost of pensions earned by employees. This UAAL results from actual results (interest earnings, member mortality, disability rates, etc.) being different from the assumptions used in previous actuarial valuations.

Annual Required Contribution (ARC) – Is the annual amount required to pay into the pension funds, as determined through annual actuarial valuations. It is comprised of two primary components: normal pension cost – which is the estimated cost of pension benefits earned by employees in the current year; and, amortization of UAAL – which is the cost needed to cover the unfunded portion of pensions earned by employees in previous years. The UAAL is collected over a period of time referred to as the amortization period. The ARC is a percentage of the current payroll.

Funded Ratio – Is a ratio of fund assets to actuarial accrued liability. The higher the ratio the better funded the pension is with 100% being fully funded.

Intergenerational equity – Ensures that no generation is burdened by substantially more or less pension costs than past or future generations.

The Superstition Fire & Medical District's public safety employees who are regularly assigned hazardous duty participate in the Public Safety Personnel Retirement System (PSPRS).

Public Safety Personnel Retirement System (PSPRS)

PSPRS is administered as an agent multiple-employer pension plan. An agent multiple-employer plan has two main functions:

- 1) to commingle assets of all plans under its administration, thus achieving economy of scale for more cost efficient investments, and invest those assets for the benefit of all members under its administration and;
- 2) serve as the statewide uniform administrator for the distribution of benefits.

Under an agent multiple-employer plan each agency participating in the plan has an individual trust fund reflecting that agencies' assets and liabilities. Under this plan all contributions are deposited to and distributions are made from that fund's assets, each fund has its own funded ratio and contributions are made from that fund's assets, each fund has its own funded ratio and contribution rate, and each fund has a unique annual actuarial valuation. The Superstition Fire & Medical District has one trust fund for public safety employees.

The Board formally accepts the assets, liabilities, and current funding ratio of the Superstition Fire & Medical District's PSPRS trust funds from the June 30, 2018 actuarial valuation, detailed below.

Report Date: June 30, 2019				
Trust Fund	Assets	Accrued Liability	Unfunded Actuarial Accrued Liability	Funded Ratio
Tier 1 & 2	\$37,704,220	\$56,782,888	\$19,078,668	66.4%
Tier 3	\$ 9,305,220	\$ 7,956,725	(\$ 1,348,495)	116.9%
Totals	\$47,009,440	\$64,739,613	\$17,730,173	72.6%

PSPRS Funding Goal

Pensions that are less than fully funded place the cost of service provided in earlier periods (amortization of UAAL) on the current taxpayers. Fully funded pension plans are the best way to achieve taxpayer and member intergenerational equity. Most funds in PSPRS are significantly underfunded and falling well short of the goal of intergenerational equity.

The Board's PSPRS funding ratio goal is 100% (fully funded) by June 30, 2047.

The Board established this goal for the following reasons:

- The PSPRS trust funds represent only the Superstition Fire & Medical District's liability
- The fluctuating cost of an UAAL causes strain on the Superstition Fire & Medical District, affecting our ability to provide services
- A fully funded pension is the best way to achieve taxpayer and member intergenerational equity
- The Fire Board has taken the following actions to achieve this goal:
Maintain ARC payment from operating revenues – The Board is committed to maintaining the full ARC payment (normal cost and UAAL amortization) from operating funds.

Based on these actions the Board plans to achieve its goal of 100% funding by June 30, 2047, in accordance with the amortization timeline set forth by the PSPRS June 30, 2019 Actuarial Valuation.

Governing Board Meeting – June 17, 2020

Agenda Item: #9

BOD#: 2020-06-08

Agenda Item Title

Discussion and update on outstanding IRS items

Submitted By

Mike Farber, Fire Chief

Background/Discussion

Financial Impact(s)/Budget Line Item

N/A

Recommended Motion

"N/A."



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Governing Board Meeting – June 17, 2020

Agenda Item: #10

BOD#: 2020-06-09

Agenda Item Title

Discussion and update regarding staff trucks

Submitted By

Board Clerk Kathleen Chamberlain

Background/Discussion

Financial Impact(s)/Budget Line Item

Enclosure(s)

Recommended Motion

"Motion to"



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Governing Board Meeting – June 17, 2020

Agenda Item: #11

BOD#: 2020-06-10

Agenda Item Title

Discussion and wrap-up on new Policies for all employees

Submitted By

Administrative Director, Anna Butel

Background/Discussion

Financial Impact(s)/Budget Line Item

Enclosure(s)

Recommended Motion

"Motion to"



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Governing Board Meeting – June 17, 2020

Agenda Item: 12

BOD#: 2020-06-11

Agenda Item Title

Reports

Background / Discussion

This item is for the fire chief and his staff to share information with the Board of items occurring within, or related to, the fire district. Any item shared is for information only. Upon request of the Board, any item shared during this agenda item may be moved to the agenda for future meetings. Board discussion, other than clarifying questions, cannot occur and no action, position, or direction may occur until the specific item is placed on the agenda.

- **Senior Leadership Team**
- **Labor**

Recommended Motion:

N/A



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Governing Board Meeting – June 17, 2020

Agenda Item: 13

BOD#: 2020-06-12

Agenda Item Title

New Business / Future Agenda Items

Discussion, update and possible approval of a “Special Board Meeting” on Wednesday, July 22, 2020 at (time) to award the RFP to the selected vendor for the new fire chief search

Submitted By

Ad-Hoc Committee for the search for the new fire chief

Background/Discussion

Discussion, update and possible approval of a “Special Board Meeting” on Wednesday, July 22, 2020 to award the RFP to the selected vendor for the new fire chief search

Financial Impact

N/A

Enclosure(s)

N/A

Recommended Motion:

“Motion to schedule a special Board Meeting on Wednesday, July 22, 2020 at (time) to award the RFP to the selected vendor for the new fire chief search”.



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Governing Board Meeting – June 17, 2020

Agenda Item: 14

BOD#: 2020-06-n/a

Agenda Item Title

Announcements

Background / Discussion

The BOD and staff may share and discuss items to be placed on future BOD agendas.

Recommended Motion:

N/A



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Governing Board Meeting – June 17, 2020

Agenda Item: 15

BOD#: 2020-06-13

Agenda Item Title

Adjournment

Recommended Motion:

“Motion to adjourn the Board meeting.”



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Appendix A

A. Board Meeting Minutes from May 20, 2020

Submitted By

Board Secretary Sherry Mueller

Background / Discussion

The board meeting minutes of the previous meeting(s) are provided for the BOD to approve. If the BOD would like to discuss the minutes, they may be removed from the consent agenda. After approval, minutes are signed by the Clerk of the Board and kept as the official public record.

Financial Impact/Budget Line Item

N/A

Enclosure(s)

May 20, 2020 Board Meeting Minutes





Superstition Fire & Medical District

Phone (480) 982-4440 ~ sfmd.az.gov

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119
Fax (480) 982-0183

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119
Fax (480) 982-3268

Fleet & Facilities Services
1455 East 18th Avenue
Apache Junction, AZ 85119
Fax (480) 983-7443

Governing Board Meeting Minutes

May 20, 2020

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, MAY 20, 2020. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC (VIA CONFERENCE CALL) AND BEGAN AT 5:30 PM.

A. Call to Order

Chairman House called the meeting to order at 5:30 PM.

B. Pledge of Allegiance

The Pledge of Allegiance led by Chairman House.

C. Roll Call

Board Members in attendance were Chairman Todd House and Director Jeff Cross. Director Jason Moeller, Clerk Kathleen Chamberlain and Director Larry Strand attended via Conference call.

Senior Leadership Team in attendance were Fire Chief Mike Farber, Assistant Chief Richard Mooney, Assistant Chief Rick Ochs, Finance Director Roger Wood, Deputy Chief Jeff Cranmer and Administrative Services Director Anna Butel. Also in attendance was Legal Counsel William Whittington and Board Secretary and HR Generalist Sherry Mueller.

1. Review and approval of the April 2020 financial reports and bank reconciliations. (BOD #2020-05-01)

Motion by Director Cross to approve the April 2020 financial reports and bank reconciliations.

Seconded by Director Strand.

Vote 5 ayes, 0 nays, **MOTION PASSED.**

2. Recognition of employee performance, achievements, and special recognition for community members. (BOD #2020-05-02)

Historical Review

Transition from a Volunteer Organization to a Career Organization



Superstition Fire & Medical District

Phone (480) 982-4440 ~ sfmd.az.gov

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119
Fax (480) 982-0183

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119
Fax (480) 982-3268

Fleet & Facilities Services
1455 East 18th Avenue
Apache Junction, AZ 85119
Fax (480) 983-7443

May 2020 Service Anniversaries

18 Years of Service:

Firefighter, **Paul Garcia**

Engineer, **Robert Vande Krol**

Firefighter / Paramedic **Stephan Wagner**

4 Years of Service:

Firefighter, **Kevin Montgomery**

3. Call to the Public. (BOD #2020-05-N/A)

Due to the Covid-19 virus, the Board Meeting was a closed-door meeting to the public. A notice was posted on our website, front door, Regional Training Center and Station 264 with our conference call number and pin code if anyone from the public wanted to call in and listen to the meeting. There was no person from the public over the conference phone.

