

Superstition Fire and Medical District

# Board of Directors

July 8, 2015



Board Chairman Jeff Cross  
Board Clerk Gene Gehrt  
Board Director Todd House  
Board Director Charlie Fox  
Board Director Jason Moeller

## Superstition Fire & Medical District Governing Board Meeting Agenda

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### PURSUANT TO A.R.S. §38.431.02

Notice is hereby given to the general public that the Superstition Fire & Medical District Governing Board will hold a meeting on **Wednesday, July 8, 2015**. The meeting will be held at the Superstition Fire & Medical District's Administrative Office, located at 565 N. Idaho Road, Apache Junction, Arizona. The meeting will be open to the public and will begin at 5:30 p.m. local time.

### AGENDA:

- A. Call to Order
- B. Pledge of Allegiance
- C. Roll Call

The following agenda items are scheduled for discussion at the board meeting. The Governing Board may or may not decide to take action on any or all items. The order of the agenda items may or may not be taken in the order listed.

1. Review and approval of the June 2015 financial reports and bank reconciliations. **(BOD #2015-07-01)**
2. Recognition of employee performance, achievements, and special recognition for community members. **(BOD #2015-07-02)**
3. Call to the Public.  
A.R.S. §38-431.01(H) A public body may make an open call to the public during a public meeting, subject to reasonable time, place, and manner restrictions, to all individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter, or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.
4. Consideration and possible approval of all consent agenda items as listed below: **(BOD #2015-07-03)**
  - a) Board Meeting Minutes from June 17, 2015
5. Public Hearing in accordance with ARS §48-805(A)(2) in order to hear taxpayer's comments on the proposed Superstition Fire & Medical District revenue and expenditure budget for Fiscal Year 2015/2016. **(BOD #2015-07-04)**
6. Discussion of the proposed Fiscal Year 2015/2016 budget and potential adoption of Resolution 2015-04: Budget Adoption. **(BOD #2015-07-05)**
7. Discussion and update of the CCU program and Rescue Operations implementation. **(BOD #2015-07-06)**
8. Chief's Report **(BOD #2015-07-07)**
9. Announcements **(BOD #2015-07-n/a)**
10. Adjourn **(BOD #2015-07-08)**

NOTICE: The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any of the above agenda items pursuant to A.R.S. 38-431.03(A)(3).

One or more members of the governing board may attend the meeting telephonically.

Governing Board meeting agenda dated and posted (at least 24 hours before the scheduled meeting date and time):

Posted on July 1, 2015

At: 1845 hours

By: Jasmin Jones

The Superstition Fire & Medical District (SFMD) Administrative Office Board Meeting Room is accessible to the handicapped. In compliance with the American with Disabilities Act (ADA), those with special needs, such as large-type face print or other reasonable accommodations may request those through the SFMD Administration Office (480-982-4440) at least twenty-four hours before the board meeting.



## Governing Board Meeting – July 8, 2015

Agenda Item: 1

BOD#: 2015-07-01

### Agenda Item Title:

Review and approval of the June 2015 financial reports and bank reconciliations.

### Submitted By:

Fire Chief Paul Bourgeois

### Background/Discussion:

The district's accounting department staff prepares the monthly financial reports. The district's annual budget, which is adopted by the board each June for the following fiscal year (July 1 – June 30), is formatted to mirror the monthly financial statements. The financial reports provide the board with a monthly recap of expenditures and revenues, along with year-to-date account balance information.

In compliance with A.R.S. §48-807(O), the following reports have been added to the monthly financial statements packet:

1. Cash Flow – All Governmental Funds.

The Cash Flow report consists of the combined cash balances of all District Funds. These balances include the General (100), Capital Projects (200), Bond Proceeds (300), Special Revenue (400), Debt Principal (500), and Debt Interest (600) Funds. The Cash Flow report is updated monthly with the actual revenues deposited into and actual expenditures disbursed from the district's cash accounts. It is important to note the revenues and expenditures are reported on a Cash Basis. This report is generated to demonstrate that the fire district maintains sufficient cash available to satisfy the projected expenditures budgeted over the course of the fiscal year.

2. Fund Account Bank Reconciliations.

The reconciliation of each of the district's Fund Cash Accounts (General (100), Capital Projects (200), Bond Proceeds (300), Special Revenue (400), Debt Principal (500), and Debt Interest (600) Funds) between the Pinal County Treasurer's monthly bank statement and the District's Fund balance sheet report is provided. To signify board approval of the monthly financial statements and bank reconciliations, the Board Chairman is requested to sign the attached Letter of Acceptance which will be kept on file at the district.

