



# Superstition Fire & Medical District

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## Governing Board Meeting Minutes April 19, 2017

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, APRIL 19, 2017. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 P.M.

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### A. Call to Order

Chairman Cross called the meeting to order at 5:30 P.M.

### B. Pledge of Allegiance

Pledge of Allegiance was led by Clerk Gehrt.

### C. Roll Call

Chairman Jeff Cross, Clerk Gene Gehrt, Director Todd House, Director Jason Moeller, and Director Larry Strand as present.

Senior Leadership Team in attendance: Fire Chief Paul Bourgeois, Assistant Chief Jerome Schirmer, Assistant Chief Brett Broman, Assistant Chief Mike Farber, and Finance Director Roger Wood.

Legal Counsel Donna Aversa and Executive Assistant acting as Board Secretary Jasmin Jones were also present for the meeting.

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## 1. Review and approval of the March 2017 financial reports and bank reconciliations. (BOD #2017-04-01)

**Motion** by Director House to approve the March 2017 financial reports and bank reconciliations. **Seconded** by Director Strand.

**Vote** 5 ayes, 0 nays. **MOTION PASSED.**

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## 2. Recognition of employee performance, achievements, and special recognition for community members. (BOD #2017-04-02)

Assistant Chief Broman read the list of April service anniversaries: Fire Captain / Paramedic Mark Gomez (24 Years). Fire Engineer / Paramedic Mitch McCollough (18 Years), Fire & Life Safety Specialist Tina Gerola (13 Years), and Executive Assistant Jasmin Jones (13 Years).

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## 3. Call to the Public. (BOD #2017-04-n/a)

N/A

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## 4. Consideration and possible approval of all consent agenda items listed below (BOD #2017-04-03):

A. Board Meeting Minutes from March 15, 2017

B. Board Work Session Minutes from March 20, 2017

**Motion** by Clerk Gehrt to approve consent agenda items for April 19, 2017. **Seconded** by Director House.

**Vote** 5 ayes, 0 nays. **MOTION PASSED.**

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**5. Discussion and update regarding the pilot program for data collection approved at the March 15, 2017 BOD Meeting – BOD #2017-03-04. (BOD #2017-04-04)**

Fire Chief Paul Bourgeois introduced this item to the Board of Directors, regarding the pilot program with EvincedMed that was approved at the March 15, 2017 BOD meeting. He invited SFMD Firefighter Ryan Elowe and Greg Denton representing EvincedMed to provide an update to the board.

Mr. Denton thanked the board for approving the pilot program, which will help our citizens and our first responders alike. Key items discussed were the following:

- Data provided 37% more information to first responders with medication history, which assisted Paramedics with the care of patients
- EvincedMed has contacted ImageTrend (SFMD's records management system), they spoke about pricing as well as the importance of the implementation of this innovative program.
- Phase II of the pilot will be to engage the community – to have citizens enter their medication history themselves as a preventative action to assist first responders.

Firefighter Ryan Elowe discussed his experience riding along to capture calls for the pilot program

- Criteria used was first name, last name, date of birth, gender, and zip code – with this information it brought up the patient's medication history and assisted Paramedics in the field.
- Information helped with response times to allow Paramedics to diagnose in the field or on the way to the hospital.
- Wait time after entering criteria only 5-10 seconds

Mr. Denton briefly discussed possible proposals for pricing with ImageTrend and stated that because the SFMD was the flagship for the pilot, he would work with ImageTrend to offer lower pricing. More information will follow and be presented to the BOD within the next few months.

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**6. Discussion, presentation, and update regarding the preliminary FY 17/18 budget planning process. (BOD #2017-04-05)**

Fire Chief Paul Bourgeois updated the BOD on the status of the 2017/2018 budget development process. Summary of points discussed:

- March 20<sup>th</sup> Work Session, deficit was roughly \$478,000 – as promised went back to work to bring the deficit down.
- Budget planning for FY 17/18 began in late 2016, and including budget forecasting – which is done on a regular basis.
- The forecast that was shared with the board in January 2017 and showed a deficit of \$1.7 million, due to items out of the district's control (Prop 117, PSPRS, etc.). Staff continued to work with Budget Managers and Labor to lower the deficit.
- Call to Action – January 2017 Labor and SLT began addressing items:
  - Ambulance Revenue – Intermedix was not living up to their promises or the expectations of the SFMD. Intermedix was receptive and worked diligently with staff (Billy Warren and Mike Farber), to shore up their deficiencies. Improved revenue increased the subsidy to the 150 fund, this netted FY 16/17 and 17/18 \$700k in the right direction.
  - Better than expected NAV – 4.64% increase versus the 2% projected, this was an improvement of \$300k towards the deficit.

