VERSION 1.0

BOARD OF DIRECTORS MEETING

July 18, 2018

SUPERSTITION FIRE & MEDICAL DISTRICT BOARD

TODD HOUSE, BOARD CHAIRMAN

GENE GEHRT, BOARD CLERK

JEFF CROSS, BOARD DIRECTOR

JASON MOELLER, BOARD DIRECTOR

LARRY STRAND, BOARD DIRECTOR

Superstition Fire & Medical District

Board of Directors Meeting Agenda

July 18, 2018

Mission Statement

Preserve Life ~ Protect Property ~ Add Value to *OUR* Community

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Notice is hereby given to the General Public that the Superstition Fire & Medical District Governing Board will hold a meeting on Wednesday, July 18, 2018. The meeting will be held at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting will be open to the public and will begin at 5:30 p.m. local time.

A. Call to Order
B. Pledge of Allegiance
C. Roll Call

The following agenda items are scheduled for discussion at the board meeting. The Governing Board may or may not decide to take action on any or all items. The order of the agenda items may or may not be taken in the order listed.

1. **Review and approval of the June, 2018 financial reports and bank reconciliations. (BOD #2018-07-01)**

2. **Recognition of employee performance, achievements, and special recognition for community members. (BOD #2018-07-02)**

3. **Call to the Public. (BOD #2018-07-N/A)**

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

4. **Consideration and possible approval of all consent agenda items listed below (BOD #2018-07-03):**

   A. Board Meeting Minutes from June 20, 2018

5. **Public Hearing in accordance with ARS §48-805(A)(2) in order to hear taxpayer's comments on the proposed Superstition Fire & Medical District revenue and expenditure for Fiscal Year 2018/2019. (BOD #2018-07-04)**

6. **Discussion and possible approval of FY2018/2019 budget and adoption of Resolution 2018-07-18-10: Budget Adoption. (BOD #2018-07-05)**

7. **Discussion and possible adoption of Resolution 2018-07-18-11, authorizing the establishment of a line of credit with Wells Fargo for Fiscal Year 2018/2019. (BOD #2018-07-06)**

8. **Discussion, consideration and possible adoption of Resolution 2018-07-18-12 granting final approval for the sale and issuance of general obligation refunding bonds of the District including delegation to the Fire Chief and the Finance Director of the District to determine certain matters related thereto. (BOD #2018-07-07)**

9. **Discussion and possible approval of extending the six-month pilot program for Engine 263. (BOD #2018-07-08)**

10. **Discussion and possible approval of LEXIPOL software Purchase. (BOD #2018-07-09)**

11. **Discussion and possible approval of the purchase of Apparatus / Fire Engine. (BOD #2018-07-10)**

12. **Reports. (BOD #2018-07-11)**

- **<u>Senior Leadership Team (SLT)</u>:**
  Fire Chief Mike Farber
  Acting Assistant Chief of Emergency Operations Jeff Cranmer
  Acting Assistant Chief of Planning & Logistics Richard Ochs
  Finance Director Roger Wood
  Acting Administrative Director Anna Butel

- **<u>Labor:</u> Captain John Walka**
- **<u>Pension Board:</u> Board Clerk Gene Gehrt**
- **<u>Board Sanctioned Committees</u>**

13. **New Business / Future Agenda Items. (BOD #2018-07-12)**

14. **Announcements (BOD #2018-07-N/A)**

15. **Adjourn (BOD #2018-07-13)**

NOTICE: The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3). One or more members of the governing board may attend the meeting telephonically.
Governing Board meeting agenda dated and posted (at least 24-hours before the scheduled meeting date and time).

Posted on: July 12, 2018
At: 1700 Hours
By: Sherry Mueller

The Superstition Fire & Medical District (SFMD) Administrative Office Board Meeting Room is accessible to the handicapped. In compliance with the American with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the SFMD Administration Office (480-982-4440) at least 24-hours before the board meeting.

Governing Board Meeting – July 18, 2018
Agenda Item: 1
BOD#: 2018-07-01

Agenda Item Title
Review and approval of the June 2018 financial reports and bank reconciliations.

Submitted By
Finance Director Roger Wood

Background/Discussion
The District's accounting department staff prepares the monthly financial reports. The District's annual budget, which is adopted by the Board each June for the following fiscal year (July 1 – June 30), is formatted to mirror the monthly financial statements. The financial reports provide the Board with a monthly recap of expenditures and revenues, along with year-to-date account balance information.

In compliance with A.R.S. §48-807(O), the following reports have been added to the monthly financial statements packet:

1. Cash Flow – All Governmental Funds.

   The Cash Flow report consists of the combined cash balances of all District Funds. These balances include the General (100), Transport Services (150), Capital Projects (200), Special Revenue (400), Debt Principal (500), and Debt Interest (600) Funds. The Cash Flow report is updated monthly with the actual revenues deposited into and actual expenditures disbursed from the District's cash accounts. It is important to note the revenues and expenditures are reported on a Cash Basis. This report is generated to demonstrate that the fire District maintains sufficient cash available to satisfy the projected expenditures budgeted over the course of the fiscal year.

2. Fund Account Bank Reconciliations.

   The reconciliation of each of the District's Fund Cash Accounts (General (100), Transport Services (150), Capital Projects (200), Special Revenue (400), Debt Principal (500), and Debt Interest (600) Funds) between the Pinal County Treasurer's monthly bank statement and the District's Fund balance sheet report is provided. To signify Board approval of the monthly financial statements and bank reconciliations, the Board Chairman is requested to sign the attached Letter of Acceptance which will be kept on file at the District.

Financial Impact(s)/Budget Line Item
N/A

Enclosure(s)

*Monthly Financials provided under separate cover

Recommended Motion
"Motion to approve the June 2018 financial reports and bank reconciliations."

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Superstition Fire & Medical District

Governing Board Acceptance of Fire District's Financial Statements and Bank Reconciliations

Pursuant to A.R.S. §48-807, by the signature(s) below, the Governing Board of the Superstition Fire & Medical District attests to the review and approval of the following financial report(s) of the fire district for the month of **June 2018:**

1. Financial Statement
2. Bank Reconciliations
    a. General (100) Fund
    b. Transport Services (150) Fund
    c. Capital Projects (200) Fund
    d. Special Projects (400) Fund
    e. Debt Principle (500) Fund
    f. Debt Interest (600) Fund

_____ _____

Todd House, Board Chair Date

Governing Board Meeting – July 18, 2018
Agenda Item: 2
BOD#: 2018-07-02

Agenda Item Title
Recognition of employee performance, achievements, and special recognition for community members.

Submitted By
Fire Chief Mike Farber
Acting Assistant Chief Richard Mooney

Background/Discussion
This is a recurring monthly item to provide the Board with information concerning superior employee performance, achievements, and special recognition for community members.

July Service Anniversaries

34 Years of Service: Engineer/Paramedic **Mark Blackstone**

July Service Awards (presented for 5,10,15,20, and 25 year anniversaries)

25 Years of Service: Captain/Paramedic **Amy Brooks**

23 Years of Service: Battalion Chief **Brett Broman**

22 Years of Service:

Engineer/Paramedic **Andrew Colby**

Firefighter/Paramedic **Steve Gereg**

Captain **Brian Logsdon**

Battalion Chief **Brian White**

Captain/Paramedic **Brian Wyatt**

18 Years of Service:

Captain/Paramedic **Jeff Ehrlich**

Captain **Joe Garcia**

17 Years of Service:

Captain/Paramedic **Mark Castaneda**

Firefighter/Paramedic **Dan McKinney**

Official Pinning Ceremony for Chief Mike Farber

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Governing Board Meeting – July 18, 2018
Agenda Item: 3
BOD#: 2018-07-N/A

Agenda Item Title
Call to the Public

A.R.S. §38-431.01(H)
A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body.

At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda.

However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Background / Discussion
Call to the Public is provided so citizens may address the public body (Governing Board) with matters concerning the fire district. Arizona public meeting law provides that the public body may discuss, consider, or decide only matters listed on the agenda and other matters related thereto. Since the public body will generally not know what specific matters may be raised at call to the public, they will be unable to act until the matter is placed on a subsequent meeting agenda (at the Board's discretion). The Board may also direct staff to follow up on the issue with the citizen.

Scheduled
None

Governing Board Meeting – July 18, 2018
Agenda Item: 4
BOD#: 2018-07-03

Agenda Item Title

Consideration and possible approval of all consent agenda items as listed below:

A. Board Meeting Minutes from June 20, 2018 – **Appendix A**

Background/Discussion

The consent agenda allows the Board of Directors (BOD) to consider contracts, purchases, and other routine administrative matters having authorized funding within the current fiscal year budget as a single decision. Items may be withdrawn from the consent agenda and discussed separately upon request by any member of the BOD or staff. Information for each consent agenda item and corresponding supporting document is within the packet.

Recommended Motion

"Motion to approve the consent agenda items for July 18, 2018."

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Governing Board Meeting – July 18, 2018
Agenda Item: 5
BOD#: 2017-07-04

Agenda Item Title:
Public Hearing in accordance with ARS §48-805(A)(2) in order to hear taxpayer's comments on the proposed Superstition Fire & Medical District revenue and expenditure budget for Fiscal Year 2018/2019.

Submitted By:
Board Chairman Todd House
Fire Chief Mike Farber

Background/Discussion:
This Public Hearing is required by ARS §48-805(A)(2). Board of Directors Chairman will consider audience comments / questions on issues related to the proposed Fiscal Year 2018/2019 Revenue and Expenditure Budget. The Board of Director Chairman will close the Public Hearing after all comments have been heard.

Financial Impact:
N/A

Enclosure(s):
N/A

Recommended Motion:
N/A

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Governing Board Meeting – July 18, 2018
Agenda Item: #6
BOD#: 2018-07-05

Agenda Item Title
Discussion and possible approval of FY2018 / 2019 Budget and adoption of Resolution 2018-07-18-10: Budget Adoption.

Submitted By
Finance Director Roger Wood
Fire Chief Mike Farber

Background/Discussion
At the December 20, 2017 meeting, the Board agreed to consider adoption of the FY2018 / 2019 Budget at the regularly scheduled Board meeting on July 18, 2018.

At the May 16, 2018 meeting, the Board approved the FY2018 / 2019 Tentative Budget and directed Staff to post the Tentative Budget for public comment. The 20-day public comment period is now complete.

The FY2018 / 2019 Revenue and Expenditure Budget is being presented to the Board of Directors at this time for possible adoption. The Board may discuss, make amendments, or motions regarding the Budget.

The FY2018 / 2019 Budget represents a tax rate of $3.25 per hundred dollars of secondary valuation for District operations, a $0.25 Special Assessment related to the Tax Override Initiative, and a $0.18 Special Bond assessment.

Financial Impact(s)/Budget Line Item
N/A

Enclosure(s) (all requiring signatures)
Resolution 2018-07-18-10: Budget Adoption
Pinal & Maricopa County Special Taxing District Annual Budget Summary – Fiscal Year 2018 / 2019
Maricopa County Certification Pursuant to A.R.S. §48-805.02.D

Recommended Motion
"Motion to adopt Resolution 2018-07-18-10: Budget Adoption, fully adopting the estimates of proposed revenues and expenditures by the Superstition Fire & Medical District for the fiscal year beginning July 1, 2018 and ending June 30, 2019 in the amount of ***$21,768,079.91*** *and declaring that such shall establish the budget of the Superstition Fire & Medical District for Fiscal Year 2018 / 2019."*

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RESOLUTION 2018-07-18-10
Superstition Fire & Medical District Medical
BUDGET ADOPTION

A RESOLUTION OF THE CHAIRMAN AND GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE & MEDICAL DISTRICT, FULLY ADOPTING ESTIMATES OF PROPOSED REVENUES AND EXPENDITURES BY THE SUPERSTITION FIRE & MEDICAL DISTRICT FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019, DECLARING THAT SUCH SHALL ESTABLISH THE BUDGET OF THE SUPERSTITION FIRE & MEDICAL DISTRICT FOR SUCH FISCAL YEAR.

WHEREAS, in accordance with the provisions of §48-805, Arizona Revised Statutes, the Governing Board did, on the twentieth day of June 2018, made tentative estimates of the amount required to meet the public expenses for the ensuing year, and the receipts from sources other than direct taxation by the Superstition Fire & Medical District; and

WHEREAS, in accordance with said sections of said code, following due public notice by the District Clerk, that the tentative budget is on file and open to inspection by interested party; and

WHEREAS, in accordance with said provisions of the Arizona Revised Statues, and following public notice, the Governing Board met on the eighteenth day of July 2018, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE & MEDICAL DISTRICT AS FOLLOWS:

That the estimates of revenues and expenditures provided by staff now establish the finally adopted estimates of the proposed expenditures by the Superstition Fire & Medical District for the **fiscal year beginning July 1, 2018 and ending June 30, 2019**, in the amount of **$21,768,079.91**, and declare that such shall constitute the budget of the Superstition Fire & Medical District for such fiscal year.

PASSED AND ADOPTED THIS EIGHTEENTH DAY OF JULY 2018, BY THE CHAIRMAN AND GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE & MEDICAL DISTRICT.

Todd House, Board Chairman	*Gene Gehrt, Board Clerk*
Jason Moeller, Board Director	*Larry Strand, Board Director*
Jeff Cross, Board Director	

CERTIFICATION PURSUANT TO A.R.S. §48-805.02.D

In accordance with the requirements of Arizona Revised Statutes §48-805.02.D, the Chairman and the Clerk of the Fire Board of Directors of the Superstition Fire & Medical District hereby certify as follows:

(a) That the District has not incurred any debt or liability in excess of taxes levied and to be collected and the money actually available and unencumbered at that time in the District general fund, except for those liabilities as described in §48-805, sub-section B, paragraph 2 and §48-806 and 48-807.

(b) That the Superstition Fire & Medical District complies with sub-section F of §48-805.02.

