

Superstition Fire and Medical District

Board of Directors

December 17, 2014



Mr. Todd House
Mr. Gene Gehrt
Mr. Jeff Cross
Ms. Barbara Cobb
Mr. Charlie Fox

Superstition Fire and Medical District Governing Board Meeting Agenda

PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the general public that the Superstition Fire and Medical District Governing Board will hold a meeting on **Wednesday, December 17, 2014**. The meeting will be held at the Superstition Fire and Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting will be open to the public and will begin at 5:30 p.m. local time.

AGENDA:

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

The following agenda items are scheduled for discussion at the board meeting. The Governing Board may or may not decide to take action on any or all items. The order of the agenda items may or may not be taken in the order listed.

1. Discussion and possible action regarding election of Superstition Fire and Medical District Governing Board Officers: Board Chairperson and Board Clerk for the upcoming two-year term. **(BOD #2014-12-01)**
2. Review and approval of the November 2014 financial reports and bank reconciliations. **(BOD #2014-12-02)**
3. Recognition of employee performance, achievements, and special recognition for community members. **(BOD #2014-12-03)**
4. Call to the Public.
A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.
5. Consideration and possible approval of all consent agenda items as listed below: **(BOD #2014-12-04)**
 - a) Board Meeting Minutes from November 19, 2014
 - b) Executive Session Board Meeting Minutes from November 19, 2014
 - c) Amendment to Administrative Direction Agreement - Medical Director
 - d) Amendment to EMS Base Station Hospital Contract
6. Discussion and possible approval of changes to signature authority regarding the District's Wells Fargo Bank Payroll Clearing and Electronic Payment bank accounts and adoption of Resolution 2014-09, naming authorized persons to sign fire district warrants for fiscal year 2014/2015. **(BOD #2014-12-05)**
7. Discussion and possible approval of Pinal County Line of Credit – Letter of Declaration. **(BOD #2014-12-06)**
8. Discussion and possible action regarding conflict of interest or potential conflict of interest of Governing Board Members. **(BOD #2014-12-07)**
9. Discussion and possible action regarding the approval and adoption of a planning calendar and process for Fiscal Year 2015/2016 SFMD Revenue and Expenditure Budget. **(BOD #2014-12-08)**
10. Approval of disclosure statement of meeting notice posting locations and dates for Superstition Fire and Medical District Governing Board Meetings and Local Pension Board Meetings for 2015. **(BOD #2014-12-09)**
11. Discussion and possible action regarding transferring funds for the January 1, 2015 Debt Service Interest Payment. **(BOD #2014-12-10)**
12. Discussion and possible approval of a Memorandum of Understand (MOU) with Rural Metro and SFMD regarding the CoN application process. **(BOD #2014-12-11)**
13. Discussion and overview of the CMS grant and the CoN application process. **(BOD #2014-12-12)**

14. Discussion and response from the fire chief regarding his performance evaluation. **(BOD #2014-12-13)**
15. Discussion and presentation of the ISO Public Protection Classification Program. **(BOD #2014-12-14)**
16. Chief's Report **(BOD #2014-12-15)**
17. Announcements **(BOD #2014-12-n/a)**
18. Adjourn **(BOD# 2014-12-16)**

NOTICE: The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

One or more members of the governing board may attend the meeting telephonically.

Governing Board meeting agenda dated and posted (at least 24 hours before the scheduled meeting date and time):

Posted on: December 11, 2014

At: 1800 hours

By: Jasmin Jones

Governing Board Meeting – December 17, 2014

Agenda Item: 1

BOD#: 2014-12-01

Agenda Item Title:

Discussion and possible action regarding the election of Superstition Fire and Medical District (SFMD) Governing Board Officers: Board Chairperson and Board Clerk for the upcoming two-year term.

Submitted By:

Fire Chief Paul Bourgeois

Background/Discussion:

Staff is recommending the election of the Governing Board Officers to serve as the Board Chairperson and Board Clerk for a two-year term beginning December 2014 through November 2016.

Article III of the SFMD Governing Board By-Laws requires the election of Governing Board officers every two years. The two year term runs through December through November.

Board Chairperson: *The Chairperson is primarily responsible for ensuring that the business of the public meetings is transacted in a proper order and is reasonably expedited. The Chairperson must ensure that all members observe appropriate procedure and that order and decorum are observed at the meetings.*

Board Clerk: *The Clerk is the official custodian of all records of the district. The Clerk, in the event of the Chairperson's absence or inability to act, shall have all the authority of the Chairperson.*

**Per ARS §38-847(A)(3) the Board Clerk is the Board Chairperson for the PSPRS Local Pension Board (LPB). The Board Clerk may also appoint 2 citizen members on the LPB, when there are open seats (the other 2 individuals are firefighter members).*

The newly elected Board Chairperson and Board Clerk may move into the appropriate seats and conduct the rest of the meeting.

Recommended Motion:

"Motion to elect _____ to serve as Board Chairperson of the Superstition Fire and Medical District Governing Board for a two-year term, December 2014 through November 2016."

"Motion to elect _____ to serve as Board Clerk of the Superstition Fire and Medical District Governing Board for a two-year term, December 2014 through November 2016."

Financial Impact(s)/Budget Line Item:

N/A

Enclosure(s):

N/A

Governing Board Meeting – December 17, 2014

Agenda Item: 2

BOD#: 2014-12-02

Agenda Item Title:

Review and approval of the November 2014 financial reports and bank reconciliations.

Submitted By:

Fire Chief Paul Bourgeois

Background/Discussion:

The district's accounting department staff prepares the monthly financial reports. The district's annual budget, which is adopted by the board each June for the following fiscal year (July 1 – June 30), is formatted to mirror the monthly financial statements. The financial reports provide the Board with a monthly recap of expenditures and revenues, along with year-to-date account balance information.

In compliance with A.R.S. §48-807 (O), the following reports have been added to the monthly financial statements packet:

1. **Cash Flow – All Governmental Funds.**

The Cash Flow report consists of the combined cash balances of all District Funds. These balances include the General (100), Capital Projects (200), Bond Proceeds (300), Special Revenue (400), Debt Principal (500), and Debt Interest (600) Funds. The Cash Flow report is updated monthly with the actual revenues deposited into and actual expenditures disbursed from the district's cash accounts. It is important to note the revenues and expenditures are reported on a Cash Basis. This report is generated to demonstrate that the fire district maintains sufficient cash available to satisfy the projected expenditures budgeted over the course of the fiscal year.

2. **Fund Account Bank Reconciliations.**

The reconciliation of each of the District's Fund cash accounts (General (100), Capital Projects (200), Bond Proceeds (300), Special Revenue (400), Debt Principal (500), and Debt Interest (600) Funds) between the Pinal County Treasurer's monthly bank statement and the District's Fund balance sheet report is provided. To signify Board approval of the monthly financial statements and bank reconciliations, the Board Chairperson is requested to sign the attached Letter of Acceptance which will be kept on file at the district.

Recommended Motion:

"Motion to approve the November 2014 financial reports and bank reconciliations."

Financial Impact(s)/Budget Line Item:

N/A

Enclosure(s):

Letter of Acceptance of the Fire District's Financial Statements and Bank Reconciliations.

*Financial Reports and Bank Reconciliations are separate from the board packet.

Superstition Fire & Medical District
Governing Board Acceptance of Fire District's
Financial Statements and Bank Reconciliations

Pursuant to A.R.S. §48-807, by the signature(s) below, the Governing Board of the Superstition Fire and Medical District attests to the review and approval of the following financial report(s) of the Fire District for the month of **November 2014**:

1. Financial Statement
2. Bank Reconciliations
 - a. General (100) Fund
 - b. Capital Projects (200) Fund
 - c. Bond Proceeds (300) Fund
 - d. Special Projects (400) Fund
 - e. Debt Principle (500) Fund
 - f. Debt Interest (600) Fund

Board Chairperson

Date

Governing Board Meeting – December 17, 2014

Agenda Item: 3

BOD#: 2014-12-03

Agenda Item Title:

Recognition of employee performance, achievements, and special recognition for community members.

Submitted By:

Fire Chief Paul Bourgeois

Background/Discussion:

This is a recurring monthly item to provide the board with information concerning superior employee performance, achievements, and special recognition for community members.

December Service Awards: *(presented for 5, 10, 15, 20, and 25 year anniversaries):*

N/A

December Service Anniversaries:

Fire Captain Jack Hafer	23 Years
Deputy Fire Marshal/Paramedic John Suniga	22 Years
Fire Captain/Paramedic Doug Taylor	22 Years
Fire Mechanic George Nasello	2 Years

Governing Board Meeting – December 17, 2014

Agenda Item: 4

BOD#: 2014-12-n/a

Agenda Item Title:

Call to the Public

A.R.S. §38-431.01(H):

A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body.

At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda.

However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

Background / Discussion:

Call to the Public is provided so citizens may address the public body (Governing Board) with matters concerning the fire district. Arizona public meeting law provides that the public body may discuss, consider, or decide only matters listed on the agenda and other matters related thereto. Since the public body will generally not know what specific matters may be raised at call to the public, they will be unable to act until the matter is placed on a subsequent meeting agenda (at the board's discretion). The board may also direct staff to follow up on the issue with the citizen.

Scheduled:

None

Governing Board Meeting – December 17, 2014

Agenda Item: 5

BOD#: 2014-12-04

Agenda Item Title:

Consideration and possible approval of all consent agenda items as listed below:

- a) Board Meeting Minutes from November 19, 2014 (See Appendix A)**
- b) Executive Session Board Meeting Minutes from November 19, 2014 (See Appendix B)**
- c) Amendment to Administrative Direction Agreement - Medical Director (See Appendix C)**
- d) Amendment to EMS Base Station Hospital Contract (See Appendix D)**

Background/Discussion:

The consent agenda allows the Board of Directors (BOD) to consider contracts, purchases, and other routine administrative matters having authorized funding within the current fiscal year budget as a single decision. Items may be withdrawn from the consent agenda and discussed separately upon request by any member of the BOD or staff. Information for each consent agenda item and corresponding supporting document is within the packet.