NONE

4. Consideration and possible approval of all consent agenda items listed below (BOD #2020-05-03):

- A. Board Meeting Minutes from April 15, 2020
- B. Mediacom Contract Renewal
- C. Cancer Screening Invoice for Approval

Motion by Director Strand to approve consent agenda items A and C for May 20, 2020.

Seconded by Director Cross.

Vote 5 ayes, 0 nays, **MOTION PASSED.**

Motion by Director Cross to approve consent agenda item B May 20, 2020.

Seconded by Director Strand.

Vote 5 ayes, 0 nays, **MOTION PASSED.**

5. Presentation by John Ashton, discussion and possible approval regarding joining the Arizona Fire District Workers' Compensation Pool. (BOD #2020-05-04)

A high-level overview of the Arizona Fire District Workers' Compensation Pool was given by John Ashton. No action was taken.



Superstition Fire & Medical District

Phone (480) 982-4440 ~ sfmd.az.gov

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119
Fax (480) 982-0183

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119
Fax (480) 982-3268

Fleet & Facilities Services
1455 East 18th Avenue
Apache Junction, AZ 85119
Fax (480) 983-7443

6. Presentation, discussion and possible direction of Fiscal Year 2020/2021 Budget development. (BOD #2020-05-05)

Finance Director Roger Wood presented an overview of the Revenue and Expenses for the following funds: 100 Fund, 150 Fund, 200 Fund, 500 Fund and 600 Fund. The Tentative Budget for Fiscal Year 2020/2021 will be presented to the Board at the June 17, 2020 Board Meeting.

NO MOTION

7. Discussion and possible approval of documents related to the next Fire Chief selection – Ad-Hoc Committee Request for Proposal (RFP): About SFMD, Fire Chief Job Description and Executive Recruiting RFP. (BOD #2020-05-06)

Motion by Director Cross to approve the following documents about SFMD, Fire Chief Job Description, and Executive Recruiting RFP.

Seconded by Director Moeller.

Vote 4 ayes, 1 abstain, 0 nays,

Ayes:

Chairman House
Clerk Chamberlain
Director Cross
Director Moeller

Abstain:

Director Strand

MOTION PASSED.

8. Discussion and possible approval of a new contract for on-call plumbing services between SFD and Ginco Plumbing LLC. (BOD #2020-05-07)

Motion by Director Cross to approve the contract for Professional Plumbing Services between the Superstition Fire & Medical District and Ginco Plumbing LLC.

Seconded by Director Strand and Director Moeller.

Vote 5 ayes, 0 nays, **MOTION PASSED.**

9. Discussion and possible approval of Resolution 2020-05-20-01: Call for Election. (BOD #2020-05-08)

Motion by Director Cross to approve Resolution 2020-05-20-01: Call for Election, and to hereby call for an election to be held on November 3, 2020 for the purpose of electing three individuals to serve as Board Directors for a four year term.

Seconded by Director Strand

Vote 5 ayes, 0 nays, **MOTION PASSED.**



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10. Discussion and possible approval of Resolution 2020-05-20-02: Election Workers. (BOD #2020-05-09)

Motion by Director Moeller to approve Resolution 2020-05-20-02: Election Workers, designating that the Fire District's election workers shall coincide with, and be, the election workers utilized by Pinal County"

Seconded by Director Strand

Vote 5 ayes, 0 nays, **MOTION PASSED.**

11. Discussion and possible approval of Resolution 2020-05-20-03: Precincts and Polling Places (BOD #2020-05-10)

Motion by Director Cross to approve Resolution 2020-05-20-03: Precincts and Polling Places that the Superstition Fire & Medical District's Precincts and Polling Places, which are within the boundaries of the Fire District, shall coincide with those of Pinal County.

Seconded by Director Strand

Vote 5 ayes, 0 nays, **MOTION PASSED.**

12. Discussion and possible approval of the Arizona Department of Emergency and Military Affairs (DEMA) Resolution #2020-05-20-04. (BOD #2020-05-11)

Motion by Director Moeller to approve Resolution 2020-05-20-04 Designation of an Applicant Agent.

Seconded by Director Cross and Director Strand

Vote 5 ayes, 0 nays, **MOTION PASSED.**

13. Discussion and possible adoption of Resolution 2020-05-20-05, authorizing the establishment of a line of credit ("LOC") with Wells Fargo for Fiscal Year 2020 / 2021. (BOD #2020-05-12)

Motion by Director Cross to approve Resolution 2020-05-20-05, authorizing the establishment of a line of credit with Wells Fargo, for \$1.5 million for Fiscal Year 2020/2021

Seconded by Director Moeller

Vote 5 ayes, 0 nays, **MOTION PASSED.**

14. Discussion, presentation and possible approval of the following Policies brought for review at the April 15, 2020 Board Meeting for final approval at the May 20, 2020 Board Meeting. (BOD #2020-05-13)

- 912 – Fire Station Safety
- 1020 – Grievance Procedure



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- 1046 – Employee Discipline

Motion by Director Moeller to approve policies: Fire Station Safety, Grievance Procedure and Employee Discipline.

Seconded by Director Cross

Vote 5 ayes, 0 nays, **MOTION PASSED.**

15. Policy Update – Vacation Accrual / Earned Leave. (BOD #2020-05-14)

16. Reports (BOD #2020-05-15)

Senior Leadership Team (SLT):

Fire Chief Mike Farber

- 30 Cancer screenings complete
- Mountain View & Jacob Waltz roads opening
- Covid-19 Update
- Slowly reopening District facilities

Deputy Chief Jeff Cranmer

Review of recent Incidents and Training

- Signal Butte Wildland Fire
- Lost Dutchman Wildland Fire
- Southern Wildland Fire
- Mtn. Brook Structure Fire

Assistant Chief Rick Ochs

Community Events

- Memorial Day Ceremony, Flag Raising at VFW Post #7968 (May 25, L263)
- Participated in several Birthday/Get Well celebrations: April 20 & 25 and May 6 & 17
Fire Prevention
- Pre-Plans are completed for FY 19/20
- ImageTrend Elite Inspection Module – Company Inspections
- 2018 IFC Amendments
- Website Updates; Fire Prevention / Community Education Growth & Development
- Clubhouse at the Silos
- Entrada Del Oro expansion
- Fire Suppression System Final Inspections; Hatfield Medical Group, Mountain America Credit Union, First Assembly of God, Edward Jones, GC Internal Medicine, Mammoth Steak House, Toast Gio's.



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- Changes to approved plans; Mtn. America Credit Union and Campground USA

Administrative Services Director Anna Butel

- Engineer Testing – was delayed due to pandemic, the written test has been rescheduled to June 11, 2020 with the practical test and interviews to follow
- Galloway was out to all locations going over retirement portfolios with all members
- Mediacom contract – annual savings of \$26,412

Finance Director Roger Wood

- Open Enrollment for FY20/21 benefits started May 18 and ends May 29, 2020
- Billy Warren and Roger Wood applied for additional CARES revenue relief for the drop in transports I April. Could be up to \$70,000.
 - The District received \$50,000 for March.
 - May is trending slightly above budget, back to “normal”.

17. New Business / Future Agenda Items. (BOD #2020-05-16)

NONE

18. Announcements (BOD #2020-05-N/A)

NONE

19. Adjourn (BOD #2020-05-17)

Motion by Director Cross at 7:35 P.M. to adjourn the meeting

Seconded by Director Strand

Vote 5 ayes, 0 nays. **MOTION PASSED.**

Governing Board Approval:

Board Clerk Kathleen Chamberlain
Sherry Mueller

Appendix B

- B. Discussion and possible approval of Combined Resolution Affecting County Treasurer Transactions for Fiscal Year 2020 / 2021 from the Pinal County Treasurer's Office.

Submitted By

Fire Chief Mike Farber

Finance Director Roger Wood

Background / Discussion

This Combined Resolution is an annual requirement from the Pinal County Treasurer's Office. The purpose of the Resolution is for the District to provide direction as to who is authorized to approve the following types of transactions on behalf of the District:

1. Investment Resolution: Authorizes the Pinal County Treasurer's Office to invest on behalf of the District any/all excess funds in interest bearing securities as authorized by law.
2. Warrant Resolution: Identifies individuals who are authorized to provide warrant information including wires, voids, and/or stop payments to the Pinal County Treasurer on a daily basis.
3. Fund Transfer Resolution: Identifies individuals who are authorized to request the Pinal County Treasurer to process wire transfers, book transfers and/or EFT payments on behalf of the District.
4. Warrant Signature Resolution: Identifies (and provides specimen signatures) for those authorized to sign warrants on behalf of the District for the Fiscal Year 2020 / 2021.
5. List of Outside Bank Accounts: Identifies the outside bank accounts maintained by the District.

