



Superstition Fire & Medical District
Board of Directors Meeting Agenda
December 18, 2019

Mission Statement

Preserve Life ~ Protect Property ~ Add Value to *OUR* Community

The Board will hold a meeting on Wednesday, December 18, 2019. The meeting will be held at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting will be open to the public and will begin at 5:30 p.m. local time.

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

The following agenda items are scheduled for discussion at the board meeting. The Governing Board may or may not decide to take action on any or all items. The order of the agenda items may or may not be taken in the order listed.

1. Review and approval of the November 2019 financial reports and bank reconciliations. (BOD #2019-12-01)

2. Recognition of employee performance, achievements, and special recognition for community members. (BOD #2019-12-02)

3. Call to the Public. (BOD #2019-12-N/A)

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

4. Consideration and possible approval of all consent agenda items listed below (BOD #2019-12-03):

- A. Board Meeting Minutes from November 20, 2019
- B. Executive Session Minutes from November 20, 2019
- C. Pinal County Treasurer's Office and Wells Fargo Bank signature authority
- D. Transfer of funds for the January 1, 2020 debt service interest payment
- E. BK² - Consulting Agreement and Scope of Work
- F. Fire Station 263 – Additional Mediacom
- G. Image Trend Elite Annual Invoice

5. Discussion and possible action regarding conflict of interest or potential conflict of interest of SFMD Governing Board Members. (BOD #2019-12-04)

6. **Discussion and possible approval of the 2020 disclosure statement of meeting notice posting locations and dates for Superstition Fire & Medical District Governing Board Meetings and Local Pension Board Meetings. (BOD #2019-12-05)**
7. **Discussion and possible approval regarding revisions to SFMD's Procurement Policy to provide clarification on the Board's expectations pertaining to required signatures for Professional Services, and to document recent changes in required Staff signatures on payroll forms. (BOD #2019-12-06)**
8. **Discussion, evaluation, and possible approval of the services of the District's internal Finance Director position in comparison to the services of the James Vincent Group. (BOD #2019-12-07)**
9. **Discussion, presentation and possible approval of the following Policies brought for review at the November 20, 2019 Board Meeting for final approval at the December 18, 2019 Board Meeting. (BOD #2019-12-08)**
 - 1008 Tuition Reimbursement
 - 1041 Military Leave
10. **Discussion and presentation of the following Policies brought for review at the December 18, 2019 Board Meeting for final approval at the January 15, 2020 Board Meeting. (BOD #2019-12-09)**
 - 500 Patient Care Reports
 - 503 Pre-Hospital Medical Care Directives
 - 505 Controlled Substance Accountability
 - 705 Mobile Data Terminal Use
 - 706 Knox Box and Other Access Box Systems
 - 710 Non-Official Use of District Property
11. **Reports. (BOD #2019-12-10)**
 - Senior Leadership Team (SLT):**
 - Fire Chief Mike Farber**
 - Assistant Chief of Emergency Operations Richard Mooney**
 - Assistant Chief of Planning & Logistics Richard Ochs**
 - Deputy Chief Jeff Cranmer**
 - Administrative Services Director Anna Butel**
 - Finance Director Roger Wood**
 - Captain John Walka**
 - Transportation Services Manager Billy Warren**
12. **Executive Session pursuant to ARS §38-431.03(A)(1) for personnel matters regarding the fire chief's performance evaluation (BOD #2019-12-11)**
 - a) Confirmation that the fire chief has received at least 24 hours advanced notice of this proposed executive session for the fire chief to determine whether the performance evaluation should occur during the public session.

Note that executive sessions are confidential pursuant to ARS §38-431.03(C)

13. Discussion and possible action regarding the Fire Chief Evaluation process. (BOD #2019-12-12)

14. New Business / Future Agenda Items. (BOD #2019-12-13)

15. Announcements (BOD #2019-12-N/A)

16. Adjourn (BOD #2019-12-14)

NOTICE: The Governing Board may go into executive session for the purpose of obtaining legal advice from the Fire District's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).
One or more members of the Governing Board may attend the meeting telephonically.
Governing Board meeting agenda dated and posted (at least 24-hours before the scheduled meeting date and time).

Posted on: December 12, 2019

At: 1500 Hours

By: Sherry Mueller

The Superstition Fire & Medical District (SFMD) Administrative Office Board Meeting Room is accessible to the handicapped. In compliance with the American with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the SFMD Administration Office (480-982-4440) at least 24-hours before the Board Meeting.