- Budget Managers reduced expenditures in 16/17 – stopped spending immediately. Worked aggressively to cut items from the 17/18 budget as well. There was \$109,000 cut in the 16/17 budget from the 100 fund and \$700,000 from the 150 fund.
- Items leveraged against the 150 fund, employers cost to Worker’s Comp, reduction of conference and training, fleet wages and operating costs, and reduction to 100 dispatch fees.
- Items reduced which created an additional \$450,000 of extra revenue – prevention overtime, reduction in community services overtime, multi-media operating costs.
- Better cash flow – able to fund the 17/18 ELBO payout to employees
- Increased financial revenue with an additional \$50,000
- All efforts resulted in a savings of \$1.4 million

Budget Manager’s spoke regarding the items they reduced to help with the budget deficit.

Division Chief Rick Ochs summarized some of the areas reduced – overtime accounts for non-contracted special events, EMS training, fire operational training, officer development, special operations, and fire ops training. Reduction to accounts for equipment and supplies – fire ops training equipment, fire ops training tools & supplies, special ops equipment, special ops operating expenses, and EMS parts & supplies.

Chief Ochs, went on to explain that even with the reduction to these programs, the Regional Training Center (RTC) is significantly growing. Valley departments utilize the SFMD RTC because of the innovative and professional resources we have available, for instance the RTC is a Certified Command Training Center (CTC) for the Blue Card Program. The Virtual Incident Command Center (VICC) training that our department is fortunate to participate in is covered under a regional grant.

Chief Ochs briefly explained the EMS parts and supplies accounts and how if the item is over the \$5,000 threshold it can be taken out of the 200 Fund, most items that are over the threshold cap are on the Capital Replacement Schedule. Chief Ochs fielded questions and comments from the board.

- Director House asked if some of these items could be taken out of the Capital Fund. Chief Ochs and Chief Bourgeois stated that items that are over the \$5000 cap could be taken out of the fund. Clerk Gehrt verified that is where the override initiative monies are going. The Chief’s agreed.

Fleet Supervisor Vaughn Croshaw spoke about the items he cut from his budget. He spoke about the mechanic/apparatus ratio used regionally. With SFMD’s fleet, it is recommended to have 3.5 mechanics, however, we also take care of Florence Fire’s fleet which adds additional apparatus. Mr. Croshaw went on to explain that because he had a mechanic resign, it does leave the shop compromised. This will create overtime if that position is not replaced, as well as more down time for the apparatus.

Mr. Croshaw briefed the BOD on the Florence IGA and what options there are. He stated, if the mechanic position does not get filled, possibly cutting ties with Florence Fire would be the best bet. However, that would still leave the SFMD shop short at times as well. He went on to say, revising the Florence IGA to update the rates charged will off-set costs for the additional mechanic position. Finance Director Roger Wood walked the BOD through the cost analysis of costs being off-set by the Florence IGA.

- For a fully loaded year for a mechanic (all benefits included), it would be roughly \$65k, offset by the Florence IGA of \$17k
- With a third mechanic, the overtime costs and outside repair costs would diminish.
- Net affect taking everything into consideration would be \$28,900
- The first year would be roughly three fourths of that cost because they would not begin until the October timeframe

Chief Bourgeois stated that in the past year when the shop was compromised, Vaughn would come in and work non-stop, nights, weekends, and holidays. He went on to say, we do not want Vaughn to work non-stop and burn out, it is not fair to him or his family. That will mean an increase to the down time on trucks,

balancing the work of the shop on the shoulders of Vaughn to that extreme is not viable. Chief Bourgeois stated that SLT and Labor both advocate to replace the mechanic.

Chief Bourgeois and Mr. Croshaw fielded questions from the BOD regarding the ratio and filling the vacancy of the mechanic.