Financial Impact/Budget Line Item

N/A

Enclosure(s)

Combined Resolution Affecting County Treasurer Transactions for Fiscal Year 2020 / 2021



**COMBINED RESOLUTION AFFECTING
COUNTY TREASURER TRANSACTIONS
FOR FISCAL YEAR 2020-2021**

COMES NOW the Governing Board of the Superstition Fire & Medical District of Pinal County, Arizona, and hereby declares that on the 17th day of June, 2020, at a duly called and noticed public board meeting, upon motion duly made, seconded and carried with a vote of _____ “Ayes” and _____ “Nays” this Board approved one or more of the following Resolutions affecting financial transactions with or by the Pinal County Treasurer for Fiscal Year 2020-2021.

An authorized initial in one or more boxes acknowledges the Governing Board’s approval of the one or more of the following resolutions:

WHEREAS, this District periodically has funds on hand that are in excess of any anticipated authorized requirements; and,

WHEREAS, it appears to be in the best interest of the district to authorize the Pinal County Treasurer to invest and keep invested these funds in interest bearing securities as authorized by law; and

WHEREAS, from time to time it will in the best interest of the District, and thus necessary, to authorize the Pinal County Treasurer to sell these securities to provide available funds for current authorized District requirements; and

WHEREAS, Arizona state law permits the Governing Board of this District to request the consent of the Pinal County Board of Supervisors to invest and reinvest all district monies as authorized by law for the fiscal year.

BE IT RESOLVED by that subject to the consent of the Pinal County Board of Supervisors, the Pinal County Treasurer is authorized to purchase, hold, and sell such securities on behalf of this district.

WHEREAS, this District issues or will issue warrants drawn on the servicing bank for the Pinal County Treasurer; and,

WHEREAS, it in the best interest of the District to authorize the herein named person,

Roger Wood
Printed Name

Signature

Jennifer Burke
Printed Name

Signature

Lori Hlavin
Printed Name

Signature

an authorized representative of the District, to provide warrant information including wires, voids and/or stop payments, to the Pinal County Treasurer on a daily basis; and

WHEREAS, the Pinal County Treasurer will submit the warrant information to the servicing bank for valid District purposes and to prevent fraud and/or illegal use of district funds.

BE IT RESOLVED by the Governing Board that subject to the consent of the Pinal County Board of Supervisors, the District will provide the Pinal County Treasurer with warrant information as appropriate in the regular course of District business.

WHEREAS, it appears to be in the best interest of the District to authorize

Roger Wood
Printed Name

Signature

Jennifer Burke
Printed Name

Signature

Lori Hlavin
Printed Name

Signature

as an authorized representative of the district to request the Pinal County Treasurer to process wire transfers, book transfers, ACH and/or EFT payments on behalf of the District.

BE IT RESOLVED that the Governing Board hereby authorizes one or both of the foregoing persons to request that the Pinal County Treasurer process payments via Treasurer check, wire transfers, book transfers, ACH and/or EFT payments on behalf of the District on behalf of the district for the fiscal year, 2020-2021.

This resolution is required of those districts authorized by Arizona Statute to issue its own warrants.

WHEREAS, it appears to be in the best interest of the district to authorize the below specified persons to sign warrants on behalf of the district for the fiscal year, 2020-2021;

BE IT RESOLVED that the Governing Board hereby authorizes the following persons to sign warrants on behalf of the district for the fiscal year, 2020-2021.

Todd House
Printed Name

Signature

Kathleen Chamberlain
Printed Name

Signature

Jeff Cross
Printed Name

Signature

Jason Moeller
Printed Name

Signature

Larry Strand
Printed Name

Signature

Roger Wood
Printed Name

Signature

WHEREAS, the Pinal County Treasurer's Office shall be advised of any outside bank accounts maintained by the district we hereby give notice of the following account(s):

Wells Fargo
Bank Name

Phoenix, AZ
Bank Location (city/st)

Payroll Clearing Account
Account Purpose

Wells Fargo
Bank Name

Phoenix, AZ
Bank Location (city/st)

Electronic Deposit/ACH Payment Account
Account Purpose

Wells Fargo
Bank Name

Phoenix, AZ
Bank Location (city/st)

Lockbox Payment Account
Account Purpose

BY OUR SIGNATURES BELOW WE CERTIFY THAT THIS IS A TRUE AND CORRECT COPY OF THE RESOLUTION ADOPTED BY THE GOVERNING BOARD OF THE DISTRICT AND THAT THIS RESOLUTION HAS NOT BEEN AMENDED OR REVOKED BY THE BOARD.

Dated: _____

Approval for Fiscal Year 2020-2021

Todd House, Chairperson
Name and Title: (Typed/Printed)

(Signature)

Kathleen Chamberlain, Clerk
Name and Title: (Typed/Printed)

(Signature)

Jeff Cross, Director
Name and Title: (Typed/Printed)

(Signature)

Jason Moeller, Director
Name and Title: (Typed/Printed)

(Signature)

Larry Strand, Director
Name and Title: (Typed/Printed)

(Signature)

Appendix C

C. Discussion and possible approval transferring funds for the June 30, 2020 Debt Service Payments.

Submitted By

Fire Chief Mike Farber
Finance Director Roger Wood

Background / Discussion

Principal Payment

The District has a Debt Service Principal payment of \$556,000.00 due on June 30, 2019 to JPMorgan Chase:

Fund Account:	Debt Refunding Principal Series 2018 – account #6-11642-1409
Budget line item:	500-60-70500-10: Debt Service Expenditure – Principal

The current Principal Fund cash balance as of May 31, 2020 is \$788,593.94.

Interest Payment

The District has a Debt Service Interest payment of \$69,561.40 due on June 30, 2019 to JPMorgan Chase:

Fund Account:	Debt Refunding Interest Series 2018 – account #6-11642-1410
Budget line item:	600-60-70550-10: Debt Service Expenditure – Interest

The current Interest Fund cash balance as of May 31, 2020 is \$139,025.30.

Financial Impact/Budget Line Item

\$556,000.00 / Line item 500-60-70500-10

\$ 69,561.40 / Line item 600-60-70550-10

Enclosure(s)

JPMorgan Chase Commerical Loan Invoice #1394 – Principal and Interest Payments Due





UNDELIVERABLE MAIL ONLY - BB
 P.O. BOX 6026, MAILCODE IL1-0054
 CHICAGO IL 60680-6026

Customer Number: 452038311001

Bill Date: 06/02/20

Due Date: 07/01/20

Billing Period -
 01/01/20 through 06/30/20

Please note that the current interest has
 been projected from 06/02/20 through
 06/30/20

0001380 VLC 001 001 15320 - YNN
 SUPERSTITION FIRE AND MEDICAL DISTRICT
 565 N IDAHO RD
 APACHE JUNCTION AZ 85119-4014

Page 1 of 3



Commercial Loan Invoice

Invoice Number 0000001394

Summary

Principal Due This Period	\$556,000.00
Past Due Principal	\$0.00
Interest Due This Period	\$69,561.40
Past Due Interest	\$0.00
Fees Due This Period	\$0.00
Past Due Fees	\$0.00
Late Charge This Period	\$0.00
Past Due Late Charges	\$0.00
Total Payment Due	\$625,561.40

If you have questions concerning this invoice, or if your address has
 changed, please contact your relationship manager or Business Service
 Line at 1-800-242-7338.

If you would like future payments automatically deducted from your
 account, please contact your relationship manager.

Commercial Loan Invoice

(Please detach and return invoice below with payment)

Principal Due This Period	\$556,000.00
Past Due Principal	\$0.00
Interest Due This Period	\$69,561.40
Past Due Interest	\$0.00
Fees Due This Period	\$0.00
Past Due Fees	\$0.00
Late Charge This Period	\$0.00
Past Due Late Charges	\$0.00
Total Payment Due	\$625,561.40

Customer Name SUPERSTITION FIRE AND MEDICAL DISTRICT
 Due Date 07/01/20
 Account # 452038311001
 Customer/Account # 452038311001
 Invoice # 0000001394

Check box if your address has changed and indicate new
 address on reverse

Amount Enclosed \$

50000900000000400000004520383110010000000000000002

CHASE
 P.O. BOX 78039
 PHOENIX AZ 85062-8039

000000 1394

500009022

452038311001



Superstition Fire & Medical District

565 North Idaho Road, Apache Junction, AZ 85119

Phone (480) 982-4440, Fax (480) 982-0183

www.sfmd.az.gov



June 17, 2020

Pinal County Treasurer's Office
Ms. Debbie Garcia/Bookkeeping
P. O. Box 729
Florence, AZ 85232

Dear Ms. Garcia,

Please accept this letter as Board Authorization to wire transfer funds:

- A. **\$556,000.40** from our Superstition Fire & Medical District Debt Refunding Prin Series 2018 Fund Account #6-11642-1409 for the debt service principal payment due 06/30/2020 payable to JP Morgan Chase Bank.

- B. **\$69,561.40** from our Superstition Fire & Medical District Debt Refunding Int Series 2018 Fund Account #6-11642-1410 for the debt service principal payment due 06/30/2020 payable to JP Morgan Chase Bank.