### Financial Impact(s)/Budget Line Item:

N/A

### Enclosure(s):

Letter of Acceptance of the Fire District's Financial Statements and Bank Reconciliations.

*\*Financial Reports and Bank Reconciliations are under separate cover & will be provided at the board meeting.*

### Recommended Motion:

*"Motion to approve the June 2015 financial reports and bank reconciliations."*



Go To Item 2

Go to Agenda

**Superstition Fire & Medical District**  
**Governing Board Acceptance of Fire District's**  
**Financial Statements and Bank Reconciliations**

Pursuant to A.R.S. §48-807, by the signature(s) below, the Governing Board of the Superstition Fire & Medical District attests to the review and approval of the following financial report(s) of the fire district for the month of **June 2015**:

1. Financial Statement
2. Bank Reconciliations
  - a. General (100) Fund
  - b. Capital Projects (200) Fund
  - c. Bond Proceeds (300) Fund
  - d. Special Projects (400) Fund
  - e. Debt Principle (500) Fund
  - f. Debt Interest (600) Fund

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Jeff Cross, Board Chairman

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Date



**Governing Board Meeting – July 8, 2015**

**Agenda Item: 2**

**BOD#: 2015-07-02**

**Agenda Item Title:**

Recognition of employee performance, achievements, and special recognition for community members.

**Submitted By:**

Fire Chief Paul Bourgeois

**Background/Discussion:**

This is a recurring monthly item to provide the board with information concerning superior employee performance, achievements, and special recognition for community members.

**July Service Awards:** *(presented for 5, 10, 15, 20, and 25 year anniversaries):*

<b>20 Years of Service</b>
Battalion Chief / Paramedic <b>Brett Broman</b>
<b>15 Years of Service</b>
Fire Captain <b>Joe Garcia</b>
Fire Captain / Paramedic <b>Jeff Ehrlich</b>

**July Service Anniversaries:**

<b>22 Years of Service</b>
Fire Captain / Paramedic <b>Amy Brooks</b>
<b>19 Years of Service</b>
Fire Captain / Paramedic <b>Brian Wyatt</b>
Fire Captain <b>Brian White</b>
Firefighter / Paramedic <b>Steve Gereg</b>
Fire Captain <b>Brian Logsdon</b>
Fire Engineer / Paramedic <b>Andrew Colby</b>
<b>14 Years of Service</b>
Multi-Media Production Specialist <b>Dan McKinney</b>
Fire Captain / Paramedic <b>Mark Castaneda</b>

**Special Recognition:**

N/A



**Go to Item 3**

**Go to Agenda**

**Governing Board Meeting – July 8, 2015**

**Agenda Item: 3**

**BOD#: 2015-07-n/a**

**Agenda Item Title:**

Call to the Public

**A.R.S. §38-431.01(H):**

*A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body.*

*At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda.*

*However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.*

**Background / Discussion:**

Call to the Public is provided so citizens may address the public body (Governing Board) with matters concerning the fire district. Arizona public meeting law provides that the public body may discuss, consider, or decide only matters listed on the agenda and other matters related thereto. Since the public body will generally not know what specific matters may be raised at call to the public, they will be unable to act until the matter is placed on a subsequent meeting agenda (at the board's discretion). The board may also direct staff to follow up on the issue with the citizen.

**Scheduled:**

None



**Go to Item 4**

**Go to Agenda**

**Governing Board Meeting – July 8, 2015**

**Agenda Item: 4**

**BOD#: 2015-07-03**

**Agenda Item Title:**

Consideration and possible approval of all consent agenda items as listed below:

- a) Board Meeting Minutes from June 17, 2015 – **Appendix A**

**Background/Discussion:**

The consent agenda allows the Board of Directors (BOD) to consider contracts, purchases, and other routine administrative matters having authorized funding within the current fiscal year budget as a single decision. Items may be withdrawn from the consent agenda and discussed separately upon request by any member of the BOD or staff. Information for each consent agenda item and corresponding supporting document is within the packet.

**Recommended Motion:**

*“Motion to approve the consent agenda items for July 8 2015.”*



**Go to Item 5**

**Go to Appendices**

**Go to Agenda**

**Governing Board Meeting – July 8, 2015**

**Agenda Item: 5**

**BOD#: 2015-07-04**

**Agenda Item Title:**

Public Hearing in accordance with ARS §48-805(A)(2) in order to hear taxpayer's comments on the proposed Superstition Fire & Medical District revenue and expenditure budget for Fiscal Year 2015/2016.