Recommended Motion:

"Motion to approve the consent agenda items for December 17, 2014."

Go to Appendix

Go to Item 6

Governing Board Meeting – December 17, 2014

Agenda Item: 6

BOD#: 2014-12-05

Agenda Item Title:

Discussion and possible approval of changes to signature authority regarding the District's Wells Fargo Bank Payroll Clearing and Electronic Payment bank accounts and adoption of Resolution 2014-09, naming authorized persons to sign fire district warrants for fiscal year 2014/2015.

Submitted By:

Fire Chief Paul Bourgeois

Background/Discussion:

As a result of the election of Gene Gehrt to replace Linda Shank as Board member for the district's Governing Board and add Roger Wood for emergency check signature(s). The signature cards at the district's Wells Fargo bank accounts must be updated to reflect the change.

The changes being proposed to the district's Wells Fargo bank authorized signatories are:

1. Addition of Gene Gehrt
2. Removal of Linda Shank
3. Addition of Roger Wood (for emergency check signing)

Recommended Motion:

"Motion to approve the addition of Gene Gehrt and Roger Wood, and the removal of Linda Shank as authorized signatories on the District's Wells Fargo bank accounts and to adopt Resolution 2014-09, naming authorized persons to sign fire district warrants for fiscal year 2014/2015."

Financial Impact(s)/Budget Line Item:

N/A

Enclosure(s):

Amendment to Commercial Account Signature Card – Wells Fargo
Resolution 2014-09, naming authorized persons to sign fire district warrants

RESOLUTION 2014-09
Superstition Fire and Medical District Medical
Authorized Persons to Sign Fire District Warrants

A RESOLUTION OF THE CHAIRPERSON AND GOVERNING BOARD OF THE DIRECTORS OF THE SUPERSTITION FIRE AND MEDICAL DISTRICT, NAMING THE AUTHORIZED PERSONS TO SIGN WARRANTS ISSUED BY THE SUPERSTITION FIRE AND MEDICAL DISTRICT FOR THE FISCAL YEAR BEGINNING JULY 1, 2014 AND ENDING JUNE 30, 2015, DECLARING THAT SUCH SHALL ESTABLISH AUTHORIZED SIGNERS:

WHEREAS, in accordance with the requirements of the Pinal County Treasurer's Office, the Board of Directors did, on the seventeenth day of December 2014, establish the persons authorized to sign warrants issued by the Superstition Fire and Medical District through the Pinal County Treasurer's Office for fiscal year 2014/2015.

Pursuant to ARS §48-805(C), the following persons are thereby authorized to sign warrants on the district's behalf:

Mr. Todd House, Board Member
Mr. Jeff Cross, Board Member
Mr. Charlie Fox, Board Member
Mr. Gene Gehrt, Board Member
Ms. Barbara Cobb, Board Member
Mr. Paul Bourgeois, Fire Chief
Mr. Roger Wood, Finance Manager

There is a stipulation restricting authorization to sign warrants by Mr. Paul Bourgeois, Fire Chief and Finance Manager, Roger Wood to only sign warrants for the payment of payroll taxes and direct deposits. A warrant will be issued to the Superstition Fire and Medical District (SFMD) and deposited in SFMD's Wells Fargo Payroll Clearing Account #4121535058 on Thursday of each week of payroll processing and the Electronic Payment Clearing Account #4942920083. The district's payroll processing company, insurance agents, and other authorized vendors will then make withdrawals to process the taxes, direct deposit payments, and insurance payments.

The authorized signatures are those as executed below and on the attached page.

PASSED AND ADOPTED THIS SEVENTEENTH DAY OF DECEMBER 2014 BY THE CHAIRPERSON AND GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE AND MEDICAL DISTRICT.

Todd House, Board Member

Gene Gehrt, Board Member

Barbara Cobb, Board Member

Charlie Fox, Board Member

Jeff Cross, Board Member

Superstition Fire and Medical District

Authorized Signature Card

Todd House, Board Member

Gene Gehrt, Board Member

Barbara Cobb, Board Member

Charlie Fox, Board Member

Jeff Cross, Board Member

Paul Bourgeois, Fire Chief

Roger Wood, Finance Manager

Amendment to Commercial Account Signature Card

Use this document to add additional/new signers or delete existing signers on an existing account(s). Please complete a separate Amendment for each separate Accountholder/Customer Legal Name(s).

SUPERSTITION FIRE & MEDICAL DISTRICT

I. Accountholder/Customer Legal Name:

II. Account Numbers:

Add more accounts

Remove

#1 4121535058 CoID 182 #2 4942920083 CoID 182

III. Current Authorized Signers: (Must select one of the two options below)

- ☐ List all authorized signers currently on the account(s): (This is the preferred method of amending signers. Signature(s) not required. Do NOT provide a partial list of existing signers.)

Add more names

Remove

#1 Signer Name _____

☒ Current authorized signers remain the same.

IV. Amendment to Authorized Signers:

Add more rows

Remove

Describe Requested Change(s) to Authorized Signers: (Add or Delete as specified below.)

Action Requested (Check One)	Print Name and Position/Title	Specimen Signature (Required only for persons being ADDED as authorized signers)
#1 <input type="checkbox"/> Add <input checked="" type="checkbox"/> Delete	Linda Shank	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
#2 <input checked="" type="checkbox"/> Add <input type="checkbox"/> Delete	Gene Gehrt	
#3 <input checked="" type="checkbox"/> Add <input type="checkbox"/> Delete	Roger Wood	

V. Customer Acknowledgement & Agreement

On behalf of the Customer identified on the above-referenced Signature Card, I hereby certify, by my signature below, that each of the individuals identified above as a new "Authorized Signer" has the authority, acting alone, to (a) sign checks drawn on and make cash or other withdrawals from, the Account(s), (b) request and withdraw stop payment orders for checks drawn on the Account(s), and (c) initiate funds transfers by ACH, wire or other means out of the Account(s) in accordance with the Customer's contractual arrangements with Wells Fargo regarding these services. Each of the individuals identified above as being deleted from status as an "Authorized Signer" no longer has such authority and should not be permitted to engage in transactions relating to the Account(s). I further acknowledge and agree that the changes reflected on the Amendment form shall not become effective until after this form has been received by Wells Fargo and Wells Fargo had had a reasonable opportunity to act on it.

Printed Name

Position/Title

Authorized Signature

Date

Bank Use Only

Dan Warren

602-378-2175

Banker Name

Banker Telephone

S4101-204

64195

64195

23623

Banker MAC

AU

RAU

Officer #

Raelene Syro

602-378-1215

Submitter Name

Submitter Phone #

Submit Edits

Governing Board Meeting – December 17, 2014

Agenda Item: 7

BOD#: 2014-12-06

Agenda Item Title:

Discussion and possible approval of Pinal County Line of Credit – Letter of Declaration.

Submitted By:

Fire Chief Paul Bourgeois

Background/Discussion:

This Line of Credit - Letter of Declaration is for districts that will be issuing less than \$10 million in tax exempt debt during the calendar year, and is required by Pinal County's servicing bank. If the letter is not returned or a district will be issuing more than \$10 million in tax exempt debt, it will be charged a higher rate of interest when borrowing against the line of credit.

Recommended Motion:

"Motion to approve the Pinal County Line of Credit Letter of Declaration."

Financial Impact(s)/Budget Line Item:

N/A

Enclosure(s):

Memorandum from the Pinal County Treasurer and Letter of Declaration Form



Dolores "Dodie" J. Doolittle
Pinal County Treasurer

Post Office Box 729 31 N Pinal St Bldg E Florence, AZ 85132-0729
Telephone (520) 866-6412 Fax (520) 868-9007
e-mail: treasurer@pinalcountyz.gov

MEMORANDUM

TO: All Pinal County Political Subdivisions

FROM: Dolores "Dodie" J Doolittle, Pinal County Treasurer

RE: Line of Credit – Letter of Declaration

DATE: October 22, 2014

The enclosed Declaration Letter is for districts that will be issuing less than \$10 million in tax exempt debt during the calendar year that is required by Pinal County's servicing bank. If the letter is not returned or if your district will be issuing more than \$10 million in tax exempt debt, the district will be charged a higher rate of interest when borrowing against the line of credit.

Please have the form signed by the Board of Directors and returned by December 12th, 2014 to ensure the viability of your line of credit.

Please contact our office with any questions or concerns.
(520) 866-6437 Lori.Ashford@pinalcountyz.gov .

LETTER OF DECLARATION

In compliance with the Tax Reform Act of 1986, the Governing Board (the "Governing Board") of the **SUPERSTITION FIRE & MED** (the "Borrower") hereby requests that Wells Fargo Bank, National Association ("Wells Fargo") to issue a line of credit (the "Credit Line") as directed by the Pinal County Treasurer's Office. The line of credit is designated as qualified tax-exempt obligations pursuant to Section 265 of the Internal Revenue Code of 1986.

We are reasonably sure that the **SUPERSTITION FIRE & MEDICAL DISTRICT**

☐ Will issue LESS than \$10 million in total debt during the 2015 calendar year.

☐ Will issue MORE than \$10 million in total debt during the 2015 calendar year.

Such debt will include all tax-exempt bonds, lease-purchase agreements, registered warrants, and any other form of tax-exempt debt.

By executing this Letter of Declaration, the Governing Board hereby acknowledges and agrees to annually file I.R.S. Form 8038 G or 8038 GC, as applicable (or any successor form or forms the I.R.S. may require), pertaining to the Credit Line not later than the 15th day of the 2nd calendar month after the close of the calendar quarter in which the first Advance is made to Borrower under the Credit Line, and to forward a copy thereof to Wells Fargo immediately upon request.

Sincerely,

President

Member

Member

Member

Done at a Legally Convened Board Meeting this ____ day of _____, 2014 or if no such Board Meeting was held, the Governing Board shall attach a copy of the Minutes and Agenda pursuant to which the President and Members signing above were elected or appointed to their respective offices.

When complete please mail original to:

**Pinal County Treasurer
PO Box 729
Florence, AZ 85132**

Governing Board Meeting – December 17, 2014

Agenda Item: 8

BOD#: 2014-12-07

Agenda Item Title:

Discussion and possible action regarding conflict of interest or potential conflict of interest of Governing Board Members.

