



**Governing Board Meeting Minutes
 April 15, 2015**

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, APRIL 15, 2015. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA. THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 P.M.

- A. Chairman Cross called the meeting to order at 5:30 p.m.
- B. The Pledge of Allegiance was led by Director Fox.
- C. Roll Call showed Chairman Jeff Cross, Clerk Gene Gehrt, Director Todd House, Director Charlie Fox, and Director Barbara Cobb as present.

Senior Leadership in attendance: Fire Chief Paul Bourgeois, Assistant Chief Jerome Schirmer, Assistant Chief Dave Montgomery, Assistant Chief Mike Farber, Finance Manager Roger Wood, Battalion Chief Richard Mooney, Legal Counsel Donna Aversa, and Executive Assistant acting as Board Secretary Jasmin Jones were also present for the meeting.

Item 1: *Review and approval of the March 2015 financial reports and bank reconciliations. (BOD #2015-04-01)*

Motion by Director House to approve the March 2015 financial reports and bank reconciliations. Seconded by Director Fox.

Vote 5 ayes, 0 nays. Motion passed.

Item 2: *Recognition of employee performance, achievements and special recognition for community members. (BOD #2015-04-02)*

Chairman Cross read the list of the following April Service Anniversaries

Fire Captain / Paramedic Mark Gomez	22 Years
Fire Engineer / Paramedic Mitch McCollough	16 Years
Fire & Life Safety Specialist Tina Gerola	11 Years
Executive Administrative Assistant Jasmin Jones	11 Years

Assistant Chief Dave Montgomery presented Captain Joe Garcia a check from the Lost Dutchman Marathon Committee for \$1000 for the SFMD Explorer Program.

Item 3: *Call to the Public. (BOD #2015-04-n/a)*

Dr. Chad Wilson from the Apache Junction Unified School District thanked the SFMD for their participation on the AJHS Mock Crash on April 8, 2015.

Item 4: *Presentation and discussion about the Fire Science EVIT Program, our district helped establish for the AJUSD. (BOD #2015-04-03)*

Jacob Briones from Apache Junction High School (AJHS) Fire Science EVIT program presented the BOD with an update of the program.

Item 5: *Consideration and possible approval of all consent agenda items listed below: (BOD #2015-04-04)*

- a) *Board Meeting Minutes from March 18, 2015*
- b) *Special Board Meeting Minutes from March 26, 2015*
- c) *Purchase of secure access system for five (5) fire stations and fitness center.*

Director Cobb asked to remove item b) from consent because she was not in attendance at the March 26, 2015 Special Board Meeting. Clerk House stated he was not at the Special Board Meeting either.

Motion by Clerk Gehrt to approve consent agenda items a) and c) for April 15, 2015. Seconded by Director Fox.

Vote 5 ayes, 0 nays. Motion passed.

Motion by Clerk Gehrt to approve consent agenda item b) for April 15, 2015. Seconded by Director Fox.

Vote 3 ayes, 0 nays. Motion passed. (Director Cobb and Director House recused themselves from the vote)

Item 6: *Discussion of the Preliminary Budget and determination of the Tax Rate for the Fiscal Year 2015/2016. (BOD #2015-04-05)*

A presentation of the Preliminary Budget for Fiscal Year 2015/2016 was led by Finance Manager Roger Wood and Senior Staff. He explained the strategic goal of the budget preparation was to provide exceptional customer service by being innovative, data driven, and transparent. To invest in personnel development and capital equipment; and to be technology driven. With the strategic focus being to develop a fiscally responsible, sustainable budget that takes a multi-year view of the district's financial resources and operational responsibilities.

FY 15/16 Initiatives:

- Maintain competitive parity with peer fire organizations in the area of civilian compensation.
- Enhance command level training for suppression leadership.
- Ensure sufficient human resources are in place to sustain new and existing initiatives.
- Launch CoN operations.
- Maintain CCU grant operations.

