



**Governing Board Meeting Minutes
 August 19, 2015**

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, AUGUST 19, 2015. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA. THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 P.M.

- A. Chairman Cross called the meeting to order at 5:30 p.m.
- B. The Pledge of Allegiance was led by Director House
- C. Roll Call showed Chairman Jeff Cross, Clerk Gene Gehrt, Director Todd House, Director Charlie Fox, and Director Jason Moeller as present.

Senior Leadership in attendance: Assistant Chief Dave Montgomery, Assistant Chief Mike Farber, Finance Director Roger Wood, and Battalion Chief Jeff Cranmer were present. Fire Chief Paul Bourgeois, Assistant Chief Jerome Schirmer were absent from the meeting.

Legal Counsel Donna Aversa (telephonically), and Executive Assistant acting as Board Secretary Jasmin Jones were also present for the meeting.

Item 1: *Review and approval of the July 2015 financial reports and bank reconciliations. (BOD #2015—08-01)*

Finance Director Roger Wood, explained to the Board of Directors (BOD), that because of the integration of the Tyler Software, the Financial Reports were not complete. He explained to the BOD that we would hold a Special Board Meeting to approve the Financials Statements on or before August 31, 2015.

Item 2: *Recognition of employee performance, achievements and special recognition for community members. (BOD #2015-08-02)*

Chairman Cross read the list of the following August Service Anniversaries

Fire Captain / Paramedic Andy Kuhn	26 Years
Firefighter Paul Gruetzmacher	14 Years
Firefighter Mark Widick	14 Years
Fire Captain / Paramedic Jon Williamson	11 Years
Administrative Assistant I Kelly Bartz	8 Years

Assistant Fire Chief Dave Montgomery presented the following members with a Service Award:

Mechanic II David Shrock	10 Years
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Fire Captain Jeff Ehrlich recognized Doris Collier who helped save Glen Niedermeyer while swimming. Captain Ehrlich explained when his crew arrived, Doris was holding Glen above the water and he was not responsive. He went on to explain how exceptional Doris is, she not only assisted the crew in the water, she lifted Glen above her head to help the crew get him on dry land. Captain Ehrlich also recognized Mr. Niedemyer for recognizing that he should not swim

alone, he had the foresight to call Ms. Collier to see if she was going to be at the pool when he was there.

Mr. Niedmyer recognized the crew, Captain Jeff Ehrlich, Engineer John Christensen (not in attendance), Firefighter Ryan Ledbetter, and Firefighter Andrew Tryon for going above and beyond. They not only assisted Mr. Niedmyer by bringing his blood sugar back up, they drove his car to his home and offered to make him dinner.

Item 3: *Call to the Public. (BOD #2015-08-n/a)*
None

Item 4: *Consideration and possible approval of all consent agenda items listed below:
(BOD #2015-08-03)*

- a) *Board Meeting Minutes from July 8, 2015*
- b) *Purchase of two (2) F-150 trucks*
- c) *Purchase of a 2016 Quantum Pierce Pumper*
- d) *Purchase of fire hose and extrication equipment for a 2016 Quantum Pumper*
- e) *Disposition of surplus property to Tri-City Fire*

Motion by Director House to approve consent agenda items for August 19, 2015. Seconded by both Clerk Gehrt and Director Fox.

Vote 5 ayes, 0 nays. Motion passed.

Item 5: *Discussion and approval to purchase related items to equip five (5) ambulances.
(BOD #2015-08-04)*

Finance Director Roger Wood explained to the BOD at the March 26, 2015 Special Board meeting, the Board approved the purchase of five (5) Horton ambulances at an estimated price of \$1,024,696.00 (BOD #2015-03-11). At this same special board meeting, the BOD approved the purchase of these ambulances through a 10-year capital lease from the financing firm Leasing2. The total amount financed through the capital lease was \$1,491,000.00; the additional \$466,304.00 over the estimated cost of the ambulances was designated for "big ticket" medical equipment needed to fully equip the 5 ambulances.

Roger went on to say since the March Board Meeting, the true cost of the ambulances and big ticket medical equipment has been more clearly determined. To ensure compliance with the District's Procurement Policy, Staff is provided the Board with a total view of the cost of all elements of the 5 fully equipped ambulances. Roger reminded the board that the District has received a grant totaling \$200,539.35 to offset costs.

Fleet Supervisor Vaughn Croshaw answered general questions from the BOD regarding the equipment that would be purchased.

Motion by Clerk Gehrt to approve the purchase of all related items to fully equip five (5) Horton Ambulances not to exceed \$1,556,807.58, with the understanding that the grant totaling \$200,539.35 will offset costs and to purchase the big ticket items totaling \$65,807.58 from the 200 fund. Seconded by Director Fox.