The FY 18-19 budget amount of $ $21,768,079 91/xx was approved by the Board of Directors of the Superstition Fire & Medical District at a meeting held on July 18, 2018.
(Date)

Net Assessed Value (Primary Net Value) $ 418,330 00/xx

FY 2019 Tax Rate $ 3.50

FY 2019 Tax Levy $14,641 55/xx

FY 2019 Assessments _____

CERTIFIED THIS 18th DAY OF July, 2018:

By: _____
Chairman of the Board of Directors

By: _____
Clerk of the Board of Directors

Pinal County Special Taxing District

Annual Budget Summary

Fiscal Year 2018 - 2019

Superstition Fire & Medical District (formerly known as Apache Junction Fire District)

	General Fund	Tax Override Special Assessment - Capital Fund	Debt Retirement (Principal) Fund	Debt Retirement (Interest) Fund	Total Debt Retirement (Principal & Interest) Funds	TOTALS
Cash Balance in Treasurer's Office as of June 30, 2018	$ 1,948,857	$ 1,193,755	$ 150,143	$ 61,665	$ 211,807	
Less: Outstanding Warrants	$ (364,928)	$ (5,599)	$ -	$ -	$ -	
Ending Account Balances for Fiscal Year 2017 - 2018	$ 1,583,930	$ 1,188,155	$ 150,143	$ 61,665	$ 211,807	$ 2,983,893
Approved Budget - Fiscal Year 2018 - 2019	$ 13,887,349	$ 1,540,211	$ 485,000	$ 267,750	$ 752,750	$ 14,640,099
Tax Levy Required	$ 12,539,899	$ 964,608	$ 447,578	$ 246,940	$ 694,518	$ 13,234,417
Pinal County Secondary NAV for Tax Year 2018	$ 385,843,054	$ 385,843,054	$ 385,843,054	$ 385,843,054	$ 385,843,054	$ 385,843,054
Tax Levy / Secondary NAV * 100	**$ 3.2500**	**$ 0.2500**				**$ 3.5000**
Debt Service (Bond) Tax Levy / Secondary NAV * 100			$ 0.1160	$ 0.0640	$ 0.1800	**$ 0.1800**
						$ 3.6800
Salt River Project Budget	$ 406,000		$ 13,456	$ 7,424	20,880	$ 426,880
Estimated NAV $11,600,000						
Maricopa County Secondary NAV for Tax Year 2018	$ 418,330	$ 418,330				
Tax Levy / Secondary NAV * 100	**$ 3.2500**	**$ 0.2500**				**$ 3.5000**
Tax Levy Required	$ 13,596	$ 1,046				$ 14,642
Financial Reserve (Estimated 6.30.19 Balance)	$ 1,575,876	$ 375,232	$ 127,777	$ 79,448	$ 207,224	

Superstition Fire & Medical District is selecting tax rate = $3.50 which includes the Special Assessment related to the Tax Override Passed In November 2016. Special Assessment related to 2006 GADA Bonds of $0.18 for Fiscal Year 2018 - 2019.

Prepared By: (Signature) Date
Roger Wood, Finance Director

Approved By: (Signature) Date
Todd House, SFMD Board Chair

Governing Board Meeting – July 18, 2018
Agenda Item: 7
BOD#: 2018-07-06

Agenda Item Title:
Discussion and possible adoption of Resolution 2018-07-18-11, authorizing the establishment of a line of credit ("LOC") with Wells Fargo for Fiscal Year 2018/2019.

Submitted By:
Fire Chief Mike Farber
Finance Director Roger Wood

Background/Discussion:
A.R.S. §11-604.01 states that a fire district may establish a LOC with the county's contract servicing bank with the assistance of the county treasurer. The establishment of a LOC is the predominant method of short term financing used by fire districts to finance operations during the absence of secondary property tax receipts. Many fire districts begin the fiscal year with minimal cash fund balances and draw upon the LOC until secondary property taxes are received in November and again in spring during the April / May timeframe. The LOC is statutorily limited to a maximum of 45% of the secondary property tax levy of the preceding fiscal year. Establishing a LOC requires a resolution of the fire district elected body and approval of the county servicing bank. Under A.R.S §11-604.01, the District could establish a maximum LOC of approximately $4.5 million.

The LOC is serviced by Wells Fargo bank who requires Board approval of the establishment and requested limit of the LOC each fiscal year. Current cash flow projections show a maximum LOC usage of approximately $750,000 in early September, so the recommendation is to maintain an LOC of $1.5 million is to ensure a sufficient LOC limit far in excess of expected need. There is no cost to establishing an LOC if it is not used.

Due to the new contract between Wells Fargo and the Pinal County Treasurer's Office, the interest rate for the LOC is now 5.00%, and is subject to change as the Prime Rate changes. This underscores the need for the District to use the LOC as minimally as possible to keep the overall interest cost as low as possible.

Financial Impact(s)/Budget Line Item
N/A

Enclosure(s) (all requiring signatures)
Resolution 2018-07-18-11: Wells Fargo Line of Credit Authorization
Wells Fargo Borrowing Request

Recommended Motion:
"Motion to approve Resolution 2018-07-18-11, authorizing the establishment of a line of credit with Wells Fargo, for $1.5 million for Fiscal Year 2018/2019."

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RESOLUTION 2018-07-18-11
Superstition Fire & Medical District
WELLS FARGO LINE OF CREDIT AUTHORIZATION

A RESOLUTION OF THE CHAIRPERSON AND GOVERNING BOARD OF THE DIRECTORS OF THE SUPERSTITION FIRE & MEDICAL DISTRICT AUTHORIZING THE ESTABLISHMENT OF A LINE OF CREDIT WITH WELLS FARGO BANK FOR FISCAL YEAR 2018 / 2019.

WHEREAS, in accordance with the requirements of the Pinal County Treasurer's Office and Wells Fargo Bank, the Board of Directors did, on the eighteenth day of July 2018, authorize the establishment of a Line of Credit for Fiscal Year 2018/2019 in the amount not to exceed $1,500,000.

PASSED AN ADOPTED THIS EIGHTEENTH DAY OF JULY 2018 BY THE CHAIRPERSON AND GOVERNING BOARD OF DIRECTORS OF SUPERSTITION FIRE & MEDICAL DISTRICT.

Todd House, Board Chairman

Gene Gehrt, Board Clerk

Jason Moeller, Board Director

Larry Strand, Board Director

Jeff Cross, Board Director

EXHIBIT A

BORROWING REQUEST

To: Wells Fargo Bank, National Association

The Governing Board (the "Board") of the Superstition Fire & Medical District (the "Borrower") hereby requests (this "Borrowing Request") that Wells Fargo Bank, National Association ("Bank") issue a line of credit (the "Credit Line") as directed by the Pinal County Treasurer's Office. Capitalized terms not otherwise defined herein have the respective meanings set forth in the Revolving Credit Agreement, between the Pinal County and the Bank, dated July 1, 2017 (the "Agreement").

The Borrower is requesting a Credit Line in the amount of $1,500,000 (not less than $100,000 without the Bank's prior consent). Such Credit Line shall initially accrue interest at the following Interest Rate: 5.00% Prime Rate.

Representations and Warranties. Each Borrower, when submitting a Borrowing Request, represents and warrants to Bank as of the date of the Borrowing Request:

a. Existence and Authorization. Borrower is a duly formed, organized and validly existing Political Subdivision of the State of Arizona. The execution, delivery, and performance by Borrower of the Loan Documents have been duly authorized by all requisite action by or on behalf of Borrower.

b. No Approvals. No approval, authorization, bond, consent, certificate, franchise, license, permit, registration, qualification, or other action or grant by or filing with any person is required in connection with the execution, delivery, or performance by Borrower of the Loan Documents that has not been obtained.

c. No Conflicts. The execution, delivery, and performance by Borrower of the Loan Documents will not conflict with, or result in a violation of or a default under: any applicable law, ordinance, regulation, or rule (federal, state, or local); any judgment, order, or decree of any arbitrator, other private adjudicator, or governmental authority to which Borrower is a party or by which Borrower or any of the assets or property of Borrower is bound; or any agreement, document, or instrument to which Borrower is a party or by which Borrower or any of the assets or property of Borrower is bound.

d. Execution and Delivery and Binding Nature of Loan Documents. The Loan Documents have been duly executed and delivered on behalf of Borrower. The Loan Documents are legal, valid, and binding obligations of Borrower, enforceable in accordance with their terms against Borrower, except as such enforceability may be limited by Section 42-17101, Arizona Revised Statutes, bankruptcy, Insolvency, moratorium, reorganization, or similar laws and by equitable principles of general application.

e. Accurate Information. All information in any loan application, financial statement, certificate, or other document and all other Information delivered by or on behalf of Borrower to Bank in obtaining the Commitment Amount and Credit Line is correct and complete in all material

respects, and there are no omissions therefrom that result in any such information being incomplete, incorrect, or misleading in any material respect as of the date thereof.

f. Litigation. There is no lawsuit, tax claim, or other dispute pending or overtly threatened against Borrower which, if lost, would materially impair Borrower's financial condition or Borrower's ability to repay any amount payable under the Agreement or the Credit Line, except as have been or will be disclosed in writing to Bank.

g. Purpose of Advances. The Agreement and the Credit Line are made pursuant to Arizona Revised Statutes Section 11-604.01. The purpose of Advances is to provide funds for the general operations of Borrower.

h. No Event of Default. No Event of Default exists and no event or condition exists that, after notice or lapse of time, or both, would constitute an Event of Default.

Survival of Representations. Each request for an Advance shall constitute an affirmation with respect to Borrower that the representations and warranties contained herein are true and correct as of the time of that request, and that the conditions precedent set forth in Sections 3 and 4 hereof have been fully satisfied. All representations and warranties made herein shall survive the execution of this Borrowing Request, all Advances, and the execution and delivery of all other Loan Documents, so long as Bank has any commitment to lend to Borrower hereunder and until the Credit Line has been paid in full and all of Borrower's obligations hereunder have been fully discharged.

This Borrowing Request was approved at a legally convened meeting of the Board this ____ day of _____, 201_. The person signing this Borrowing Request is authorized by the Board action to execute these documents and any other Loan Documents requested by the Bank.

To the best of the undersigned's knowledge, information and belief, the expectations set forth in this Borrowing Request are reasonable and there are no other facts, estimates or circumstances that would materially change the expectations expressed herein.

Superstition Fire & Medical District

By:_____
Name: _____
Title: _____

PINAL COUNTY TREASURER,
As Agent for the Superstition Fire & Medical District

By:_____
Name: _____
Title: Pinal County Treasurer/Authorized Representative

Attachments:
☐ A copy of the resolution of the Board authorizing this Borrowing Request

Governing Board Meeting – July 18, 2018
Agenda Item: #8
BOD#: 2018-07-07

Agenda Item Title
Discussion, consideration and possible adoption of Resolution 2018-07-18-12 granting final approval for the sale and issuance of general obligation refunding bonds of the District including delegation to the Fire Chief and the Finance Director of the District to determine certain matters related thereto.

Submitted By
Fire Chief Mike Farber
Finance Director Roger Wood

Background/Discussion
At the May 16, 2018, Board meeting, the Board approved Resolution 2018-05-16-08 that defined the authority to be given to the Fire Chief and Finance Director as they negotiated a Loan Repayment Agreement that would pay off the remaining 2006 GADA bond debt. The Fire Chief and Finance Director were authorized to further efforts that concluded in a Loan Repayment Agreement that covered all costs, did not require additional District funds, and that the refinancing effort resulted in a minimum net present value of savings no less than $425,000 over the remaining life of the bond. **The resulting Loan Repayment Agreement must be approved and signed by the Board to be considered valid and duly authorized.**

To that end, Chief Farber and Roger Wood have, in conjunction with Stifel, Nicolas & Company Inc., and Greenburg Traurig, Bond Counsel, received a loan proposal from JP Morgan Chase that will provide, after all costs, and estimated $456,000 savings in interest over the remaining 9 years of the original bond term. The loan proposal from JP Morgan Chase contains a prepayment clause that will allow the District to pay off the entire remaining loan without penalty after 5 years.

Staff Recommendation
Staff recommends the Board approve of the 2006 GADA Bond Refinance Resolution 2018-07-18-12.

Financial Impact(s)/Budget Line Item
Future debt interest savings of at least $425,000 over the remaining life of the 2006 GADA bond.

Enclosure(s)
2006 GADA Bond Refinance Resolution 2018-07-18-12

Recommended Motion
"Motion to approve the 2006 GADA Bond Refinance Resolution 2018-07-18-12 to (1) provide final approval for the sale and issues of not to exceed $5,471,000 aggregate principal amount of Superstition Fire & Medical District of Pinal County, Arizona General Obligation Refunding Bonds; (2) awarding the bonds to purchaser thereof; and (3) ratifying all actions take to further this Resolution."

