



# Superstition Fire & Medical District

## Board of Directors Meeting Agenda

### November 20, 2019

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#### Mission Statement

Preserve Life ~ Protect Property ~ Add Value to *OUR* Community

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The Board will hold a meeting on Thursday, November 20, 2019. The meeting will be held at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting will be open to the public and will begin at 5:30 p.m. local time.

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

The following agenda items are scheduled for discussion at the board meeting. The Governing Board may or may not decide to take action on any or all items. The order of the agenda items may or may not be taken in the order listed.

- 1. Review and approval of the October 2019 financial reports and bank reconciliations. (BOD #2019-11-01)**
- 2. Recognition of employee performance, achievements, and special recognition for community members. (BOD #2019-11-02)**
- 3. Call to the Public. (BOD #2019-11-N/A)**

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.
- 4. Consideration and possible approval of all consent agenda items listed below (BOD #2019-11-03):**
  - A. Board Meeting Minutes from October 16, 2019
  - B. Executive Session Minutes from October 16, 2019
  - C. Revised Intergovernmental Agreement with Mesa Fire and Medical Department Regional Dispatch System
  - D. Disposition of Surplus Property
  - E. Renewal Insurance for 7710 for 2020
  - F. Renewal for Pre-Planners LLC
- 5. Discussion and possible approval regarding changing the time of future Board of Directors meetings. (BOD #2019-11-04)**

6. **Discussion, direction and possible approval on whether or not A.R.S. Statutes would allow the District to not have to get 3 bids for professional services pertaining to the search for the next Fire Chief, alignment of current procurement policy and definition of “professional services”. (BOD #2019-11-05)**

7. **Discussion, presentation and possible approval of the following Policies brought for review at the October 16, 2019 Board Meeting for final approval at the November 20, 2019 Board Meeting. (BOD #2019-11-06)**

- 700 – Use of District-Owned Property
- 702 – Vehicle and Apparatus Inspections, Testing, Repair and Maintenance
- 322 – Child Abuse
- 326 – Adult Abuse
- 1040 – Family and Medical Leave

8. **Discussion and presentation of the following Policies brought for review at the November 20, 2019 Board Meeting for final approval at the December 18, 2019 Board Meeting. (BOD #2019-11-07)**

New Policies for Review:

- 1008 Tuition Reimbursement
- 1041 Military Leave

9. **Reports. (BOD #2019-11-08)**

**Senior Leadership Team (SLT):**

**Fire Chief Mike Farber**

**Assistant Chief of Emergency Operations Richard Mooney**

**Assistant Chief of Planning & Logistics Richard Ochs**

**Deputy Chief Jeff Cranmer**

**Administrative Services Director Anna Butel**

**Finance Director Roger Wood**

**Captain John Walka**

**Transportation Services Manager Billy Warren**

10. **Possible vote to go in to Executive Session for legal advice pursuant to §A.R.S. 38-431.03(A)(3) and possible instructions to legal counsel pursuant to §A.R.S. 38-431.03(A)(4) RE: IRS quarterly payment concerns; reporting requirements; software issues relating to the same. (BOD #2019-11-09)**

Note: Executive Sessions are confidential pursuant to ARS 38-431.03(C).

Note: Legal action involving a final vote or decision shall not be taken at an executive session.

11. **Discussion and possible action regarding the Executive Session for the IRS quarterly payment concerns; reporting requirements; software issues relating to the same. (BOD #2019-11-10)**

**12. Possible vote to go in to Executive Session for legal advice pursuant to §A.R.S. 38-431.03(A)(3) and possible instructions to legal counsel pursuant to §A.R.S. 38-431.03(A)(4) RE: pending personnel matter and possible settlement of claim pertaining to the Brooks matter. (BOD #2019-11-11)**

Note: Executive Sessions are confidential pursuant to ARS 38-431.03(C).

Note: Legal action involving a final vote or decision shall not be taken at an executive session.

**13. Discussion and possible action regarding the Executive Session for the Brooks matter. (BOD #2019-11-12)**

**14. New Business / Future Agenda Items. (BOD #2019-11-13)**

**15. Announcements (BOD #2019-11-N/A)**

**16. Adjourn (BOD #2019-11-14)**

NOTICE: The Governing Board may go into executive session for the purpose of obtaining legal advice from the Fire District's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

One or more members of the Governing Board may attend the meeting telephonically.

Governing Board meeting agenda dated and posted (at least 24-hours before the scheduled meeting date and time).

Posted on: November 14, 2019

At: 1500 Hours

By: Sherry Mueller

The Superstition Fire & Medical District (SFMD) Administrative Office Board Meeting Room is accessible to the handicapped. In compliance with the American with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the SFMD Administration Office (480-982-4440) at least 24-hours before the Board Meeting.