Superstition Fire & Medical District

By:

Todd House - Board Chairperson

By:

Kathleen Chamberlain - Board Clerk

Appendix D

D. The Preplanners Agreement

Submitted By

Assistant Chief Rick Ochs

Background / Discussion

This is a Professional Services Agreement between THE PREPLANNERS, LLC, and the SFMD to complete eight Preplan documents. This is a budgeted item in the FY 2020-2021 budget. Additionally, this is an annual contract which has previously been approved by the Board's Attorney.

Financial Impact/Budget Line Item

\$4000 Professional Services 100-50-62010-08

Enclosure(s)

Agreement with attached Exitits



PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (the “Agreement”), is made by and between THE PREPLANNERS, LLC, a Limited Liability Company, 11152 E. Sombra Ave. Mesa, AZ 85212 (the “Company”), and the Superstition Fire & Medical District, 565 N. Idaho Rd. Apache Junction, AZ 85119 (the “Client”).

FOR CONSIDERATION of the mutual promises and covenants contained herein, the Company and Client agree as follows:

1. SCOPE OF WORK

A. Professional Services: Company agrees to provide Professional Drafting and Design Preplans (the “Services”) as described in Exhibit A, which is attached hereto and expressly incorporated herein by reference.

B. Performance Monitoring: To ensure satisfactory and timely performance, Company shall produce written reports or other written documents as needed or directed to Asst. Chief Rick Ochs (the “Project Manager”) by the dates indicated: First Phase – no later than July 1, 2020. Dates for future phases shall be added as addendums to this agreement.

C. Revisions to Scope of Work: The Company reserves the right to make changes to the Services to be provided which are within the Scope of Work above. Such changes and any added cost or cost reduction to the Company must be agreed to in writing and signed by the Company and the Client prior to proceeding with any change.

2. PERFORMANCE PERIOD

The performance period of this Agreement shall begin on the effective date, July 1, 2020, and shall not extend beyond June 30, 2021 not more than 12 months after the effective date, unless amended by written mutual agreement.

3. COMPENSATION AND PAYMENT

A. Fee: The Client agrees to pay the Company for Services provided pursuant to this Agreement on the terms described in Exhibit B, which is attached hereto and expressly incorporated here in reference, not to exceed \$4,000.00 for the term of this Agreement.

B. Invoice for Payment: Company shall prepare 2 invoices for payment, substantiated with reasonable documentation, including original papers and receipt, which shall be submitted to: Jennifer Burke (Jennifer.burke@sfmd.az.gov) via email. Superstition Fire & Medical District 565 N. Idaho Rd., Apache Junction, AZ 85119.

Payment is due upon receipt and is past due thirty (30) business days from receipt of Invoice. If Client has any valid reason for disputing any portion of an invoice, Client will so notify the Company within seven (7) calendar days of receipt of invoice by Client, and if no such notification is given, the invoice will be deemed valid. The portion of the Company's Invoice that is not in dispute shall be paid in accordance with the procedures set forth herein.

A finance charge of 1.5% per month on the unpaid amount of an invoice, or the maximum amount allowed by law, will be charged on past due accounts. Payments by Client will thereafter be applied first to accrued interest and then to principal unpaid balance. Any attorney fees, court costs, or other costs incurred in collection of delinquent accounts shall be paid by Client. If payment of invoices is not current, the Company may suspend performing further work.

C. Taxes Liability: Client and Company agree that Company is solely responsible for payment of income, social security and other employment taxes due to the proper taxing authorities, and that the Client will not deduct such taxes from any payment to the Company.

4. CONFIDENTIALITY

Client agrees to keep confidential and not to disclose to third parties any information provided by the Company pursuant to this Agreement without the Company's prior written consent. This provision shall survive expiration and termination of this Agreement.

5. INTELLECTUAL PROPERTY RIGHTS

Client agrees that any computer programs, software, documentation, copyrightable work, discoveries, inventions, or improvements (hereinafter "Work") developed by Company solely, or with others, resulting from the performance of Company's responsibilities and obligations pursuant to the Agreement are "works made for hire" and the property of the Company. If for any reason the Work would not be considered a work made for hire under applicable law, Client does hereby sell, assign, and transfer to the Company, its successors and assigns, the entire right, title and interest in and to the Work, including but not limited to exclusive rights to reproduce, distribute, prepare derivative works, display and perform the Work. Client agrees to provide whatever assistance is necessary for the Company to preserve its commercial interest including, but not limited to, the filing of patent and copyright protection. This provision shall survive expiration and termination of this Agreement.

Ownership of Documents and Other Data: Original documents and other data prepared or obtained under the terms of this Agreement or any change order are and will remain the property of the Client unless otherwise agreed to by both parties. However, Contractor

shall retain ownership of the proprietary program used to create the documents or data used by Client. The Client may use such documents for other purposes without further compensation to the Contractor; however, any reuse without written verification or adaptation by Contractor for the specific purpose intended will be at Client's sole risk and without liability or legal exposure to Contractor. Any verification or adaptation of the documents by Contractor for other purposes than contemplated herein will entitle Contractor to further compensation as agreed upon between the parties.

6. TERMINATION OF AGREEMENT

A. Termination for Breach of Agreement: The Company may terminate this Agreement upon ten (10) days written notice for breach of this Agreement or any obligation thereof by the Client.

B. Termination for Convenience: Either Party may terminate this Agreement for convenience by providing thirty (30) days prior written notice.

C. Payment Upon Termination: Upon termination for any reason, the Client shall pay Company for all fees and expenses in accordance with provision 2 above already provided or incurred through the effective date of termination.

In the event of termination pursuant to subsection A above, Client shall be liable to the company for any additional expenses incurred by the Company for satisfactory completion of the Services.

7. CANCELLATION

Either party may cancel this Lease in accordance with A.R.S. Sec. 38-511.

38-511. Cancellation of political subdivision and state contracts; definition

The state, its political subdivisions or any department or agency of either may, within three years after its execution, cancel any contract, without penalty or further obligation, made by the state, its political subdivisions, or any of the departments or agencies of either if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the state, its political subdivisions or any of the departments or agencies of either is, at any time while the contract or any extension of the contract is in effect, an employee or agent of any other party to the contract in any capacity or a consultant to any other party of the contract with respect to the subject matter of the contract.

8. INDEPENDENT CONTRACTOR RESPONSIBILITIES

It is expressly understood that Company is an independent contractor and not the agent or employee of the Client.

9. LIABILITY

To the fullest extent allowed by law, Client agrees to indemnify and hold harmless the Company and their agents and employees from and against all claims or losses including reasonable attorneys' fees, arising out of or resulting from the negligence or omissions of the Client, its partners, directors, officers, employees, licensees, subcontractors or agents, in the provisions of products and services under this Agreement.

During the performance of Services, the Company shall be in compliance with all applicable state and federal laws, and the Policies and Procedures of the Superstition Fire & Medical District.

10. ASSIGNMENT OR MODIFICATION

Any assignment or modification of this Agreement shall be valid only by written mutual agreement signed by both Parties.

11. GOVERNING LAW

This Agreement shall be governed by and construed under the laws of the State of Arizona which shall also be the venue for any disputes arising hereunder.

12. USE OF CLIENT NAME

Company agrees it will not use the name or intellectual property, including but not limited to, Client trademarks in any manner, including commercial advertising or as a business reference, without the expressed prior written consent of the Client.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed in duplicate as of the latest date set forth below.

THE PREPLANNERS, LLC

**SUPERSTITION FIRE /
MEDICAL DISTRICT**

Signature

Board Chair Signature

Robert Perez

Printed Name

Printed Name

Partner

Title

Date

Date

Board Clerk Signature

Printed Name

Date

EXHIBIT A

SERVICES

Company agrees to provide the following Services for the Client, subject to Company's timely receipt of the Client's required information listed below.

- Provide electronic copies of SFMD designated preplan(s). The format will be an AutoCAD (.DWG) file.
- Provide electronic copies of SFMD designated preplan(s). The format will be an Adobe Acrobat (.PDF) file.
- Both DWG & PDF files will be uploaded to the SFMD FTP site (if available).
- Provide preplan(s) that are spatially correct, using the projection standard of NAD83 Arizona Central State Plane – US Foot – zone 202.
- Provide standardized symbols for fire department protection features and utility shut-offs.
- Provide a preplan(s) layout for each designated address, utilizing paper sizes of 8.5" x 11" or 11" x 17" format.
- Levels of Details:
 1. Shell building with fire protection features or,
 2. Detailed building layout showing interior walls, door swings, text, etc., plus fire protection features.

EXHIBIT A (Continue)

SERVICES

The following information will be required by the Company in order to create preplans for the Client.

- Current Land base shape files. This information will be used to spatially locate preplans. Specific shape files needed are:
 - 1) Street ROWs or Parcels
 - 2) Lot lines (if available)
 - 3) Building footprints (if available)
 - 4) Address points
 - 5) Fire Hydrants
 - 6) Parking lot lines (if available)
- Access to aerials used by SFMD. This information will aid in the development of parking lot lines and/or preplans.
- Order of priority for preplan development (Schools, Commercial, etc).
- A photo copy of each completed Site Inspection Survey, which will be used for recordkeeping purposes. Survey must be complete, in order for the preplan(s) to be completed in a timely manner.
- Access to SFMD FTP Site which will be used for posting completed preplan DWG's and PDF's.
- Designated mailbox location for Site Inspection Surveys drop-off/pick-up if necessary.