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RESOLUTION NO. 2018-07-18-12

RESOLUTION (1) PROVIDING FINAL APPROVAL FOR THE SALE AND ISSUANCE OF NOT TO EXCEED $5,471,000 AGGREGATE PRINCIPAL AMOUNT OF SUPERSTITION FIRE AND MEDICAL DISTRICT OF PINAL COUNTY, ARIZONA GENERAL OBLIGATION REFUNDING BONDS; (2) AWARDING THE BONDS TO PURCHASER THEREOF; AND (3) RATIFYING ALL ACTIONS TAKEN TO FURTHER THIS RESOLUTION

WHEREAS, the District Board (this "Board") of Superstition Fire and Medical District of Pinal County, Arizona (the "District"), determined pursuant to Resolution No. 2018-05-16-08 adopted by this Board on May 16, 2018 (the "Preliminary Resolution"), that it is expedient to prepay all or a portion of the Loan Repayment Agreement, dated as of November 1, 2006 (the "Bonds Being Refunded"), by and between the District (under its legal name of Apache Junction Fire District of Pinal County, Arizona, at the time of execution thereof) and the Greater Arizona Development Authority, and that the sale and issuance of certain refunding bonds by the District (the "Bonds") and the application of the net proceeds thereof to pay at maturity or earlier redemption the Bonds Being Refunded is necessary and advisable and in the best interests of the District and shall result in a minimum of $425,000.00 present value debt service savings, net of all costs; and

WHEREAS, the total aggregate of taxes levied to pay principal of, and premium, if any, and interest on the Bonds in the aggregate shall not exceed the total aggregate principal and interest to become due on the Bonds Being Refunded from the date of issuance of the Bonds to the final date of maturity of the Bonds Being Refunded; and

WHEREAS, this Board received a proposal from Stifel, Nicolaus & Company, Incorporated, serving in the capacity of and designated as the placement agent (the "Placement Agent") in the form of a Placement Agent Agreement, dated May 16, 2018 (the "Placement Agreement"), by and between the District and the Placement Agent and, pursuant to the Preliminary Resolution, determined that the Bonds should be placed by the Placement Agent and that the placement of the Bonds will be accomplished by entities submitting proposals pursuant to a Request for Proposals to Purchase the Bonds (the "Request") promulgated by the Placement Agent prior to the adoption hereof; and

WHEREAS, eleven entities submitted proposals pursuant to the Request (each, a "Proposal"); and

WHEREAS, the terms of the Preliminary Resolution are hereby ratified and confirmed, except as provided herein;

NOW, THEREFORE, IT IS RESOLVED BY THE DISTRICT BOARD OF SUPERSTITION FIRE AND MEDICAL DISTRICT OF PINAL COUNTY, ARIZONA, AS FOLLOWS:

Section 1. Authorization. Pursuant to Section 1 of the Preliminary Resolution, the Bonds are hereby authorized to be sold and issued as a series of bonds of the District in the aggregate principal amount of not to exceed $5,471,000 in accordance with the Preliminary Resolution, this Resolution and applicable law; provided that the same shall only be done if the same shall result in a minimum present value debt service savings of not less than the amount indicated in the Recitals hereto.

Section 2. Terms. The Bonds shall have the terms identified in the Preliminary Resolution and the Proposal submitted by the hereinafter defined Purchaser attached as Exhibit A hereto, except as provided herein and in the definitive form of the Bond.

Section 3. Form of Bonds. The Bonds (including the form of certificate of authentication and form of assignment therefor) shall be in substantially the form set forth in Exhibit B attached hereto, which form replaces the form attached as the Exhibit to the Preliminary Resolution; provided, however, that changes in the definitive form of bond initially delivered to the Purchaser as necessary for the purposes hereof may be provided for.

Section 4. Bond Registrar and Paying Agent. Section 9 of the Preliminary Resolution is hereby replaced in its entirety with the following:

(A) The Fire Chief or the Finance Director of the District is hereby authorized to appoint, if necessary, the initial Bond Registrar and Paying Agent with respect to the Bonds, and the Chairperson or any member of this Board is hereby requested to enter into a standard form of agreement therewith (the "Bond Registrar and Paying Agent Agreement") covering such services, with such additions, deletions and modifications as shall be approved by the Fire Chief. The Bond Registrar and Paying Agent shall maintain the registration books of the District for the registration of ownership of each Bond.

(B) The Bond may be transferred in whole to a registered owner without the necessity of obtaining the consent of District; provided, that such transferee represents to the District that (i) it has sufficient knowledge and experience in financial and business matters to be able to evaluate the risks and merits of the investment in the Bond, (ii) it understands that neither this Resolution nor the Bond will be registered pursuant to the Securities Act of 1933, as amended, (iii) it is either an "accredited investor" within the meaning of Regulation D promulgated pursuant to the Securities Act of 1933, as amended, or a qualified institutional buyer within the meaning of Rule 144A promulgated under the Securities Act of 1933, as amended, and (iv) its present intention is to acquire such interest (A) for investment for its own account or (B) for resale in a transaction exempt from registration under the Securities Act of 1933, as amended; *provided, however,* that there shall only be one registered owner at any time.

(C) A Bond may be transferred on the registration books upon delivery and surrender of the Bond to the Bond Registrar and Paying Agent at its designated corporate trust office, accompanied by a written instrument of transfer in form and with guaranty of signature

satisfactory to the Bond Registrar and Paying Agent, duly executed by the registered owner of the Bond to be transferred or his or her attorney-in-fact or legal representative, containing written instructions as to the details of the transfer of the Bond. No transfer of any Bond shall be effective until entered on the registration books.

(D) In the event of the transfer of a Bond, the Bond Registrar and Paying Agent shall enter the transfer of ownership in the registration books and shall authenticate and deliver in the name of the transferee a new fully registered Bond at the earliest practicable time of the same maturity and of the remaining principal amount payable at maturity in accordance with the provisions of this Resolution.

(E) All costs and expenses of initial registration and payment of the Bond shall be borne by the District, but the District and the Bond Registrar and Paying Agent shall charge the registered owner of the Bond for every subsequent transfer of the Bond an amount sufficient to reimburse them for any transfer fee, tax or other governmental charge required to be paid with respect to such transfer and may require that such transfer fee, tax or other charge be paid before the Bond shall be delivered.

(F) The District and the Bond Registrar and Paying Agent shall not be required to issue or transfer any Bond during a period beginning with the opening of business on any regular record date and ending with the close of business on the corresponding interest payment date.

Section 5. Acceptance of Proposal. The Bonds shall be delivered to JPMorgan Chase Bank, NA (the "Purchaser"), upon receipt of payment therefor and satisfaction of the other conditions for delivery thereof in accordance with the terms of the sale provided in the Placement Agreement and the Proposal submitted by the Purchaser.

Section 6. Resolution a Contract; Severability; Ratification of Actions.

(A) This Resolution shall constitute a contract between the District and the registered owners of the Bonds and shall not be repealed or amended in any manner which would impair, impede or lessen the rights of the registered owners of the Bonds then outstanding.

(B) If any section, paragraph, subdivision, sentence, clause or phrase of this Resolution is for any reason held to be illegal or unenforceable, such decision will not affect the validity of the remaining portions of this Resolution. This Board hereby declares that it would have adopted this Resolution and each and every other section, paragraph, subdivision, sentence, clause or phrase hereof and authorized the issuance of the Bonds pursuant hereto irrespective of the fact that any one or more sections, paragraphs, subdivisions, sentences, clauses or phrases of this Resolution may be held illegal, invalid or unenforceable.

(C) All actions of the officers and agents of the District including this Board which conform to the purposes and intent of the Preliminary Resolution and this Resolution and which further the issuance and sale of the Bonds as contemplated by this Resolution, including execution of the Proposal submitted by the Purchaser by the District Fire Chief, whether heretofore or hereafter taken, are hereby ratified, confirmed and approved. The proper officers and agents of

the District and the County are hereby authorized and directed to do all such acts and things and to execute and deliver all such documents on behalf of the District and the County as may be necessary to carry out the terms and intent of this Resolution and to give effect to and consummate the transactions contemplated by this Resolution and the Proposal of the Purchaser.

[Remainder of page left blank intentionally.]

PASSED, ADOPTED AND APPROVED by the District Board of Superstition Fire and Medical District of Pinal County, Arizona, on July 18, 2018.

.....
Chairperson of the District Board of Superstition
Fire and Medical District of Pinal County, Arizona

ATTEST:

…….....
Clerk, District Board, Superstition Fire and
Medical District of Pinal County, Arizona

EXHIBIT A

PROPOSAL OF PURCHASER

EXHIBIT B

FORM OF BOND*

THIS BOND IS ONLY TRANSFERABLE UPON COMPLIANCE WITH THE RESTRICTED TERMS PROVIDED IN THE HEREIN DESCRIBED RESOLUTION

REGISTERED
NO. .....

REGISTERED
$.....

UNITED STATES OF AMERICA
STATE OF ARIZONA

SUPERSTITION FIRE AND MEDICAL DISTRICT
OF PINAL COUNTY, ARIZONA
GENERAL OBLIGATION REFUNDING BOND, SERIES 2018

Interest Rate:	Maturity Date:	Dated:
.....%	July 1, ...	....., 2018

REGISTERED OWNER: .....

PRINCIPAL AMOUNT: ..... DOLLARS

Superstition Fire and Medical District of Pinal County, Arizona, a fire district duly created under Title 48, Chapter 5, Article 1, Arizona Revised Statutes (the "District"), for value received, hereby promises to pay to the aforesaid registered owner, or registered assigns, the aforesaid principal amount on the aforesaid maturity date unless earlier redeemed, and to pay interest on the principal amount from the date as of which this Bond is dated as indicated hereinabove at the aforesaid interest rate on ..... 1, ..., and on each ..... 1 and ..... 1 thereafter (each an "interest payment date") to the maturity or redemption prior to maturity of this Bond. The principal of and premium, if any, on this Bond are payable upon presentation and surrender hereof at the designated corporate trust office of ....., as the initial "Bond Registrar and Paying Agent."

Upon the occurrence of an Event of Taxability (as hereinafter defined), (i) interest on the principal amount of this Bond shall be paid at the Taxable Rate (as hereinafter defined) (on the basis of a 360-day year of twelve 30-day months) and (ii) the District shall pay to the registered owner of this Bond as a gross-up amount ("Gross-Up Amount") an amount equal to the difference between (A) the amount of interest that would have been paid to the registered owner of this Bond

* As provided in the Resolution to which this Form is an Exhibit, the Bond may be modified to conform with the exceptions allowed by such Resolution.

during the period for which such interest is included in the gross income of the registered owner of this Bond if this Bond had borne interest at the Taxable Rate, beginning on the Taxable Date (as hereinafter defined) (the "Taxable Period"), and (B) the corresponding interest actually paid to the registered owner of this Bond during the Taxable Period; provided, however, that the Gross-Up Amount shall be limited to the extent payment of such amount would cause the savings threshold required by the Resolution (as hereinafter defined) to not be satisfied. "Event of Taxability" means (i) a written opinion by an attorney or firm of attorneys of nationally recognized standing on the subject of tax-exempt municipal finance to the effect that the interest on this Bond is includable for federal income tax purposes in the gross income of the registered owner of this Bond or (ii) a determination or the taking of any official action by the Commissioner, any District Director, other officer or representative of the Internal Revenue Service (or any other government official or agent exercising the same or a substantially similar function from time to time) that such interest is includable for federal income tax purposes in the gross income of the registered owner of this Bond, in any case due to the District's action or failure to take any action. "Taxable Date" means the date on which interest on this Bond is first includable in gross income of the registered owner of this Bond as a result of an Event of Taxability. "Taxable Rate" means an interest rate equal to .....% plus a rate sufficient such that interest on this Bond received by the registered owner of this Bond would, after such interest was reduced by the amount of any federal, State or local income tax (including any interest, penalties or additions to tax) actually imposed thereon, equal .....%.

Interest on the bonds of the issue of which this Bond is one is payable by check, dated as of the interest payment date, mailed to the registered owner hereof, as shown on the registration books maintained by the Bond Registrar and Paying Agent at the address appearing therein at the close of business on the 15th day of the calendar month next preceding that interest payment date (the "regular record date"). Any such interest on this Bond which is not timely paid or duly provided for shall cease to be payable to the registered owner hereof (or of one or more predecessor Bonds) as of the regular record date and shall be payable to the registered owner hereof (or of one or more predecessor Bonds) at the close of business on a special record date for the payment of that overdue interest at the rate of .....% (the "Default Rate"); provided, however, that the payment to the registered owner hereof at the Default Rate shall be limited to the extent payment of such amount would cause the savings threshold required by the Resolution to not be satisfied. The special record date shall be fixed by the Bond Registrar and Paying Agent whenever moneys become available for payment of that overdue interest, and notice of the special record date shall be given to registered owners of the Bonds not less than ten days prior thereto.

The principal of, and interest and premium, if any, on, this Bond are payable in lawful money of the United States of America, on the respective dates when principal and interest become due.

This Bond is one of a series of bonds indicated above (the "Bonds") in the aggregate principal amount of $.....,000 of like tenor except as to amount, maturity date, redemption feature, rate of interest, number and other matters described herein, issued by the District to refund certain previously issued and outstanding bonds issued on behalf of the District, pursuant to resolutions of the District Board of the District, duly adopted prior to the issuance hereof, all of the terms of which are hereby incorporated herein (together, the "Resolution"), and pursuant to the Constitution

and laws of the State of Arizona relative to the issuance and sale of refunding bonds of fire districts, and all amendments thereto, and all other laws of the State of Arizona thereunto enabling.

For the purpose of paying the principal of, and premium, if any, and interest on and costs of administration of the registration and payment of this Bond, there shall be levied on all the taxable property in the District a continuing, direct, annual, ad valorem tax sufficient to pay all such principal, interest and administration costs of and on this Bond as the same become due, such taxes to be levied, assessed and collected at the same time and in the same manner as other taxes are levied, assessed and collected; provided, however, that the issuance of the Bonds shall in no way infringe upon the rights of the owners of the bonds being refunded described above to rely upon a tax levy for payment of the principal and interest on such refunded bonds if the net proceeds of the Bonds to provide funds to pay when due, or called for redemption, such refunded bonds together with interest thereon and redemption premiums, if any, and with other funds legally available for such purposes deposited in the respective principal and interest redemption funds and held for the payment of such refunded bonds with interest and redemption premiums, if any, on maturity or upon an available redemption date prove insufficient and further that the total aggregate of taxes levied to pay principal and interest on the Bonds in the aggregate shall not exceed the total aggregate principal and interest to become due on such refunded bonds from the date of issuance of the Bonds to the final date of maturity of such refunded bonds. The owners of the Bonds must rely on the sufficiency of the funds held irrevocably in trust for payment of such refunded bonds.

The Bonds maturing before and on July 1, ..., are not subject to redemption prior to maturity. The Bonds maturing on or after July 1, ..., are subject to optional redemption prior to maturity, in whole or in part, on July 1, ..., or any date thereafter, by the payment of a redemption price equal to the principal amount of each such Bond redeemed plus interest accrued to the date fixed for redemption plus a premium (calculated as a percentage of the principal amount of such Bonds to be redeemed) to be computed as follows:

Redemption Dates	Premium
July 1, ……., and January 1, ...	....%
July 1, ..., and thereafter	0.0

The Bonds maturing on July 1, ..., shall be redeemed prior to maturity on July 1, in the years and amounts set forth below, by payment of the principal amount of each Bond to be redeemed plus interest accrued to the date fixed for redemption, but without a premium:

Year	Amount
	$

A remaining principal amount of $.....,000 of Bonds maturing on July 1, ..., shall mature on July 1, ...