**Submitted By:**

Fire Chief Paul Bourgeois

**Background/Discussion:**

The Public Hearing is required by ARS §48-805(A)(2), Board of Directors Chairman will consider audience comments/questions on issues related to the proposed Fiscal Year 2015/2016 Revenue and Expenditure Budget. The Board of Directors Chairman will close the public hearing after all comments have been heard.

**Financial Impact:**

N/A

**Enclosure(s):**

N/A

**Recommended Motion:**

N/A



**Go to Item 6**

**Go to Agenda**



**Governing Board Meeting – July 8, 2015**

**Agenda Item: 6**

**BOD#: 2015-07-05**

**Agenda Item Title:**

Discussion of proposed Fiscal Year 2015/2016 budget and potential adoption of Resolution 2015-04: Budget Adoption

**Submitted By:**

Fire Chief Paul Bourgeois

**Background/Discussion:**

This item is before the Board of Directors (BOD) to potentially adopt the 2015/2016 FY budget. The public comment is complete, the BOD may discuss, make amendments, or motions.

**Financial Impact:**

N/A

**Enclosure(s):**

**\*\*The final FY 2015/2016 Budget Document will be under separate cover, at the July 8, 2015 Board meeting.**

**Recommended Motion:**

*"Motion to adopt Resolution 2015-04: Budget Adoption, fully adopting the estimates of proposed revenues and expenditures by the Superstition Fire & Medical District for fiscal year beginning July 1, 2015 and ending June 30, 2016 in the amount of \$\_\_\_\_\_ and declaring that such shall establish the budget of the Superstition Fire & Medical District for Fiscal Year 2015/2016.*



**Go to Item 7**

**Go to Agenda**

**RESOLUTION 2015-04**  
**Superstition Fire and Medical District Medical**  
**BUDGET ADOPTION**

**A RESOLUTION OF THE CHAIRMAN AND GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE AND MEDICAL DISTRICT, FULLY ADOPTING ESTIMATES OF PROPOSED REVENUES AND EXPENDITURES BY THE SUPERSTITION FIRE AND MEDICAL DISTRICT FOR THE FISCAL YEAR BEGINNING JULY 1, 2015 AND ENDING JUNE 30, 2016, DECLARING THAT SUCH SHALL ESTABLISH THE BUDGET OF THE SUPERSTITION FIRE AND MEDICAL DISTRICT FOR SUCH FISCAL YEAR.**

**WHEREAS**, in accordance with the provisions of Section §48-805, Arizona Revised Statutes, the Governing Board did, on the twentieth day of May 2015, made tentative estimates of the amount required to meet the public expenses for the ensuing year, and the receipts from sources other than direct taxation by the Superstition Fire and Medical District; and

**WHEREAS**, in accordance with said sections of said code, following due public notice by the District Clerk, that the tentative budget is on file and open to inspection by interested party; and

**WHEREAS**, in accordance with said provisions of the Arizona Revised Statutes, and following public notice, the Governing Board met on the eighth day of July 2015, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures;

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE AND MEDICAL DISTRICT AS FOLLOWS:**

That the estimates of revenues and expenditures provided by staff now establish the finally adopted estimates of the proposed expenditures by the Superstition Fire and Medical District for the fiscal year beginning July 1, 2015 and ending June 30, 2016, in the amount of \$ \_\_\_\_\_, and declare that such shall constitute the budget of the Superstition Fire and Medical District for such fiscal year.

**PASSED AND ADOPTED THIS EIGHTH DAY OF JULY 2015, BY THE CHAIRMAN AND GOVERNING BOARD OF DIRECTORS OF THE SUPERSTITION FIRE AND MEDICAL DISTRICT.**

\_\_\_\_\_  
*Jeff Cross, Board Chairman*

\_\_\_\_\_  
*Gene Gehrt, Board Clerk*

\_\_\_\_\_  
*Jason Moeller, Board Director*

\_\_\_\_\_  
*Charlie Fox, Board Director*

\_\_\_\_\_  
*Todd House, Board Director*

**Governing Board Meeting – July 8, 2015**

**Agenda Item: 7**

**BOD#: 2015-07-06**

**Agenda Item Title:**

Discussion and update of the CCU program and Rescue Operations implementation.

**Submitted By:**

Fire Chief Paul Bourgeois

**Background/Discussion:**

Firefighter / Paramedic Dave Pohlmann will give an update on both the CCU program and the Rescue Operations implementation planning process.