Comments from the BOD included – Director House stated, *“We had fire trucks and we had SCBA’s and fire trucks fall apart because we didn’t have good mechanics, now we do.”* He went on to say, *“We have to have efficient quick and good equipment, it is an item we can’t overlook”* Clerk Gehrt, and Director Strand echoed his sentiments. Chief Bourgeois stated that when the budget is brought back to the BOD, there will a position for mechanic.

Battalion Chief Rich Mooney walked the BOD through the health, wellness, and safety accounts that he reduced to assist with the cost saving measures. The monies budgeted will go towards repairs of fitness equipment to maintain the status quo. Chief Mooney also explained the safety items that need to be purchased, for example the Personal Protractive Gear (PPE) for firefighters. These items are important for the health and safety of firefighters.

Chief Mooney went on to explain that reductions in training for the fitness trainers, originally it was planned to send firefighters to training, so there would be two fitness trainers on each shift. However, at the direction of the board at the March 20<sup>th</sup> work session, all training – with the exception of Company Officer Training was cut. The plan is to have the current certified trainers, train other members – they would then be able to assist on each shift. These members will not be certified, however, they will adhere to the same strict guidelines the certified trainers do. Chief Mooney also discussed annual exams, and the importance to keep this item for the safety and well-being of our members.

Director Strand, stated, *“It sounds like most of what you guys do, is for them, those guys over there in the corner, to keep them alive, well, and happy, and strong. I don’t see a reason to cut any of your stuff, that is necessary stuff, with safety of the public.”*

Assistant Chief Jerome agreed and thanked Director Strand and reminded him that fitness coordinators participate in injury prevention. He also concurred that everything we do is for our members in the field, their safety, their productivity, their ability to come to work, to do their job, and to go home safely to their families. He went on to explain that with data, life threatening conditions have been identified and that the annual physicals that are performed are necessary to assist with the well-being of our members.

Chief Bourgeois summarized by saying that the cuts that were discussed were highlights of some of the items budget managers cut. He fielded questions and comments from the board.

Director House Comments:

- *“All the employees of this fire district are very valuable and important, and good friends of mine.”*
- *“The last couple of years, we have been struggling to do a budget. We have been struggling to patch this thing together and having a hard time to make ends meet to do this. A lot of these factors are out of the control of the fire district.”*
- *“A lot of stuff that we have been doing is robbing peter, no pun to pay Paul.”*
- *“The primary functions of this fire district is to put out fires, and provide EMS.”*
- *“I have been looking, checking out, and figuring out what we can do, a couple of things come to mind. This district survived many years with only two assistant fire chiefs, we didn’t have an HR person, we didn’t have two IT people. It seems like we added a lot to administration.”*
- *“We cannot cut firefighters pay, and we will move forward with leaning out the system for what we have to do. I don’t have worry, I only have a year and a half on the board.”*
- *“I would like to have a special meeting to make meaningful cuts that are sustainable.”*
- *“We need to bite the bullet, make some changes, make some cuts, and keep in mind what our due diligence is for this district and that is to provide fire coverage and EMS.”*

- *"We need to have a meeting to get together to look at some of the salaries of some of the administrative staff and see if those are essential to the district, see if those are essential pieces to making this district work."*
- *"I would like the board to sit down to come up with a three year budget forecast, I have heard that it wouldn't be fair, we do them at the county. I don't think that is asking too much."*
- *"The school, is not coming forward on the training center, we have invested a lot of money in the training center, a lot of money goes to the training center, and I understand training is very important."*

Director Moeller:

- *"That might be something that we don't want to do and might not be the best for some people."*
- *"If we get a three year forecast of the worse possible, yearly budgets don't give us information, because we are hoping for the NAV to go up and PSPRS to go down, I think if we just go with the worst case scenario and something around that, it would help us out in the long run."*

Director Strand

- *"In my corporate world experience, they used the word top heavy a lot of times, you have to go after the top so the guys that do the work are available to do the work."*
- *"We look a little top heavy here and we are spending money on things that we can do without."*
- *"I have some friends that have been in the fire business in California, whose chiefs drive their own vehicles."*

Clerk Gehrt

- *"We definitely need to look three to five years out and get some estimates to see where we are going, I believe we are in a valley right now. I believe that the valley is getting better instead of worse, but it would be very good for us for a planning perspective."*

Chairman Cross

- *"I would say that as far as the forecasting goes, I would imagine that we would be doing that after this budget cycle."*