Submitted By:

Fire Chief Paul Bourgeois

Background/Discussion:

The Superstition Fire and Medical District (SFMD) per ARS §38-503, in conjunction with the Governing Board By-Laws, Article II, Item #11 which states:

Disclosure: Within a reasonable time following election or appointment, each board member shall disclose any conflicts of interest or potential conflicts of interest that each board member has or may have regarding the district. The board shall update its Disclosure each December.

The SFMD Disclosure Form will be kept for public inspection in a special file per ARS §38-509 which states:

“Every political subdivision and public agency subject to this article shall maintain for public inspection in a special file all documents necessary to memorialize all disclosures of substantial interest made known pursuant to this article.”

The board may use this time to disclose any conflict of interest or potential conflict of interest to the public body. Completed forms will be submitted to the board secretary to file.

Recommended Motion:

N/A

Financial Impact(s)/Budget Line Item:

N/A

Enclosure(s):

SFMD Disclosure Form



Superstition Fire and Medical District Disclosure Form



Pursuant to ARS §38-509, the Superstition Fire and Medical District maintains for public inspection in a special file, all documents necessary to memorialize all disclosures of substantial interest disclosed.

By submitting this Disclosure Form, I am requesting this Disclosure Form be kept according to ARS §38-509.

I, _____ am a Board Member of the Superstition Fire and Medical District and:

☐ I have, or my relative has, a substantial interest in a decision of the Superstition Fire and Medical District and/or

☐ I have a conflict of interest or potential conflict of interest regarding a decision of the Superstition Fire and Medical District or the business of the Superstition Fire and Medical District,

because: _____

Signature

Date

Article 8: Conflict of Interest of Officers and Employees

A.R.S. §38-503: Conflict of Interest; exemptions; employment prohibition

- A. Any public officer or employee of a public agency who has, or whose relative has, a substantial interest in any contract, sale, purchase or service to such public agency shall make known that interest in the official records of such public agency and shall refrain from voting upon or otherwise participating in any manner as an officer or employee in such contract, sale or purchase.
- B. Any public officer or employee who has, or whose relative has, a substantial interest in any decision of a public agency shall make known such interest in the official records of such public agency and shall refrain from participating in any manner as an officer or employee in such decision.
- C. Notwithstanding the provisions of subsections A and B of this section, no public officer or employee of a public agency shall supply to such public agency any equipment, material, supplies or services, unless pursuant to an award or contract let after public competitive bidding, except that:
 1. A school district governing board may purchase, as provided in sections 15-213 and 15-323, supplies, materials and equipment from a school board member.
 2. Political subdivisions other than school districts may purchase through their governing bodies, without using public competitive bidding procedures, supplies, materials and equipment not exceeding three hundred dollars in cost in any single transaction, not to exceed a total of one thousand dollars annually, from a member of the governing body if the policy for such purchases is approved annually.
- D. Notwithstanding subsections A and B of this section and as provided in sections 15-421 and 15-1441, the governing board of a school district or a community college district may not employ a person who is a member of the governing board or who is the spouse of a member of the governing board.

A.R.S. §38-509: Filing of disclosures

Every political subdivision and public agency subject to this article shall maintain for public inspection in a special file all documents necessary to memorialize all disclosures of substantial interest made known pursuant to this article.

Governing Board Meeting – December 17, 2014

Agenda Item: 9

BOD#: 2014-12-08

Agenda Item Title:

Discussion and possible action regarding the approval and adoption of a planning calendar and process for the Fiscal Year 2015/2016 SFMD Revenue and Expenditure Budget.

Submitted By:

Fire Chief Paul Bourgeois

Background/Discussion:

Enclosed for reference and review is the proposed schedule and planning calendar for budget preparation over the next seven (7) months. This schedule follows similar and successful methodologies and processes used in past years.

The schedule details Governing Board planning, activity, and decisions occurring at the regularly scheduled Governing Board meetings (the third Wednesday of each month). The final adoption of the FY 2015/2016 budget is scheduled on Wednesday, July 8, 2015. Typically, this special meeting in July also serves as the regular meeting for the month as well, and the Board may designate it as such.

Following past practice, the proposed budget planning calendar considers key items such as:

- Labor and Management will be meeting throughout the budget planning process to ensure discussion and consideration of items of mutual interest. The Labor organization may choose to make a presentation to the Board at the March Governing Board meeting. This allows Staff approximately one month to provide funding information on any Labor proposals for the April Board meeting.
- Staff will also be meeting with the unrepresented employees to discuss their items of interest for the upcoming budget year, as is done for the represented employees.
- On **February 18**, the Governing Board will review the preliminary property tax abstracts from Pinal County and the preliminary Revenue Budget will be presented. The Strategic and Operational Plan will be reviewed for the Board. Staff typically presents several scenarios with a range of tax rates so the Board can begin considering the planning rate that will be used to move towards the March and April Board meetings.
- At the **March 18** Governing Board meeting, Staff will present the Summary Base Expenditure Estimates, the Summary New Funding Proposals, Labor Proposals, and the annual CFAI Standards of Coverage. This meeting will also be a time when the Board may chose to discuss any funding or program changes or reductions they feel may be necessary.
- After receiving specific direction from the Board at the March meeting, the Fire Chief and Staff will prepare the Detailed *Preliminary* Line-Item Budget for review at the **April 15** Board meeting. At that meeting, the Board will be asked to set a Planning Tax Rate so that Staff can work to develop the Tentative Budget for the May 21 Board meeting.
- The Tentative Budget adoption is scheduled for the **May 20** Board meeting. The Consolidated *Tentative* Budget will be published twice in local news publications and posted for the required minimum 20 days for public comment as required by law.
- At the **June 17** meeting, the Board can encourage public comment for the official public hearing that will occur during the special board meeting scheduled in early July.

- Staff is proposing a **July 8** Board Meeting for the public hearing and adoption of the FY 2015/2016 budget. The adopted budget will then be submitted to both Pinal and Maricopa County and the State of Arizona before the July 31 deadline.

Recommended Motion:

“Motion to adopt the Fiscal Year 2015/2016 Budget Planning Calendar as presented, and to schedule the July Governing Board Meeting for Wednesday, July 8, 2015 at 5:30pm.”

Financial Impact(s)/Budget Line Item:

N/A

Enclosure(s):

Proposed FY 2015/2016 Budget Planning Calendar

SFMD 2015/2016 BUDGET PLANNING TIMELINE

BUDGET TIMELINE ACTIVITY	DUE DATE	RESPONSIBILITY
Board Meeting: <ul style="list-style-type: none"> Review / Establish Budget Planning Process and Schedule Distribute FY15/16 Budget Planning Calendar w/Instructions 	12/17/14	CHIEF BOURGEOIS
Budget Meeting: Fiscal Year 2015 / 2016 Budget Kick-Off Meeting <ul style="list-style-type: none"> Budget Process Review Educate Budget Managers on NAV and tax rate processes Educate Budget Managers on how to prepare a Program Budget Strategic & Operational Plan Review 	01/15/15 9:00 11:30	BUDGET MANAGERS Group Meeting
Budget Meeting: Labor / Management Team <ul style="list-style-type: none"> Labor's Preliminary Budget Proposals 	1/20/15 * 2:30 4:00	LABOR / MGT. TEAM
Quantify Wage & Benefit Proposals <ul style="list-style-type: none"> Review Labor Management's Wage & Benefit Proposal(s) Cost Estimates Review Civilian Wage & Benefit Proposal(s) Cost Estimates 	02/04/15 9:30 11:30	SLT / LABOR MGNT
Preliminary Budget Review & Development <ul style="list-style-type: none"> Review Program Proposals Review New Funding Requests Review Budget Estimates Review CFAI Standards of Coverage 	01/26/15 - 2/12/15 Individual Meetings	BUDGET MANAGERS
Review Property Tax Abstracts & Preliminary Revenue Budget Estimates	02/10/15	SLT
Board Meeting: Budget Development <ul style="list-style-type: none"> Review Tax Abstracts & Preliminary Revenue Budget Estimates Review Strategic & Operational Plan Establish Funding Priorities & Planning Tax Rate 	02/18/15	GOVERNING BOARD
Budget Meeting: Review & Amend <ul style="list-style-type: none"> Review Preliminary Budget Identify any Budget Changes 	03/05/15 9:30 11:00	SLT
Budget Meeting: SLT <ul style="list-style-type: none"> Review Preliminary Budget w/Changes 	03/11/15 9:30 11:00	SLT
Board Meeting: Budget Development <ul style="list-style-type: none"> Summary Base Expenditure Estimates Summary Program Funding Proposals Labor Budget Proposals Presentation CFAI Standards of Coverage Presentation 	03/18/15	GOVERNING BOARD
Budget Meeting: Review & Amend <ul style="list-style-type: none"> Revise Budget Proposals as Necessary 	03/25/15 9:30 11:00	SLT
FY15/16 Insurance Bid Process Formally Begins	04/01/15	FARBER / WOOD
Board Meeting: Budget <ul style="list-style-type: none"> Review Detailed Line-Item Budget Document 	04/15/15	GOVERNING BOARD
FY15/16 Insurance Quotes are Due	04/30/15	FARBER / WOOD
Tentative Budget Document Due for Review	05/04/15 9:30 12:00	SLT
Budget Meeting: Review <ul style="list-style-type: none"> Review Detailed Budget Document Individual meetings rather than a group meeting to review Detailed Budget Document 	5/6/15 - 5/19/15	BUDGET MANAGERS Group Meeting

SFMD 2015/2016 BUDGET PLANNING TIMELINE

BUDGET TIMELINE ACTIVITY	DUE DATE	RESPONSIBILITY
Budget Meeting: Labor / Management Team <ul style="list-style-type: none"> Detailed Budget Presentation to Labor Informational meeting only 	05/06/15 9:30 11:00	LABOR / MGT. TEAM
Budget Spending Cut-Off Date for Non-Essential Spending	05/11/15	ALL
Board Meeting: Budget <ul style="list-style-type: none"> Tentative Budget Adoption for Fiscal Year 2015/2016 	05/20/15	GOVERNING BOARD
Publish & Post Consolidated Tentative Budget <ul style="list-style-type: none"> 20-Day Public Comment Period Begins (5/21/15 through 6/9/2015) 	05/21/15	ADMIN. STAFF
Board Meeting: Budget <ul style="list-style-type: none"> 1st Public Hearing Opportunity 	06/17/15	GOVERNING BOARD
Fiscal Year 2015 / 2016 Begins	07/01/15	
Board Meeting: Final Public Hearing & Adoption <ul style="list-style-type: none"> FINAL PUBLIC HEARING & BUDGET ADOPTION FOR FISCAL YEAR 2015/2016 	07/08/15	GOVERNING BOARD
Budget Submittal to Pinal County & State of Arizona	07/15/15	ADMIN. STAFF

* Denotes Non-Typical Mtg. Date

Governing Board Meeting – December 17, 2014

Agenda Item: 10

BOD#: 2014-12-09

Agenda Item Title:

Approval of disclosure statement of meeting notice posting locations and dates for Superstition Fire and Medical District Governing Board meetings and Local Pension Board Meetings for 2015.