Vote 5 ayes, 0 nays. Motion passed.

Item 6: *Discussion and possible action concerning a request to extend the current TMMS building and lease with the Apache Junction Unified School District (AJUSD). (BOD #2015-08-05)*

Assistant Chief Dave Montgomery stated this item is for review and approval of a request to extend the lease and shared-use agreement with the Apache Junction Unified School District for a period of 60 days, until October 31, 2015, for the purpose of establishing a more comprehensive

lease-purchase agreement for submittal to the AJUSD Superintendent, Dr. Chad Wilson on or before October 31, 2015.

In 2012, the SFMD began working with the AJUSD to accommodate use of certain areas of the vacant Thunder Mountain Middle School for the purpose of establishing a dedicated location for training needs. SFMD personnel worked with the school district and with their current renter at the time, Center-Stage Church, to find areas available for long term lease that could be renovated to house the training and EMS division.

In 2014, a nearly million dollar renovation was completed to approx. 20,000 square feet of the facility, and the SFMD Regional Training Center was established. Discussions have continued with the AJUSD about the long-term plan for the entire campus and how SFMD might expand to meet our future training needs.

During recent discussions about the renewal of SFMD and the Center-Stage Church leases for another three year period, an opportunity was presented to the fire district to consider a lease-purchase arrangement with the AJUSD.

The 60-day extension being requested will allow a comprehensive lease purchase offer to be presented to the AJUSD for consideration of taking over full-tenancy of the campus and allow SFMD to pursue options for future expansion while preserving and protecting the investments already made to the facility.

If the AJUSD accepts this 60-Day extension request, they would also notify the Center-Stage Church of the cancellation of their lease. The Church would then begin to move their operations to another site. Currently the church and the AJUSD are in discussions about the church acquiring the newly vacated Superstition Mountain Elementary School buildings.

To accommodate this lease extension the AJUSD has asked SFMD to make whole the church's lease payment until such time as a new lease-purchase agreement could be approved. This payment would be an additional \$750 per month to our current payment of \$750 per month.

Motion by Director House to approve the 60-day-day extension to our current lease with the Apache Junction Unified School District (AJUSD) and to direct staff to initiate the MOU letter addressed to the AJUSD requesting a 60 day extension and to pay the additional \$750 per month in rent after the church vacates the property. Seconded by Director Moeller.

Vote 5 ayes, 0 nays. Motion passed.

Item 7: *Discussion and update of the CCU program and Rescue Operations implementation. (BOD #2015-08-06)*

Assistant Chief Dave Montgomery stated the CCU Program is operating daily and continues to be successful. The statistics that show the savings have not yet been released by CMS, however, the mock billing is progressing and showing a savings. He went on to say that we are proud to say the hiring of new Transportation Services Manager, Billy Warren is a tremendous help to assist with the Rescue Operations implementation. Chief Bourgeois, Chief Schirmer, Dave Pohlmann, and Billy Warren are currently attending the Arizona Ambulance Association Conference in Prescott.

Item 8: *Chief's Report. (BOD# 2015-08-07)*

Assistant Chief Dave Montgomery reported on the following:

➤ **Drowning Impact Awareness Month**

- August is Drowning Impact Awareness Month
- Members attended the annual kick-off at Phoenix Children's Hospital.
- SFMD has had the largest contingency at this event for the past 3 years.
- Members will wear purple ribbons to show support during the month of August.

- **SFMD.AZ.GOV**
 - Staff is continuing to work on the new SFMD website
 - A demo will be provided at the September Board Meeting
- **Accreditation**
 - Our Annual Compliance Report was unanimously accepted by the Accreditation Peer Review Board.
- **Dates to Remember**
 - Annual Fire Prevention Celebration – Sunday, October 4, 2015
- **Public Education**
 - July 11, 2015 – Car Seat Installation at Kiddy Korner Preschool
 - July 25, 2015 – Water Safety & CPR demonstration with Parents as Teachers
 - August 1, 2015 – CCR & AED Demonstration at Superstition Harley Davidson
- **New SFMD Members**
 - Billy Warren, Transportation Services Manager
 - Lori Hlavin, Account Clerk (Payroll)

Item 9: *Announcements (BOD# 2015-08-n/a)*

Director House commented on the new technology in the Board Room that was part of the 2015/2016 budget planning process.

Clerk Gehrt asked for the BOD By-Laws be placed on the September agenda for updating.

Item 10: *Adjourn (BOD# 2015-08-08)*

Motion by Director House at 6:16 p.m. to adjourn the meeting. Seconded by Clerk Gehrt.

Vote 5 ayes, 0 nays. Motion passed.

Governing Board Approval:



 Gene Gehrt, Board Clerk

Jasmin Jones