EXHIBIT B

FEES

Company will charge the following fees for performance of Services described in Exhibit A.

Development Fees \$ 500.00 ea. \$ 4,000.00

First Phase includes the following items:

- 1) Development of a total of 8 Preplans
- 2) Preplan Post-processing (for inclusion into CAD Mobile Map).
- 3) Administrative cost

Total Cost: \$ **4,000.00**

PREPLAN DEVELOPMENT

1. **Hatfield Medical Group – 300 S Phelps**
2. **Toast Gio's – 1422 E Broadway Rd.**
3. **Bank of America - 3160 W Apache Tr.**
4. **Chase Bank – 1148 W Apache Tr.**
5. **Gold Canyon Internal Medicine – 6788 S Kings Ranch Rd.**
6. **Sunbelt Rentals – 229 E 29th Ave.**
7. **Edward Jones – 6724 S Kings Ranch Rd.**
8. **Super Star Car Wash – 3880 S Ironwood Dr.**

Appendix E

E. The GIS Data Custodian Services (Preplanners, LLC) Agreement

Submitted By

Assistant Chief Rick Ochs

Agenda Item Title

Discussion, review and possible approval of the Professional Services Agreement for GIS Data Custodian Services (Preplanners, LLC).

Submitted By

Assistant Chief Rick Ochs

Background/Discussion

The Fire District wishes to continue its Agreement with The Preplanners, LLC to provide GIS Data Custodian Services. These services are necessary for the maintenance of our District mapping, addressing and hydrant locations. The Preplanners will acquire data from the City of Apache Junction and Pinal County, and provide quarterly mapping updates and maintenance. This agreement will commence on July 1, 2020 and will end on June 30, 2021.

Financial Impact(s)/Budget Line Item

\$8,000 maximum cost (100-50-62080-50)

Enclosure(s)

Agreement with the Preplanners, LLC

Recommended Motion

“Motion to approve the Agreement between the SFMD and the Preplanners, LLC to provide GIS Data Custodian Services for the Fiscal Year 2020/2021.”

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement (the “Agreement”), is made by and between THE PREPLANNERS, LLC, a Limited Liability Company, 11152 E. Sombra Ave. Mesa, AZ 85212 (the “Company”), and the Superstition Fire & Medical District, 565 N. Idaho Rd. Apache Junction, AZ 85119 (the “Client”).

FOR CONSIDERATION of the mutual promises and covenants contained herein, the Company and Client agree as follows:

1. SCOPE OF WORK

A. Professional Services: Company agrees to provide, GIS Data Custodian Services (the “Services”) as described in Exhibit A, which is attached hereto and expressly incorporated herein by reference.

B. Performance Monitoring: To ensure satisfactory and timely performance, Company shall produce written reports or other written documents as needed or directed to Battalion Chief Brian White & Asst. Chief Mooney (the “Project Managers”) by the dates indicated: First Phase – no later than July 1, 2020. Dates for future phases shall be added as addendums to this agreement.

C. Revisions to Scope of Work: The Company reserves the right to make changes to the Services to be provided which are within the Scope of Work above. Such changes and any added cost or cost reduction to the Company must be agreed to in writing and signed by the Company and the Client prior to proceeding with any change.

2. PERFORMANCE PERIOD

The performance period of this Agreement shall begin on the effective date, July 1, 2020, and shall not extend beyond June 30, 2021 not more than 12 months after the effective date, unless amended by written mutual agreement.

3. COMPENSATION AND PAYMENT

A. Fee: The Client agrees to pay the Company for Services provided pursuant to this Agreement on the terms described in Exhibit B, which is attached hereto and expressly incorporated here in reference, not to exceed \$8,000.00 for the term of this Agreement.

B. Invoice for Payment: Company shall prepare 4 invoices for payment, substantiated with reasonable documentation, including original papers and receipt, which shall be submitted to: Jennifer Burke (Jennifer.burke@sfmd.az.gov.) via email. Superstition Fire & Medical District 565 N. Idaho Rd., Apache Junction, AZ 85119.

Payment is due upon receipt and is past due thirty (30) business days from receipt of Invoice. If Client has any valid reason for disputing any portion of an invoice, Client will so notify the Company within seven (7) calendar days of receipt of invoice by Client, and if no such notification is given, the invoice will be deemed valid. The portion of the Company's Invoice that is not in dispute shall be paid in accordance with the procedures set forth herein.

A finance charge of 1.5% per month on the unpaid amount of an invoice, or the maximum amount allowed by law, will be charged on past due accounts. Payments by Client will thereafter be applied first to accrued interest and then to principal unpaid balance. Any attorney fees, court costs, or other costs incurred in collection of delinquent accounts shall be paid by Client. If payment of invoices is not current, the Company may suspend performing further work.

C. Reimbursable Costs. Client shall reimburse the Company all costs incurred in connection with the Services rendered. Reimbursable costs include, but are not limited to, travel costs, subcontractors, materials, computer costs, telephone, copies, delivery, etc. that are attributable to a project or Service (the "Reimbursable Costs"). Travel costs are defined as air travel, lodging, meals and incidentals, ground transportation, tools, and all costs associated with travel. All extraordinary travel expenses must receive Client's approval. The Company shall provide to Client substantiation of Reimbursable Costs incurred.

D. Taxes Liability: Client and Company agree that Company is solely responsible for payment of income, social security and other employment taxes due to the proper taxing authorities, and that the Client will not deduct such taxes from any payment to the Company.

4. CONFIDENTIALITY

Client agrees to keep confidential and not to disclose to third parties any information provided by the Company pursuant to this Agreement without the Company's prior written consent. This provision shall survive expiration and termination of this Agreement.

5. INTELLECTUAL PROPERTY RIGHTS

Client agrees that any computer programs, software, documentation, copyrightable work, discoveries, inventions, or improvements (hereinafter "Work") developed by Company solely, or with others, resulting from the performance of Company's responsibilities and obligations pursuant to the Agreement are "works made for hire" and the property of the Company. If for any reason the Work would not be considered a work made for hire under applicable law, Client does hereby sell, assign, and transfer to the Company, its successors and assigns, the entire right, title and interest in and to the Work, including but not limited to exclusive rights to reproduce, distribute, prepare derivative works, display and perform the Work. Client agrees to provide whatever assistance is necessary for the Company to

preserve its commercial interest including, but not limited to, the filing of patent and copyright protection. This provision shall survive expiration and termination of this Agreement.

Ownership of Documents and Other Data: Original documents and other data prepared or obtained under the terms of this Agreement or any change order are and will remain the property of the Client unless otherwise agreed to by both parties. However, Contractor shall retain ownership of the proprietary program used to create the documents or data used by Client. The Client may use such documents for other purposes without further compensation to the Contractor; however, any reuse without written verification or adaptation by Contractor for the specific purpose intended will be at Client's sole risk and without liability or legal exposure to Contractor. Any verification or adaptation of the documents by Contractor for other purposes than contemplated herein will entitle Contractor to further compensation as agreed upon between the parties.

6. TERMINATION OF AGREEMENT

A. Termination for Breach of Agreement: The Company may terminate this Agreement upon ten (10) days written notice for breach of this Agreement or any obligation thereof by the Client.

B. Termination for Convenience: Either Party may terminate this Agreement for convenience by providing thirty (30) days prior written notice.

C. Payment Upon Termination: Upon termination for any reason, the Client shall pay Company for all fees and expenses in accordance with provision 2 above already provided or incurred through the effective date of termination.

In the event of termination pursuant to subsection A above, Client shall be liable to the company for any additional expenses incurred by the Company for satisfactory completion of the Services.

Pursuant to A.R.S. Section 38-511, either party may cancel this Agreement for conflict of interest.

7. INDEPENDENT CONTRACTOR RESPONSIBILITIES

It is expressly understood that Company is an independent contractor and not the agent or employee of the Client.

8. LIABILITY

To the fullest extent allowed by law, Client agrees to indemnify and hold harmless the Company and their agents and employees from and against all claims or losses including

reasonable attorneys' fees, arising out of or resulting from the negligence or omissions of the Client, its partners, directors, officers, employees, licensees, subcontractors or agents, in the provisions of products and services under this Agreement.

During the performance of Services, the Company shall be in compliance with all applicable state and federal laws, and the Policies and Procedures of the Superstition Fire & Medical District.

9. ASSIGNMENT OR MODIFICATION

Any assignment or modification of this Agreement shall be valid only by written mutual agreement signed by both Parties.

10. GOVERNING LAW

This Agreement shall be governed by and construed under the laws of the State of Arizona which shall also be the venue for any disputes arising hereunder.

11. USE OF CLIENT NAME

Company agrees it will not use the name or intellectual property, including but not limited to, Client trademarks in any manner, including commercial advertising or as a business reference, without the expressed prior written consent of the Client.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed in duplicate as of the latest date set forth below.