Submitted By:

Fire Chief Paul Bourgeois

Background/Discussion:

In accordance with ARS §38-431.02(A)(3) the district is required to execute a Disclosure Statement identifying the locations where the district will post notices of its public meetings; including governing board meetings and local pension board meetings. In addition to these locations, the district will continue to post its meeting notices and agendas on its website.

The statement also includes the 2015 SFMD regularly scheduled board meeting dates and times.

Recommended Motion:

“Motion to approve filing the disclosure statement with board meeting dates and times for 2015 with the Pinal County Board of Supervisors and for posting meeting notices and agendas on the district website.”

Financial Impact(s)/Budget Line Item:

N/A

Enclosure(s):

Disclosure Statement

2015 Statement of Disclosure Posting Locations, Date and Times of Meetings

Pursuant to ARS §38-431.02(A)(3), the Superstition Fire and Medical District (SFMD) hereby states that all notices of the meetings of the Superstition Fire and Medical District Governing Board and any of its committees and sub-committees, including the Local Pension Board will be posted at the following locations:

SFMD Administration Office
565 N. Idaho Rd.
Apache Junction, AZ 85119
Monday – Thursday 7:00 am – 6:00 pm (except holidays)
Posted in the outside enclosed bulletin board by front entrance

SFMD Regional Training Center
3700 E. 16th Ave.
Apache Junction, AZ 85119
Monday – Thursday 7:00 am – 6:00 pm (except holidays)
Posted by the front entrance

Fire Station 264 Community Room
7557 E. US 60
Gold Canyon, AZ 85119
Day-Time Hours
Posted by the entry way to the Community Room

District Website
www.ajfire.org
OR
www.sfmd.az.gov

Such notices will indicate the date, time, and place of the meeting and will include an agenda or information concerning the manner in which the public may obtain an agenda for the meeting. Pursuant to state statutes, these notices must be posted at least 24 hours before the meeting.

Please be advised that, pursuant to ARS §38-431.02(A)(3)(b), a technological problem or failure that either prevents the posting of public notices on a website or that temporarily or permanently prevents the use of all or part of the website does not preclude the holding of the meeting for which the notice was posted, if SFMD complies with all other public notice requirements.

2015 Governing Board Meeting Dates

Meetings are generally held at 5:30 p.m. at the SFMD Administration Office, 565 N. Idaho Rd., Apache Junction, AZ 85119. The schedule is subject to change. As needed, meetings may be cancelled or rescheduled and special meetings may be scheduled.

January 21, 2015	July 8, 2015
February 18, 2015	August 19, 2015
March 18, 2015	September 16, 2015
April 15, 2015	October 21, 2015
May 20, 2015	November 18, 2015
June 17, 2015	December 16, 2015

*LPB meetings will be scheduled quarterly or as needed.

Dated this 17th day of December, 2014.

SUPERSTITION FIRE AND MEDICAL DISTRICT

By: _____
Clerk of the Board

Governing Board Meeting – December 17, 2014

Agenda Item: 11

BOD#: 2014-12-10

Agenda Item Title:

Discussion and possible action regarding transferring funds for the January 1, 2015 Debt Service Interest Payment.

Submitted By:

Fire Chief Paul Bourgeois

Background/Discussion:

The District has a Debt Service Interest payment of **\$174,668.75** due on January 1, 2015 to trustee U.S. Bank

Fund Account:	Debt Retirement Principal 2006 – account #6-11642-1408
Budget line item:	600-60-70550-10 titled Debt Service Expenditure – Interest

The current Principal Fund cash balance as of November 30, 2014 is \$214,668.17.

Recommended Motion:

“Motion to authorize payment by executing letter of direction to Pinal County Treasurer’s Office to wire transfer funds for the GADA debt service payments on December 31, 2014 due to U.S. Bank on January 1, 2015.”

Financial Impact(s)/Budget Line Item:

\$174,668.75 / Line item 600-60-70550-10

Enclosure(s):

U.S. Bank Notification – 2006 GADA Debt Service Payments Due



All of  serving you™

November 14, 2014

Apache Junction Fire District of Pinal County
Attn: Paul Bourgeois
565 N. Idaho Rd.
Apache Junction, AZ 85219

FAX NUMBER: Roger.wood@ajfire.org
RE: Greater Arizona Development Authority Infrastructure Revenue Bonds
(APACHE JUNCTION), Series 2006 B

For Payment Due Date January 1, 2015

Outstanding: \$	7,095,000.00
Interest: \$	174,668.75
Principal: \$	-
Total \$	174,668.75
Less Funds on Hand: \$	6.29
Total Due: \$	174,662.46

PAYMENT INSTRUCTIONS

WIRES MUST BE RECEIVED ON THE WIRE DUE DATE BY 11:30 AM CST** IF DEPOSITORY ELIGIBLE OR BY 3:00 PM CST IF NON DEPOSITORY ELIGIBLE *** CHECKS MUST BE RECEIVED AT LEAST FIVE BUSINESS DAYS PRIOR TO PAYMENT DATE IN ORDER TO RELEASE BONDHOLDER PAYMENTS*** FUNDS NOT RECEIVED WITHIN THESE TIME FRAMES MAY BE ASSESSED A LATE FEE FOR SPECIAL HANDLING.

**Please Confirm your Receipt of this invoice by phone or e-mail listed below.
Please confirm how and when funds will be sent.**

Wire Instructions

ABA = 091000022 US Bank
BBK = U.S. Bank N.A.
BNF = U.S. Bank Trust N.A.
A/C = 180121167365

OBI # 784668471

Check Instructions Overnight

U.S. Bank National Association
Lockbox Services--CM9705
ENER 0106
1200 Energy Park Drive
Saint Paul, MN 55108
784668471

Check Instructions First Class Mail

U.S. Bank National Association
784668471
Lockbox Services--CM9705
P.O. Box 70870
Saint Paul, MN 55170-9705

Michelle Anderson

Michelle Anderson
Trust Officer
651-466-6139 Telephone
866-404-8094 Fax
E-mail: michelle.anderson@usbank.com

CC:
Angie Valenzuela, phone 602-364-1313, Fax 602-364-1327
avalenzuela@azwifa.gov
Pat Beckwith
pat.beckwith@pinalcountyaz.gov

Governing Board Meeting – December 17, 2014

Agenda Item: 12

BOD#: 2014-12-11

Agenda Item Title:

Discussion and possible approval of a Memorandum of Understanding (MOU) with Rural Metro and SFMD regarding the CoN application process.

Submitted By:

Fire Chief Paul Bourgeois

Background/Discussion:

Recall at the November 2014 Board Meeting, Firefighter/Paramedic Dave Pohlmann discussed and handed out a draft of Rural Metro's/SFMD MOU for their support during our CoN application process.

The MOU includes topics that both parties have agreed upon and will be active for two years. If Rural-Metro does not comply with the agreement, they will be in breach of contract.

Recommended Motion:

N/A

Financial Impact(s)/Budget Line Item:

N/A

Enclosure(s):

MOU

**Memorandum Of Understanding
And
Agreement Regarding the Application for a Certificate of Necessity for Ground
Ambulance Transport**

This Memorandum Of Understanding And Agreement Regarding the Application for a Certificate of Necessity ("CON") for Ground Ambulance Transport (the "Agreement") is entered into effective as of the ____ day of _____, 2014 (the "Effective Date"), by and between the Superstition Fire And Medical District (formerly known as Apache Junction Fire District), an Arizona Fire District (the "District") and Southwest General Inc., D/B/A Southwest Ambulance, an Arizona Corporation and Southwest Ambulance of Casa Grande, Inc., an Arizona Corporation (the "Contractor") Contractor(collectively referred to all as the "Parties").

RECITALS

- A. Contractor is the holder of CON No. 86 issued by the Arizona Department of Health Services Certificate (CON 86) by which Contractor provides advanced life support ("ALS") and basic life support ("BLS") ground ambulance transport services to a specified service area in portions of Pinal and Maricopa Counties (the "Contractor Service Area").
- B. The District is within the Service Area of Contractor's CON 86.
- C. The District provides fire and emergency medical services within its jurisdictional boundaries.
- D. The District does not currently hold a CON for ground ambulance transport services.
- E. The District and Contractor, together with the Town of Gilbert, the Town of Queen Creek, and the City of Mesa entered into the Regional Emergency Medical Transportation Service Agreement on August 1, 2011, a First Amendment to the Agreement dated February 1, 2012, and a Second Amendment to the Agreement on June 5, 2012 (collectively, the "Regional Agreement").
- F. The Regional Agreement is separate and apart from this Agreement and does not waive any of the rights or obligations of the Parties under the Regional Agreement.
- G. The District and Contractor desire to work collaboratively to provide high quality patient care including, but not limited to, patient care during ground ambulance transport services.
- H. Due to the geographic nature of the District, the Parties agree that this Agreement is entered into in order to enhance the emergency medical services, including the ground ambulance transport system, within the District.