Not more than seventy-five (75) nor less than sixty (60) days prior to the mandatory redemption date for the Bonds maturing on July 1, …..., the Bond Registrar and Paying Agent shall proceed to select for redemption (by lot in such manner as the Bond Registrar and Paying Agent may determine) from all the Bonds maturing on July 1, ..., outstanding a principal amount of the Bonds maturing on July 1, …..., equal to the aggregate principal amount of the Bonds maturing on July 1, ..., to be redeemed and shall redeem such Bonds maturing on July 1, …..., on the next July 1 and give notice of such redemption.

Notice of redemption of any such Bond will be mailed not more than 60 nor less than 30 days prior to the date set for redemption to the registered owner of such Bond or Bonds being redeemed at the address shown on the registration books for the Bonds maintained by the Bond Registrar and Paying Agent. Failure to give properly such notice of redemption shall not affect the redemption of any such Bond for which notice was properly given.

The Bond Registrar and Paying Agent shall maintain the registration books of the District for the registration of ownership of each Bond as provided in the Resolution. (The Bond Registrar and Paying Agent may be changed without notice or consent.)

This Bond may be transferred on the registration books upon compliance with the terms of the Resolution and delivery and surrender hereof to the Bond Registrar and Paying Agent at its designated corporate trust office, accompanied by a written instrument of transfer in form and with guaranty of signature satisfactory to the Bond Registrar and Paying Agent, duly executed by the registered owner of this Bond or his or her attorney-in-fact or legal representative, containing written instructions as to the details of the transfer. No transfer of this Bond shall be effective until entered on the registration books.

In all cases upon the transfer of this Bond, the Bond Registrar and Paying Agent shall transfer the ownership in the registration books and shall authenticate and deliver in the name of the transferee at the earliest practicable time a new fully registered Bond of the same maturity for the principal amount of this Bond remaining payable at maturity in accordance with the provisions of the Resolution. The District and the Bond Registrar and Paying Agent shall charge the owner of such Bond, for every transfer of this Bond, an amount sufficient to reimburse them

for any transfer fee, tax or other charge required to be paid with respect to such transfer, and may require that such transfer fee, tax or other charge be paid before any such new Bond shall be delivered.

The District and the Bond Registrar and Paying Agent shall not be required to issue or transfer any Bonds during a period beginning with the opening of business on a regular record date and ending with the close of business on the corresponding interest payment date.

This Bond shall not be entitled to any security or benefit under the Resolution or be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been signed by the Bond Registrar and Paying Agent.

It is hereby certified, recited and declared (i) that all conditions, acts and things required by the Constitution and laws of the State of Arizona to happen, to be done, to exist and to be performed precedent to and in the issuance of this Bond and of the series of which it is one, have happened, have been done, do exist and have been performed in regular and due form and time as required by law; (ii) that the obligation evidenced by the series of Bonds of which this is one, together with all other existing indebtedness of the District, does not exceed any applicable constitutional or statutory limitation and (iii) that due provision has been made for the levy and collection of a direct, annual, ad valorem tax upon taxable property within the District, over and above all other taxes authorized or limited by law except as otherwise described herein, sufficient to pay the principal hereof and the interest hereon as each becomes due.

IN WITNESS WHEREOF, SUPERSTITION FIRE AND MEDICAL DISTRICT OF PINAL COUNTY, ARIZONA, has caused this Bond to be executed in the name of the District by the facsimile signature of the Chairperson of the District Board of the District and such signature of the Chairperson of the District Board of the District to be attested by the facsimile signature of the Clerk of the District Board of the District.

SUPERSTITION FIRE AND MEDICAL
DISTRICT OF PINAL COUNTY, ARIZONA

By (Facsimile)
.....
Chairperson, District Board

ATTEST:

(Facsimile)
.....
Clerk, District Board

COUNTERSIGNED:

By (Facsimile)
.....
Finance Director, Superstition Fire and Medical District of Pinal County, Arizona

(Form of Certificate of Authentication)

CERTIFICATE OF AUTHENTICATION

This Bond is one of the Bonds described in the within-mentioned Resolution and is one of the Superstition Fire and Medical District of Pinal County, Arizona General Obligation Refunding Bonds, Series 2018.

Date of Authentication: …….....

.....,
as Bond Registrar and Paying Agent

By.....
Authorized Representative

(Form of Assignment)

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto .....
(Name and Address of Transferee)
the within Bond and irrevocably constitutes and appoints ..... attorney to transfer the within Bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: ....

.....
Signature

Signature Guaranteed:

.....

.....
Signature

[Insert proper legend]

Note: The signature(s) on this assignment must correspond with the name(s) as it appears upon the face of the within Bond in every particular, without alteration or any change whatsoever.

The following abbreviations, when used in the inscription on the face of the within Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM	-	as tenants in common
TEN ENT	-	as tenants by the entireties
JT TEN	-	as joint tenants with right of survivorship and not as tenants in common

UNIF GIFT MIN ACT - ..... Custodian .....
(Cust) (Minor)

under Uniform Gifts to Minors Act .....
(State)

Additional abbreviations may also be used though not included in the above list.

ALL FEES AND COSTS OF TRANSFER
SHALL BE PAID BY THE TRANSFEROR

Governing Board Meeting – July 18, 2018
Agenda Item: #9
BOD#: 2018-07-08

Agenda Item Title
Presentation on the Engine 263 Pilot Program, discussion, and possible action for extending the pilot program through September 2018.

Submitted By
Fire Chief Mike Farber

Background/Discussion
On January 8, 2018 the District launched the Engine 263 Pilot Program to reduce response times, decrease fire loss and increase survivability. In addition, the extra engine company was intended to increase firefighter safety by reducing firefighter fatigue and absenteeism in the District.

Engine 263 has reduced response times and fire loss substantially while decreasing sick leave usage. Two other benefits include the ability of the District to reduce its ISO rating by ensuring we have two engines and a Ladder in 8 minutes or less. This program has accomplished this objective. Secondly, this truck reduces overtime for public education events and keeps at least one unit in its first due area.

Staff recommends maintaining the pilot program until the SAFER grant is obtained before consideration of making this unit permanent.

Financial Impact(s)/Budget Line Item
Budgeted overtime is in the budget for the pilot program.
Enclosure(s)

Recommended Motion
"Motion to" Approve the continuation of the Engine 263 Pilot Program.

Go To Item 10

Go to Agenda

Governing Board Meeting – July 18, 2018
Agenda Item: #10
BOD#: 2018-07-09

Agenda Item Title
Lexipol Softare Purchase

Submitted By
Acting Assistance Chief Rick Ochs

Background/Discussion
Lexipol is a Risk Management Solution that provides comprehensive, legally defensible, state – specific **policy and daily training for Fire agencies.** This includes regular policy updates in response to changing statutes, laws, regulations and best practices. Lexipol also includes web based daily training to key personnel up to date and compliant with our policies.

The Lexipol Software has been budgeted for in the 2018/2019 Fiscal Year budget.

SLT is seeking approval to purchase the software on July 1, 2018 contingent upon final budget approval, so that we may expedite the implementation process.

Financial Impact(s)/Budget Line Item

Annual Subscription Fee	$8,213.00
Implementation Fee	$6,950.00 (one time cost)
Total cost:	**$15,163.00**

Budget Line: 200-70-73520-15

Recommended Motion
"Motion to purchase the Lexipol software"

Go To Item 11

Go to Agenda

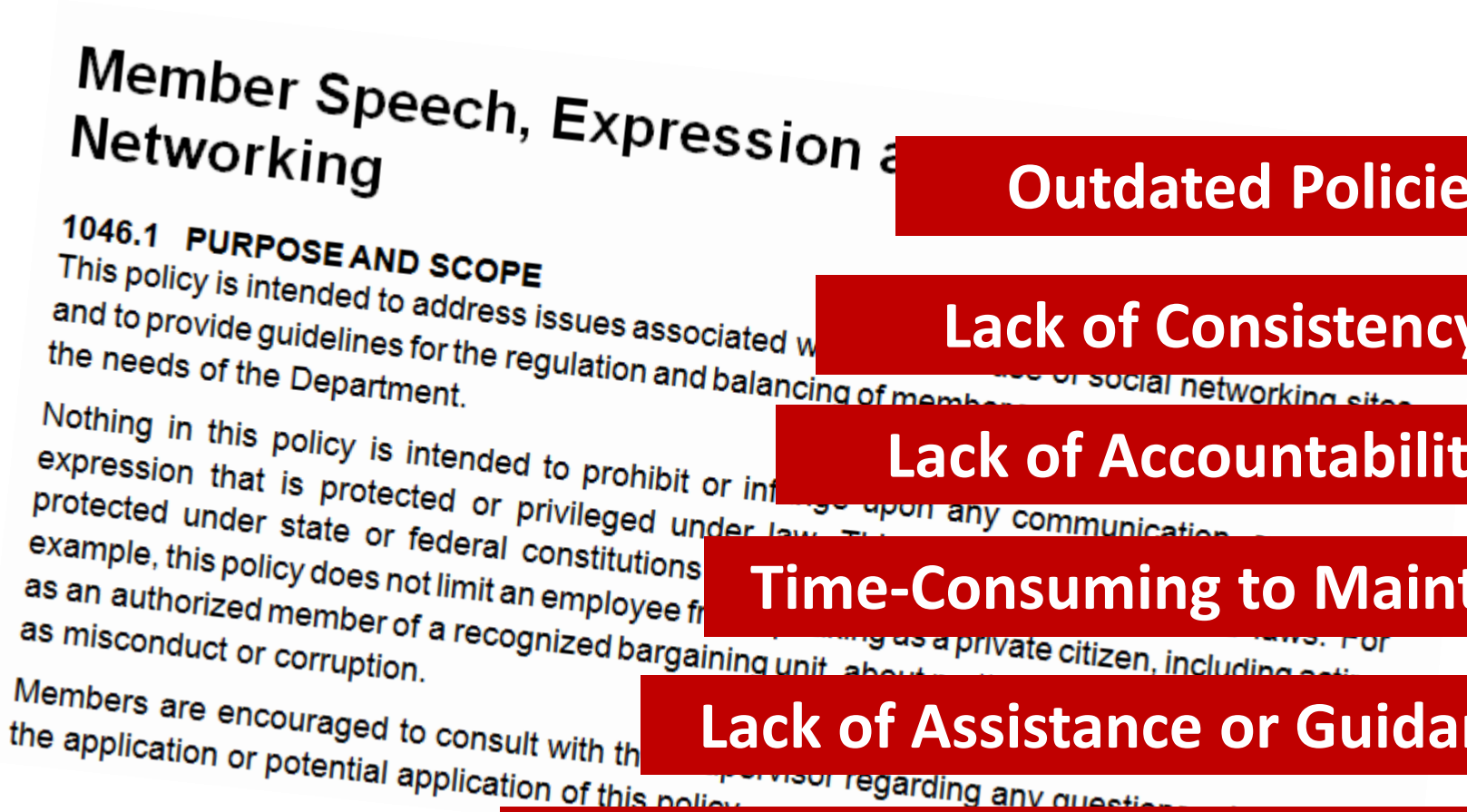
Arizona FIRE POLICIES AND TRAINING

Introduction & Overview
Superstition Fire & Medical District

Presented March 11, 2018

Lexipol

Common Agency Policy Challenges


Member Speech, Expression a
Networking

1046.1 PURPOSE AND SCOPE
This policy is intended to address issues associated w
and to provide guidelines for the regulation and balancing of member
the needs of the Department.

Nothing in this policy is intended to prohibit or inf
expression that is protected or privileged under law. Th
protected under state or federal constitutions
example, this policy does not limit an employee fr
as an authorized member of a recognized bargaining unit about
as misconduct or corruption.

Members are encouraged to consult with th
the application or potential application of this policy

- Outdated Policies
- Lack of Consistency
- Lack of Accountability
- Time-Consuming to Maintain
- Lack of Assistance or Guidance
- Lack of Training on Department Policy

What's at Risk?

Physical

Financial

Political

Lexipol
PREDICTABLE IS PREVENTABLE®

Gordon Graham

Lexipol Co-Founder

- 33 years in law enforcement (CHP)
- Experienced attorney
- Nationally known educator and speaker on Risk Management in public safety
- Founder of firefighterclosecalls.com and co-creator of firefighternearmiss.com
- Awarded IAFC "Presidential Award for Excellence" for his lifelong efforts to improve firefighter safety

"In every tragedy there is always a proximate cause: the event that instantly preceded the tragedy. But if you go back in time and look for the root cause, all too often it comes down to a lack of good policy and a lack of good training."

– Gordon Graham

Who is Lexipol?

- Risk Management Solution - Founded in 2003
- Provide legally defensible, state-specific policy content and training for Fire agencies in 34 states
- Regular policy updates in response to changing statutes, laws, regulations and best practices
- Web-based daily training tool to keep personnel up-to-date and compliant with your agency policy

Predictable is Preventable®

Benefit of Others

Lexipol
PREDICTABLE IS PREVENTABLE®

Policy Updates

Issued automatically in response to new legislation, case law or evolving best practices

Detailed release notes explain the recommended changes

Changes presented in mark-up form and side-by-side comparison against existing policy

Department can accept, reject or customize each update

Lexipol
PREDICTABLE IS PREVENTABLE®

Policy Acknowledgement- Accountability

Policy 1012 Discriminatory Harassment

1012.1 PURPOSE AND SCOPE

This policy is intended to prevent department members from being subjected to discrimination or sexual harassment. Nothing in this policy is intended to create a legal or employment right or duty that is not created by law.

1012.2 POLICY

The California Demo is an equal opportunity employer and is committed to creating and maintaining a work environment that is free of all forms of discriminatory harassment, including sexual harassment and retaliation. The Department will not tolerate discrimination against a member in hiring, promotion, discharge, compensation, fringe benefits and other privileges of employment. The Department will take preventive and corrective action to address any behavior that violates this policy or the rights it is designed to protect.

