



Apache Junction Fire District
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**Governing Board Meeting Minutes
March 19, 2014**

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE APACHE JUNCTION FIRE DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, MARCH 19, 2014. THE MEETING WAS HELD AT THE APACHE JUNCTION FIRE DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 P.M.

- A. Board Chairman Todd House called the meeting to order at 5:30 pm.
- B. The Pledge of Allegiance was led by Board Director Charlie Fox.
- C. Roll Call showed Board Chairman Todd House, Board Clerk Linda Shank, Director Barbara Cobb, Director Jeff Cross, and Director Charlie Fox as present.

Senior Leadership in attendance: Fire Chief Paul Bourgeois, Assistant Chief David Montgomery, Assistant Chief Mike Farber, Assistant Chief Jerome Schirmer and Finance Manager Roger Wood; Legal Counsel Donna Aversa and Board Secretary Rachel Krause were also present for the meeting.

- 1. *Review and approval of the February 2014 financial reports and bank reconciliations. (BOD #2014-03-01)*

Motion by Director Cross to approve the February 2014 financial reports and bank reconciliations. Seconded by Director Fox. Vote 5 ayes, 0 nays. Motion passed.

- 2. *Recognition of employee performance and/or achievements. (BOD #2014-03-02)*

Chairman House stated there were no service awards this month, and read the list of service anniversaries for March: Fleet & Facilities Support Specialist Barbara Duffel, 8 years of service; and all with 2 years of service: Firefighter Matt Dold, Firefighter Dan Elliott, Firefighter Wayne Emerson, Firefighter Lance Frawley, Firefighter Brian Garten, Firefighter Bryan Heun, Firefighter/Paramedic Ryan Ledbetter, Firefighter/Paramedic Matt Perez, Firefighter Ryan Philips, and Firefighter Adam Rodriguez.

Chief Bourgeois stated the 2013 Firefighter of the Year is Captain/Paramedic Paul Perkins. Captain Perkins is involved in many areas of the Fire District, including Health & Safety, and being the lead on the District's Accreditation. Assistant Chief David Montgomery presented

Captain Perkins with a plaque, and a Firefighter of the Year jacket donated by United Fire. Ace Hardware presented him with a \$500 scholarship. Additional sponsors for our Firefighter of the Year include Los Gringos Locos and Firehouse Subs.

Chief Bourgeois stated that the CFAI recommended re-accreditation for our District. A group went to Nevada last week to attend.

3. *Call to the Public.* None
4. *Consideration and possible approval of all consent agenda items as listed below: (BOD #2014-03-03)*
 - a. *Board Meeting Minutes from February 19, 2014.*
 - b. *Purchase of a SCBA Fit Tester*
 - c. *Payment Application #2 from CORE Construction for building construction services*
 - d. *A 'Work for Hire' agreement with Nat Erickson, dba: First Alarm Graphics, LLC for the ownership and control of certain graphic design elements to be used as to brand and identify the SFMD.*

Chairman House stated items a) and d) needed to be pulled from the Consent Agenda.

Motion by Director Fox to approve the consent agenda items b) and c) for March 19, 2014. Seconded by Director Cobb. Vote 5 ayes, 0 nays. Motion passed.

Item a) Board Secretary Rachel Krause stated that the following corrections have been made to the February 19, 2014 minutes: Item 1 - date corrected to 2014, and Item 10 – should be Limited Property Value.

Motion by Director Cobb to approve the consent agenda item a) for March 19, 2014. Seconded by Clerk Shank. Vote 5 ayes, 0 nays. Motion passed.

Item d) Assistant Chief David Montgomery stated that there is no agreement yet, this item will be tabled until it is ready.

5. *Discussion and review of Fiscal Year 2014/2015 Budget expenditure estimates. (BOD #2014-03-04)*

Chief Bourgeois stated staff has been working on the budget for the last few months, and has preliminary initiatives.

Finance Manager Roger Wood shared a presentation on major compensation and benefit initiatives. Items addressed include 1) A Market Adjustment is needed for Public Safety employees; all positions are lower than our market. 2) Increasing annual caps on both Sick and Vacation, adjusting accrual rates to our market, and revising annual and separation payouts. 3) Amend Holiday Pay policy for 56-hour employees. 4) Phase in an increase to the Paramedic Incentive to match our market. 5) Assistant Chief succession planning.

6. *Chief's Report (BOD# 2014-03-05)*

- The District received a donation from Lost Dutchman RV Park for \$10,000
- Training Center remodeling is on schedule.
- Regional TRT Training will be held at the Training Center all month.
- Chief Bourgeois will be presenting at the upcoming AFCA Conference.
- AFDA Conference will be June 26-28, 2014.
- SFMD new logo has been selected by vote, and the banner logo will be on the apparatus.
- The Annual Report has been distributed, he commended Planning and Technology Support Administrator Anna Butel for her work.
- Crews were able to use our newly donated Fido Bags on a fire this week. The story on our Facebook page has gone viral.

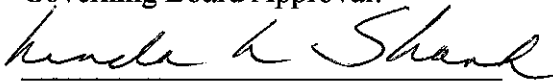
7. *Announcements (BOD# 2014-03-n/a)*

- Assistant Chief Dave Montgomery stated that SFMD is hosting the May Pinal County Fire Chief's meeting at our new Training Center.
- Chairman House thanked Assistant Chief Mike Farber for going above and beyond helping him with his medical issue while in Nevada, for our Accreditation.

8. *Adjourn (BOD# 2014-03-06)*

Motion by Director Fox at 6:43 pm to adjourn the meeting. Seconded by Clerk Shank. Vote 5 ayes, 0 nays. Motion passed.

Governing Board Approval:



Linda Shank, Board Clerk

Rachel Krause