



**Governing Board Meeting Minutes
 February 17, 2016**

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, FEBRUARY 17, 2016 THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA. THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 P.M.

- A. Chairman Cross called the meeting to order at 5:30 p.m.
- B. The Pledge of Allegiance was led by Clerk Gehrt.
- C. Roll Call showed Chairman Jeff Cross, Clerk Gene Gehrt, Director Todd House, Director Charlie Fox, and Director Jason Moeller as present.

Senior Leadership in attendance: Fire Chief Paul Bourgeois, Assistant Chief Jerome Schirmer, Assistant Chief Dave Montgomery, Assistant Chief Mike Farber, Assistant Chief Brett Broman, and Finance Director Roger Wood were present.

Executive Assistant acting as Board Secretary Jasmin Jones was present for the meeting. Legal Counsel Donna Aversa was absent from the meeting.

Item 1: *Review and approval of the January 2016 financial reports and bank reconciliations. (BOD #2016-02-01)*

Motion by Director House to approve the January 2016 financial reports and reconciliations. Seconded by Director Fox.

Vote 5 ayes, 0 nays. Motion passed.

Item 2: *Recognition of employee performance, achievements and special recognition for community members. (BOD #2016-02-02)*

Assistant Chief Brett Broman read the list of the following February Service Anniversaries

Fire Engineer John Christensen	27 Years
Fire Captain / Paramedic Rob Bessee	15 Years
Engineer / Paramedic Chuck Hanson	13 Years

Item 3: *Call to the Public. (BOD #2016-02-n/a)*
None

Item 4: *Consideration and possible approval of all consent agenda items listed below: (BOD #2016-02-03)*

- a) Board Meeting Minutes from January 20, 2016
- b) Possible adoption of annual contract for property and casualty insurance services.
- c) Possible adoption of a contract for a collection agency.

Motion by Clerk Gehrt to approve consent agenda items for February 17, 2016. Seconded by Director House.

Vote 5 ayes, 0 nays. Motion passed.

Item 5: *Discussion of the FY 2016/2017 Tax Abstract for Pinal and Maricopa counties, and its impact on the development of the FY 2016/2017 Revenue Budget. (BOD #2016-02-04)*

Fire Chief Paul Bourgeois introduced the item to the Board of Directors, stating that the Net Assessed Valuation (NAV) only increasing 1.5% is concerning. He went on to explain that Prop 117 was not explained to taxpayers. The combined Pinal & Maricopa County Fire District Levy Limit Worksheet (Tax Abstract) showed the following:

1. Pinal County – For the fiscal year beginning July 1, 2016 the SFMD NAV for all District properties in Pinal County increased 1.5% (\$352,994,828 for FY 16/17 vs. \$347,927,678 for FY 15/16).
2. Maricopa County – For the fiscal year beginning July 1, 2016 the SFMD NAV for all District properties in Maricopa County increased 60.7% (\$384,348 for FY 16/17 vs. \$239,192 for FY 15/16). However, the NAV for FY 15/16 was understated due to an error at the Assessor's office that excluded virtually all Net Personal Property from the District's NAV.
3. At the current tax rate of \$3.19/\$100 of NAV, the tax levy for the District is \$11,272,796. District revenue items still unknown include the SRP contribution (taxes paid by SRP on their property and assets located within our district) and the Fire Insurance Premium Tax, estimated at \$375,000 and \$100,000, respectfully

There was brief discussion regarding Prop 117 and the work the Arizona Fire District Association (AFDA) is doing with the legislature for relief from the constraints of Prop 117.

Item 6: *Discussion and possible scheduling of a Board Work Session to discuss strategic planning of Thunder Mountain Middle School. (BOD #2016-02-05)*

Fire Chief Paul Bourgeois stated to the Board, that it is imperative to schedule a Work Session with the Board of Directors to discuss the future of district finances and the strategic planning of Thunder Mountain Middle School.

Motion by Chairman Cross to direct staff to prepare the agenda and necessary documents to hold a Board Work Session on Monday, February 22, 2016 at 5:30 pm, to be held at the Regional Training Center (RTC). Seconded by Clerk Gehrt.

Vote 5 ayes, 0 nays. Motion passed.

Item 7: *Senior Leadership Team Reports. (BOD# 2016-02-06)*

➤ **Fire Chief Report**

- Met with legislators again regarding the initiative to make learning Hands ONLY CPR a requirement for high school students.
- Presented to the AJUSD Governing Board regarding TMMS.
- Hosted classes on behalf of the Center for Public Safety Excellence (CPSE)
 - Exceeding Customer Expectations – 47 attendees
 - 25 SFMD Members
 - 12 Different agencies from across Arizona attended class

➤ **Emergency Services / Operations**

- Community Medicine Update
 - Nurse Practitioners will begin working 48/96 on 3/1/16
- Transport Services Update
 - Total Transports in January 2016 – 288 Transports
 - 2,065 total miles in 27 days in January

- Recruit Graduation – 3 new members
 - Trace Leggett
 - Trey Schow
 - Wes Fimbrez
- Blue Card Certification Training
- Lost Dutchman Marathon
- Renaissance Festival
- **Technical & Community Services**
 - Technical Services
 - The Barracuda Spam Filter was replaced by the manufacturer free of charge due to inconsistencies in releasing / holding emails
 - Printers deployed to all Medic Units
 - Accreditation – Annual Compliance Report was submitted
 - Deployed G2 App to providers
 - Community Services
 - SFMD Firefighter Fitness will be featured at the Parks N' Rec Fit Families Event – 2/20/16 at the Multi-Gen Facility beginning at 0930.
 - Annual Lost Dutchman Days Parade – 2/27/16 beginning at 0900. In keeping with tradition, SFMD will lead parade.
 - March 3rd – SFMD will host the Fire & Burn Educators Association meeting. Over 30 fire and life safety educators from the State of Arizona will attend.
 - Prevention Division has received Smoke Alarms and is putting together installation kits – will educate crews about the program.
 - Old West Market Place, which will include Fry's and satellite shops, will break ground soon.
- **Administrative Services**
 - New Hires
 - Eileen Blackstone, EMS Coordinator – Began 2/22/16
 - Sherry Mueller, HR Generalist – Will begin 2/29/16
 - Health & Wellness Committee is creating an SFMD Cookbook for Healthy Recipes
- **Financial Services**
 - Finance
 - Intermedix integration – Complete
 - Received Medicare approval letter
 - Leadership Academy May 23rd & May 24th – Save the Date
 - Accounting
 - Affordable Care Act reporting for calendar year 2015
 - Transport Services Separation – 150 Fund
 - Registering District with Arizona Department of Revenue for payroll tax withholding

Item 8: *Announcements (BOD# 2016-02-n/a)*
 N/A

Item 9: *Adjourn (BOD# 2016-02-07)*

Motion by Director House at 6:15 p.m. to adjourn the meeting. Seconded by Chairman Cross.
Vote 5 ayes, 0 nays. Motion passed.

Governing Board Approval:



Gene Gehrt, Board Clerk

Jasmin Jones