THE PREPLANNERS, LLC

**SUPERSTITION
FIRE/MEDICAL
DISTRICT**

Signature

Signature

Robert Perez

Printed Name

Printed Name

Partner

Title

Title

Date

Date

EXHIBIT A

SERVICES

The Preplanners, LLC will provide the following Services for the Superstition Fire & Medical District. “GIS Data Custodian Services” to be completed during a 12-month period.

- GIS Data Custodian services to be complete on a quarterly basis per the Mesa Fire & Medical Department’s 2020/2021 CAD Map Calendar
- Update/Maintain SFMD Address Data for CAD
- Update/Maintain SFMD Street Data for CAD
- Update/Maintain all associated Feature Classes that are involved in the current Map File
- Hours to vary per quarter. Hours dependent on the number of edits/updates to SFMD data

EXHIBIT A (Continue)

Requirements

The following information will be required by The Preplanners, LLC to maintain GIS CAD Data as the Data Custodian for the Superstition Fire & Medical District.

- Work to be completed remotely via SFMD IT services
- Access to SFMD GIS Software and Databases containing all CAD Data
- Access to Aerial information if needed
- Access to an assigned Workstation to complete GIS Work for SFMD if needed
- The capability to work on-site at the SFMD Admin offices if needed

EXHIBIT B

FEES

Company will charge the following fees for performance of Services described in Exhibit A.

GIS Data Custodian Services \$ 8,000.00

- 1) Quarterly fee of \$2,000.00 every 3 months,
- 2) Hours of work per quarter varies upon updates needed
- 3) Completed work will be packaged for delivery to MFMD
CAD Map personnel for uploading to CAD

Total Cost: \$ **8,000.00**

Any reimbursable expenses will be determined on an as needed basis, at which time both parties will agree upon the type of expense and associated cost.

Appendix F

United Healthcare Confirmation of Renewal
Delta Dental
VSP (Vision Insurance)
The Standard
AETNA

Agenda Item Title

Employee Health Benefits for FY 2020/2021

Submitted By

Mike Farber, Fire Chief
Finance Director Roger Wood

Background/Discussion

The SFMD leadership team has been working in conjunction with our health insurance broker Crest on the 2020/21 employee benefit package.

Financial Impact(s)/Budget Line Item

Change to the per-pay-period benefit dollar amount of \$450 for each employee.

Enclosure(s)

United Healthcare Confirmation
Delta Dental Confirmation
VSP Confirmation
The Standard Confirmation
AETNA Confirmation

Recommended Motion

N/A



FY20/21 Benefit Insurance Renewal Confirmations

UNITED HEALTHCARE



Client Name: Superstition Fire & Medical District

This document will confirm placement of the following plans and rates:

Coverage will be effective on: 07/01/2020
For a period of: 12 months

POLICY #: 914634

(PLEASE SEE DETAILS BELOW)

DELTA DENTAL PPO



SUPERSTITION FIRE & MEDICAL DISTRICT

Proposed Effective Date: 07/01/2019

Plan Name: PPO plus Premier®

Quote Option: 30658

DELTA DENTAL PPO PLUS PREMIER®		
Benefit Coverage	PPO Dentist	Premier and Out-of-Network Dentist ¹
Individual Deductible/Family Deductible	\$50/150	\$50/150
Annual Maximum Benefit	\$2,500	\$2,500
Lifetime Orthodontia	Child \$1,000	Child \$1,000
Preventive Services	100%	100%
Basic Services	90% ²	80% ²
Major Services	60% ²	50% ²
Orthodontia	50%	50%

¹Members may incur higher out-of-pocket costs when seeing a Premier or out-of-network dentist.
²Deductible applies to these services.

Plan Quoted with the Following Options:

- Proposed Effective Date: 07/01/2019
- Rate Guarantee: 24 Months
- Minimum Employee Participation: 70%
- Eligible Employees : 154
- Minimum Employer Contribution: 0%
- Frequency Limitations: Voluntary (7 year, etc)
- Broker Commission: 10%
- This quote assumes group does have prior group coverage.

Benefit Highlights:

- Oral Surgery: All - Basic
- Endodontics/Periodontics Covered Under: Major
- CheckUp Plus™: No
- Sealants Covered under: Preventive
- Composites On All Teeth: No
- Implants: Yes
- Benefit Waiting Periods: None

RATES	
Tier 4 Rates	Premium/Month
Employee	\$31.09
Employee + Spouse	\$63.18
Employee + Child(ren)	\$82.52
Employee + Family	\$120.73

Here is how this plan will reimburse providers:

- PPO Dentist: These in-network dentists agreed to accept lower reimbursement for services so members save the most money.
- Premier Dentist:

DELTA DENTAL DHMO



Dental Benefits Proposal for Superstition Fire & Medical District

Proposed Effective Date: 07/01/2019

Plan Name: DeltaCare USA

Plan Option: Plan D70

PLANS AND RATES	
Availability	This DeltaCare® USA plan design is available only to those employees who reside within the network service area of Arizona.
DeltaCare® USA Plan Plan D70	
FULLY INSURED CONTRACT	
Monthly Rates	
Guaranteed	24 months
Employee	\$16.20
Employee + Spouse	\$31.44
Employee + Child(ren)	\$32.09
Employee + Family	\$47.97
The above rates include 10.0% in broker commission.	
Contribution and Participation	
Rates assume an employer contribution of 0% toward the employee cost and 0% toward the dependent cost of coverage for all eligible employees. Rates assume that there will be a minimum enrollment of 2 primary enrollees.	

VSP VISION

**PLEASE ATTACH TO YOUR
GROUP VISION CARE POLICY**

AMENDMENT TO GROUP VISION CARE POLICY

To be attached to and made part of Group Vision Care Policy Number 30068398, issued to SUPERSTITION FIRE & MEDICAL DISTRICT.

EXCEPT as specifically amended herein, said Policy shall remain in full force and effect.

IT IS HEREBY AGREED that effective July 1, 2018, the Policy Term shall be changed to FORTY-EIGHT (48) months.

THE STANDARD

From: Valerie Piele [<mailto:Valerie.Piele@standard.com>]

Sent: Thursday, April 30, 2020 12:58 PM

To: Ed Gussio <egussio@crestins.com>

Subject: RE: SFMD - FY20-21 Benefits Contracts and Agreements for the Board of Directors Approval

Hi Ed,

Nothing to be signed. The policy just auto renews if we do not receive a termination letter. Thank you

Valerie Piele, ACS | Account Specialist

The Standard

Standard Insurance Company

Los Angeles/Orange County/Phoenix

Phone 602.328.2111 | Fax 877.403.3435

Toll-free 800.447.3146 (AZ & NM) | 800.525.4677 (Outside AZ & NM)

www.standard.com

AETNA

From: Rackoff, Jennifer S [<mailto:RackoffJ@AETNA.com>]

Sent: Thursday, February 13, 2020 11:23 AM

To: Ed Gussio <egussio@crestins.com>

Subject: RE: Superstition Fire and Medical

Hello Ed, I hope you are doing well.

Thank you for contacting me about this. **There are no rate changes for July 1st. SFMD's EAP is currently within a 3 year agreement effective 7/1/2018 through 6/30/2021 and is a 3 year rate guarantee.**

Kind regards,

Jennifer Rackoff

Account Executive

Aetna Resources For Living

T: 602-414-7566

F: 602-431-7175

E: jennifer.rackoff@aetna.com

On-Site Crisis Support: 1-800-243-5240





CONFIRMATION OF RENEWAL

Client Name: Superstition Fire & Medical District

This document will confirm placement of the following plans and rates:

Coverage will be effective on: 07/01/2020
 For a period of: 12 months

POLICY #: 914634

2020 Policy includes: Performance Funding, \$20,000 Wellness Budget

Please refer to renewal exhibit and plan documents for detailed benefit coverage.