**Financial Impact:**

N/A

**Enclosure(s):**

N/A

**Recommended Motion:**

N/A



**Go to Item 8**

**Go to Agenda**

**Governing Board Meeting – July 8, 2015**

**Agenda Item: 8**

**BOD#: 2015-07-07**

**Agenda Item Title:**

Chief's Report

**Background / Discussion:**

This item is for the fire chief to share information with the board of items occurring within, or related to, the fire district. Any item shared is for information only. Upon request of the board, any item shared during this agenda item may be moved to the agenda for future meetings. Board discussion, other than clarifying questions, cannot occur and no action, position, or direction may occur until the specific item is placed on the agenda.

- Statistical Reports for June

**Governing Board Meeting – July 8, 2015**

**Agenda Item: 9**

**BOD#: 2015-07-n/a**

**Agenda Item Title:**

Announcements

**Background / Discussion:**

The BOD and/or staff may share information at this time.

**Governing Board Meeting – July 8, 2015**

**Agenda Item: 10**

**BOD#: 2015-07-08**

**Agenda Item Title:**

Adjournment

**Recommended Motion:**

*"Motion to adjourn the board meeting."*



**Go to Agenda**

## Appendix A

### a) Board Meeting Minutes from June 17, 2015

**Submitted By:**

Fire Chief Paul Bourgeois

**Background / Discussion:**

The board meeting minutes of the previous meeting(s) are provided for the BOD approval. If the BOD would like to discuss the minutes, they may be removed from the consent agenda. After approval, minutes are signed by the Clerk of the Board and kept as the official public record.

**Financial Impact/Budget Line Item:**

N/A

**Staff Recommendation:**

Staff recommends approval of June 17, 2015 board minutes.

**Enclosure(s):**

June 17 2015 Board Meeting Minutes





**Governing Board Meeting Minutes  
 June 17, 2015**

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, JUNE 17, 2015. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA. THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 P.M.

- A. Chairman Cross called the meeting to order at 5:30 p.m.
- B. The Pledge of Allegiance was led by Clerk Gehrt
- C. Roll Call showed Chairman Jeff Cross, Clerk Gene Gehrt, Director Todd House, Director Charlie Fox (telephonically), and Director Jason Moeller (telephonically, joined meeting at 18:00) as present.

Senior Leadership in attendance: Fire Chief Paul Bourgeois, Assistant Chief Jerome Schirmer, Assistant Chief Mike Farber, Assistant Chief Dave Montgomery, Finance Director Roger Wood, and Battalion Chief Jeff Cranmer were present.

Legal Counsel Donna Aversa (telephonically), and Executive Assistant acting as Board Secretary Jasmin Jones were also present for the meeting.

**Item 1:** *Review and approval of the May 2015 financial reports and bank reconciliations. (BOD #2015-06-04)*

**Motion** by Director House to approve the May 2015 financial reports and bank reconciliations. Seconded by Clerk Gehrt.

**Vote** 4 ayes, 0 nays. Motion passed. (Director Moeller did not join the meeting until 1800).

**Item 2:** *Recognition of employee performance, achievements and special recognition for community members. (BOD #2015-06-05)*

Chairman Cross read the list of the following June Service Anniversaries

Battalion Chief / Paramedic Jeff Cranmer	21 Years
Fire Engineer / Paramedic Mike Wolfe	21 Years
Firefighter Ryan Elowe	14 Years
Fire Captain / Paramedic Alex Dupuis	9 Years
Firefighter / Paramedic Bill Tavares	9 Years
Fire Captain / Paramedic Geof Shively	8 Years
Fire Engineer Brandon Blessum	8 Years
Firefighter / Paramedic Ryan Rodriguez	8 Years

Assistant Fire Chief Dave Montgomery introduced Commander Brian Godsil from the VFW chapter 7968 in Apache Junction. Commander Godsil introduced Commander Derek Tramondo from the Arizona VFW Chain of Command, they then proceeded to present Battalion Safety Officer Paul Perkins with the State of Arizona FF/EMT of the Year Award and the National FF/EMT

of the Year Award. They that it is rare for one recipient to receive all three awards Local, State, and National.

