



**Governing Board Meeting Minutes
 February 18, 2015**

PURSUANT TO A.R.S. §38.431.02, NOTICE IS HEREBY GIVEN TO THE GENERAL PUBLIC THAT THE SUPERSTITION FIRE & MEDICAL DISTRICT GOVERNING BOARD OF DIRECTORS HELD A MEETING ON WEDNESDAY, FEBRUARY 18, 2015. THE MEETING WAS HELD AT THE SUPERSTITION FIRE & MEDICAL DISTRICT'S ADMINISTRATION OFFICE, 565 N. IDAHO ROAD, APACHE JUNCTION, ARIZONA.

THIS MEETING WAS OPEN TO THE GENERAL PUBLIC AND BEGAN AT 5:30 P.M.

- A. Chairman Cross called the meeting to order at 5:30 p.m.
- B. The Pledge of Allegiance was led by Director House.
- C. Roll Call showed Chairman Jeff Cross, Clerk Gene Gehrt, Director Todd House, Director Charlie Fox, and Director Barbara Cobb as present.

Senior Leadership in attendance: Fire Chief Paul Bourgeois, Assistant Chief Jerome Schirmer, Assistant Chief Dave Montgomery, Assistant Chief Mike Farber, Finance Manager Roger Wood, Legal Counsel Donna Aversa, and Executive Assistant acting as Board Secretary Jasmin Jones were also present for the meeting.

Item 1: *Review and approval of the January 2015 financial reports and bank reconciliations. (BOD #2015-02-01)*

Motion by Director House to approve the January 2015 financial reports and bank reconciliations. Seconded by Director Fox.

Vote 5 ayes, 0 nays. Motion passed.

Item 2: *Recognition of employee performance, achievements and special recognition for community members. (BOD #2015-02-02)*

Chairman Cross read the list of the following February Service Anniversaries

Fleet Supervisor Vaughn Croshaw	6 Years
Firefighter Anthony Martinez	2 Years
Firefighter Jackie Anderson	2 Years
Firefighter David Endres	2 Years
Firefighter Monte Fuller	2 Years
Firefighter Chris Furgeson	2 Years

Fire Chief Paul Bourgeois presented the following February Service Awards

Fire Captain / Paramedic Paul Perkins (not present)	25 Years
Fire Captain / Paramedic Carlos Rivera	15 Years
Planning & Technology Support Administrator Anna Butel	15 Years

Assistant Chief Jerome Schirmer introduced one of our new Captains

Fire Captain / Paramedic Alex Dupuis

Item 3: *Call to the Public. (BOD #2015-02-n/a)*
None

Item 4: *Consideration and possible approval of all consent agenda items listed below:
(BOD #2015-02-03)*

- a) *Board Meeting Minutes from January 21, 2015*
- b) *Special Board Meeting Minutes from January 27, 2015*
- c) *Annual contract for remaining physicals for sworn personnel that are required for FY 14/15*

Director Cobb asked for item c) to be removed from the consent agenda.

Motion by Director House to approve consent agenda items a) and b) for February 18, 2015. Seconded by Director Fox.

Vote 5 ayes, 0 nays. Motion passed.

Director Cobb recused herself from the vote on item c).

Motion by Director House to approve consent agenda item c) for February 18, 2015. Seconded by Clerk Gehrt.

Vote 4 ayes, 0 nays. Motion passed. (Director Cobb recused herself from vote).

Item 5: *Discussion, review, and possible approval of an annual contract for property and casualty insurance services. (BOD #2015-02-04)*

Finance Manager Roger Wood brought forth to the board, the Cindy Elbert Insurance Services quote for the period March 1, 2015 – February 28, 2016 in the amount of \$96,797. In total, there was a 3.27% increase to the cost.

The increase was due to the addition to four additional 2014 Ford F150 staff vehicles valued at \$164,000 and an increase in the vehicle improved covered value by \$626,511.

He discussed the recommendations by staff to approve the ESIP insurance for property and vehicle damage, and liability, and to deny both the optional terrorism and increased liability coverage.

Motion by Director Cobb to accept the property and casualty insurance services proposal from Cindy Elbert Insurance Services for coverage by ESIP, to deny the optional terrorism and increased cyber liability coverage, and approve the payment of the associated premium of \$96,797 to take effect on March 1, 2015. Seconded by both Director House and Clerk Gehrt.

