

**Superstition Fire & Medical District
Governing Board Meeting
Wednesday, December 16, 2015
5:30 p.m.**



Item 1

BOD #2015-12-01

Review and approval of the November 2015 financial reports and bank reconciliations.



Item 2

BOD #2015-12-02

Recognition of employee performance, achievements, and special recognition for community members.



Item 3

BOD #2015-12-na

Call to the public.

A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.



Item 4

BOD #2015-12-03

Consideration and possible approval of all consent agenda items as listed below.

- a) Board Meeting Minutes from November 18, 2015
- b) Executive Session Board Meeting Minutes from November 18, 2015 – Personnel Matters
- c) Executive Session Board Meeting Minutes from November 18, 2015 – Attorney Advice
- d) Approval of 10 Panasonic Toughbook CF-C2's for ePCR and Fire Reporting
- e) Amended and restated Intergovernmental Agreement with the Topaz Regional Wireless Cooperative (TRWC)



Item 5

BOD #2015-12-04

Discussion and possible regarding conflict of interest or potential conflict of interest of Governing Board Members.



Item 6

BOD #2015-12-05

Approval of disclosure statement of meeting notice posting locations and dates for Superstition Fire & Medical District Governing Board Meetings and Local Pension Board Meetings for 2016.



Item 7

BOD #2015-12-06

Discussion and possible action regarding the approval of adoption of planning calendar and process for Fiscal Year 2016/2017.



Item 8

BOD #2015-12-07

Discussion and possible action regarding transferring funds for the January 1, 2016 Debt Service Interest Payment.



Item 9

BOD #2015-12-08

Discussion and possible approval providing Finance Director Roger Wood with the authority to transfer money between funds.



Item 10

BOD #2015-12-09

Discussion and possible approval of Tyler Technologies proposal to terminate the contract with SFMD.



Item 11

BOD #2015-12-10

Discussion and possible approval of SFMD's billing and procedures and mailing profile for Intermedix regarding billing transport services.



Item 12

BOD #2015-12-11

Discussion and possible approval of the Arizona Safety Personnel Retirement System Qualifying Report for Fiscal Year 2016/2017.



Item 13

BOD #2015-12-12

Discussion and possible approval of changing to 7710 for the District's Worker's Compensation company.



Item 14

BOD #2015-12-13

Discussion and possible adoption of Resolution 2015-11 Adopting the SFMD Strategic Plan 2015-2020 and Resolution 2015-12 Adopting the Operational Plan for Fiscal Year 2015/2016.



Item 15

BOD #2015-12-14

Discussion and possible action concerning the Fire Chief's Performance Evaluation.



Item 16

BOD #2015-12-15

Senior Leadership Team Reports



Fire Chief Report



- **2016 AFDA Winter Conference**

January 14th – 16th

Laughlin, NV

- **Conference will run on NV time this year**

- **Required Training Classes Per SB1387**

- Classes are \$50 per class– see Jasmin for further details





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Emergency Services / Operations

➤ Ambulance Operations





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Technical & Community Services

Technical Services:

- All Transport Personnel have been trained in Computer Services
- Completed an Advanced Video Conferencing Training on December 14th
- Working through significant implementation issues for the ImageTrend Elite RMS platform.





RESTITUTION FIRE & MEDICAL DISTRICT



Technical & Community Services Cont.

Community Services:

- City Holiday Event – December 5, 2015
 - 300 people exposed to Hands ONLY CPR
 - Over 2000 contacts with educational material provided
 - Display of our new ambulances, with much support from the public
- School CPR/CCR Pub-Ed Program Started
 - All 70 teachers at Desert Vista Elementary School were exposed to Hands ONLY CPR
- The Compliance Engine is already starting to provide us with reports for our district businesses with fire protection systems.









Administrative Services

➤ Policy Revisions

- Working closely with the Labor Group on revisions
- Creating new policies for Ambulance Operations

➤ Ramping up for the 2016 Benefits Renewals

- Meeting with Brokers, etc.

➤ New Hire Orientation Successful for the EMS Division







Financial Services

➤ Medicare Application

- No initial instructions or direction received from End User Services (EUS).
- Medicare's newly implemented enhanced procedures to address fraud concerns has created numerous conflicting directions.
- Ultimately had to send the hardcopy application to both Texas and North Dakota.
- Troubles with the PECOS system visibility created problems with Nridian's processing of the District's application.
- After numerous conference calls and repeat application submissions (both hardcopy and on-line), the District's application has been successfully submitted.



Financial Services

➤ Medicaid Application

- Much easier than Medicare
- Have been informed the District should receive confirmation of application letter next week

➤ Intermedix Integration

- Facilitated establishment of billing protocols and Standard Operating Procedures.
- Coordinated Intermedix training of Transport staff on ICD-10 codes.
- Facilitating IT coordination between District and Intermedix.



Financial Services Cont.

➤ Transport Services Integration

- Continued working with Pinal County and Wells Fargo to set up bank accounts to support the Transport Services operations.
- Working through details on how to handle payroll and payables related activity.

➤ Annual Audit

- Working with Henry & Horne staff in finalizing audit and related financial statements.
- Preparing draft Management Report and Audit Report Preamble for the Audit Report.
- Presentation to the Board at January Board meeting.



Financial Services Cont.

➤ Fiscal Year 2016/2017 Budget Pre-Planning

- Started updating wage and budget schedules for upcoming budget season.

➤ CYMA

- Looking into ways to expand CYMA use to gain some of the functionality expected from Tyler.
 - Examples include Time & Attendance reporting, templates for repetitive invoices and journal entries, payroll file uploads, and Human Resources.



Item 17

BOD #2015-12-na

Announcements



Item 18

BOD #2015-12-16

Adjourn