- I. The District has determined it is in its best interest to apply for a CON and operate its own ground ambulance transport services within the jurisdictional boundaries of the District in collaboration with Contractor and as detailed further below.
- J. Contractor supports the District's Application for a CON and the District's operation of a ground ambulance transport service within the District's jurisdictional boundaries.

NOW, THEREFORE, for and in consideration of the foregoing, the mutual promises, covenants, and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows.

TERMS

1. **Recitals.** The Recitals are incorporated into the terms and conditions of this Agreement.
2. **Term.** This Agreement shall remain in effect for a period equal to 24 months from the Effective Date; with the option to mutually extend the Agreement for an additional 12 months.
3. **The District's CON Application.** The District will pursue a CON to provide ground ambulance transport services within its jurisdictional boundaries and will pay all of its costs and expenses associated with the CON application.
4. **Contractor's Support for the District's CON.** Contractor, including its related business entities, affirmatively agrees to support the District's pursuit of a CON and further agrees that it will not intervene, testify in opposition, or otherwise take any action detrimental to the District's pursuit of a CON for the term of this Agreement. Contractor shall support the District's pursuit of its CON by submitting one or more letters in support of the District and provide testimony in support of the District by one or more authorized representatives of Contractor, if needed.
5. **Scope of District's CON.** The parties acknowledge that the District's CON would: overlap Contractor's CON # 86 within the District; may be used for any ALS or BLS purpose; and may be used consistent with the District's Community Paramedicine Program. District would be the primary provider of ALS transport services and Contractor would be the primary provider of BLS transports and interfacility transports.
6. **Best Efforts.** Upon the issuance of the District's CON, the parties will use their best efforts to enter into one or more automatic aid or backup agreements within the District's boundaries including agreements by which the District and Contractor can maximize efficiency of the response system and enhance patient care.
7. **Binding Effect.** This Agreement shall apply to the successors and assigns of the parties and further shall apply to Contractor's related business entities.

8. Contractor may perform claim processing / billing on behalf of the District and Contractor will charge 10% of collected funds.
9. **Additional Consideration.** As additional consideration and material inducement to enter into this Agreement, the District agrees to enter into a six (6) year term with Contractor to serve as the primary provider of BLS services. Contractor agrees that in the event that it opposes the District's CON application, the District may declare a material breach of this Agreement and may pursue an alternative BLS provider.
10. **Jurisdiction and Venue.** This Agreement shall be governed by Arizona law and venue shall be in Pinal County, Arizona.
11. **No Joint Venture.** This Agreement shall not be construed to, create any partnership, joint venture or employment relationship between the parties or to create any employer-employee relationship between the Parties. Neither party shall be liable for any debts, accounts, obligations nor other liabilities whatsoever of the other, including (without limitation) the other party's obligation to withhold Social Security and income taxes for itself or any of its employees.
12. **Entire Agreement.** This Agreement contains the entire agreement between the parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are hereby superseded and merged herein. This Agreement shall not be modified, amended, altered or extended except through a written amendment signed by the parties.
13. **Notice.** Any notice required to be given pursuant to the provisions of this Agreement shall be given in writing by to the party:

To the District:
Attn: Fire Chief
Superstition Fire & Medical District
565 N. Idaho Road
Apache Junction, AZ 85119
480-982-4440

To Contractor:
Attn: John Karolzak
Rural/Metro Corporation
9221 E. Via de Ventura
Scottsdale, AZ 85258

With a copy to:

Rural/Metro Corporation
9221 E. Via de Ventura
Scottsdale, AZ 85258
Attn: General Counsel

14. **Binding Agreement.** Each Party represents that prior to signing this Agreement all of its internal procedures, rules and regulations have been complied with and such party is properly authorized to sign this document. The signing of this Agreement constitutes a binding agreement.

15. **Non-Waiver.** Failure of any Party to strictly enforce any provision hereunder shall not constitute a waiver of rights to demand strict performance of that or any other provisions hereof at any time hereafter.

IN WITNESS WHEREOF the parties hereto have placed signatures on the day and year first above written.

**SW GENERAL, INC.,
an Arizona corporation, and
SOUTHWEST AMBULANCE
OF CASA GRANDE, INC.,
an Arizona corporation**

By: Greg C. Tamm

Title: Division President

Signature: [Signature]

Date: 11-25-2014

IN WITNESS WHEREOF the parties hereto have placed signatures on the day and year first above written.

Superstition Fire and Medical District

By: _____

Its: Chairperson of the Board

Signature: _____

Date: _____

ATTESTED:

By: _____

Its: Clerk of the Board

Signature: _____

APPROVED AS TO FORM:

By: _____

Title: _____

Signature: _____

Governing Board Meeting – December 17, 2014

Agenda Item: 13

BOD#: 2014-12-12

Agenda Item Title:

Discussion and overview of the status of the CMS grant and the CoN application process.

Submitted By:

Fire Chief Paul Bourgeois

Background/Discussion:

Firefighter/Paramedic Dave Pohlmann will give an update on both the CMS and CoN application process.

Recommended Motion:

N/A

Financial Impact(s)/Budget Line Item:

N/A

Enclosure(s):

N/A

Governing Board Meeting – December 17, 2014

Agenda Item: 14

BOD#: 2014-12-13

Agenda Item Title:

Discussion and response from the fire chief regarding his performance evaluation.

Submitted By:

Fire Chief Paul Bourgeois

Background/Discussion:

Recall at the November 2014 board meeting, the BOD asked Fire Chief Paul Bourgeois for a response to the performance evaluation that was adopted and presented to him at the meeting.

Recommended Motion:

N/A

Financial Impact(s)/Budget Line Item:

N/A

Enclosure(s):

Response Letter – Written by Fire Chief Paul Bourgeois



Superstition Fire & Medical District
565 North Idaho Road, Apache Junction, AZ 85119
Phone (480) 982-4440, Fax (480) 982-0183
sfmd.az.gov



Board of Directors
Superstition Fire and Medical District
565 North Idaho Road
Apache Junction, AZ 85120

December 10, 2014

Members of the Superstition Fire & Medical District Board of Directors,

I'm writing to acknowledge receipt of, and appreciation for, the performance evaluation you provided me at the November 19, 2014 board meeting. I was pleasantly surprised by the high marks and kind words you all provided through the evaluation process. I want you to know that I work very hard every single day to deliver "A" grade work to my department and this community and being recognized for that effort is greatly appreciated.

As you know however, I do not work alone. I have an incredible senior leadership team that also works extremely hard in pursuit of our vision of becoming the premier fire district in the state and together we manage a group of fire service professionals that are second to none! I have been successful only due to the acceptance, help and support of this exceptional group of individuals and I cannot adequately express the depth of gratitude I have for the opportunity to work here with this incredible team. The time I've spent with the Apache Junction Fire District and now the Superstition Fire & Medical District has – hands down – been the highlight of my career. As always, thank you for the opportunity to serve and I want to insure you, you can expect the same caliber of performance from me and this team for years to come.

Thank You –

A handwritten signature in black ink that reads "Paul Bourgeois".

Paul Bourgeois
Fire Chief

Governing Board Meeting – December 17, 2014

Agenda Item: 15

BOD#: 2014-12-14

Agenda Item Title:

Discussion and presentation of the ISO Public Protection Classification Program.

Submitted By:

Fire Chief Paul Bourgeois

Background/Discussion:

The presentation will give a brief history of the ISO Public Protection Classification (PPC) Program and how it relates to the modern fire service. The presentation will cover the areas of the fire district, what ISO evaluates, and how they determine a Public Protection Classification score for the district. Also covered in the presentation is what the Public Protection Classification score will mean to the district and the citizens we serve.

An update of where we are in the process and what we need to accomplish, including a timeline of objectives will also be discussed.

Recommended Motion:

N/A

Financial Impact(s)/Budget Line Item:

N/A

Enclosure(s):

N/A

Governing Board Meeting – December 17, 2014

Agenda Item: 16

BOD#: 2014-12-15

Agenda Item Title:

Chief's Report

Background / Discussion:

This item is for the fire chief to share information with the board of any variety of items occurring within, or related to, the fire district. Any item shared is for information only. Upon request of the board, any item shared during this agenda item may be moved to the agenda for future meetings. Board discussion, other than clarifying questions, cannot occur and no action, position, or direction may occur until the specific item is placed on the agenda.

- Statistical Reports for November

Governing Board Meeting – December 17, 2014

Agenda Item: 17

BOD#: 2014-12-n/a

Agenda Item Title:

Announcements

Background / Discussion:

The BOD and/or staff may share information at this time.