The nondiscrimination policies of the Department may be more comprehensive than state or federal law. Conduct that violates this policy may not violate state or federal law but still could subject a member to discipline.

1012.3 DISCRIMINATION PROHIBITED

1012.3.1 DISCRIMINATION

The Department prohibits all forms of discrimination, including any employment-related action by a member that adversely affects an applicant or member and is based on race, color, religion, sex, age, national origin or ancestry, genetic information, disability, military service, sexual orientation and other classifications protected by law.

Discriminatory harassment, including sexual harassment, is verbal or physical conduct that demeans or shows hostility or aversion toward an individual based upon that individual's protected class. It has the effect of interfering with an individual's work performance or creating a hostile or abusive work environment.

Conduct that may, under certain circumstances, constitute discriminatory harassment, can include making derogatory comments, crude and offensive statements or remarks; making slurs or off-color jokes; stereotyping; engaging in threatening acts; making indecent gestures, pictures, cartoons, posters or material; making inappropriate physical contact; or using written material or department equipment and/or systems to transmit or receive offensive material, statements or pictures. Such conduct is contrary to department policy and to the department's commitment to a discrimination-free work environment.

I understand that it is my responsibility to review, become familiar with and comply with all the provisions of this new or updated policy. I further understand that, if I have questions about or do not fully understand any portion of this policy, it is my responsibility to seek clarification from my supervisor. I hereby acknowledge that I have received, read and understand this policy.

Acknowledge

Lexipol
PREDICTABLE IS PREVENTABLE®

Updates

Policy 1046

Accept All Updates | Hide Updates (7) | Add Section | Create Workflow

Member Speech, Expression and Social Networking

Version: | Include: ☑ | Status: Draft

1046.5 PRIVACY EXPECTATION

Best Practice

Members forfeit any expectation of privacy with regard to anything published or maintained through file-sharing software or any Internet site open to public view (e.g., Facebook, MySpace).

The Department also reserves the right to access, audit and disclose for whatever reason all messages, including attachments, and any information transmitted over any technology that is issued or maintained by the Department, including the department email system, computer network or any information placed into storage on any department system or device.

All messages, pictures and attachments transmitted, accessed or received over department networks are considered department records and, therefore, are the property of the Department. The Department reserves the right to access, audit and disclose for whatever reason all messages, including attachments, that have been transmitted, accessed or received through any department system or device, or any such information placed into any department storage area or device. This includes records of all key strokes or web-browsing history made at any department computer or over any department network. The fact that access to a database, service or website requires a user name or password will not create an expectation of privacy if it is accessed through department computers or networks.

Compare Content | Accept Update | Reject Update | Edit <--

PRIVACY EXPECTATION

Best Practice

~~Members~~ .Members forfeit any expectation of privacy with regard to emails, texts or anything published, shared, transmitted or maintained through file-sharing software or any Internet site ~~open to public view (e.g., Facebook, MySpace)~~that is accessed, transmitted, received or reviewed on any department technology system.

The Department ~~also~~ reserves the right to access, audit and disclose, for whatever reason ~~all messages~~, any message, including attachments, and any information ~~transmitted~~ accessed, transmitted, received or reviewed over any technology that is issued or maintained by the Department, including ~~the department email~~ the department email system, computer network or any information placed into storage on any department system or device.

~~All messages, pictures and attachments transmitted, accessed or received over department networks are considered department records and, therefore, are the property of the Department. The Department reserves the right to access, audit and disclose for whatever reason all messages, including attachments, that have been transmitted, accessed or received through any department system or device, or any such information placed into any department storage area or device.~~ This includes records of all ~~key strokes~~ keystrokes or ~~web~~Web-browsing history made at any department computer or over any department network. The fact that access to a database, service or website requires a ~~user name~~ username or password will not create an expectation of privacy if it is accessed through department computers, electronic devices or networks.

However, the Department may not require a member to disclose a personal username or password or open a personal social website, except when access is reasonably believed to be relevant to the investigation of allegations of work-related misconduct (Labor Code § 980).

Lexipol
PREDICTABLE IS PREVENTABLE®

Daily Training Bulletins (DTB)

Lexipol's Daily Training Bulletins are based on Gordon Graham's belief that **high risk**, **low frequency** events are the events that **pose the greatest risk to agencies and their personnel**.
"Every day should be a training day."

Content

- Scenario
- Policy Reference
- Analysis
- Learning Objective
- Test

Structure

- 10 Unique Scenarios per Month
- Agency can author then add/replace DTBs with agency specific topics
- High Risk / Low Frequency Events
- Officer Tracking
- Flexible Reporting

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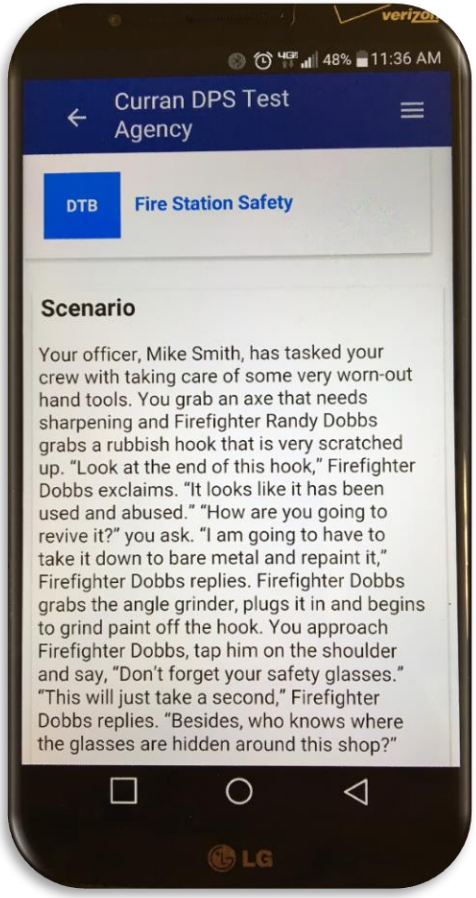
Mobile App - Daily Training Bulletins

- Scenario-based training
  - 6 minutes per day vs. 8 hour sessions
- Test out requirement



Procedural Shell – Volume II

Created to give your organization the ability to link any non-policy content, to your policy manual such as SOGs, SOPs, general orders, training manual, procedural contents, etc. This allows you to centralize and access all of your content in 1 place.

Hydrant Hook Up Procedure

1200.1 HYDRANT HOOK UP

See attachment: Piedmont Fire -CA Hydrant Hook-Up.pdf

Hydrant Hook-Up

Spotting the Hydrant

- ¾ Officer and A/O look for the Hydrant and/or Blue Dot.
- ¾ Apparatus/Operator drives past the hydrant.
- ¾ The A/O spots the Engine approximately 15 feet past the hydrant and sets the PARKING BRAKE.

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Lexipol Risk Management Analysis

5-years post-implementation (CIS - Oregon)

Non-participating agencies experienced eight personnel claims for over **$448K**

Fully Participating Lexipol Agencies Experienced:

45%

Reduction in frequency of litigated claims

48%

Reduction in severity of claims paid out

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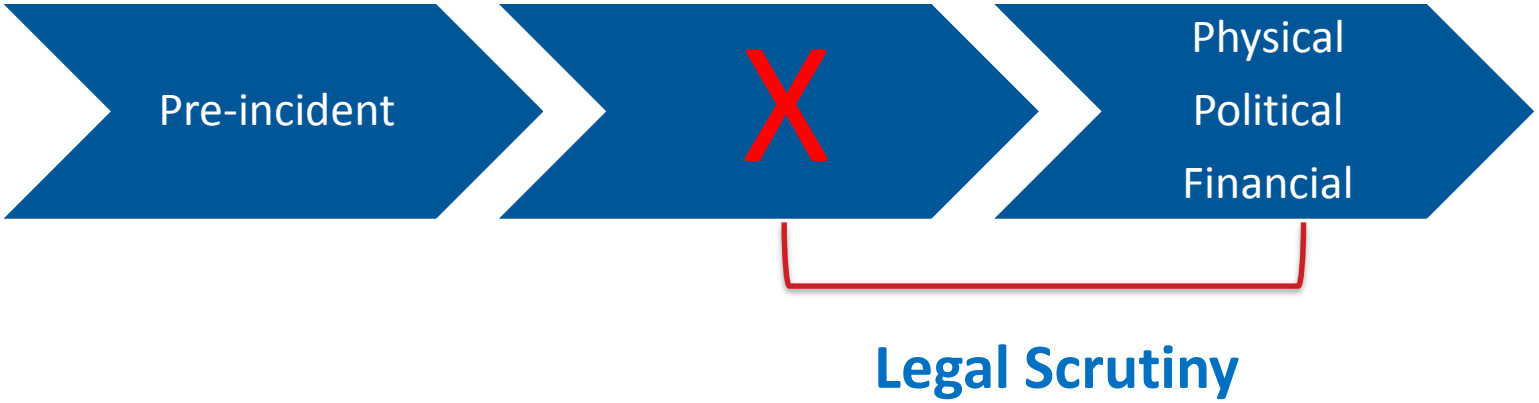
The Timeline of an Incident



What would happen to you if you had to defend your policies and the actions of your firefighters in a court of law?

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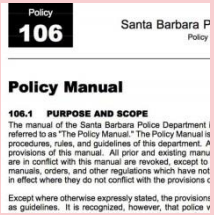
The Lexipol Solution

Content


Policy 106

Santa Barbara P

Policy

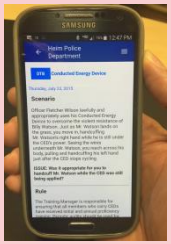
Policy Manual

106.1 PURPOSE AND SCOPE

The manual of the Santa Barbara Police Department referred to as "The Policy Manual." The Policy Manual is procedures, rules, and guidelines of this department. A provisions of this manual. All prior and existing manu are in conflict with this manual are revoked, except to manuals, orders, and other regulations which have not in effect where they do not conflict with the provisions

Except where otherwise expressly stated, the provisions as guidelines. It is recognized, however, that police w

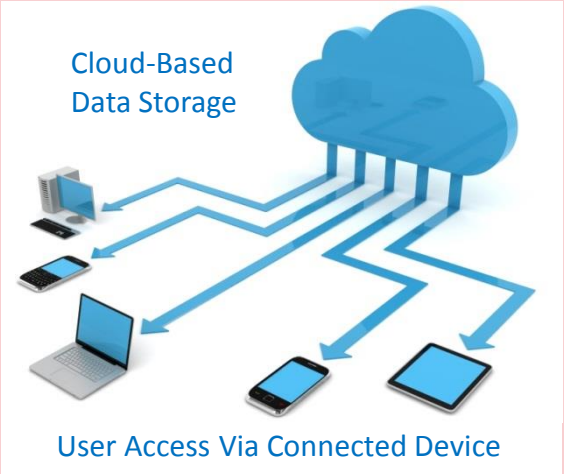
150+ State-Specific Policies



Daily Training Bulletins

Automatic Policy Updates

Delivery Platform



Accountability Tools

- Policy Acknowledgement
- Training Documentation
- Accreditation Reporting

Support Services

Policy Implementation

Policy Update Management

Daily Training Bulletin Management

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How Exposed Are You?

- Do you have policies in place?
- Are those policies current?
- Does your staff know the policies and are they trained on them?

- Lexipol allows you to answer "**YES**" to all three!

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Subscription - Scope of Services

In regards Superstition Fire & Medical District, pricing for the AZ Fire Manual and the Daily Training Bulletins for up to 100 Fire Fighters
Fire Policy Manual Annual ~~$9,126~~ $8,213.00
Fire Procedure Shell Annual ~~$1,646~~ $0.00
***Implementation Support + 100 hours $~~13,900.00~~ $6,950.00**
*** We guestimate it will have 200 hours to complete project**

Policy Manual & Daily Training Bulletins

- Compliant with state and federal laws and regulations
- Customized to reflect your agency's terminology and structure
- Scenario-based daily training ties policy to real-world applications
- Each DTB includes a test question that reinforces policy comprehension
- Firefighters can complete DTBs via computers or iOS and Android mobile devices
- DTB completion and policy acknowledgement reports available by firefighters, topic or policy

Policy Updates

- Delivered in response to new legislation, case law and evolving best practices
- Changes are presented in mark-up form and side-by-side comparison against existing policy
- Your agency can accept, reject or customize each update

Web-Based Delivery Platform & Mobile App (Knowledge Management System)
Included with every subscription, this state-of-the-art web-based platform features:

- Ability to edit and customize content to reflect your agency's mission and philosophy
- Efficient distribution of policies to staff
- Automated tracking and reporting of policy acknowledgement and completion of training by all staff
- Archival and easy retrieval of all versions of policy manual, should litigation require you to produce an earlier version
- Mobile app that provides in-the-field access to policy and training materials

Customer Assistance & Support

- Training on the Lexipol web-based delivery platform
- Dedicated Account Management and Customer Service representatives assigned to agency and available via phone and email
- Lexipol Forum, an online user community of Lexipol subscribers, provides additional resources

Implementation Process

Stakeholder Interviews

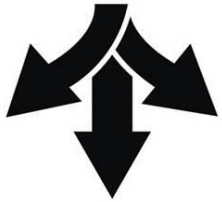
Collaboration

Cross-Reference Content

	Replaced 34	Policies to be Added 13
	Merged 77	Keep as Procedure 0
CURRENT POLICY TITLE	CROSS REFERENCE TO LEXIPOL POLICY #s	DISPOSITION: ***ADD*** TO LEX., ***REPLACED*** BY LEX., ***MERGE*** WITH LEX., ***KEEP*** AS PR.	Notes
Administrative Issuance of Polices	103.1, 103.3, 103.5, 103.6	MERGE	
Traffic Law Enforcement	500	REPLACED	
Traffic Law Violator Contact	500.2	MERGE	
Visible Traffic Patrol and Off-Street Observation	500.3, 500.4	REPLACED	
Authority of an Officer to Void a Citation	504.4.2	REPLACED	
Ticket Fixing	504.4.1, 504.4.2, 504.4.3	REPLACED	
Suspended and Revoked Drivers Licenses	500.5	MERGE	review EC as there are some inconsistent statements
Verbal Warnings to Traffic Violator	500.4.1 and 504.3.1	REPLACED	
Stopping and Approaching the Traffic Violator		Keep as Procedure	Consider for training or procedure
Traffic Violations by Physicians		DELETE	marked for deletion by agency