Vote 5 ayes, 0 nays. Motion passed.

Item 6: *Discussion of the Fiscal Year 2015-2016 Tax Abstract for Pinal & Maricopa counties, and its impact on the development of the Fiscal Year 2015/2016 Revenue Budget. (BOD #2015-02-05)*

Finance Manager Roger Wood presented to the board the review of the fiscal year 2015/2016 tax abstract and tax levy worksheet.

- For the fiscal year beginning July 1, 2015 the SFMD Net Assessed Valuation (NAV) for all district properties in Pinal and Maricopa counties increased 2.0%
- The FY 15/16 Combined Pinal & Maricopa County NAV is \$348,166,870
 - Pinal County is \$347,927,678; for FY 14/15 the NAV was \$340,933,417 (up 2.1%)
 - Maricopa County is \$239,192; for FY 14/15 the NAV was \$463,600 (down 48.4%)

He also went over the initial planning phase of establishing funding priorities for the upcoming year. The items for consideration / prioritization that were discussed were:

- Public Safety Personnel Retirement System contribution rate increase
- Completion of the FY 14/15 Market Adjustments
 - Third of three adjustments for the Assistant Chief and Battalion Chief ranks
 - Paramedic Incentive Adjustment
- Civilian Market Adjustment
- Vehicles (1-2 Staff Vehicles)
- Funds committed to property and facilities
- Continue search for property for Station 266 (north part of District)
- Software and hardware additions and upgrades
- Survivability Initiative (Automated External Defibrillators, Public Access Defibrillator Program, Community Education)
- Training to complete the conversion to the Tyler Integrated Accounting / HRIS software
- Grants
 - Funding for the non-reimbursable costs for the CMS grant
 - Funding for share related to the purchase of two ambulances – 9.1% share
 - Funding for share related to Regional Blue Card training grant – 9.1% share
 - Partnering with Florence Fire & Medical Department
 - Funding for share of Regional Video conferencing grant – 10% share

Item 7: *Discussion and overview of the status of the CMS grant and the CoN application process. (BOD# 2015-02-06)*

Firefighter / Paramedic David Pohlmann reviewed both CCU Program (CMS grant) and the CoN application process.

CCU Program

- In January the two Behavioral Health Units were at 81% diversion rate – the goal rate is 30% diversion for the first year.
- Have responded to 126 calls since the beginning of the program (January)
- The SFMD CCU Program is running between 40-50% diversion rate, however, the official numbers are not in at this time.
- Two nurses will go live at the dispatch center in the near future.
- Centralized Medical Direction Contract with the scope of practice is being finalized.
- Joint training will be delivered in late April or early May.

Questions about the CCU Program were as follows:

- Director Cobb inquired how many Behavioral Health Units Mesa currently had.
 - Firefighter Pohlmann stated there will be 3 Behavioral Health Units in Mesa with one being designated to the East Valley.
- Director Cobb inquired if the physicians were going to be Emergency Department physicians.
 - Firefighter Pohlmann stated there was only one group of physicians that put in for the RFP and they do include Emergency Department physicians.

CoN Application

- Letter from DHS last week stating the application was going out for public comment.
- Waiver of Hearing will be on the Director's desk and signed by March 5, 2015
- Director is set to resign on March 3, 2015. DHS states that he will be able to sign the Waiver of Hearing after he resigns or he will move his resignation date.
- Received an email from Daisy Mountain Fire District on 2/9/15
 - RM having issues with inter-facility transports
 - RM is running on altered protocol
- Vendor to purchase ambulances has been chosen – a resolution will go to the board at next month's meeting

Item 8: *Chief's Report. (BOD# 2015-02-07)*

Fire Chief Paul Bourgeois reported on the following

- Recruit Class 2014-02 graduated and they have begun working on shift.
- Lost Dutchman Marathon
 - 2014 FF of the Year, Mark Blackstone started the 5k Race
 - SFMD provided Medical Stand-by
 - Two of our own participated in the full marathon, Mike Farber and Jeff Ehrlich

Item 9: *Announcements (BOD# 2015-02-n/a)*

None

Item 10: *Adjourn (BOD# 2015-02-08)*

Motion by Director House at 6:28 p.m. to adjourn the meeting. Seconded by Clerk Gehrt.

Vote 5 ayes, 0 nays. Motion passed.

Governing Board Approval:



Gene Gehrt, Board Clerk

Jasmin Jones