Governing Board Meeting – December 17, 2014

Agenda Item: 18

BOD#: 2014-12-16

Agenda Item Title:

Adjournment

Recommended Motion:

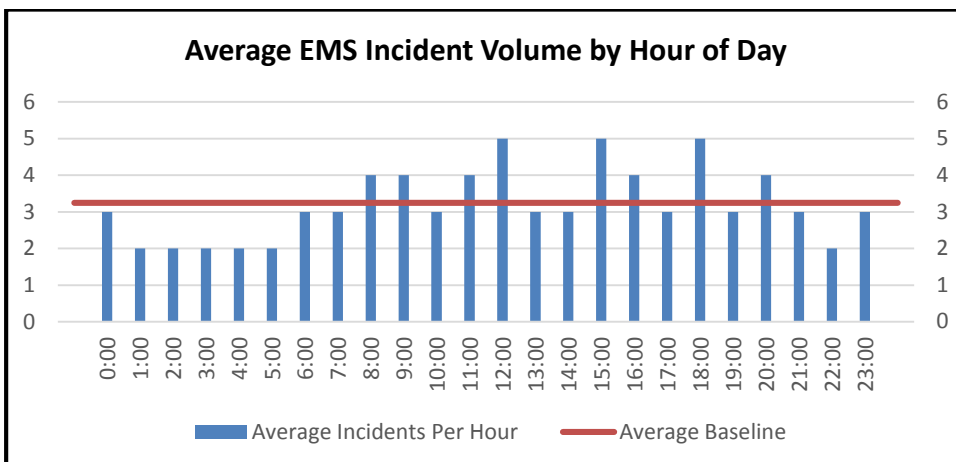
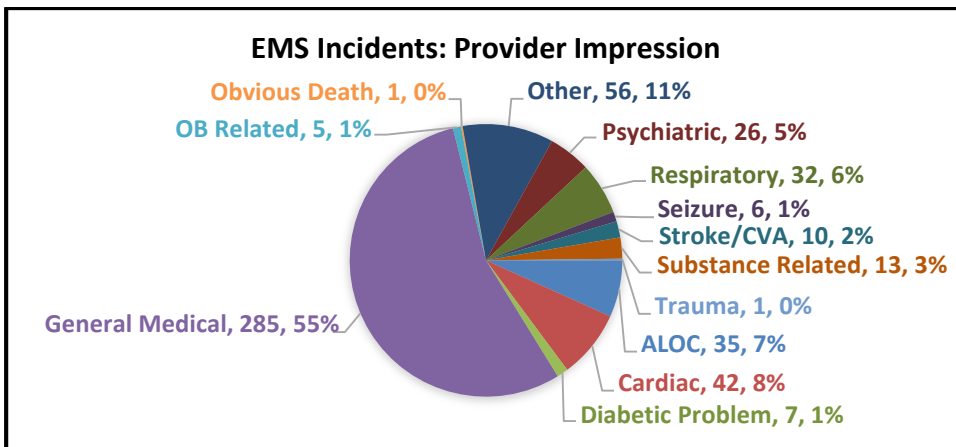
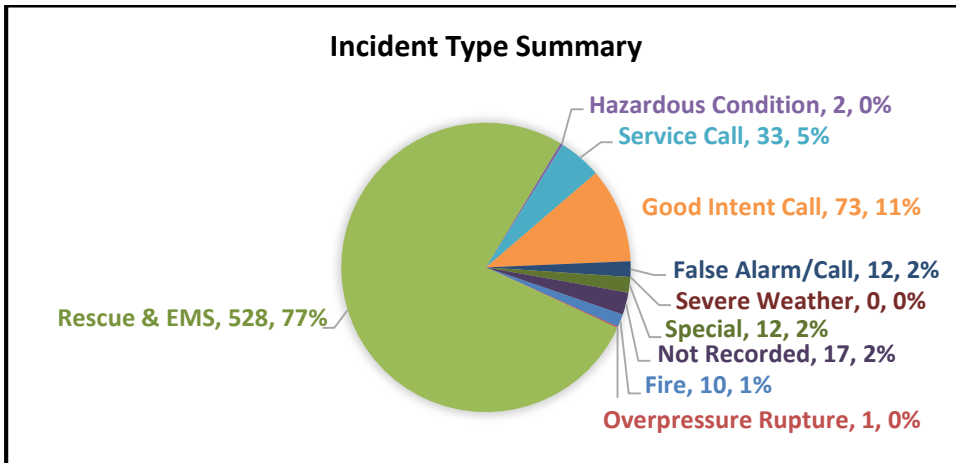
"Motion to adjourn the board meeting."

Superstition Fire & Medical District

November 2014 - Monthly Report

Average Travel Time				
	<u>Metro</u>	<u>Urban</u>	<u>Suburban</u>	<u>Rural</u>
Travel Time Goal	5:12	5:12	6:30	13:00
Average Travel Time by Population Density	4:22	4:31	5:03	5:31
Average Travel Time District Wide	4:38			

Dispatches by Unit		
<u>Unit</u>	<u>Dispatches</u>	<u>Fiscal YTD</u>
B261	21	110
E261	258	1256
E262	79	419
L263	253	1273
L264	92	427
E265	49	213
TRV263	2	13
U262	1	22
R264	2	4
BR262	1	8
BR263	1	11
BR265	3	17
RH264	4	30



Population Density Definitions	
Metropolitan	An area with a population density of 3,000 or more people per square mile. 15%
Urban	An area with a population density of 2,000-2,999 people per square mile. 8%
Suburban	An area with a population density of 1,000-1,999 people per square mile. 10%
Rural	An area with a population density of 0-1,000 people per square mile. 67%

Superstition Fire & Medical District November 2014 - Operational Report

Community Services & Activities

Description	Nov 2014	Fiscal YTD
Blood Pressure Check Events	12	51
Car Seats Installed/Placed	12	44
CCR Demonstrations	2	3
CCR Demo Students	35	45
Community Events/Festivals	12	30
Community PSAs Produced	0	11
CPR & 1st Aid Classes	1	7
CPR & 1st Aid Students	3	45
CPR & AED Classes	1	8
CPR & AED Students	3	51
Fire Investigations	0	12
Fire Station Tours	1	4
Inspections - Business	5	40
Inspections - Specialty/Complaint	7	37
Juvenile Fire Setter Program	0	2
Neighborhood Canvass - Post-Drowning	1	5
Neighborhood Canvass - Post-Fire	1	4
Plan Reviews	10	60
Safety Classes - Fire & Water	1	11
School - Fire Drills	0	10
School - Pub Ed Classes	4	14
Smoke Alarms Placed	88	149

Injury Report

	Nov 2014	Fiscal YTD
Injuries	0	9
Exposures	5	9
Sharps	1	2

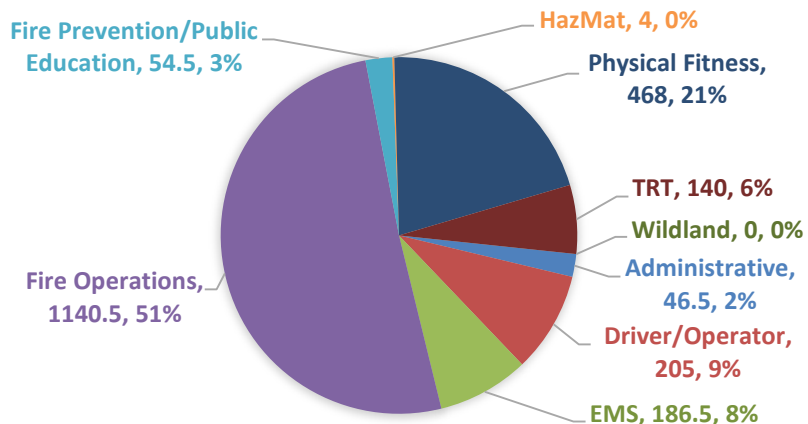


Tina Gerola and John Suniga at Avalon Elementary with the Fire Safety House from the Fire Chiefs Association of Pinal County



Avalon Elementary students tour a fire truck at their Fire Safety Day with firefighter Nat Erickson.

Training Hours Categories



Smoke Detector Walk on November 24, 2014 Organized by Tina Gerola as part of SFMD's smoke detector grant award.

Appendix A

a) Board Meeting Minutes from November 19, 2014.

Submitted By:

Fire Chief Paul Bourgeois

Background / Discussion:

The board meeting minutes of the previous meeting(s) are provided for BOD approval. If the BOD would like to discuss the minutes, they may be removed from the consent agenda. After approval, minutes are signed by the Clerk of the BOD and kept as the official public record.

Financial Impact/Budget Line Item:

N/A

Staff Recommendation:

Staff recommends approval of November 19, 2014 board minutes.

Enclosure(s):

November 19, 2014 Board Meeting Minutes



Superstition Fire & Medical District

565 North Idaho Road, Apache Junction, AZ 85119

Phone (480) 982-4440, Fax (480) 982-0183

www.sfmd.az.gov



Governing Board Meeting Minutes November 19, 2014

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE AND MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, NOVEMBER 19, 2014. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 P.M.

- A. Board Chairman Todd House called the meeting to order at 5:30 p.m.
- B. The Pledge of Allegiance was led by Clerk Shank.
- C. Roll Call showed Board Chairman Todd House, Board Clerk Linda Shank, Board Director Barbara Cobb, Board Director Charlie Fox and Board Director Jeff Cross as present.

Senior Leadership in attendance: Fire Chief Paul Bourgeois, Assistant Chief Jerome Schirmer, Assistant Chief Dave Montgomery, Assistant Chief Mike Farber, Finance Manager Roger Wood, Legal Counsel Donna Aversa, and Executive Assistant acting as Board Secretary Jasmin Jones were also present for the meeting.

Item 1: *Review and approval of the October 2014 financial reports and bank reconciliations. (BOD #2014-11-01)*

Motion by Director Cobb to approve the October 2014 financial reports and bank reconciliations. Seconded by Clerk Shank.

Vote 5 ayes, 0 nays. Motion passed.

Item 2: *Recognition of employee performance, achievements and special recognition for community members. (BOD #2014-11-02)*

Chairman House read the list of the following November Service Anniversaries

Firefighter July Ritschel	14 Years
GIS/Technology Support Specialist Lauren Daniel	8 Years
Fire Chief Paul Bourgeois	2 Years
Account Clerk I Jennifer Burke	1 Year
Account Clerk I Audrey Taylor	1 Year

Special Recognition

Assistant Chief Dave Montgomery read a list of accomplishments Ms. Linda Shank has achieved through the years while serving on the AJFD/SFMD Fire Board. Ms. Shank was also presented a fire axe for all of her hard work through the years serving the citizens of our district and the membership.

Employee Performance/Special Recognition for Community Members

SFMD had two Cardiac Survivors that were recognized at the November board meeting. The survivors were not present, however, the following members were recognized for their assistance in the both cardiac saves.

The first crew recognized was:

- Firefighter Nat Erickson (not present)
- Engineer/Paramedic Chuck Hanson
- Firefighter/Paramedic John Walka
- Firefighter Jackie Anderson (not present)

The second crew recognized was:

- Captain/Paramedic Mike Ament (not present)
- Engineer/Paramedic Chuck Hanson
- Firefighter Nat Erickson (not present)
- Firefighter Brian Garten (not present)

City of Apache Junction Public Works Personnel were also recognized for their assistance during a cardiac save. Their quick response and assistance with CPR before our crew arrived was an integral part of the chain of survival. The personnel recognized were:

- Rick King
- Mike Graham

Chief Bourgeois also recognized two citizens that assisted crews during a Technical Rescue call for a car over a cliff. The citizens assisted by driving the crew and the patient in their boat to the landing zone at the MCSO aid station. The citizens that were recognized were:

- Larry Montoya
- James Allen

Item 3: *Call to the Public. (BOD #2014-11-n/a)*

Mr. Gene Gehrt addressed the members of the board and leadership team of the SFMD thanking them for being a cohesive, decisive team taking our district from what could have been described as a ship without a captain to what now is operating as a well-oiled machine. He explained that the BOD has done a commendable job of balancing the needs of the district while improving the services we provide and managing the cost to the taxpayers who elected the board.