Content Editing / Data Entry

Distribute & Acknowledge



Discovery → Reconciliation → Enactment

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Implementation Process

Offering	Includes	Price
Onboarding	• Project Management Planning • Table of Contents Cross Reference • KMS Training & Orientation • 8-hours direct collaborative assistance • Dedicated Account Management	Included
Cross-Reference - Standard	• Cross reference of existing content to Lexipol • Existing policies returned with annotations and tips on agency unique content and where/how to integrate	Custom
Cross-Reference - Comprehensive	• Cross reference of existing content to Lexipol • Existing policies returned with annotations and tips on **where/how to integrate agency unique content** • Information provided on where to find content *similar* to your existing policies so your project manager can **compare the Lexipol version against related current policy language**	Custom
Agency-Specific Content Extraction	• Populate policy manual / SPS with agency-specific content identified in T.O.C. cross-reference	$2,195
Support+ Package	• 50 hr, prepaid buckets @ 7% discount • Flexible scope of work	$6,950
Full Implementation	• 1:1 support through entirety of implementation process	Custom

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Color Coded Cross Reference

- Procedural or training content that should be kept in a supplemental manual
- Is addressed in the master content
- Is not addressed to the same level of detail in the master content and should be merged into the new manual.
- Recommended for inclusion as new policy or new subsection of existing policy

4/244 DISCHARGE OF FIREARM

4/244.10 SHOTS FIRED (NO INJURY). When an officer discharges his weapon in the performance of duty, intentionally or unintentionally, without causing injury to others he shall:

1. Secure and holster his weapon when safe (without reloading or altering the condition of the weapon, if possible).
2. Immediately notify his supervisor/Watch Commander of the incident.
3. Cooperate fully with the administrative investigation of the incident.

The supervisor, or in his absence, the Watch Commander shall:

1. Ensure that the officer's weapon is safely secured and holstered.
2. Obtain a brief statement from the involved officer(s) describing the circumstances of the shot(s) fired.
3. Oversee an on-site investigation of the shooting scene. This investigation should be conducted by the Robbery/Homicide Detectives; however, if circumstances dictate, others may conduct the investigation at the Watch Commander's discretion.
4. Write an inter-office memorandum detailing how the shooting occurred; the type, amount

4/248.05 THEFT. Every person who shall feloniously steal, take, carry, lead or drive away the personal property of another, or who shall fraudulently appropriate property which has been entrusted to him, or shall knowingly and designedly, by any false or fraudulent representation of pretense, defraud any other person of money, labor or real personal property, or who causes or procures others to report falsely of his or her wealth or mercantile character and by thus imposing upon any person, obtains credit and thereby fraudulently gets or obtains possession of money, or property or obtains the labor or service of another, is guilty of theft (Penal Code Section 484).

4/248.10 GRAND THEFT - DEFINED. Occurs when the property taken had a value exceeding $950 (for certain oceanic research products and designated fruits, vegetables and agricultural crops, the property need only have a value exceeding $250); or the property taken was a firearm, automobile, or certain designated livestock (Penal Code Section 487).

4/248.15 PETTY THEFT - DEFINED. Theft in any case other than grand theft.

NOTE: For purposes of determining value of property taken, the test is the fair market value at the time of the crime, not what it may have been worth to the owner. For services received, the value is the value stated in the contract or, if there was no contract, the reasonable and going wage for the services

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Next Steps

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Rosie Curran
Senior Account Executive for California
rcurran@lexipol.com
(949)272-5818

Governing Board Meeting – July 18, 2018
Agenda Item: #11
BOD#: 2018-07-10

Agenda Item Title
Apparatus Purchase, Pierce Fire Engine

Submitted By
Fire Chief Mike Farber
Acting Assistant Chief Rick Ochs

Background/Discussion

The SFMD has completed a competitive pricing process for a new Fire Engine/Pumper. We have chosen to purchase a Pierce Velocity Pumper (proposal attached) through Hughes Fire Equipment. SLT is seeking approval to purchase (order) this apparatus.

Financial Impact(s)/Budget Line Item
Not to exceed $675,000

Enclosure(s)
Proposal for Pierce Velocity Pumper

Recommended Motion
"Motion to purchase the Pierce Velocity Pumper not to exceed $675,000"

Go To Item 12

Go to Agenda

May 18, 2018

Superstition Fire & Medical District, AZ
One (1) Velocity Pumper EM424
Build Location: Appleton, Wisconsin

Proposal Price		$ 652,041.00	
Arizona State Sales Tax @	5.60%		36,514.30
Phoenix Sales Tax @	2.70%		17,605.11
PHX Transportation Plan Tax @ 0.3% of $10,303.00			30.91
Proposal Price Including Sales Tax			*$ 706,191.31*
Less chassis progress payment discount The chassis progress payment in the amount of $365,517.00 will be due three (3) months prior to the ready for pick up from the factory date.		(10,966.00)	
Less payment upon completion @ factory discount		(6,202.00)	
* Deduct for 100% pre-payment with contract If this option is elected, the discount is in addition to the chassis progress payment discount and the payment upon completion at the factory discount.		(14,944.00)	
Subtotal including all pre-pay discounts		*619,929.00*	
Arizona State Sales Tax @	5.60%		34,716.02
Phoenix Sales Tax @	2.70%		16,738.08
PHX Transportation Plan Tax @ 0.3% of $10,303.00			30.91
Total Bid Price Including Discounts & Sales Tax			*$ 671,414.01*

Terms:
Based on the current delivery schedule the unit would be ready for delivery from factory within 10 to 13 months after contract execution. Delivery is subject to change pending Pierce's delivery schedule at order placement.

A performance bond is not included in the above pricing and will not be provided.

The above quote is subject to change.

An invoice will be provided 30 days prior to the chassis payment due date if elected.

The Purchasing Documents will be between Hughes Fire Equipment and the customer.

If payment discount options are not elected standard payment terms will apply: Final payment will be due 30 days after the unit leaves the factory for delivery. If payment is not made at that time a late fee will be applicable.

An invoice will be provided upon order processing for the 100% prepayment if elected.

The proposal price is based on the unit being purchased through FireRescue GPO / NPPGov. This pricing is only valid for a FireRescue GPO / NPPGov purchase on PPA MPA for RFP No. 1420 no later than July 31, 2018.

Transportation of the unit to be driven from the factory is included in the pricing. However, if we are unable to obtain necessary permits, due to the weight of the unit, and the unit must be transported on a flat bed, additional transportation charges will be the responsibility of the purchaser. We will provide pricing at that time if necessary.

One (1) factory inspection trip for two (2) fire department customer representatives is included in the above pricing. The inspection trip will be scheduled at a time mutually agreed upon between the manufacture's representative and the customer. Airfare, lodging and meals while at the factory are included. If the Department elects to forgo an inspection trip $1,850.00 per traveler (per trip) will be deducted from the final invoice.

CUSTOMER CHANGE ORDER FORM

CUSTOMER: Superstition, AZ **JOB #:** Bid 424

Pre-Order Meeting Changes

Item	Date	A/D	Option Code	Description	Qty	Customer Price	Info/STF	Spcl.
1	6/14/2018	D	769753	Emblem, American Flag Painted on Cab Grille, All Custom Chassis	-1	($1,120.48)		
2	6/14/2018	A	766127	Emblem, Arizona Flag Painted on Cab Grille, All Custom Chassis	1	$1,524.48		
3	6/14/2018	D	521669	Mirrors, Retrac, West Coast Style, Htd/Rmt, w/Htd/Rmt Convex	-1	($801.75)		
4	6/14/2018	A	627331	Mirrors, Ramco, 6001FFHR-750, Heated/Remote, w/Bolt-on Convex, Cab Mount,Imp/Vel	1	$2,740.44		
5	6/14/2018	A	564938	Wiring & Speakers, Customer Installed AM/FM Radio	1	$459.68		
6	6/14/2018	D	554191	Handlight, Streamlight, Fire Vulcan, 44451, C4 LED, Tail Lights, 12v, Orange	-1	($215.80)		
7	6/14/2018	D	548001	Wiring, Spare, 10 A 12V DC 2nd	-1	($87.84)		
8	6/14/2018	D	606249	Vehicle Data Recorder w/CZ and Overhead Display Seat Belt Monitor	-1	($1,167.33)		
9	6/14/2018	A	606247	Vehicle Data Recorder w/CZ Display Seat Belt Monitor	1	$910.72		
10	6/14/2018	D	628904	Antenna Whip Only, Laird QW760, 760-870MHz	-1	($112.86)		
11	6/14/2018	D	699116	Camera, Zone Defense, Driver Mux, Multiple Cameras	-1	($1,534.66)		
12	6/14/2018	A	589496	Camera, Zone Defense, Driver Mux, Rear Camera Only	1	$749.72		
13	6/14/2018	D	776357	Light, Visor, Wln, 12V P*H2* Pioneer, Cnt Feature, 1st	-1	($1,725.36)		
16	6/14/2018	C	3488	Divider, Hose Bed, Unpainted CHANGE QTY FROM 2 TO 1	-1	($467.93)		
17	6/14/2018	C	687146	Shelf Tracks, Painted CHANGE QTY 6 TO 4	-2	($235.30)		
18	6/14/2018	C	600350	Shelves, Adj, 500 lb Capacity, Full Width/Depth, Predefined Locations CHANGE QTY 9 TO 7	-2	($351.42)		
19	6/15/2018	D	767406	Tank to Pump, (1) 4.00" Valve, 4.00" Plumbing, Akron 9333 Elec Controller	-1	($2,079.22)		
20	6/15/2018	A	16723	Tank to Pump, (1) 4.00" Valve, 4.00" Plumbing, Handwheel Control, Akron Valve	1	$1,539.42		
21	6/15/2018	A	528504	Stripe, Black Vinyl on Paint Break (Cab)	1	$147.09		
22	6/18/2018	D	632401	Light, Wln, 12V PCPSM1* Pioneer LED Fld/Spt, Surface Mount 3rd High PS crew cab center	-1	($1,091.22)		
24	6/18/2018	D	640627	Light, Wln, 12V PCPSM1* Pioneer LED Fld/Spt, Surface Mount 2nd High DS crew cab center	-1	($1,091.22)		
26	6/18/2018	A	640941	Light, Wln, 12V PCPSM2* Pioneer LED Fld/Spt, Surface Mnt 2nd D/S qty 2 1 hi cab center 1 hi bdy rear	1	$3,439.20		
27	6/18/2018	A	638454	Light, Wln, 12V PCPSM2* Pioneer LED Fld/Spt, Surface Mnt 3rd P/S qty 2 1 hi cab center 1 hi bdy rear	1	$3,439.20		
28	6/27/2018	A	545167	Trough for D-Handled Pike Pole	1	$154.32		
29	6/27/2018	A	4361	Tubes, Alum, Pike Pole Storage	1	$150.99		
30						$0.00		
31						$0.00		
32						$0.00		
33						$0.00		
34						$0.00		
35						$0.00		
36						$0.00		
37						$0.00		
38						$0.00		
39						$0.00		
40						$0.00		
41						$0.00		
42						$0.00		
43						$0.00		
44						$0.00		
45						$0.00		
46						$0.00		
47						$0.00		
48						$0.00		
49						$0.00		
				TOTAL CHANGES MADE TO ORDER PER VEHICLE		**$3,172.88**		

SALES TAX IS NOT INCLUDED IN CHANGE COST

Changes Authorized by: **Date:**

Governing Board Meeting – July 18, 2018
Agenda Item: 12
BOD#: 2018-07-11

Agenda Item Title
Reports

Background / Discussion
This item is for the fire chief and his staff to share information with the Board of items occurring within, or related to, the fire district. Any item shared is for information only. Upon request of the Board, any item shared during this agenda item may be moved to the agenda for future meetings. Board discussion, other than clarifying questions, cannot occur and no action, position, or direction may occur until the specific item is placed on the agenda.

- **Senior Leadership Team**
- **Labor**
- **Pension Board**
- **Board Sanctioned Committees**

Recommended Motion:
N/A

Go to Item 13

Go to Agenda

PAUL A. GOSAR, D.D.S.
FOURTH DISTRICT, ARIZONA

504 CANNON HOUSE OFFICE BUILDING
WASHINGTON, D.C. 20515
(202) 225-2315

122 N. CORTEZ STREET, SUITE #104
PRESCOTT, AZ 86301
(928) 445-1683

6499 SOUTH KINGS RANCH ROAD, SUITE 4
GOLD CANYON, AZ 85118
(480) 882-2697

220 N. 4TH STREET
KINGMAN, AZ 86401
(928) 445-1683

WWW.GOSAR.HOUSE.GOV

Congress of the United States
House of Representatives
Washington, DC 20515-0301

COMMITTEE ON OVERSIGHT AND GOVERNMENT REFORM
SUBCOMMITTEES
INTERIOR
INFORMATION TECHNOLOGY

COMMITTEE ON NATURAL RESOURCES
SUBCOMMITTEES
VICE CHAIRMAN, WATER, POWER AND OCEANS
ENERGY AND MINERAL RESOURCES
INDIAN, INSULAR AND ALASKA NATIVE AFFAIRS

May 9, 2018

DHS-FEMA-GPD
Atten: Assistant Administrator Brian Kamoie
400 C Street S.W. 3N
Washington, D.C. 20472-3635
Fax 202-786-9938

Administrator Kamoie,

I am writing to give my full support for the Superstition Fire and Medical District, grant number EMW-2017-FH-00369, based out of Apache Junction, Arizona to be a recipient of the Staffing for Adequate Fire and Emergency Response Grant. The grant request calls for $3,249,252 in Federal share funding over a three-year period to acquire a critically needed Engine Company necessary for the Superstition Fire and Medical District to ensure the health and safety of the firefighters and citizens in response to compliance with the National Response Framework established by the Department of Homeland Security.