Chief Bourgeois went on to summarize items that are unknown variables that we don't have numbers for this year – medical insurance, ambulance revenue, grant and possible co-pays for grants, ASRS ruling, PSPRS relief. He went on to discuss the positives we have to look forward to, like the passing of the temporary override thanks to the community, the board, and the labor group for their support, and new construction in our district boundaries. Chief Bourgeois stated that this fiscal year is challenging this budgeting season, we had an early identification that this year would be difficult and began working on the budget planning in 2016. Staff has substantially reduced expenditures and increased cash, the plan is to still bring a balanced budget to the board without cutting any employee wages, benefits, or positions.

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## **7. Discussion and presentation regarding the importance of the Blue Card Program. (BOD #2017-04-06)**

Assistant Chief Jerome Schirmer introduced this item to the board. He walked the board through the importance of blue card training and the subscription, not only for our members, but for the community as a whole. With other budget cuts to training and resources, this program is vital for everyone involved. The subscription to the Blue Card Certification Program, allows for continued education through repetition so members can keep their skills sharp. Continuing education is an in depth process, both on-line and hands on training.

Chief Schirmer reminded the board that during the budget discussion, members of the board brought forward the importance of firefighting and the skills firefighters perform. The Blue Card Certification Program is a records management system, teaches modern fire behavior technology, simulation training, communications training, situational awareness training, accountability training, incident command training, line of duty death prevention and mayday prevention. Unfortunately, the fire service, including the SFMD is not immune to a

tragedy on the fireground. The primary goal, which began two years ago, is to have all of the chief officers, company officers, and any member who may be in an acting roll certified.

Director House stated that *"he was done with the Blue Card Program"*, he thinks that it is nice that a lot of people have been trained. He went on to say that he knows training is important, but he can't see paying for the subscription service at \$8,000 for training.

Fire Chief Paul Bourgeois, reminded the board that Blue Card Training is not about Chief Schirmer, it is about our customers and our firefighters, it is command training.

Chief Schirmer expanded on the importance of Blue Card Certification Training for the safety of our firefighters in the field – our firefighters deserve to go home to their families after fighting fires. He then went through a Line of Duty Death Report to show the common theme of a tragedy of that magnitude, they included – training, incident command training, communications, accountability, and situational awareness on the fireground. Chief Schirmer explained the importance of practicing and repeat when it comes to incident command training and modern fire behavior. He stated, as an Operations Chief, trying to facilitate the safety and the effectiveness of the firefighters on the fireground is the most important thing. When it comes to money, a life of any of our members is priceless, not participating in this training would be a tragedy for our organization. He then fielded comments and questions from the board.

Director House stated he was offended by Chief Schirmer's comments.

Chairman Cross stated that he hopes that we are selected for the regional grant that was applied for which included Blue Card Certification Training. He went on to say that because of the other cuts to training at our training facility, this program could be done in-house at their stations and the RTC at a reasonable cost.

Clerk Gehrt stated that we did have quite a bit of training to begin with, he really thinks that this is life safety type training and it has proven its value.

Director Moeller inquired the number of people that were trained on each shift. Chief Schirmer stated that about 90% of the company officers are trained, however, the subscription is for continued education and is updated on a regular basis with up to date safety information.

Captain Joe Garcia explained to the board that the training has proven to be essential. He stated that because of the training he can predict what his captain is going to do and they too can predict what he will do or say being incident command number two. Previously, when the Blue Card Program was not utilized, it cost precious time trying to figure out what and why an interior crew was performing like they were.

Director House stated we survived as a fire district without the training previously, we can survive without it again. He would be in favor making a motion if we received the grant. Director Moeller stated if we got the grant he would also support the program.

Chief Schirmer stated that the benefits of this program is non-quantifiable, because if one member of our department is saved from a tragedy on the fireground, there is no money value there. Members have already seen the benefit on the fireground, two of the most recent fires had flashover circumstances, but because our members are trained on modern fire behavior from Blue Card, they were able to prevent a tragedy.

Director House asked Chief Schirmer to not *"go in to fear mongering"* and that if he was about to eliminate rattlesnake pick-ups from the community, *'Blue Card was the least of his worries'*.

Legal Counsel Donna Aversa, reminded the board that this item was just for informational purposes and discussion only. It would be premature to make any decisions regarding the program at this juncture.