Option 1: BEI7 Modified		
Rx Plan: K5		
In Network Copays: PCP \$20, SPC \$40, OP D & C, IP D & C, UC \$50, ER \$250, MD D & C		
In Network Ded/Coins/OOP: Ded \$1,000/\$2,000 (Emb), Coins 80%, OOP \$3,000/\$6,000		
Drug Benefit: Integrated Med/Rx ded. \$10/25/50; 2.5 for M.O.		
Tier	Premium incl. Commissions/Fees	
EE Only	\$442.69	
EE + 1	\$1,071.30	
Family	\$1,615.82	

Option 2: YMG Modified		
Rx Plan: H9- HSA		
In Network Copays: PCP D&C, SPC D&C, OP D&C, IP D&C, UC D&C, ER D&C, MD D&C		
In Network Ded/Coins/OOP: Ded \$3,000/\$6,000 (Emb), Coins 80%, OOP \$4,000/\$8,000		
Drug Benefit: \$10/30/50; 2.5 for M.O.		
Tier	Premium incl. Commissions/Fees	
EE Only	\$351.30	
EE + 1	\$850.15	
Family	\$1,282.24	

Option 3: BEI3 Modified Rx Plan: H9-HSA		
In Network Copays: PCP D&C, SPC D&C, OP D&C, IP D&C, UC D&C, ER D&C, MD D&C		
In Network Ded/Coins/OOP: Ded \$2,000/\$4,000 (NonEmb), Coins 80%, OOP \$3,000/\$6,000		
Drug Benefit: Integrated Med/Rx Ded \$10/30/50; 2.5 for M.O.		
Tier	Premium incl. Commissions/Fees	
EE Only	\$384.91	
EE + Spouse	\$931.48	
Family	\$1,404.93	

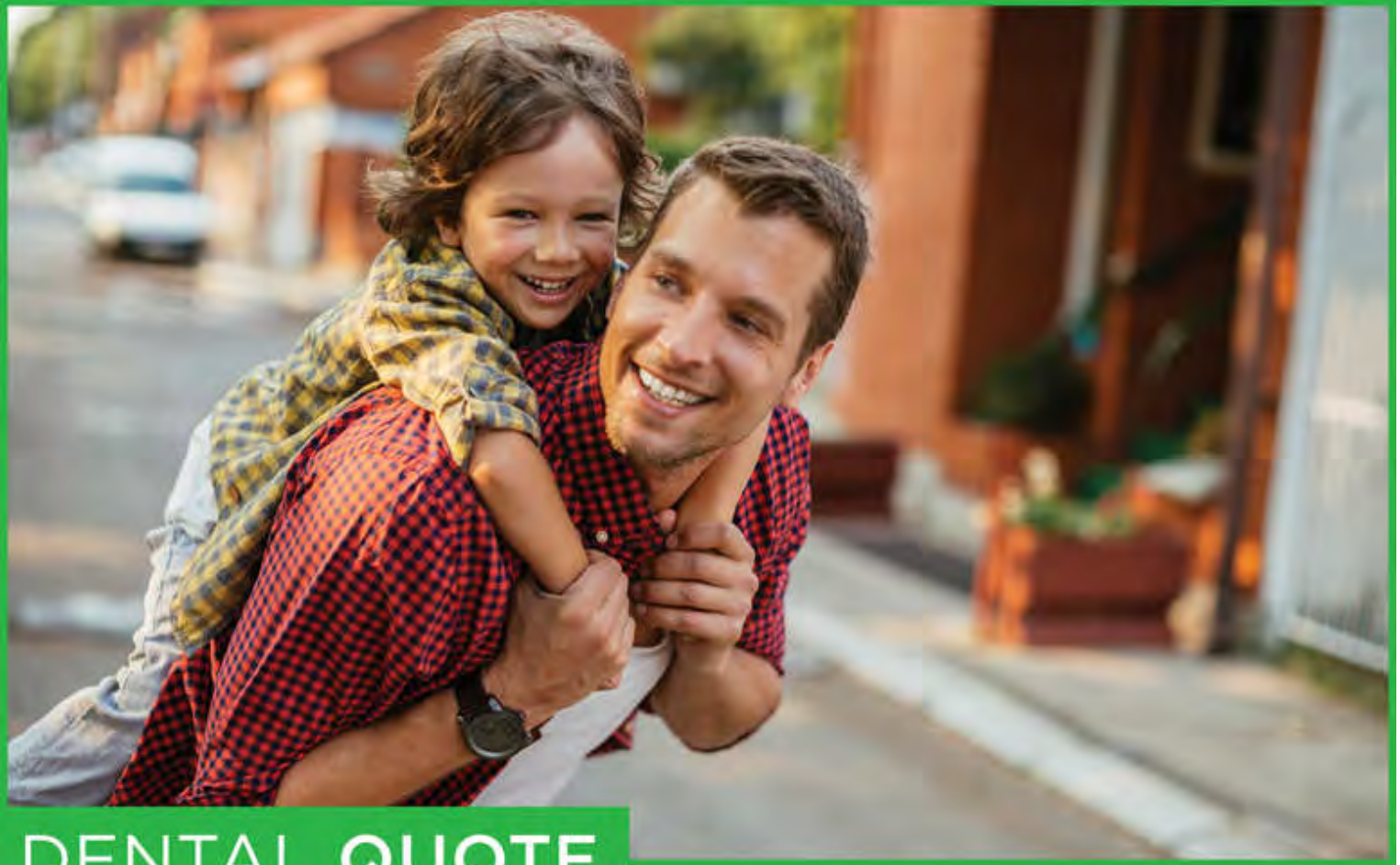
Please contact me if you have questions or concerns.

In Good Health,



Kelly Kron | UnitedHealthcare | Employer & Individual | Strategic Account Executive |
 1 East Washington Suite 1700 Phoenix, AZ 85004 | ✉ Kelly.Kron@uhc.com | 📞 Office: 602-255-8510

Our United Culture. The way forward. ■ Integrity ■ Compassion ■ Relationships ■ Innovation ■ Performance



DENTAL QUOTE

Superstition Fire & Medical District

Proposed Effective Date: 07/01/2019

Quote is valid for 60 days from effective date.

If you have questions, please contact:
Michael Grossman | Sales Executive

Phone: 602.588.3933

Mobile: 602.332.4199

Fax: 602.548.5038

mgrossman@deltadentalaz.com



DELTA DENTAL PPO PLUS PREMIER®

Benefit Coverage	PPO Dentist	Premier and Out-of-Network Dentist ¹
Individual Deductible/Family Deductible	\$50/150	\$50/150
Annual Maximum Benefit	\$2,500	\$2,500
Lifetime Orthodontia	Child \$1,000	Child \$1,000
Preventive Services	100%	100%
Basic Services	90% ²	80% ²
Major Services	60% ²	50% ²
Orthodontia	50%	50%

¹Members may incur higher out-of-pocket costs when seeing a Premier or out-of-network dentist.

²Deductible applies to these services.

Plan Quoted with the Following Options:

- **Proposed Effective Date:** 07/01/2019
- **Rate Guarantee:** 24 Months
- **Minimum Employee Participation:** 70%
- **Eligible Employees :** 154
- **Minimum Employer Contribution:** 0%
- **Frequency Limitations:** Voluntary (7 year, etc)
- **Broker Commission:** 10%
- **This quote assumes group does have prior group coverage.**

Benefit Highlights:

- **Oral Surgery:** All - Basic
- **Endodontics/Periodontics Covered Under:** Major
- **CheckUp Plus™:** No
- **Sealants Covered under:** Preventive
- **Composites On All Teeth:** No
- **Implants:** Yes
- **Benefit Waiting Periods:** None

RATES

Tier 4 Rates	Premium/Month
Employee	\$31.09
Employee + Spouse	\$63.18
Employee + Child(ren)	\$82.52
Employee + Family	\$120.73

Here is how this plan will reimburse providers:

- **PPO Dentist:**
These in-network dentists agreed to accept lower reimbursement for services so members save the most money.
- **Premier Dentist:**
These in-network dentists also accept discounted reimbursement for services, but their discount is not as steep.
- **Out-of-Network Dentist:**
These dentists have not agreed to discount their rates for service, so members who see an out-of-network dentist will have the highest out-of-pocket costs. Members can be billed for the difference between what the dental plan pays and the full fee charged by the dentist.

COVERED DENTAL SERVICES

PREVENTIVE SERVICES

- Exams, evaluations or consultations: Two in a benefit year.
- Routine Cleanings: Limited to two in a benefit year. One difficult cleaning may be exchanged for one routine cleaning. However, the difficult cleaning is limited to once in a 5-year period.
- Topical Application of Fluoride: For children to age 18 - Two in a benefit year.
- Sealants: For children up to age 19 - Once in a 2 year period for permanent molars and bicuspid.
- Full mouth/Panorex or vertical bitewings X-rays: Once in a 5-year period.
- Bitewing X-rays: One in a benefit year.
- Periapical X-rays: Six in a benefit year.
- Space Maintainers: For missing posterior primary (baby) teeth up to age 14.

BASIC SERVICES (Deductible applies to these services.)

- Fillings: Silver amalgam and for front teeth only, synthetic tooth color fillings. One per surface every two years.
- Emergency (Palliative Treatment): Treatment for the relief of pain.
- Oral Surgery: Simple extractions.
- Oral Surgery: Surgical extractions.

MAJOR SERVICES (Deductible applies to these services.)

- Endodontics: Root canal treatment (permanent teeth). Pulpotomy primary (baby) teeth.
- Periodontics: Treatment of gum disease - Non-surgical once every two years. Surgical once every three years.
- Prosthodontics: Bridges, partial dentures, complete dentures - 7-year waiting period for replacement last performed.
- Bridge and Denture Repair: Repair of such appliances to their original condition, including relining of dentures.
- Implant- Implants are only a benefit to replace a single missing tooth once in a seven (7) year interval from the date the procedure was last performed.
- Restorative: Crowns and onlays - 7-year waiting period for replacement last performed.

ORTHODONTIC SERVICES

- Benefit for children ages 8-19. Children must be banded prior to age 17. Payable in two payments - upon initial banding and 12 months after. The orthodontic maximum is separate from the annual maximum for your other dental benefits.