The Superstition Fire and Medical District is political subdivision of the State of Arizona, legally established in 1955. Since its founding, the fire district has grown from one fire station to five consisting of 86 public safety employees, 25 full time civilian transportation services personnel along with 13 administrative staff employees. The SFMD serves a 62-square mile area in the desert Southwest of Arizona. The services provided by the district are primarily to unincorporated areas of Pinal County plus the city of Apache Junction. These services include but are not limited to fire, medical wildland, hazardous material technician, and technical rescue.

The funding SFMD seeks is vital to their ability to carry out missions towards achieving the goals outlined in the framework put forward by DHS and to better serve the most impacted service area in their designated jurisdiction. This grant program would provide a temporary assistance that is desperately needed. Thank you for your consideration. If you have any questions or concerns, please feel free to reach out to my office.

Sincerely,

Paul A. Gosar, D.D.S.

Member of Congress

PRINTED ON RECYCLED PAPER

Governing Board Meeting – July 18, 2018
Agenda Item: 13
BOD#: 2018-07-12

Agenda Item Title
New Business / Future Agenda Items

Submitted By
Board of Directors

Background/Discussion
This item is used as a placeholder to discuss New Business / Future Agenda Items, the Board may want on a future agenda.

**** Senior Leadership would like to request a work session on August 1st or August 2nd, 2018 at 2:00 p.m. to discuss our Sick Leave Policy.**

Financial Impact
N/A

Enclosure(s)
N/A

Recommended Motion:
N/A

Go to Item 14

Go to Agenda

Governing Board Meeting – July 18, 2018
Agenda Item: 14
BOD#: 2018-07-n/a

Agenda Item Title
Announcements

Background / Discussion
The BOD and staff may share and discuss items to be placed on future BOD agendas.

Recommended Motion:
N/A

Go to Item 15

Go to Agenda

Governing Board Meeting – July 18, 2018
Agenda Item: 15
BOD#: 2018-07-13

Agenda Item Title
Adjournment

Recommended Motion:
"Motion to adjourn the Board meeting."

Go to Agenda

Appendix A

A. Board Meeting Minutes from June 20, 2018

Submitted By
Board Clerk Gene Gehrt
Board Secretary Sherry Mueller

Background / Discussion
The board meeting minutes of the previous meeting(s) are provided for the BOD to approve. If the BOD would like to discuss the minutes, they may be removed from the consent agenda. After approval, minutes are signed by the Clerk of the Board and kept as the official public record.

Financial Impact/Budget Line Item
N/A

Enclosure(s)
June 20, 2018 Board Meeting Minutes

Superstition Fire & Medical District

Phone (480) 982-4440 ~ sfmd.az.gov

Administration Office
565 North Idaho Road
Apache Junction, AZ 85119
Fax (480) 982-0183

Regional Training Center
3700 East 16th Avenue
Apache Junction, AZ 85119
Fax (480) 982-3268

Fleet & Facilities Services
1455 East 18th Avenue
Apache Junction, AZ 85119
Fax (480) 983-7443

Governing Board Meeting Minutes
June 20, 2018

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, JUNE 20, 2018. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 PM.

A. Call to Order
Chairman House called the meeting to order at 5:30 PM.

B. Pledge of Allegiance
Pledge of Allegiance was led by Director Strand.

C. Roll Call
Chairman Todd House, Clerk Gene Gehrt, and Director Larry Strand were present. Director Jason Moeller attended by phone. Director Jeff Cross was not in attendance.

Senior Leadership Team in attendance were Fire Chief Mike Farber, Acting Assistant Chief Richard Ochs, Acting Assistant Chief Jeff Cranmer, Finance Director Roger Wood, and Acting Administrative Director Anna Butel.

Legal Counsel William Whittington and Board Secretary Sherry Mueller were also present for the meeting.

1. Review and approval of the May 2018 financial reports and bank reconciliations. (BOD #2018-06-01)

Motion by Clerk Gehrt to approve the May 2018 financial reports and bank reconciliations.

Seconded by Director Strand.

Vote 4 ayes, 0 nays. **MOTION PASSED.**

2. Recognition of employee performance, achievements, and special recognition for community members. (BOD #2018-06-02)

Employee Service Anniversaries were recognized: 24 years of service for Battalion Chief Jeff Cranmer and Engineer / Paramedic Mike Wolfe, 17 years of service for Firefighter Ryan Elowe, 12 years of service for Captain / Paramedic Alex Dupuis and Engineer / Paramedic Bill Tavares, and 11 years of service for Engineer Brandon Blessum, Firefighter / Paramedic Ryan Rodriquez and Captain / Paramedic Geof Shively.

Also recognized were the Apache Junction Police Department. Acting Assistant Chief Jeff Cranmer presented the AJPD with a special recognition for their Nasal Narcan Program for overdose patients. Often, the AJPD are on the scene first with drug patients. They were all trained in 2017 to administer Narcan. With AJPD's quick efforts, and working with SFMD, we have had good results in saving lives.

3. **Call to the Public. (BOD #2018-06-N/A)**
   N/A

4. **Consideration and possible approval of all consent agenda items listed below: (BOD #2018-06 – 03)**
   A. Board Meeting Minutes from May 16, 2018

Motion by Director Strand to approve all consent agenda items. **Seconded** by Clerk Gehrt.

Vote 4 ayes, 0 nays. **MOTION PASSED.**

5. **Presentation by Bryant Powell, Apache Junction City Manager, regarding Proposition 423 - Permanent Base Adjustment - as this will be on the August 28, 2018 Primary ballot. (BOD #2018-06-04)**

Bryant Powell spoke to the Board about a Proposition 423 - Permanent Base Adjustment option that will be on the Primary Ballot on August 28, 2018. Currently, Apache Junction uses the "Home Rule" option. Home rule prescribes the method the city or town will use to calculate its expenditure limitation each year. Home rule applies to four fiscal years. Permanent Base Adjustment allows a city or town to permanently adjust its base limit with voter approval. Permanent base adjustment applies to all future years; however, voters may adopt additional adjustments.

Proposition 423, the permanent base adjustment option, provides local control to meet local needs, instead of having to use a state–imposed formula based on the city's 1979/1980 budget. Proposition 423 does not impose any new or additional taxes and does not raise existing taxes.

Without an increase to the expenditure limit, the City will eventually be unable to spend some of the revenue that it collects on services such as public safety, economic development, capital improvements and roadway maintenance.

Without permanent base or home rule, the state – imposed limit would force the city to cut about half of its budget – the equivalent of several city departments.

The Permanent Base Adjustment option allows Apache Junction City Council and citizens to generate a budget for the long term at the local level.

6. **Discussion and possible approval of transferring funds for June 30, 2018 Debt Service Payments. (BOD #2018-06-05)**

Finance Director Roger Wood spoke to the Board and said every 6 months, Staff comes to the Board and asks for the authority to make the payments related to the 2006 GADA Bond. On June 30, 2018, we have a principal and interest payment due. The principal payment is $465,000 and the interest payment is $145,500. We have more than enough in our GADA Bond specific fund to make those payments.

Motion by Director Strand to authorize payment by executing letter of direction to Pinal County Treasurer's Office to wire transfer funds for the GADA debt service payments on June 29th to the U.S. Bank on June 30, 2018. **Seconded** by Clerk Gehrt and Director Moeller.

Vote 4 ayes, 0 nays. **MOTION PASSED**

7. **Discussion and possible approval of Combined Resolution Affecting County Treasurer Transactions for Fiscal year 2018/2019 from the Pinal County Treasurer's Office. (BOD #2018-06-06)**

Finance Director Roger Wood spoke to the Board and said this is another housekeeping item. At the beginning of the Fiscal Year, we have to provide documentation and signatures to the Pinal County Treasures office so they can recognize who can sign the checks and manage the funds for the District. This Resolution is provided every year and has to be signed by each Board member.

Motion by Clerk Gehrt to approve the Combined Resolution Affecting County Treasurer Transactions for Fiscal Year 2018/2019. **Seconded** by Director Strand.

Vote 4 ayes, 0 nays. **MOTION PASSED.**

8. **Discussion and possible approval of Resolution #2018-06-20-09, authorizing the establishment of a line of credit with Wells Fargo for Fiscal Year 2018/2019. (BOD #2018-06-07)**

Finance Director Roger Wood spoke to the Board and said this is yet another housekeeping item. At the beginning of each Fiscal Year, we asked the Board to sign a Resolution that allows us to establish a line of credit with Wells Fargo Bank. We need this line of credit because of the nature of how our tax revenues come in a very sporadic manner. This year he recommends we establish a line of credit in the amount of $1.5 million, which is less than last year. The interest rate is 4.75%.

Motion by Director Strand to approve Resolution #2018-06-20-09, authorizing the establishment of a line of credit with Wells Fargo, $1.5 million for Fiscal Year 2018/2019. **Seconded** by Clerk Gehrt.

Vote 4 ayes, 0 nays. **MOTION PASSED**

9. **Discussion and possible approval of Pinal County Community College District, Central Arizona College Affiliation Agreement. (BOD #2018-06-08)**

Acting Assistant Chief Richard Ochs addressed the members of the Board and said this agreement covers three things. The first is that it allows CAC students to ride on our fire apparatus to get there vehicular clinical time. The second is that it states they agreed to pay us $6,440 annually and in trade, we can put one of our members in their class each year and it is cost neutral. The third is it sets some rules for the students to comply with while they're here on our watch.

Motion by Director Strand to approve the agreement between the Superstition Fire & Medical District and Central Arizona College, effective June 21, 2018. **Seconded** by Clerk Gehrt.

Vote 4 ayes, 0 nays. **MOTION PASSED**

10. Reports (BOD #2018-06-09)

- Senior Leadership Team
- Labor
- Pension Board
- Board Sanctioned Committees

Senior Leadership Reports

Fire Chief Update

Fire Chief Mike Farber

- May Fires – Impact of E263
- Review of Travel Times with addition of E263
- Firefighter of the Year Award Banquet

Operations

Acting Assistant Chief of Operations Jeff Cranmer

- May 22nd – 16-Year-Old mare in Gold Canyon, E265, L263 and L263 crews
- May 29th – Jim Crowley
- June 4th – Shed Fire at 975 S. Idaho Road
- June 5th – First Medical Wildland Deployment
- June 6th – Gold Canyon Training
- June 8th – Swift Water Training
- June 13th – Active Shooter AJPD
- June 13th – 691 S. Gold and Rural Metro Mutual Aid
- June 18th – 597 E. Old West and 1066 W. Windsong Street

Planning & Logistics Update

Acting Assistant Chief Richard Ochs

- Transportation Division; Paramedic Interviews completed
- Pre-Fire Plans completed for 2017/2018 FY
- Assisted Florence Fire Department with their Captain Testing
- SFMD Captain Testing Process; Tactical Exercise June 27th
- Self-Inspection Program to begin July 2nd
- Lexipol overview

Finance Director Roger Wood

- 2006 GADA Bond Refinance Status
  - Document / Information Submission (6/6)
  - Due diligence conference call (6/13)
  - Lender Request for Proposal (6/14)
  - Targeting 6/29 as final proposal submission date
  - Interest rate can vary until loan is finalized
  - May need Special Board Meeting in early July
  - Currently, $475K - $480K savings possible

Administrative Services Update

Acting Administrative Director Anna Butel

- Successfully facilitated Employee Benefit Open Enrollment
- Participated in the TeleStaff "kick-off meeting"
- SFMD Members met with MFMD to discuss CAD, Mapping, and other Technical changes that will be coming our way in the next year or two

Labor Report

Firefighter Andrew Tryon

Charities Update:

Community members that have supported Engineer Crowley and his family:

- Mountain Brook - $1,500
- Janice Siddons - $1,000
- Nancy Balinsky - $1,000
- Julie Burns - $ 500

Fire District contributions:

- AFMA $ 500
- EVFFC $2,000
- Camp Navajo Local 1505 - $100

Will be donating:

- 100 Club $1,000
- Chandler Fire $ 500
  (WHOO Foundation)

Last two events:

- Texas Roadhouse "dine to donate"
  Donations:
  - Texas Roadhouse
  - Phoenix Fire: Dinner at the firehouse prize
  - James Downin: Donated a custom wood flag
  - AZ Diamondbacks: 8 dugout suit tickets / 2 signed baseballs

- Brass Tap Brewery
  ** Huge thank you to Lance Frawley and Kevin Montgomery for putting this event together

  Partner:

  - Brass Tap
  - EVP & D
  - One Minute Millionaires
  - SRP
  - MVMC (Phoenix Mercury floor seats)

Total amount raised – approximately $21,000

***Special Thanks to the Day- Staff at the RTC for supporting Michelle and Kids with meals and facilitating collections**

Future Events to come:

- Arizona Grand Gold Resort - Golf tournament in August
- Corn Whole Tournament in September - Flat Iron Park

United Superstition Firefighters are in the process of creating a non-profit 501©(3) "relief fund"

USFF "No One Fights Alone"

- we will be there to help members in need for medical emergencies, tragedies or unforeseen family or personal problems.
- Also start doing events to raise money and show appreciation for the support from our community and to give back to them if there are special circumstances when someone might be in financial need.

Pension Board

Clerk Gene Gehrt

Captain Amy Brooks is entering the DROP. We now have 9 employees in the DROP system.

Board Sanctioned Committees

No report given

11. New Business / Future Agenda Items (BOD #2018-06-10)

Chief Farber's position becomes official July 1st, 2018. Clerk Gehrt would like to plan a special board meeting for a "Badge Pinning" ceremony. Date to be determined.

12. Announcements (BOD 2018-06-N/A)
N/A

13. Adjourn (BOD #2018-06-11)

Motion by Director Strand at 6:36 p.m. to adjourn the meeting. **Seconded** by Clerk Gehrt.