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## **8. Discussion and possible action regarding out of district responses. (BOD #2017-04-07)**

Fire Chief Paul Bourgeois introduced the item to the BOD and asked for Planning & Technology Administrator Anna Butel to present to the board.

Ms. Butel briefly summarized to the board the record's management system, including ImageTrend and how call information is pulled out for statistical purposes. She went on to explain that querying these areas are difficult, because they are not final typed as a specific call type and there usually isn't an address attached to the calls. Ms. Butel summarized the following for a 40 month timeframe.

- US 60 / Queen Valley / Superior / Globe / Florence
  - 13 Incidents (3 EMS, 1 No Incident Found, 5 MVA, 1 Freight Vehicle Fire, 2 Public Service, 1 Grass Fire)
- Apache Trail (SR88)
  - 5 Incidents (2 MVA, 1 Special Outside Fire, 2 Injured Hiker)
- Technical Rescue Team (TRT) Response / Rural Metro / PCSO / MCSO / DPS
  - 5 Incidents (4 TRT, 1 EMS)
- Industrial Park
  - 2 Incidents (MVA's)
- Tonto Forrest Estates
  - Zero Incidents
- Arizonian
  - 44 Incidents (44 SFMD Transports, 10 CCU263)

Mr. Butel and Chief Bourgeois fielded questions and comments from the board regarding out of district response, including transporting patients out of the district's CoN area. Transportation Services Manager Billy Warren reminded the board, that there is a Mutual Aid Agreement in place with AMR, which allows the SFMD to transport patients outside of the CoN. Director House inquired about a subscription rate for ambulance services. Mr. Warren and Chief Bourgeois stated that is on the radar and something that will be developed in the near future.

Chief Bourgeois summarized the data and state the senior leadership team will develop an approach to hand out of district response and present to the board after the budgeting season.

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## 9. Discussion and possible action regarding snake removal calls. (BOD #2017-04-08)

Fire Chief Paul Bourgeois brought this item to the board. He went on to summarize snake removal call statistics for the past two years,

- 261 – 139 calls
- 262 – 191 calls
- 263 – 167 calls
- 264 – 526 calls
- 265 – 422 calls
- SFMD Total – 1445

Chief Bourgeois went on to explain that there are 723 snake calls a year, just in dispatch fees alone, that is **\$19,146.25** per year. This total does not include labor cost, the wear and tear on the apparatus, or the complications of breaking up a crew or sending a three person crew to service that call type. Chief Bourgeois fielded questions and comments from the board.

Director Moeller inquired who would handle snake calls if crews did not respond to pick them up, he was under the impression that Parks and Rec would have to retrieve snakes.

Assistant Chief Jerome Schirmer responded by stating that a snake was an eminent danger or a hazard to our citizens, if there was a snake inside their home or threatening them in any way, crews would still respond. However, if the caller states that the snake was not a threat, dispatch would handle those calls in the same manner as bee calls, in this instance they would give the caller the Herpetological Society information to have

the snake removed. This is also what our partners to the west (Gilbert and Mesa) handle snake removal calls as well.

Director Strand asked, “*Are you saying we don’t want the have snake removal action for these boys?*” He then went on regarding a story about snake removal in Denver Colorado and how their fire department does not remove snakes either.

Chairman Cross stated that with the dispatch fees alone being almost \$20k a year, that doesn’t include fuel, crews being out of service, wear and tear on the trucks, that total can almost double per year when you factor in all of the items. He went on to say, that if the board is concerned about spending \$8,000 to renew an important program like the Blue Card Subscription for training purposes – the safety and wellbeing of our firefighters, we need to look at snake calls. It is a great service that we provide our citizens and crews would still come out if there was a threat, however, there are other avenues that citizens can take to have a snake removed when they are not causing a threat.

Captain Jon Williamson spoke from the audience that he takes his crew down to two people, because he would not send a firefighter out to pick up a venomous snake alone. While they are gone on the call, that compromises the front line crew to two persons. Chairman Cross stated that is even more unacceptable.

Director House sated that he would like to discuss this more with senior leadership and labor to find out how much of an inconvenience it really is to pick up a snake and what kind of priority they put on these calls. He said it doesn’t look overwhelming, but the safety or our people in the district is something he wants to work on.