**Item 3:** *Call to the Public. (BOD #2015-06-n/a)*  
None

**Item 4:** *Consideration and possible approval of all consent agenda items listed below:*  
*(BOD #2015-06-06)*

- a) *Board Meeting Minutes from May 20, 2015*
- b) *Special Board Meeting Minutes from June 10, 2015*
- c) *Executive Session Meeting Minutes from June 10, 2015*
- d) *Approval of disposition of district property*
- e) *Henry & Horne LLP engagement letter governing the performance of the required annual audit for the District's FY 2014/2015 financial statements.*
- f) *Approval of Wells Fargo Authorization Certificate and Wells Fargo Addendum to Commercial Account Signature Card.*
- g) *Addendum to the Tyler Contract #2013-0250*
- h) *Renewal of Employee Assistance Program (EAP) contract with Aetna.*

**Motion** by Clerk Gehrt moved to approve consent agenda items for June 17, 2015. Seconded by Director House.

**Vote** 4 ayes, 0 nays. Motion passed. (Director Moeller did not join the meeting until 1800)

**Item 5:** *City Councilmember Gail Evans, presentation (BOD #2015-06-07)*

Councilmember Evans presented a PowerPoint to the BOD regarding property tax for manufactured homes:

- AZ Department of Revenue classifies manufactured homes as “personal property”
  - When purchased, a manufactured home is issued a title for each section of the home.
  - Motor Vehicle tax is then paid for each title annually
  - When placed on owners lot/land, title can be replaced by affidavit of affixation, which then removes the home from motor vehicle tax rolls, but does not transfer to real property tax rolls.
- Affidavit of Affixation allows home to qualify for traditional government backed FHS, VA or conventional financing.
  - Affidavit states: The borrower intends that the manufactured home be an immovable fixture and permanent improvement to the land. This form is used whether or not a loan is being placed.
- According to Arizona State Law, manufactured homes never transfer to the real property tax rolls. When the title(s) are surrendered to the state and the affidavit is recorded, the home no longer pays motor vehicle tax.
- Homes on rented lots continue to pay motor vehicle tax. The state follows manufacturers depreciation schedule, which devalues manufactured homes to “0” value after 10 years, allowing minimal tax to the state.
- Personal lot/land is considered improved with as little as a fence. The improvement takes the land from 16% vacant land tax to 10% improved tax rate.
- Because they arrive at a site on wheels, they are forever considered personal property instead of real property.

**Director Jason Moeller joined the meeting telephonically at 1800.**

**Item 6:** *Discussion and possible approval of Resolution 2015-03; Combined Resolution Affecting County Treasurer Transactions for Fiscal Year 2015/2016 from the Pinal County Treasurer's Office. (BOD #2015-06-08)*

**Motion** by Director House approve the Combined Resolution Affecting County Treasurer Transactions for Fiscal Year 2015/2016. Seconded by Director House.

**Vote** 5 ayes, 0 nays. Motion passed.

**Item 7:** *Discussion, and possible action regarding transferring funds for the June 30, 2015 Debt Service Payments. (BOD #2015-06-09)*

Finance Director Roger Wood discussed the annual payments for the 2006 GADA Bond.

**Motion** by Clerk Gehrt to authorize payment by executing a letter of direction to Pinal County Treasurer's Office to wire transfer funds for the GADA debt service payments on June 30<sup>th</sup> dues to U.S. Bank on July 1, 2015. Seconded by both Director House and Director Fox.

**Vote** 5 ayes, 0 nays. Motion passed.

**Item 8:** *Discussion and update on out of district responses. (BOD# 2015-06-10)*

Fire Chief Paul Bourgeois briefly spoke about the efforts of educating outside stakeholders about not responding outside of our district boundaries. He explained it was not fiscally responsible to leave our district unmanned when responding sometimes up to an hour and a half outside of our boundaries – with personnel and equipment. The Senior Leadership Team will continue to discuss opportunities with stakeholders to address the issue. In the future hopefully agreements will be made such as Intergovernmental Agreements (IGA), to assist with fiduciary responsibilities and safety issues.

Arizona Fire District Assistance Tax (FDAT) was also discussed by the BOD, the maximum for the FDAT is \$400,000. It is the understanding that this tax does not cover the boundaries that the Fire Chief is speaking about, more so for federal highways (i.e. Highway 60). The FDAT does not come from each county we cover (Pinal & Maricopa), it is only a onetime tax.