He continued by stating when Chief Bourgeois was hired, his vast knowledge and experience exceeded every requirement as characterized in the "Ideal Candidate Profile" of the fire chief job posting. Since being hired, he has built and developed a Senior Leadership Team. With his vision and leadership, and each of his team member's contributions, together they continue to identify areas for improvement and

create out of the box opportunities for innovation, growth, and cost recovery revenue streams for our district.

Mr. Gehrt reminded the board that tonight they had the opportunity to let Chief Bourgeois know that his efforts, strong leadership, and accomplishments are appreciated, and most of all recognized.

Lastly, he thanked Board Clerk Linda Shank for serving on the fire district board for a combined 14+ years. Her dedication and service to our community has contributed to and resulted in many of the successes the fire district has achieved over the years.

He closed by stating he looks forward to serving with each of the board members.

Item 4: *Consideration and possible approval of all consent agenda items listed below:
(BOD #2014-11-03)*

- a) *Board Meeting Minutes from October 15, 2014*
- b) *IGA between SFMD and MFMD relating to the CMS Healthcare Innovation grant award*
- c) *Disposition of surplus property*
- d) *Nationwide Deferred Compensation 457 – Addendum*
- e) *Purchase of two emergency generators*
- f) *Purchase of second Nomex Hood for field personnel*
- g) *Purchase of two ReVel portable critical care ventilators*
- h) *G2 upgrades at Fire Station 263*

Director Cobb requested to remove item b) from consent.

Motion by Director Cross to approve the consent agenda items a through h except for item b for November 19, 2014. Seconded by Clerk Shank.

Vote 5 ayes, 0 nays. Motion passed.

Director Cobb asked who would be the compliance officer relating to the CMS Healthcare Innovation grant award. Chief Bourgeois confirmed it would be Tony LoGiudice from Mesa Fire and Medical Department.

Motion by Director Cobb to approve item b for November 19, 2014. Seconded by Director Fox.

Vote 5 ayes, 0 nays. Motion passed.

Item 5: *Purchase of a cloud-hosted ePCR solution that is NEMSIS 3 compliant and 15 new ePCR tablets. (BOD #2014-11-04)*

Fire Chief Paul Bourgeois explained that SFMD is moving forward in conjunction with Mesa Fire and Medical Department (MFMD) in the Centers for Medicare/Medicaid Services (CMS) grant. In order to participate in this grant SFMD must have a NEMSIS 3 software application. He continued by saying it was planned to upgrade our current records management platform next fiscal year, however, to effectively communicate with MFMD's warehouse (data storage for all grant ePCR records) this implementation will need to be moved up for a potential go live date of January 19, 2015.

Motion by Director Cross to approve the financing of the purchase of a cloud-hosted ePCR solution that is NEMSIS 3 compliant at a cost not to exceed \$20,000 and 15 tablets not to exceed \$13,600. Seconded by Clerk Shank.

Vote 5 ayes, 0 nays. Motion passed.

Item 6: *Consideration and approval of the capital lease from Oshkosh Capital to finance the purchase of the 2014 Pierce Freightliner JS373 – 3,000 gallon Tactical Tender (“Tender”) authorized by the board at the August 20, 2014 board meeting and to adopt Resolution 2014-07 for the authority of a capital lease purchase. (BOD# 2014-11-05)*

Assistant Chief Mike Farber explained that at the August 20, 2014 board meeting, the governing board authorized staff to purchase a 2014 Tender at a price not to exceed \$410,000.00. After looking at all cost options, staff finalized the specification analysis of the Tender and a lease option is the most fiscally responsible. Staff negotiated a 12-year / 3.49% / \$1.00 buy-out capital lease with Oshkosh Capital to finance the purchase. The annual payment for the lease is \$42,255.15, with the first payment due November 25, 2015.

Motion by Director Cobb to approve the financing of the purchase of the 2014 Pierce Freightliner JC373 Tactical Tender through the negotiated 12-year capital lease from Oshkosh Capital and to adopt Resolution 2014-07; Lease Purchase Agreement with Oshkosh Financial. Seconded by Director Fox.

Vote 5 ayes, 0 nays. Motion passed.

Item 7: *Consideration and approval of the purchase of a fully equipped transport capable rescue unit in support of the Centers for Medicare/Medicaid Services (CMS) Grant. (BOD# 2014-11-06)*

Fire Chief Paul Bourgeois stated we currently have a transport capable vehicle that we refer to as Rescue 264, which will make a great back-up vehicle. The lease of a new vehicle will enable the SFMD to implement the unit with CMS activities. Chief Bourgeois clarified for Director Cobb that the monies for the transport capable rescue unit is not covered under the CMS grant monies.

Finance Manager Roger Wood included that there is \$75,000 in the FY 14/15 budget for a transport capable rescue unit, however, pursuing a lease agreement would not put any fiduciary responsibility on the board for FY 14/15, the first payment would not be made until FY 15/16.

Motion by Clerk Shank to approve the purchase of a fully equipped transport capable rescue unit at a cost not to exceed \$300,000 through a capital lease under the most advantageous financing terms possible. Seconded by Director Fox.

Vote 5 ayes, 0 nays. Motion passed.

Item 8: *Discussion and overview of the status of the CMS grant. (BOD# 2014-11-07)*

Firefighter/Paramedic Dave Pohlmann briefly went over the most recent information regarding the CMS grant:

- January 5, 2015 – Captains will begin training and will be on a 40 hour week, the personnel costs will begin to come out of the grant monies.
- CCU Dispatch Reference Sheet was presented to the board, the sheet explained the protocol on how crews will be dispatched depending on what type of call it is.
- Waiting for the Dispatch Center to hire nurses and centralized medical control.
- January 19, 2015 the truck will be in service.

Fire Chief Paul Bourgeois continued by saying that there is a lot of attention on this program for what it will do for the healthcare system. The emergency crews will be able to remain in service for high acuity calls. This will improve response times and the survivability rate.

Firefighter/Paramedic Pohlmann continued by saying that our citizens will receive better service as well, they will not have to wait in the hospital for hours, or be admitted to the hospital for days. They are able to stay in their homes with follow up from our unit. He also clarified for Director Cobb that the Captains will remain on the CCU, this is essential to the program and patient care.

Item 9: *Discussion and possible approval of Memorandum of Understanding (MOU) with Rural Metro and SFMD regarding the CoN process. (BOD# 2014-11-08)*

Firefighter/Paramedic Dave Pohlmann handed the board a copy of the MOU that he just received from Rural-Metro. He explained this is just for review purposes only, next month we will ask for the board to sign and agree upon the terms.

Fire Chief Paul Bourgeois continued by saying that there are many other departments working with Rural-Metro at the moment asking for support through the CoN process, however, we are the only department that asked for a MOU. This guarantees that Rural-Metro will support the CoN process for the next two years or they will be in breach of contract.

Item 10: *Discussion and overview of the status of the Certificate of Necessity (CoN) application process, financial overview, and to adopt Resolution 2014-08 – SFMD Medical Transportation. (BOD# 2014-11-09)*

Firefighter/Paramedic Dave Pohlmann summarized the progress of the CoN application process:

- Received application build plan from Steadman
- Assigned projects on October 21, 2014
- Reviewed the application with Steadman November 10, 2014
- Submitted the application to AZDHS on November 14, 2014
- Three Phases
 - Application
 - Turned in waiting for a hearing date
 - Operation Development
 - From now until deployment
 - Will plan for an entire division with input from all members of the SFMD
 - Deployment
 - Implementation of Operation Development
 - Will initiate operation of the Emergency Transport Division
 - Wheels on the ground
 - Will initiate the CoN is obtained and organizational readiness has been established
- Financial Tracking
 - Construction of financial tool – Roger
 - Projections
 - Hearing – to demonstrate that we are “fit and proper”
 - Switch to Tyler for tracking during Deployment Phase

Finance Manager Roger Wood summarized the CoN Financial Overview:

- Operational Assumptions
- Major Revenue Assumptions
- Major Settlement Assumptions
- Reliability Factor
- Major Expense Assumptions
- Full Time / Part Time Labor
- Major Settlement / Bad Debt Assumptions
- Ambulance Revenue and Cost Report
- CoN Financial Summary
 - In support of the CoN application, a comprehensive financial model was created to take into account all relevant costs associated with the CoN launch and operations.
 - Results were compared to applications from Northwest Fire, Golden Valley, Sun City West, and Sedona.
 - Where appropriate, existing costs from current operations were allocated to the CoN project (e.g. management support, staff support, fleet services, facilities costs). We are estimating the offset of approximately \$193,650 of expense in our current general operating budget / cost structure.
 - Projections of fully loaded costs results in a small loss in year one.
 - At 6.6 FTE per ambulance, overall cash sustainability of the project is projected in 3.0 – 4.5 years, and total investment recovery in 4.2 – 6.5 years.
 - New CBO position is being created within the finance division to support CoN, CMS grant, and current operations.
 - CBO will add depth, breadth, and expertise to finance division.
 - Major responsibilities include:
 - Leadership role in annual budget development.
 - Support major initiatives through market / industry / cost analyses and financial projections.
 - Operational statistic reporting, analysis, and auditing.
 - ISO leadership / mentoring.
 - Day-to-day finance and accounting assistance / coverage.
 - Funding for the CBO position is within the Succession Planning initiative approved in the FY 14/15 budget.
 - Start date will be January 1, 2015

Item 11: *Executive Session pursuant to ARS §38-431.03(A)(1) for personnel matters regarding the fire chief's performance evaluation. (BOD #2014-11-10)*

a) Confirmation that the fire chief has received at least 24 hours advanced notice of this proposed executive session for the fire chief to determine whether the performance evaluation should occur during the public session.

b) Note that executive sessions are confidential pursuant to ARS §38-431.03(C).