Chairman Cross reminded the board that just in dispatch fees only the number is staggering, and if we need to hire a mechanic in the next fiscal year, \$20k would be a way to recoup the costs.

Clerk Gehrt stated that he would support cutting this before he would support cutting the Blue Card Program. Chief Schirmer agreed and stated the safety of our firefighters is paramount.

**Motion** by Chairman Cross to cease the snake removal program and to direct staff to begin an aggressive public informational/educational campaign to provide alternative resources for our citizens. **Seconded** by Clerk Gehrt.

**Vote** 2 ayes (Cross, Gehrt), 3 nays (House, Strand, Moeller). **MOTION NOT PASSED.**

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**10. Discussion and possible action to determine tax and temporary override funds rates for FY 17/18. (BOD #2017-04-09)**

Finance Director Roger Wood introduced this item to the board explaining that an updated capital replacement schedule had been handed out. He stated this schedule is a planning tool to assist the district with forecasting the budget. Mr. Wood stated that the district was fortunate enough to have the voters come to our need and voted in favor of the temporary override funds. The monies raised will go directly into the 200 fund, which is utilized for capital items. He went on to explain that when a balanced budget is presented to the board this schedule shows what needs to be purchased in the 17/18 budget. The items that will be purchased in the next fiscal year are things that assist with the infrastructure, i.e. CPU’s, servers, etc. Mr. Wood and Chief Bourgeois fielded comments and questions from the board.

Director House asked for clarification at our current rate was \$3.25, \$.22 GADA Bond, and \$.25 for the special assessment (if voted by the board). Mr. Wood agreed and stated that in the near future, the special assessment for the GADA Bond will be able to lower because of interest rates.

Chairman Cross asked for verification on the special assessment rate for the temporary override fund, if the full \$.25 was approved for the entire 5 years. Mr. Wood stated that for forecasting purposes he has assumed 2.5% increase in the NAV to stay conservative and in the 5 year timeframe the 200 fund would have an additional \$5 million for capital items.

**Motion** by Director House to approve the tax rate of \$3.25 with the general fund, \$.25 for the special assessment related to the temporary override initiative, and \$.22 special assessment related to the 2006 GADA bond development for the tentative budget for fiscal year 2017/2018. **Seconded** by Director Strand.

**Vote** 5 ayes, 0 nays. **MOTION PASSED.**

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#### **11. Discussion, update, and possible action regarding PSPRS. (BOD #2017-04-10)**

Finance Director Roger Wood introduced this item to the board regarding the Hall versus PSPRS case verdict. He went on to explain that the reduction from 11.65% to 7.65%. This change is for employees who were hired on or before July 20, 2011.

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#### **12. Senior Leadership Team and Labor Reports (BOD #2017-04-11)**

##### Management Services Report

- Working with Mayor Serdy, planning a town hall event
- Wrapping up 16/17 Operational Plan
- Planning for 17/18 Operational Plan
- Administrative Professionals Day
- Flat Iron Park Grand Opening

##### Emergency Services Report

- Training Update
  - Driver's Training
  - Pediatric Emergency based Training
- Operations Update
  - Wilandland briefing at the State Capitol – Mark Gomez and Mitch McCollough represented the SFMD
  - Busy month – 981 Incidents
  - Low Acuity Update – Staffed 14 days, averages 8 to 9 calls in a 24 hour period
- Transportation Services Update
  - 435 Transports

##### Administrative Services Report

- National Telecommunicators Week – visited AJPD and the Mesa Regional Dispatch Center
- American Legion Americanism Dinner – FFOY Ryan Elowe
- New Hire Orientation for Transportation Services
- Mock Crash – April 27<sup>th</sup>
- April Pool's Day – April 29<sup>th</sup>

##### Community & Financial Services Report

- Transportation Billing Update
- ASRS Update

##### Labor Report

- April – Fill the Boot Month
  - LM working on MOU
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#### **13. Announcements (BOD #2017-04-n/a)**

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#### **14. Adjourn (BOD #2017-04-12)**

**Motion** by Director House at 7:54 PM to adjourn the meeting. **Seconded** by Clerk Gehrt.

**Vote** 5 ayes, 0 nays. **MOTION PASSED.**

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Governing Board Approval:



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Gene Gehrt, Board Clerk

*Jasmin Jones*