**Item 9:** *Discussion and update on the ISO process. (BOD# 2015-06-11)*

Assistant Chief Mike Farber presented a PowerPoint to the BOD:

- What Has Been Done
  - A letter requesting an ISO Public Protection Classification Audit was sent and accepted.
  - A site visit is scheduled for October 8, 2015
  - ISO Pre-Survey Packet has been completed
  - File Transfer Site was set up
  - Records were collected and transferred to the File Transfer Site
    - Two years of training records
    - Five years of hose testing records
    - Five years of pump test records
    - Five years of ladder testing certificates
    - NFPA Inventory Sheets completed for each truck
    - Five years of response time records in compliance with NFPA 1710 standards of 240 seconds for initial engine company and 480 seconds for entire response (2 engines, 1 ladder).
  - Community Risk Assessment was initiated and is 75% completed
  - Stations locations were given with addresses and GPS locations



- What Has Been Accomplished
  - Weekly communications with David Eaves our ISO Auditor
    - David was our Auditor in July 2004 when we improved from an ISO 4 to our current ISO Rating of 3.
    - David witnessed us breaking our own State Record for Water Shuttle
  - Tender Drill has been designed
  - Tender has been ordered and will be delivered in August
  - Met with General manager Jackie Smith from Arizona Water and Frank from the City of Apache Junction Water and gave them a copy of the ISO standards for hydrant flows and testing and maintenance.
  - Arizona Water and AJ Water have made substantial improvements in water distribution system in the last two years.
- What Needs Done
  - Tender Shuttle Drills, August through September
  - Document Drill on October 1, 2015 and send to David Eaves
  - Fill time and drop times of all Auto Aid and Mutual Aid Tenders.
  - Complete inventory on all Auto Aid engines, ladders, tenders, and brush trucks within 5 miles of border.
  - Meet with David Eaves on October 8, 2015 at 0900 to verify our documentation and check our files.
    - Meeting with David will last approximately 3 hours
  - Wait approximately 120-150 days for our rating. Approximately end of March 2016
- What Has Changed Since 2004
  - Built and staffed Station 265
  - Added Regional Training Center Facility and Staff
    - Can count personnel there and apparatus (25% increase in manpower)
  - Added firefighting personnel
  - Bought a new Tactical Water Tender designed for quick fill and dump time (delivered 8/2015)
  - Retrofitted current Tender 261 to improve fill time
  - Added an 85 foot Platform
  - Water Companies have improved flow rates from infrastructure improvement
  - Water Companies have improved testing and have created electronic files.
  - Improved Communications Center
  - Auto Aid has increased stations and staffing near SFMD border.
  - ISO testing criteria has improved
  - City will adopt the 2015 International Fire Code.

**Item 10:** *Discussion and update of the CCU program and Rescue Operations implementation. (BOD# 2015-06-12)*

Assistant Chief Jerome Schirmer gave an update to the Board of Directors. The CCU program is going well. We will soon swap CCU 263 into downtown Mesa with the CCS Behavioral Unit for certain days / peak hours identified through data collection. They will be housed out of Station 261.

Last month Firefighter Dave Pohlmann presented to the board a new staffing model. Since that time accounting has done a financial model of the plan and deemed it not fiscally responsible, we will be utilizing the civilian staffing model. On June 16, 2015 the job announcement was sent out for Transportation Services Manager (TSM), it will be open for two weeks, this person will be in place by the middle of July and will oversee the Rescue Operations implementation.

**Item 9:** *Chief's Report. (BOD# 2015-06-13)*

Fire Chief Paul Bourgeois reported on the following

➤ **Upcoming Events**

- FREE hands only CPR & AED demonstration – June 20, 2015
- AFDA Conference June 25<sup>th</sup> – 27<sup>th</sup>

➤ **Giving Back**

- Crews assisted the City of Apache Junction with unloading and delivering 90,000 bottles of water donated by Walmart for the Water for Living Event.
- Crews & off-duty members assisted with the Postal Service Food Drive, over 12,000 pounds of food was donated to the AJ Food bank.

**Item 9:** *Announcements (BOD# 2015-06-n/a)*

Chairman Cross welcomed new board member, Director Jason Moeller to the Superstition Mountain Fire & Medical District fire board.

Fire Chief Paul Bourgeois stated we sent two crews to the Kearney River Fire.

