



**Governing Board Meeting Minutes
 September 21, 2016**

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, SEPTEMBER 21, 2016. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA. THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 P.M.

- A. Chairman Cross called the meeting to order at 5:30 p.m.
- B. The Pledge of Allegiance was led by Director Moeller.
- C. Roll Call showed Chairman Jeff Cross, Clerk Gene Gehrt, Director Todd House, Director Charlie Fox, and Director Jason Moeller as present.

Senior Leadership in attendance: Fire Chief Paul Bourgeois, Assistant Chief Jerome Schirmer, Assistant Chief Mike Farber, Assistant Chief Brett Broman, and Finance Director Roger Wood were present.

Legal Counsel Donna Aversa and Executive Assistant acting as Board Secretary Jasmin Jones were also present at the meeting.

Item 1: *Review and approval of the August 2016 financial reports and bank reconciliations. (BOD #2016-09-01)*

Motion by Director House to approve the August 2016 financial reports and bank reconciliations. Seconded by Director Fox.

Vote 5 ayes, 0 nays. Motion passed.

Item 2: *Recognition of employee performance, achievements and special recognition for community members. (BOD #2016-09-02)*

Assistant Chief Brett Broman presented Division Chief Richard Ochs with his 25 Year Service Anniversary Award and Firefighter / Paramedic Eric Ellsworth and Firefighter / Paramedic Dustin Farber with their 10 Year Service Anniversary Award. Firefighter / Paramedic Mike Ament is currently deployed serving our country and was not present to receive his 10 Year Service Anniversary Award and Firefighter Ken Simkins was also absent to receive his 10 Year Service Anniversary Award.

Assistant Chief Brett Broman read the list of the following September Service Anniversaries

Assistant Chief Mike Farber	31 Years
Captain / Paramedic Mike Paul	24 years
Firefighter Nat Erickson	18 Years
Engineer Kevin (Shorty) Johnston	18 Years
Battalion Chief Richard Mooney	18 Years
Engineer Jose Sepulveda	18 Years
Engineer John Taylor	16 Years

Engineer / Paramedic Jim Crowley	14 Years
Captain / Paramedic Craig Halver	14 Years
Engineer Aaron McDonald	14 Years
Captain / Paramedic Ruben Briones	11 Years
Captain / Paramedic Tanner Fox	11 Years
Engineer Rob McMinn	11 Years
Firefighter / Paramedic Randy VandeKrol	11 Years

Item 3: *Call to the Public. (BOD #2016-09-n/a)*
N/A

Item 4: *Consideration and possible approval of all consent agenda items listed below: (BOD #2016-09-03)*

- a) *Board Meeting Minutes from August 17, 2016*
- b) *Executive Session Board Meeting Minutes from August 17, 2016*

Motion by Clerk Gehrt to approve consent agenda items for September 21, 2016. Seconded by Director Moeller.

Vote 5 ayes, 0 nays. Motion passed.

Item 5: *Executive Session pursuant to ARS §38-431.03(A)(1) for personnel matters regarding the fire chief's performance evaluation. (BOD #2016-09-04)*

Assistant Chief Brett Broman asked the BOD to pull this item from the agenda.

Item 6: *Discussion and possible action regarding the Fire Chief Evaluation process and timeline. (BOD #2016-09-05)*

Assistant Chief Brett Broman updated the BOD on the timeline for the Fire Chief's Evaluation process. He stated that he will email the BOD the summarized version of the internal and external evaluations. Fire Chief Paul Bourgeois will not be present at the October Board Meeting, however, Assistant Chief Broman suggested the BOD identify a member of the board to go over the results of the board's evaluation process when the Fire Chief returns.

Item 7: *Discussion, update, and possible action regarding the override election process. (BOD #2016-09-06)*

Fire Chief Paul Bourgeois summarized the timeline of events that the Override Committee has accomplished.

Item 8: *Executive Session pursuant to ARS §38-431.03(A)(3) for discussion or consultation of legal advice with an attorney for the District and/or ARS §38-431.03(A)(4), in order to consider its position and instruct its attorney regarding contracts that are the subject of negotiations as related to BOD #2016-06-07. (BOD# 2016-09-07)*

Fire Chief Paul Bourgeois request the BOD pull this item from the agenda.

Item 9: *Senior Leadership Team Reports (BOD# 2016-09-08)*

- **Fire Chief Report**
 - Fire Prevention Festival – October 9th – 1000-1300
- **Emergency Services / Operations**
 - Training Division Update
 - Transportation Division Update
 - Community Medicine Unit Update

➤ **Technical & Community Services**

- Community Services
 - Tina Gerola and John Suniga are at the National Fire Academy attending Community Risk Reduction Classes
- Technical Services
 - Wireless additions / upgrades to Station 262, Admin, Annex, and Fitness Center
 - Strategic Initiatives (2016-17 Action Plan) assigned and distributed to staff members
 - Scorecard created and distributed to all stations
 - ImageTrend came on site to teach a two day course about System Administration

➤ **Administrative Services**

- 9/11 Memorial Event – Hosted By VFW Post 9399 and 7968
- 9/11 Memorial Video – created by Fire Chaplain Tom Doubt
- Brief update on Assistant Chief Brett Broman’s time at the National Fire Academy

➤ **Financial Services**

- FY 15/16 Audit PBC Schedules and Journal Entries (Auditors on-site October 17-21)
- Transport Services cash reporting refinement
- Preparation and presentation of informational decks

Item 10: *Announcements (BOD# 2016-09-n/a)*

Clerk Gehrt announced that the Pension Board held a meeting and approved Captain Andy Kuhn’s application to enter the DROP, he will retire on or before September 30, 2021

Item 12: *Adjourn (BOD# 2016-09-09)*

Motion by Director House at 5:55 p.m. to adjourn the meeting. Seconded by Chairman Cross.

Vote 5 ayes, 0 nays. Motion passed.

Governing Board Approval:



Gene Gehrt, Board Clerk

Jasmin Jones