Chairman House confirmed that Chief Bourgeois did have at least 24 hours' notice and does want to hold the evaluation during Executive Session

Motion by Clerk Shank at 7:25 p.m. to go into Executive Session pursuant to ARS §38-431.03(A)(1) for personnel matters regarding the fire chief's performance evaluation. Seconded by Director Fox.

Vote 5 ayes, 0 nays. Motion passed.

Regular Session was reconvened at 8:35 p.m. and Chairman House reminded everyone that items discussed during the Executive Session are confidential.

Item 12: *Discussion and possible action regarding the fire chief's annual performance evaluation. (BOD# 2014-11-11)*

Legal Counsel Donna Aversa began by stating that in September of 2014 the board agreed on the multi-step process for the fire chief's evaluation, including internal and external evaluation summaries. The draft of the evaluation and summary needs to be adopted by the board to move the process along.

Motion by Director Fox to adopt the fire chief evaluation. Seconded by Clerk Shank.

Vote 5 ayes, 0 nays. Motion passed.

Chairman House read the breakdown of the fire chief evaluation and stated that this was unanimous with all members of the board:

- Business Acumen, Planning, and Administration – A
- Human Resource Management – A
- Communications – A

Overall Grade – A

Chairman House went on to say that the board came up with a list of accomplishments as well as a list of goals and the fire chief will be able to respond to these at the December 17th board meeting.

Clerk Shank thanked Fire Chief Paul Bourgeois and expressed her gratitude for being able to work with him for the past two years on the board.

Chairman House stated that the grading system was extremely useful and easy to use. The fire chief is doing an outstanding job and our citizens and our district are lucky to have him serve our community.

Item 13: *Discussion and possible action regarding the fire chief's compensation. (BOD# 2014-11-12)*

Chairman House stated the board also discussed what the 14/15 FY budget would allow for compensation for the fire chief. After discussion with Budget Manager Roger Wood, the board agreed upon additional compensation.

Motion by Director Cross to give Fire Chief Paul Bourgeois a \$10,000 raise beginning January 1, 2015 with an additional amount of \$5,000 to begin on July 1, 2015. Seconded by Director Fox.

Vote 5 ayes, 0 nays. Motion passed.

Item 14: *Chief's Report (BOD# 2014-11-13)*

- SFMD photo is featured in the Gilbert Hospital EMS Room
- AFDA Conference January 15th – 17th 2015
- Insurance claim for reserve L263 – will receive \$527,277.89 for claim.
- Social Media Update

- 220% increase in *Likes* on Facebook since 2013
 - Most popular posts include training, pub-ed, events, fighting fires/medical calls, TRT calls, and giving back to our community
- 246 followers
 - Most popular tweets include #BREAKING (fires, MVA's, rescues), #PubEd (school visits, neighborhood meetings, speaking engagements), #EveryDayHeroes (giving back, assisting citizens, training)
- Recap of Accreditation Recommendations – Jasmin will email to the BOD
- Notable Events
 - Inter-agency Advanced Excel Class with the City of Apache Junction
 - Annual Audit is complete – will be presented at the January 2015 board meeting
 - Senior Staff will attend the FF of the Year VFW Post 7968 Ceremony and Dinner in support of FF of the Year Paul Perkins.

Item 15: *Announcements (BOD# 2014-11-n/a)*

Fire Chief Bourgeois, Assistant Chief Mike Faber, and Assistant Chief Dave Montgomery attended a historical meeting with AFDA, AFCA, and PFFA.

Chairman House announced the Pinal County Diaper Drive is being held again this year, items can be donated to the county office or dropped off at SFMD Admin.

Chairman House also thanked Clerk Shank for her many years of service and hard work for the citizens of our fire district.

Item 16: *Adjourn (BOD# 2014-11-14)*

Motion by Clerk Shank at 8:52 p.m. to adjourn the meeting. Seconded by Director Cross.

Vote 5 ayes, 0 nays. Motion passed.

Governing Board Approval:

Board Clerk

Jasmin Jones

Appendix B

b) Executive Session Board Meeting Minutes from November 19, 2014

Submitted By:

Fire Chief Paul Bourgeois

Background / Discussion:

The executive session board meeting minutes of the previous meeting(s) are provided for BOD approval. If the BOD would like to discuss the minutes, they may be removed from the consent agenda. After approval, executive session minutes are signed by the Clerk of the BOD and kept as the official public record.

Financial Impact/Budget Line Item:

N/A

Staff Recommendation:

Staff recommends approval of November 19, 2014 executive session board minutes.

Enclosure(s):

November 19, 2014 Executive Session Meeting Minutes (Confidential)

Appendix C

c) Amendment to Administration Direction Agreement (Medical Director)

Submitted By:

Fire Chief Paul Bourgeois

Background / Discussion:

During the CoN application process the Department of Health Services (DHS) requested for the contracts submitted with the application reflect the name change - Superstition Fire and Medical District.

The Medical Director contract is currently a three (3) year contract 2013-2016. This amendment states Dr. Gary Smith agrees that all references to AJFD shall mean Superstition Fire and Medical District and the original terms and conditions remain in full force.

Financial Impact/Budget Line Item:

N/A

Staff Recommendation:

Staff recommends approval of amendment to the EMS Medical Director Contract.

Enclosure(s):

Amendment to Administrative Direction Agreement

AMENDMENT TO ADMINISTRATIVE DIRECTION AGREEMENT

This Amendment to Administrative Direction Agreement ("Amendment") is entered into between Gary A. Smith, M.D. ("Smith") and Superstition Fire & Medical District, a duly formed Arizona fire district, formerly known as Apache Junction Fire District (the "District").

RECITALS

- A. Smith and the District previously entered into an Administrative Medical Direction Agreement (the "Agreement") which remains in full force and effect.
- B. Since entering the Agreement and pursuant to A.R.S. Sec. 48-805(B)(14), the District changed its name from the Apache Junction Fire District (also referred to as "AJFD") to the Superstition Fire & Medical District (also referred to as "SFMD").
- C. Smith and the District enter into this Amendment for the sole purpose of reflecting the District's name change.

For valuable consideration and the mutual covenants contained herein, the parties agree as follows.

AGREEMENT

- 1. **Recitals.** The Recitals set forth above are incorporated into the terms and conditions of this Amendment.
- 2. **Parties.** The Agreement is amended to reflect all references to "AJFD" shall mean Superstition Fire & Medical District.
- 3. **Confirmation of Agreement.** All of the original terms and conditions of the Agreement remain in full force and effect except as specifically modified by this Amendment.

DATED this 2 day of December, 2014.

"Smith"
Gary A. Smith, M.D.
District

Gary A. Smith, MD

"District"
Superstition Fire & Medical

By: _____
Print Name:
Its: Board Member

Appendix D

d) Amendment to Emergency Medical Service (EMS), Base Hospital Contract

Submitted By:

Fire Chief Paul Bourgeois

Background / Discussion:

During the CoN application process the Department of Health Services (DHS) requested for the contracts submitted with the application reflect the name change - Superstition Fire and Medical District.

The EMS Base Hospital contract is currently a five year contract 2013-2018. This amendment states in the EMS Base Station Hospital Contract that all references to AJFD shall mean Superstition Fire and Medical District and the original terms and conditions remain in full force.

Financial Impact/Budget Line Item:

N/A

Staff Recommendation:

Staff recommends approval of amendment to the EMS Base Hospital Contract.

Enclosure(s):

Amendment to EMS Base Hospital Contract

**FIRST AMENDMENT TO
EMERGENCY MEDICAL SERVICE
BASE HOSPITAL CONTRACT
No. C2013-01**

THIS FIRST AMENDMENT TO EMERGENCY MEDICAL SERVICE BASE HOSPITAL CONTRACT (“Amendment”) is entered into between Mountain Vista Medical, LP, a Delaware limited partnership, doing business as Mountain Vista Medical Center (the “Hospital”), and Superstition Fire & Medical District, a duly formed Arizona fire district, formerly known as Apache Junction Fire District (the “District”).

RECITALS

- A. The Hospital and the District previously entered into an Emergency Medical Service Base Hospital Contract No. C2013-01 (the “Agreement”) which remains in full force and effect.
- B. Since entering the Agreement and pursuant to A.R.S. Sec. 48-805(B)(14), the District changed its name from the Apache Junction Fire District (also referred to as “AJFD”) to the Superstition Fire & Medical District (also referred to as “SFMD”).
- C. The Hospital and the District enter into this Amendment for the sole purpose of reflecting the District’s name change.

For valuable consideration and the mutual covenants contained herein, the parties agree as follows.

AGREEMENT

1. **Recitals.** The Recitals set forth above are incorporated into the terms and conditions of this Amendment.
2. **Parties.** The Agreement is amended to reflect all references to “AJFD” shall mean Superstition Fire & Medical District.
3. **Notices.** Any notice required to be given under this Agreement shall be in writing, and shall be deemed delivered when personally delivered or three (3) days after the same is sent by certified mail, postage prepaid, as follows:

If to the District: Superstition Fire & Medical District
565 N. Idaho
Apache Junction, Az. 85119
Attn: Fire Chief

If to Hospital: Mountain Vista Medical Center
1301 S. Crismon rd.
Mesa, AZ 85209
Attn: Chief Executive Officer

Copy to: IASIS Healthcare LLC
Dover Centre, Building E
117 Seaboard Lane
Franklin, TN 37067

4. **Confirmation of Agreement.** All of the original terms and conditions of the Agreement remain in full force and effect except as specifically modified by this Amendment.

DATED this _____ day of _____, 2014.

Hospital: Mountain Vista Medical Center, LP, doing
business as Mountain Vista Medical Center

By: _____

Name: Anthony Marinello

Title: CEO

Superstition Fire & Medical District

By: _____

Name:

Title: Board Member