Vote 4 ayes, 0 nays. **MOTION PASSED.**

Governing Board Approval:

_____

Gene Gehrt, Board Clerk

Sherry Mueller

Superstition Fire & Medical District

Governing Board Meeting

Wednesday, June 20, 2018
5:30 pm

Agenda Item #1

BOD # 2018-06-01

Review and approval of the May, 2018 financial reports and bank reconciliations.

Agenda Item #2

BOD # 2018-06-02

Recognition of employee performance, achievements, and special recognition for community members.

24 Years of Service

Jeff Cranmer
Battalion Chief

Mike Wolfe
Engineer/Paramedic

17 Years of Service

Ryan Elowe
Firefighter/EMT

12 Years of Service

Alex Dupuis
Captain/Paramedic

Bill Tavares
Firefighter/Paramedic

11 Years of Service

Brandon Blessum
Engineer/EMT

Ryan Rodriquez
Firefighter/Paramedic

Geof Shively
Captain/Paramedic

AJPD Recognition

- Nasal Narcan used to reverse an overdose patient
- CPR performed on a two year old female

Agenda Item #3

BOD # 2018-06-n/a

Call to the Public

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Agenda Item #4

BOD # 2018-06-03

Consideration and possible approval of all consent agenda items listed below.

a. Board Meeting Minutes from May 16, 2018

Agenda Item #5

BOD #2018-06-04

Presentation by Bryant Powell and Matt Busby (City of Apache Junction) regarding Proposition 423 – Permanent Base Adjustment – as it will be on the August 28, 2018 Primary Election ballot.

Agenda Item #6

BOD #2018-06-05

Discussion and possible approval transferring funds for the June 30, 2018 Debt Service Payments.

Agenda Item #7

BOD #2018-06-06

Discussion and possible approval of Combined Resolution Affecting County Treasurer Transactions for Fiscal year 2018/2019 from the Pinal County Treasurer's Office.

Agenda Item #8

BOD #2018-06-07

Discussion and possible adoption of Resolution 2018-06-20-09, authorizing the establishment of a line of credit with Wells Fargo for Fiscal Year 2018/2019.

Agenda Item #9

BOD #2018-06-08

Pinal County Community College District, Central Arizona College Affiliation Agreement

Agenda Item 10

BOD # 2018-06-09

Reports

- Senior Leadership Team
- Labor
- Pension Board
- Board Sanctioned Committees

Fire Chief Report

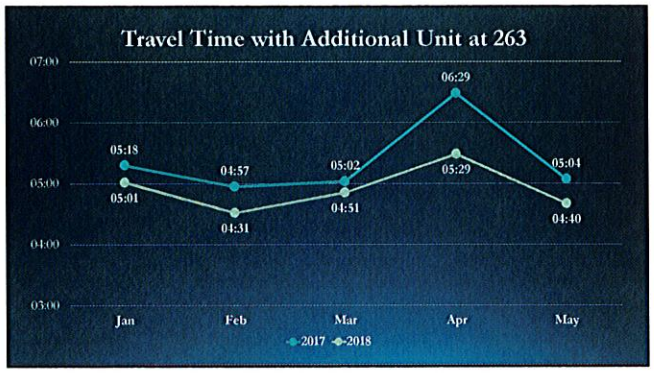
May Fires – Impact of E263

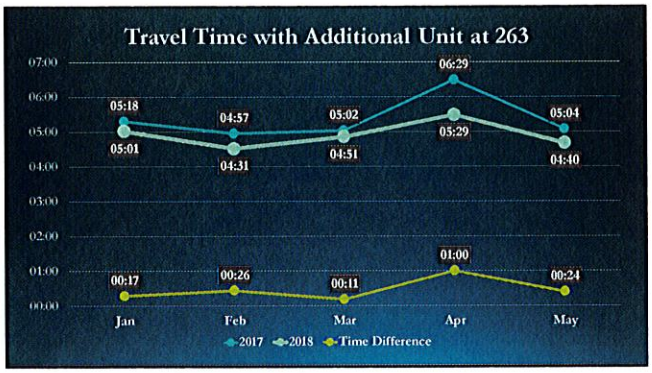
May 22, 2018 – 939 N Acacia

Unit	Travel Time	<8 Minutes
M261	3:41	√
E262	3:59	√
E263	5:27	√
LT263	7:01	√
E265	9:54	
B261	11:45	
E217	13:57	

May 27, 2018 – 1482 S Hale Drive

Unit	Travel Time	<8 Minutes
E261	1:06	√
L263	5:01	√
E263	5:55	√


Travel Time with Additional Unit at 263
07:00
06:00
05:00
04:00
03:00
05:18
04:57
05:02
06:29
05:04
05:01
04:31
04:51
05:29
04:40
Jan
Feb
Mar
Apr
May
2017
2018


Travel Time with Additional Unit at 263
07:00
06:00
05:00
04:00
03:00
02:00
01:00
00:00
05:18
04:57
05:02
06:29
05:04
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04:31
04:51
05:29
04:40
00:17
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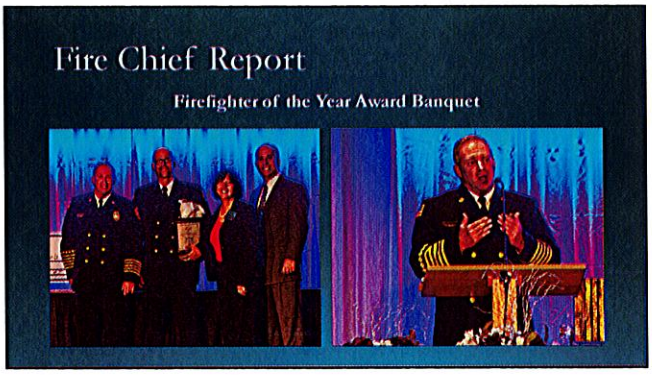
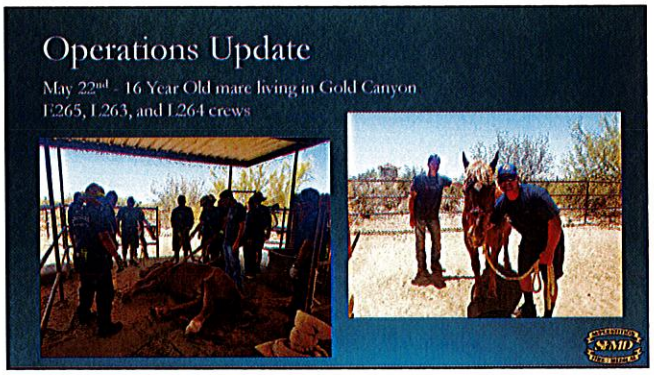
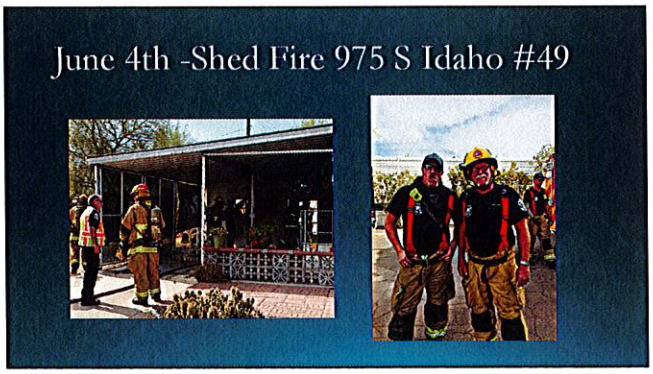
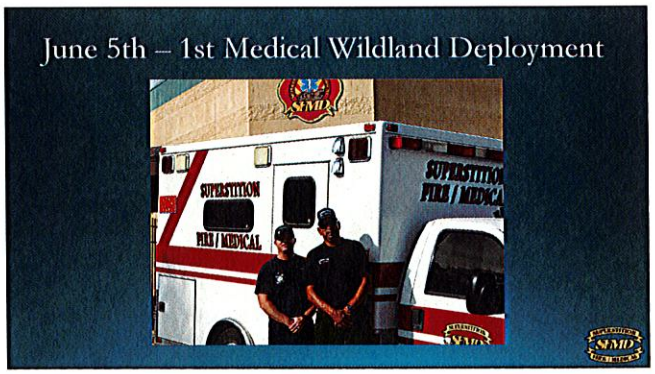
00:11
01:00
00:24
Jan
Feb
Mar
Apr
May
2017
2018
Time Difference

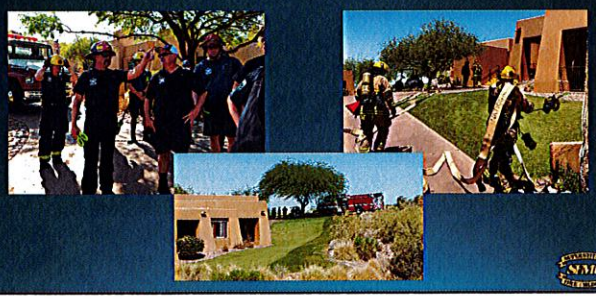

Fire Chief Report
Firefighter of the Year Award Banquet


Operations Update
May 22nd - 16 Year Old mare living in Gold Canyon
E265, L263, and L264 crews

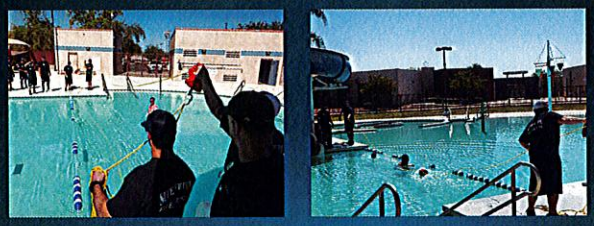

June 4th -Shed Fire 975 S Idaho #49


June 5th – 1st Medical Wildland Deployment
SUPERSTITION
FIRE / MEDICAL

June 6th – Gold Canyon Training



June 8th - Swift Water Training

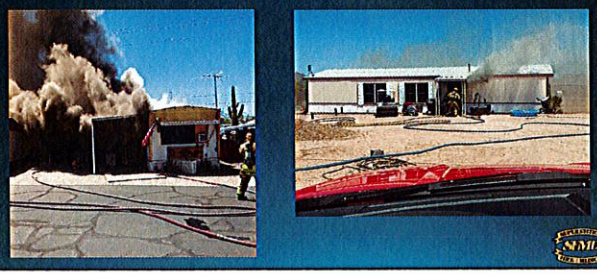


June 13th – Active Shooter AJPD

June 13th - 691 S Gold and Rural Metro Mutual Aid

June 15th Shed Fire with extension 450 S Smythe #9

June 18th
597 E Old West and 1066 W Windsong

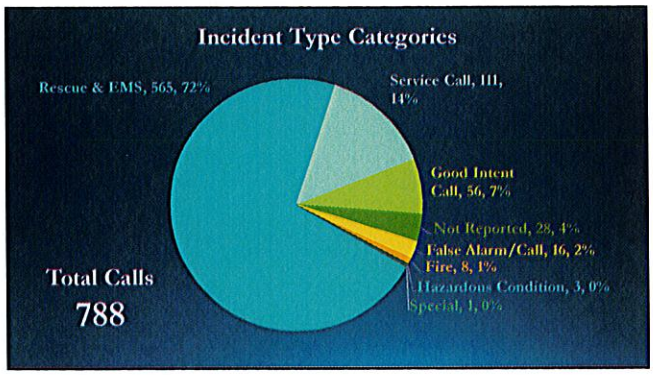


Planning & Logistics Update

- Transportation Division; Paramedic Interviews completed
- Pre-Fire Plans completed for 2017/2018 FY
- Assisted Florence Fire Department with their Captain Testing
- Captain Testing Process; Tactical Exercise June 27th
- Self-Inspection Program to begin July 2nd
- Lexipol

Lexipol Overview

- Provide legally defensible, state-specific policy
- Regular policy updates in response to changing statutes, laws, regulations and best practices
- Web-based daily training tool to keep personnel up-to-date and compliant with our organizational policies
- Procedural component to include Volume II



Transport Services Update

Administrative Services Update

- Successfully facilitated Employee Benefit Open Enrollment
- TeleStaff "kick-off meeting"
- SFMD members met with MFMD to discuss CAD, Mapping, and other Technical changes that will be coming our way in the next year or two.

Finance / Accounting Update

- 2006 GADA Bond Refinance Status
  - Document / information submission (6/6)
  - Due diligence conference call (6/13)
  - Lender Request for Proposal (6/14)
  - Targeting 6/29 as final proposal submission date
  - Interest rate can vary until loan is finalized
  - May need Special Board Meeting in early July
  - Currently, $475K - $480K savings possible

Finance / Accounting Update

- Rural Metro Billing

  May 4, 2018 – Incident 201836560
  430 South Crismon, Mesa
  $1,611.66

  June 13, 2018 – Incident 2018047572
  715 S 97th Street, Mesa
  $3,119.41

- State Land Billings

  District is owed $158,842 with $68,605 that is 168 – 232 days outstanding

Youtube Video

May 29th - Jim Crowley

Brass Tap Event

Donators
- Brass Tap
- Pipes and Drums
- One Minute Millionaires
- SRP
- MVMC

Texas Roadhouse Charity Event

Donators
- Texas Roadhouse
- Phoenix Fire
- James Downin
- Az DiamondBacks

Agenda Item #11

BOD # 2018-06-10

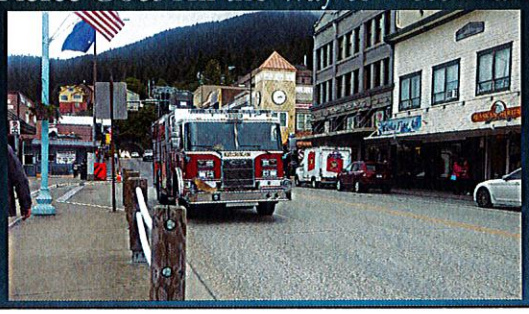
New Business / Future Agenda Items.

Agenda Item 12

BOD #2018-06-11

Announcements

Pierce Goes All the Way to Ketchikan!



Agenda Item #13

BOD # 2018-06-12

Adjourn