DENTIST PAYMENTS

The **Delta Dental PPO plus Premier plan** leverages the PPO and Premier networks. This provides all the benefits of Delta Dental PPO plan with a plus-members that visit a dentist in the Premier network still receive the benefit of that dentist's contracted fee.

- **PPO Dentist** -- These in-network dentists agreed to accept lower reimbursement for services so members save the most money.
- **Premier Dentist** -- These in-network dentists also accept -- discounted reimbursement for services, but their discount is not as steep.
- **Out-of-Network Dentist** -- These dentists have not agreed to discount their rates for service, so members who see an out-of-network dentist will have the highest out-of-pocket costs. Members are responsible for paying the full fee charged by the dentist and can submit for reimbursement at the non-participating table of allowance.

UNDERWRITING GUIDELINES

- A copy of the most recent Prior Insurance carrier's dental billing must be included with the Master Application for verification of Prior Insurance Indemnity/PPO group coverage if takeover benefits are being requested.
- A company check for the first month's premium or completed ACH form must accompany the Master Application.
- Quoted rates are based upon census and enrollment data provided. If actual enrollment does not fall within +/- 10% of the enrollment noted above, Delta Dental reserves the right to rerate the quote.
- Once the group has selected a plan, the employer must verify participation by one of the methods indicated on the implementation document.
- Groups in which 50% or more of the employees are blood-related or related by marriage and living in the same residence do not qualify for coverage.
- Employees of the same group that are either blood-related or related by marriage and living in the same household must enroll with dependent coverage and may not split-out family members as primary subscribers in order to qualify for group coverage and/or to qualify for a larger group size.
- At the time of contract issue, credit will be applied to Benefit Waiting Periods for the time the group has been covered under their current Traditional PPO or Indemnity group dental plan. Credit for Ortho will be applied to groups with Prior Insurance Ortho benefits paid out by a Traditional PPO or Indemnity group dental plan. Employees added to this plan after initial contract effective date, will be subject to all Benefit Waiting Periods.
 - At least half of those enrolling must have been covered under a prior insurance PPO Indemnity Plan to have the group's waiting periods waived at initial enrollment. A copy of the group's prior billing statement along with a copy of the benefit summary must be submitted to allow for credit of waiting periods.
 - Credits for Benefit Waiting Periods will not be applied for employees currently enrolled in a prepaid plan, co-payment plan or a discount plan.

INELIGIBLE INDUSTRIES/GROUPS

- The following entities are ineligible for group benefits through Delta Dental of Arizona: Fraternal Organizations, Professional Associations, General Dentistry Groups, Groups exclusively comprised of contracted (1099) employees, Groups in business less than 1 year, Groups with turnover in excess of 30%.

OTHER PROVISIONS

- If the group has 25% or more of their enrollment outside of Arizona, the group may be subject to adjusted rates.
- Eligible employees are defined as actively working full time employees of the group. Retirees are not considered eligible employees in this quote unless authorized by Underwriting.
- Full-time employment is defined as a minimum of 25 hours per week.
- Contract, leased, part time or 1099 employees are not eligible for benefits.
- This quote assumes the group does not currently have dental coverage with Delta Dental. However, if the group is currently covered under a Delta Dental plan, the rates quoted here are not valid and current inforce or renewal rates will apply.
- Final eligibility and rates are subject to approval by the Delta Dental Underwriting Department. If post-enrollment review shows that all underwriting requirements have not been met, Delta Dental reserves the right to rerate retroactively to the plan effective date or terminate the contract.
- Standard Delta Dental policy language is being quoted.

Final eligibility and rates are subject to approval by the Delta Dental Underwriting Department.



Dental Benefits Proposal for Superstition Fire & Medical
District
Proposed Effective Date: 07/01/2019
Plan Name: DeltaCare USA
Plan Option: Plan D70

PLANS AND RATES

Availability	This DeltaCare® USA plan design is available only to those employees who reside within the network service area of Arizona.
DeltaCare® USA Plan Plan D70	
FULLY INSURED CONTRACT	
Monthly Rates	
Guaranteed	24 months
Employee	\$16.20
Employee + Spouse	\$31.44
Employee + Child(ren)	\$32.09
Employee + Family	\$47.97
The above rates include 10.0% in broker commission.	
Contribution and Participation	
Rates assume an employer contribution of 0% toward the employee cost and 0% toward the dependent cost of coverage for all eligible employees. Rates assume that there will be a minimum enrollment of 2 primary enrollees.	



ASSUMPTIONS AND GUIDELINES

The rates quoted in this proposal are based on the information provided to Delta Dental at the time the proposal was released. This proposal is not a contract. If the group wishes to sign a contract with Delta Dental, it will be required to complete and sign a Group Application. Delta Dental's acceptance of a completed Group Application will be based on verification of group enrollment specifications.

Fully Insured Financing

Any surplus or deficit at the end of the contract is absorbed by Delta Dental. The client assumes no liability in a loss situation.

Rate Guarantee

Rates are valid if purchased by the proposed effective date and are guaranteed for 24 months. Delta Dental recommends 90 days advance notice for implementation.

Eligibility

Eligible employees may enroll on the first day of the month following completion of the employer's required eligibility period. Eligible employees who decline dental coverage may elect to enroll at the next open enrollment. The same requirements also apply for dependent coverage. Primary enrollees electing dependent coverage must enroll all eligible dependents in the dental program. Eligibility for employees and dependents is subject to all state laws or regulatory requirements. Enrollees eligible for optional continuation of group benefits under the Consolidated Omnibus Reconciliation Act of 1986 (COBRA) may continue coverage as allowed by law.

Limitations and Exclusions

The proposed plan will be administered under Delta Dental's benefits, limitations and exclusions.

Program Design Detail

A complete listing of covered services and patient co-payments is included in the attached table.

Single Dental Carrier

It is assumed that Delta Dental is to be the only dental carrier and that all primary enrollees (and their dependent enrollees) will be covered under our plan(s).

Dual Choice Quote

This proposal is contingent upon the primary enrollees having a choice between dental coverage under the Delta Dental fee for service plan and the DeltaCare® USA prepaid plan.

*DeltaCare® USA is underwritten in these states by these entities: AL — Alpha Dental of Alabama, Inc.; AZ — Alpha Dental of Arizona, Inc.; CA — Delta Dental of California; AR, CO, IA, ME, MI, NC, NH, OK, OR, RI, SC, SD, VT, WA, WI, WY — Dentegra Insurance Company; AK, CT, DC, DE, FL, GA, KS, LA, MS, MT, TN and WV — Delta Dental Insurance Company; HI, ID, IL, IN, KY, MD, MO, NJ, OH, TX — Alpha Dental Programs, Inc.; NV — Alpha Dental of Nevada, Inc.; UT — Alpha Dental of Utah, Inc.; NM — Alpha Dental of New Mexico, Inc.; NY — Delta Dental of New York, Inc.; PA — Delta Dental of Pennsylvania; VA — Delta Dental of Virginia. Delta Dental Insurance Company acts as the DeltaCare USA administrator in all these states. These companies are financially responsible for their own products.

Appendix G

G. Mediacom Contract – Change Order

Submitted By

Mike Farber, Fire Chief
Anna Butel, Administrative Services Director
Lauren Daniel, Information Systems Coordinator

Background / Discussion

SFMD network infrastructure requires an additional block of Direct Inward Dialing (DID). This change order will utilize the same 3-year term of the contract that was approved and signed at the May 2020 Board of Directors' meeting. Mediacom missed this on the contract they sent for approval last month.

Financial Impact/Budget Line Item

Additional charge each month of \$5.50

Current Montly Recurring Charge	\$ 415.00
New Additional Monthly Charge	\$ 5.50
New Total Monthly Charge	\$ 420.50

Enclosure(s)

Mediacom Service Change Order



**Mediacom Enterprise Solutions
Service Change Order**

GENERAL INFORMATION:

Customer Name: Superstition Fire & Medical District
Contact Name: Lauren Daniel
Telephone Number: 480-982-4440 ext 141
Mobile Number:
E-Mail Address: lauren.daniel@sfmd.az.gov
Master Account Number: 8384975000002990

Location of Requested Change: 565 N Idaho Rd Apache Junction, AZ 85119

Requested Change:

Current Monthly Recurring Charge (MRC): \$ 415.00
New Additional MRC: \$ 5.50
Total new MRC: \$ 420.50
Non-recurring Charge (NRC): \$0.00

Same Contract Terms:

Contract Extended: Number of months Term extended: 0

Term: For a period, no shorter than the underlying term of the Agreement between Superstition Fire & Medical District and Mediacom dated MC-490570.

MCC Telephony of the West, LLC
Mediacom

Superstition Fire & Medical District
Customer

Signature

Signature

Printed Name

Printed Name

Date

Date

Notification email: cbus@mediacomcc.com

Name(s) of Authorized Representatives for Customer: [Greg Jochims_gjochims@mediacomcc.com](mailto:Greg.Jochims_gjochims@mediacomcc.com) (319) 651-5859