**Item 10:** *Adjourn (BOD# 2015-06-14)*

**Motion** by Director House at 6:42 p.m. to adjourn the meeting. Seconded by Clerk Gehrt.

**Vote** 5 ayes, 0 nays. Motion passed.

**Governing Board Approval:**

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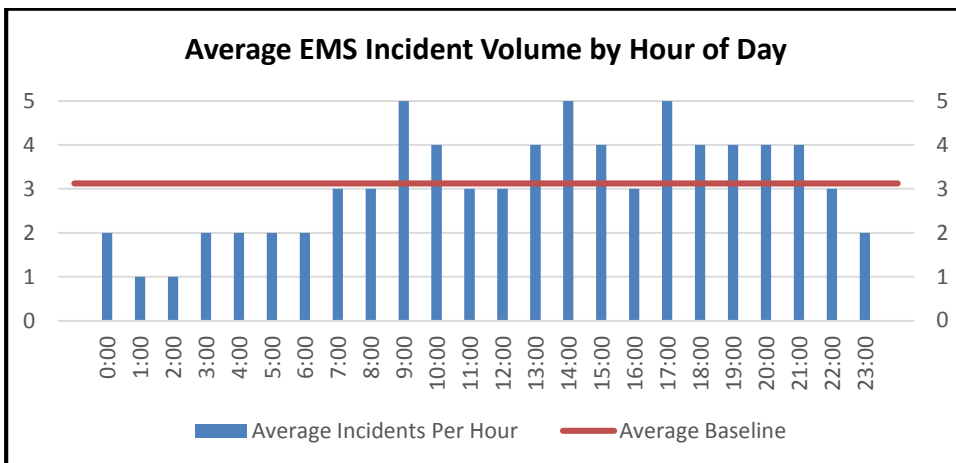
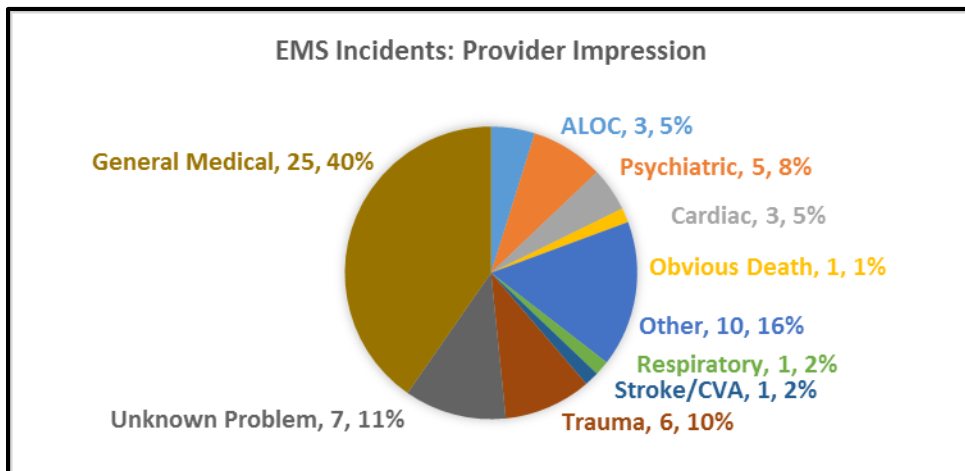
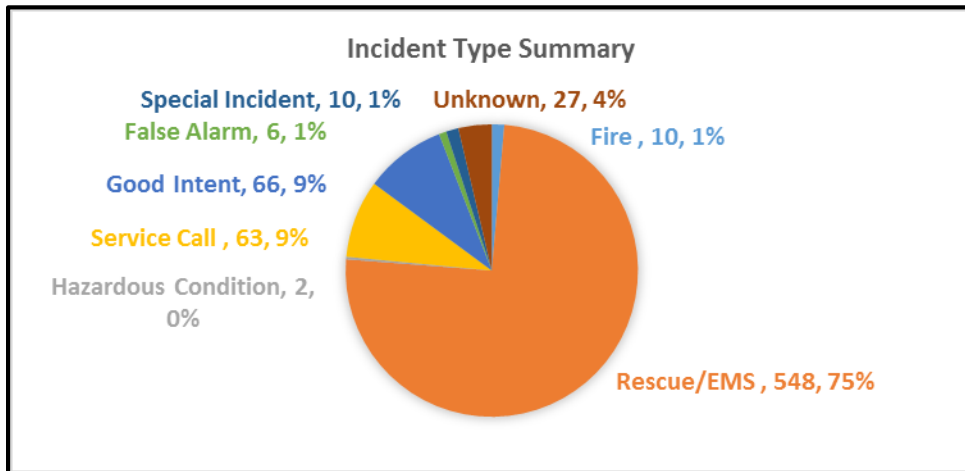
Gene Gehrt, Board Clerk

