

Superstition Fire & Medical District
Governing Board Meeting
Wednesday, January 20, 2016
5:30 p.m.



Item 1

BOD #2016-01-01

Review and approval of the December 2015 financial reports and bank reconciliations.



Item 2

BOD #2016-01-02

Recognition of employee performance, achievements, and special recognition for community members.





**2015 Firefighter of the Year
Fire Captain Dave Pohlmann**

Item 3

BOD #2016-01-na

Call to the public.

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.



Item 4

BOD #2016-01-03

Consideration and possible approval of all consent agenda items as listed below.

- a) Board Meeting Minutes from December 16, 2015
- b) Purchase of equipment to outfit a Battalion Chief Truck



Item 5

BOD #2016-01-04

Discussion and possible approval for the SFMD's Financial Statements and Independent Auditor's Report for the fiscal year ending June 30, 2015. As required by Arizona Revised Statutes §48-253, submitted by Henry & Horne, LLP.



Item 6

BOD #2016-01-05

Presentation regarding the overall performance of the District's 457 Deferred Compensation Plan and related Nationwide Retirement Fund portfolio.



Item 7

BOD #2016-01-06

Discussion and possible approval to amend the current Fee Schedule for District Fire and Medical Records.



Item 8

BOD #2016-01-07

Possible adoption of Resolution 2016-01:
Acknowledgement of Serious Fire District Financial
Crisis.



Item 9

BOD #2016-01-08

Discussion and possible approval of the Fire Chief's updated contract.



Item 10

BOD #2016-01-09

Senior Leadership Team Reports



Fire Chief

- Testified at the State Capitol on behalf of the American Heart Association and the Anthony Bates Foundation.
 - To make Hands Only CPR a standard before graduating high school.



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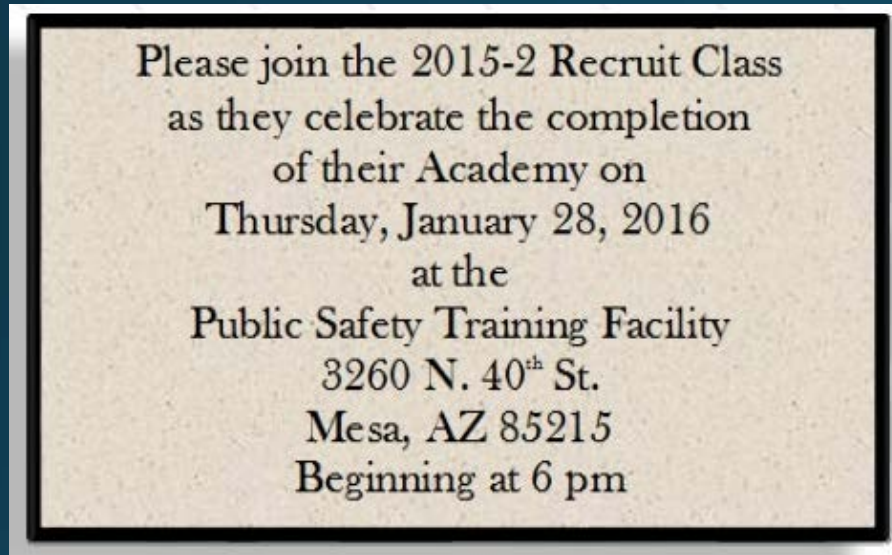
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Emergency Services / Operations

➤ Recruit Graduation



- CCU Program Update
- Ambulance Operations Update
- Grant Applications
- Blue Card Class in February
- Citizen Testimonials of Excellent Customer Service



Technical & Community Services

Technical Services:

- Spam and bandwidth usage reports now come on Monday's
- Gathering information for a large group for the G2 app roll-out
- Intermedix / ImageTrend Connection is almost complete
- Telestaff reconfiguration



Technical & Community Services Cont.

Community Services:

- Community Risk Reduction Program – Tina Completed NFA's Managing Effective Prevention Programs
- Tina will attend the AZ Fire & Burn Educator Association Community Risk Reduction Conference in Laughlin, AZ
- Continuing to grow the AED Program throughout the community
- Fire & Fall Safety for Older Adults presentations have begin in the community
- Working on Smoke Alarm Kits and Education for Crews



Administrative Services

➤ Open Enrollment

- Benefit Logic will launch Online Enrollment process for 2016/2017

➤ Hosting Upcoming Classes

- Accreditation Consortium – January 27th
- Exceeding Customer Expectations – January 28th



Financial Services

➤ FY 2015/2016 Fire Insurance Premium Rebate

- Worked with AZ State Fire Marshal's Office to correct the District's exclusion from the FY 2015/2016 Fire Insurance Premium Rebate Program.
- In August 2015, met with interim director to discuss omission – their staff admitted they received the application and documents, but due to turnover had omitted inclusion.
- The issue was escalated to the Governor's Office
- District received a check for \$94,708 on Tuesday (the check was hand delivered).
- To complete the process, the District must provide a copy of the check to be written to PSPRS in the exact amount of the rebate, along with a certified letter attesting to use of the rebate.

➤ Medicaid / Medicare Applications

- Medicaid – Received notification of application was approved
- Medicare – Application and final inspection have been completed, waiting on approval



Financial Services Cont.

➤ Collection Agency

- Performing research on necessary policies / procedures to complement the collection process
- Planning on presenting to the Board in February on a Collection Agency

➤ Worker's Compensation

- Discussed our District's experience at the Admin Roundtable at the AFDA Conference
- Similar experience for other fire districts, have received calls since the Roundtable



Financial Services Cont.

➤ **Completed W2 and 1099 creation for calendar year 2015**

➤ **Transport Services Integration**

- Initial funding of 150 Fund accomplished by transferring \$500,000 from 200 Fund
- Continue defining new payroll processes as we pay both 100 Fund and 150 Fund in a single payroll run.
 - Creates the need for numerous new journal entries, we are working to define desk procedures

➤ **Annual Audit**

- Completed Audit, Presentation by Marilyn Mays is final step
- With Jasmin's help, will be submitting Annual Report to Fire Marshal's Office to ensure the District receives its share of Fire Premium rebate.



Financial Services Cont.

➤ Fiscal year 2016/2017 Budget Pre-Planning

- Updated budget schedule for 16/17 budget season.
- The District received information on its FY 16/17 employer retirement contribution rates.
 - PSPRS up 0.55% to 20.83%, alternate contribution up 1.41% to 30.03% - Districts Funded Level is 73.8% as of June 30, 2015
 - ASRS up 0.01% to 11.48% - Overall ASRS funded level is 73.8% as of June 30, 2015

➤ CYMA

- Have scheduled Accounting Staff training to expand system use
- Looking at possibility of purchasing Human Resources module to accomplish a fully integrated HR / Accounting module.



Item 11

BOD #2016-01-na

Announcements



Item 12

BOD #2016-01-10

Adjourn