There was brief discussion about revenue opportunities from advertising on fire apparatus.

Item 7: *Discussion and update of the CCU program and CoN process. (BOD #2015-03-07)*

Firefighter/Paramedic Dave Pohlmann went over the following for our CCU program:

CoN Update:

- Finishing third month of operation
- Data continues to be generated
- Deputy Chief from Olympia Washington and Fire Chief from Lacy Fire District visited the SFMD and MFMD
- Both Washington State departments are considering a shared CCU/CCS type of program.

SFMD EMTS Update:

- Units have been ordered
- The schedule will mirror our fire schedule 48/96
- Uniforms are decided on. Grey polo and t-shirts with other items being the same. Mock-Ups are being worked on.
- Job Description for EMTS manager is 90% complete
- Job Descriptions for EMTs and Paramedics are also near complete
- Timelines for the operational development are in a spreadsheet for tracking purposes

Item 8: *Chief's Report. (BOD# 2015-04-07)*

Fire Chief Paul Bourgeois reported on the following

➤ **Upcoming Events**

- April Pool's Day – April 25th
- SFMD Leadership Academy May 19th & May 20th
- AFDA Conference June 25th – 27th

➤ **Notable Calls**

- Wednesday, April 8, 2015 – Owlet Rescue
 - An owlet was rescued from a palm tree
 - An expert from Liberty Wildlife was on scene to handle the injured owlet
- Sunday, April 12, 2015 – Barn/Hay Fire Apache Junction
 - All occupants, including the horses were evacuated safely
- Monday, April 13, 2015 – Mobile Home Fire in Apache Junction
 - 2 occupants were displaced by the fire, their needs are being taken care of by SFMD, and friends & family
 - Fire was contained to their mobile home, saving surrounding homes
 - MFMD assisted SFMD
- Monday, April 13, 2015 – Skate Boarding Injury
 - 17 year old female suffered head injuries while skate boarding
 - Flown by air transport to trauma center

➤ **Donations**

- Lost Dutchman Marathon - \$1,000 to the SFMD Explorer Program
- Raindance Church - \$300 for the fast response and kind crews at Station 263
- Raindance Park – (4) \$50 Fry's Food Store Gift Cards and (4) \$25 Fry's Food Store Gift Cards for our After the Fire Program

➤ **Trending News Topics Related to the Fire Service**

- **Equipment Stolen from California Fire Department**
The stolen items included portable radios, a medical bag, life vests, brass hose fittings, wrenches, a mask and wildland gear.
- **Fire Department Cited for 'Serious' Safety Violations after LODD**
The city could face fines of \$1,000 per violation if it does not propose a plan to fix the violations cited by the OSHA investigator.
- **Report: Tactical Errors, Confusion Led to Firefighter's Death**
Commanders failed to assess the fire, structure and available personnel; Stanley Wilson died in May 2013 after ordered back into a collapsing building.

➤ **Mock Crash**

- 11th & 12th grade students at AJHS all attended
- AJHS Drama Students & Film Production Students all participated in the production
- News Channel 3 broadcasted live from the event

- Survivors shared their story of losing their 19 year old daughter, Stephanie, to Distracted Driving. This message is what the kids needed to make an impact.

Item 9: *Announcements (BOD# 2015-04-n/a)*

Director Cobb announced that May 20, 2015 will be her last board meeting, she will be moving out of our fire district.

Director House thanked the district for participating in the welcoming home ceremony for members of the military.

Chairman Cross thanked the AJUSD for working with our department and allowing us to utilize their Performing Arts Center (PAC) for the Mock Crash.

Item 10: *Adjourn (BOD# 2015-04-08)*

Motion by Director House at 6:55 p.m. to adjourn the meeting. Seconded by both Clerk Gehrt and Director Fox.

Vote 5 ayes, 0 nays. Motion passed.

Governing Board Approval:



Gene Gehrt, Board Clerk

Jasmin Jones