*Jasmin Jones*

# Superstition Fire & Medical District June 2015 - Monthly Report

Average Travel Time				
	<u>Metro</u>	<u>Urban</u>	<u>Suburban</u>	<u>Rural</u>
Travel Time Goal	5:12	5:12	6:30	13:00
Average Travel Time by Population Density	4:42	5:06	5:31	6:15
Average Travel Time District Wide	5:23			

Dispatches by Unit		
<u>Unit</u>	<u>Dispatches</u>	<u>Fiscal YTD</u>
B261	12	265
E261	228	3156
E262	100	1160
L263	253	3315
L264	75	1159
E265	47	548
CCU263	112	586
TRV263	1	171
U262	1	65
BR262	3	27
BR263	5	52
BR265	5	54
RH264	3	85



### Population Density Definitions

<b>Metropolitan</b>
An area with a population density of 3,000 or more people per square mile. <i>15%</i>
<b>Urban</b>
An area with a population density of 2,000-2,999 people per square mile. <i>8%</i>
<b>Suburban</b>
An area with a population density of 1,000-1,999 people per square mile. <i>10%</i>
<b>Rural</b>
An area with a population density of 0-1,000 people per square mile. <i>67%</i>

# Superstition Fire & Medical District June 2015 - Operational Report

## Community Services & Activities

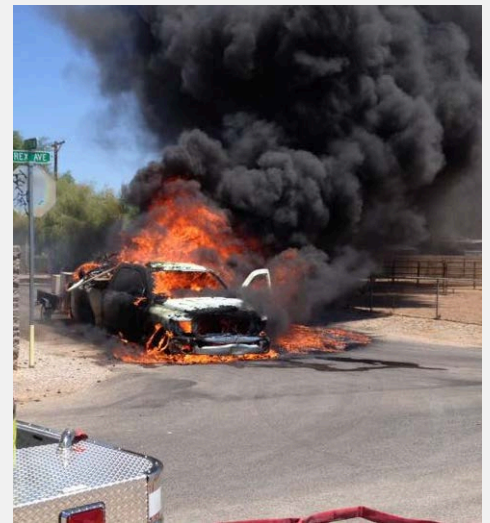
Description	June 2015	Fiscal YTD
Blood Pressure Check Events	8	127
Car Seats Installed/Placed	15	91
CCR Demonstrations	0	21
CCR Demo Students	0	700
Community Events/Festivals	0	58
Community PSAs Produced	0	2
CPR & 1st Aid Classes	0	14
CPR & 1st Aid Students	0	111
CPR & AED Classes	1	17
CPR & AED Students	2	257
Fire Investigations	1	27
Fire Station Tours	2	14
Inspections - Business	20	115
Inspections - Specialty/Complaint	15	159
Juvenile Fire Setter Program	0	2
Neighborhood Canvass - Post-Drowning	0	5
Neighborhood Canvass - Post-Fire	0	12
Plan Reviews	3	119
Safety Classes - Fire & Water	4	37
School - Fire Drills	0	16
School - Pub Ed Classes	0	
Smoke Alarms Placed	9	516

## Injury Report

	June 2015	Fiscal YTD
Injuries	0	14
Exposures	0	13
Sharps	0	3

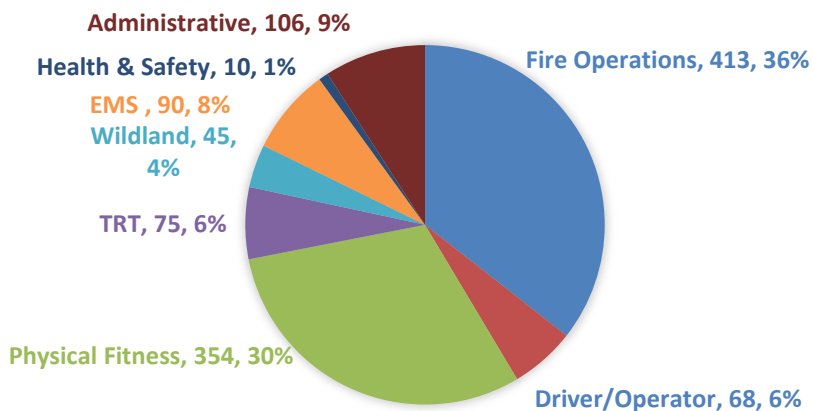


*Firefighter Bryan Heun assisted at the Kearny River Fire on June 24, 2015*



*On June 18<sup>th</sup> E261 responded to a vehicle fire near Meridian and the Apache Trail.*

### Training Hours Categories



*Welcome to SFMD Mr. Jason Moeller.*